

PROVINSIALE TESOURIE • PROVINCIAL TREASURY • UNONDYEBE WEPHONDO



Verwysing
Reference
Isalathiso

PT/18/2/4

Navrae
Enquiries
Imibuzo

Adv. J Louw

TREASURY CIRCULAR MUN 25-2006

THE MAYOR, WEST COAST DISTRICT: MR PJ ALBERTYN
THE MAYOR, MATZIKAMA MUNICIPALITY: MR D JENNER
THE MAYOR, CEDERBERG MUNICIPALITY: MS S NEWMAN
THE MAYOR, BERGRIVIER MUNICIPALITY: MRS SIJ SMIT
THE MAYOR, SWARTLAND MUNICIPALITY: MR AW BREDELL
THE MAYOR, CAPE WINELANDS DISTRICT: MR CW JOHNSON
THE MAYOR, WITZENBERG MUNICIPALITY: MS K ROBYN
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MS C MANUEL
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
THE MAYOR, OVERBERG DISTRICT: MR F GROENEWALD
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT
THE MAYOR, CAPE AGULHAS MUNICIPALITY: DR W SCHONKEN
THE MAYOR, SWELLENDAM MUNICIPALITY: MR J JANSEN
THE MAYOR, EDEN DISTRICT: MR L DORFLING
THE MAYOR, KANNALAND MUNICIPALITY: MRS M BARRY
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR J SWARTBOOI
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI
THE MAYOR, KNYSNA MUNICIPALITY: MS J COLE
THE MAYOR, CENTRAL KAROO DISTRICT: MRS D HUGO
THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR A CLAASEN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR P LONG

THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR W RABBETS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR P VENTER (Acting)
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MR AJ BREDENHANN
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR CF VAN RENSBURG
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR K CHETTY
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D DU PLESSIS
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR S KABANYANE
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR N NEL
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR WA EKERMANS
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR DJ ADONIS
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR K JORDAAN
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR T BOTHA
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR MC BOTHA
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR MG SEITSHO (Acting)
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS (Acting)
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR MP MAY
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR MG SEITISHO
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR D DANIELS
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR NW NORTÉ (Acting)
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR N WICOMB
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR DE WELGEMOED

THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR B KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR B LALOR
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA NIEKERK
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR C M PETERSEN
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR JJ BURGER
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR F VAN DER WESTHUIZEN (Acting)
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR SW VISSER
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR FW BULL
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR H MIRCHELL
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR H BEZUIDENHOUT
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR DCJ NEL
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD

THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

THE HEAD OF SCM, WEST COAST DISTRICT : MR M MARKUS
 THE HEAD OF SCM, SWARTLAND MUNICIPALITY: MR M BOLTON
 THE HEAD OF SCM, CAPE WINELANDS DISTRICT MUNICIPALITY: MR M SWAARTLAND
 THE HEAD OF SCM, WITZENBERG MUNICIPALITY: MR H LEROUX
 THE HEAD OF SCM, DRAKENSTEIN MUNICIPALITY: MR D JACOBS
 THE HEAD OF SCM, BREEDE RIVER WINELANDS: MR M SWARTLAND
 THE HEAD OF SCM, EDEN DISTRICT MUNICIPALITY: MR KOEN
 THE HEAD OF SCM, KANNALAND MUNICIPALITY: MR J KOETZIE
 THE HEAD OF SCM, HESSEQUA MUNICIPALITY: MR AP PAUL
 THE HEAD OF SCM, MOSSEL BAY: MOSSEL BAY: MR HC HILL (Acting)
 THE HEAD OF SCM, THEWATERSKLOOF MUNICIPALITY: MR F VAN DER WESTHUIZEN
 THE HEAD OF SCM, OUDTSHOORN MUNICIPALITY: MR H KRAHL
 THE HEAD OF SCM , BITOU MUNICIPALITY: MT T NQOLO
 THE HEAD OF SCM, KNYSNA MUNICIPALITY: MRS M BRAND

