

PROVINSIALE TESOURIE • PROVINCIAL TREASURY • UNONDYEBE WEPHONDO



Verwysing
Reference
Isalathiso

PT/18/2/4

Navrae
Enquiries
Imibuzo

Ms Rosetta Mwanza

TREASURY CIRCULAR **MUN 20-2006**

THE MAYOR, CITY OF CAPE TOWN: MS H ZILLE
THE MAYOR, WEST COAST DISTRICT: MR J BOTHA
THE MAYOR, MATZIKAMA MUNICIPALITY: MR D JENNER
THE MAYOR, CEDERBERG MUNICIPALITY: MS S NEWMAN
THE MAYOR, BERGRIVIER MUNICIPALITY: MRS SIJ SMIT
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR O DE BEER
THE MAYOR, SWARTLAND MUNICIPALITY: MR AW BREDELL
THE MAYOR, CAPE WINELANDS DISTRICT: MR NCW JOHNSON
THE MAYOR, WITZENBERG MUNICIPALITY: MS K ROBYN
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MS C MANUEL
THE MAYOR, STELLENBOSCH MUNICIPALITY: MS EL MAREE
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS L SIBEKO
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
THE MAYOR, OVERBERG DISTRICT: MR JJ JANUARY
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT
THE MAYOR, OVERSTRAND MUNICIPALITY: MR T BEYLEVELDT
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MS E MARTHINUS
THE MAYOR, SWELLENDAAM MUNICIPALITY: MR J JANSEN
THE MAYOR, EDEN DISTRICT: MR L DORFLING
THE MAYOR, KANNALAND MUNICIPALITY: MS M BARRY
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE
THE MAYOR, MOSSEL BAY MUNICIPALITY: MS M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR B PETRUS
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR J SWARTBOOI
THE MAYOR, BITOU MUNICIPALITY: MR L ZENZI
THE MAYOR, KNYSNA MUNICIPALITY: DR J COLE
THE MAYOR, CENTRAL KAROO DISTRICT: MR SA PITI
THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR A CLAASEN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR P LONG

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR WP RABBETS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MR A HENDRICKS (Acting)
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR F DANIELS
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR JT STEENKAMP
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR K CHETTY
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D DU PLESSIS
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR S KABANYANE
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR JJ FRANS
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR N NEL
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: DR J PRINCE (Acting)
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HDD WALLACE
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: ADV J KOEKEMOER
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR PJ BEZUIDENHOUT
THE MUNICIPAL MANAGER, SWELLENDAAM MUNICIPALITY: MR T BOTHA
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR MC BOTHA
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR MG SEITISHO
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR E TYATYA
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR GW LOUW
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR MP MAY
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR T NQOLO
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR D DANIELS
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR NW NORTJÉ (Acting)
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR N WICOMB
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN (Acting)

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON
 THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER
 THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
 THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR B LALOR
 THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK
 THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS
 THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
 THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
 THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR ZT SHONGWE
 THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR CM PETERSEN
 THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR I KENNEDY
 THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR JM BOONZAAR
 THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN
 THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: DR J PRINCE (Acting)
 THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR S JACOBS (Acting)
 THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR R BUTLER
 THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR SW VISSER
 THE CHIEF FINANCIAL OFFICER, SWELLENBAM MUNICIPALITY: MR FW BULL
 THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT
 THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR J COETZEE
 THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MR J JACOBS
 THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
 THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE
 THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR E NIEWOUDT
 THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR DCJ NEL
 THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
 THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
 THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD
 THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

THE HEAD OF SCM, SALDANHA BAY MUNICIPALITY: MR F DANIEL
 THE HEAD OF SCM, WEST COAST DISTRICT : MR M MARKUS
 THE HEAD OF SCM, SWARTLAND MUNICIPALITY: MR M BOLTON
 THE HEAD OF SCM, CAPE WINELANDS DISTRICT MUNICIPALITY: MR M SWAARTLAND
 THE HEAD OF SCM, WITZENBERG MUNICIPALITY: MR H LEROUX
 THE HEAD OF SCM, DRAKENSTEIN MUNICIPALITY: MR D JACOBS
 THE HEAD OF SCM, STELLENBOSCH MUNICIPALITY: MS B LETOMPA
 THE HEAD OF SCM, BREEDE RIVER WINELANDS: MR M SWARTLAND
 THE HEAD OF SCM, BREEDE VALLEY: MR C OOSTHUIZEN
 THE HEAD OF SCM, OVERSTRAND MUNICIPALITY: MR K ARENDSE
 THE HEAD OF SCM, EDEN DISTRICT MUNICIPALITY: MR KOEN
 THE HEAD OF SCM, KANNALAND MUNICIPALITY: MR J KOETZIE
 THE HEAD OF SCM, HESSEQUA MUNICIPALITY: MR AP PAUL
 THE HEAD OF SCM, MOSSEL BAY: MOSSEL BAY: MR HC HILL
 THE HEAD OF SCM, GEORGE MUNICIPALITY: MR V LOTTERING
 THE HEAD OF SCM, THEEWATERSKLOOF MUNICIPALITY: MR F VAN DER WESTHUIZEN
 THE HEAD OF SCM, OUDTSHOORN MUNICIPALITY: MR H KRAPHL
 THE