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
 THE HEAD: RESOURCE MANAGEMENT (MS SMA ROBINSON)
 THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
 THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)
 THE HEAD: PUBLIC FINANCE (MR H MALILA)
 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
 THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS C PAUL)
 THE SENIOR MANAGER: ACCOUNTING (MR A REDDY)
 THE SENIOR MANAGER: NORMATIVE FINANCIAL MANAGEMENT (MR F JACOBS) (ACTING)
 THE SENIOR MANAGER: RISK MANAGEMENT AND GOVERNANCE SYSTEMS (MR L NENE)
 THE CHIEF AUDIT EXECUTIVE (MS R JAFTHA)
 THE SENIOR MANAGER: ECONOMIC ANALYSIS (MS B BOQWANA)
 THE SENIOR MANAGER: FISCAL POLICY (MR A PHILLIPS)
 THE SENIOR MANAGER: BUDGET OFFICE (MS AJ HICKEY) (ACTING)
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MR DG BASSON)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (MR G PAULSE)
 THE SENIOR MANAGER: PHYSICAL (FIXED) ASSETS AND PPPs (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT (MR L MUNSAM)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE ACTING HEAD: OFFICE OF THE MINISTRY (MR G GESWINDT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: [LOCAL GOVERNMENT AND HOUSING](#)

RE: SUPPLY CHAIN MANAGEMENT TRAINING FOR SENIOR MANAGEMENT STAFF OF HIGH MEDIUM AND LOW CAPACITY MUNICIPALITIES

1. Purpose

- 1.1 To inform high, medium and low capacity municipalities that the National Treasury has arranged a Supply Chain Management (SCM) training session for senior management (Municipal Manager; CFO; Head of SCM) on the 01st & 2nd February 2007.
- 1.2 To request municipalities to submit the names of two (2) nominees of either the Municipal Manager, CFO or Head of SCM and forward them to the Provincial Treasury on or before the due date.
- 1.3 To request the nominees to prepare a pre-course assignment attached therein.

2. Background

- 2.1 As part of the National Treasury's roll-out strategy to implement SCM to municipalities, one (1) training sessions for senior management has been arranged and will take place on the date indicated below.
- 2.2 The above-mentioned training session will take place from **01 & 02 Febraury 2007** in the **Overberg District Municipality**, at their **Council Chambers**. A map will be provided at a later stage.
- 2.3 Please note that once the nominations of senior management have been made, municipalities will be liable for any fruitless expenditure should the nominated officials not attend nor be replaced with a suitable candidate.
- 2.4 The National Treasury will bear costs of the training and catering, however accommodation and traveling costs will be for the account of each municipality.

3. Request

- 3.1 The municipalities are requested to forward to our office the names, designation and contact details of the two (2) nominees that will be attending the training session by completing the attached form.
- 3.2 Municipal Managers, CFO's and SCM Heads are requested to ensure that they attend the training, at the venue designated to them, by the Provincial Treasury, if they are nominated to attend . ***See attached list.***
- 3.3 Senior Managers who will be attending the training session are requested to finalise pre-course assignment in advance and hand them over to the course facilitator on the commencement day of the training session.
- 3.4 The Municipal Managers, CFO's or SCM Heads are requested to forward the names of the nominees to the Provincial Treasury by no later than **15 January 2007**. You

may submit to the Head :Asset Management , 3rd Floor, 7 Wale Street, Cape Town, 8000 for attention Adv John Louw or email: jhwlow@pgwc.gov.za or fax (021) 483 7145.

- 3.5 Please feel free to address any queries that you may have in this regard to the following contact person:

Adv John Louw: jhwlow@pgwc.gov.za, **Tel:** 021 483 6120 or **fax:** to 021 483 7145.

4. Your co-operation will be highly appreciated.

**THE CHIEF DIRECTOR
ASSET MANAGEMENT**

Date: 12 December 2006

A program list of municipalities delegated to attend SCM training for senior management of high, medium and low capacity municipalities from the 01st to 02nd February 2006.

Name of Municipality	Attendance Venue	Date
Matzikama	Council Chambers Overberg District Municipality	01 – 02 February 2007
Bergriver	Council Chambers Overberg District Municipality	01 – 02 February 2007
Drakenstein	Council Chambers Overberg District Municipality	01 – 02 February 2007
Swartland	Council Chambers Overberg District Municipality	01 – 02 February 2007
Witzenberg	Council Chambers Overberg District Municipality	01 – 02 February 2007
Theewaterskloof	Council Chambers Overberg District Municipality	01 – 02 February 2007
Overberg District	Council Chambers Overberg District Municipality	01 – 02 February 2007
Laingsburg	Council Chambers Overberg District Municipality	01 – 02 February 2007
Central Karoo District	Council Chambers Overberg District Municipality	01 – 02 February 2007
Oudtshoorn	Council Chambers Overberg District Municipality	01 – 02 February 2007
Kannaland	Council Chambers Overberg District Municipality	01 – 02 February 2007
Langeberg	Council Chambers Overberg District Municipality	01 – 02 February 2007

Format to be used for submission of nominees names

Name of Official	Designation	Contact Number	Email address
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2.			
3.			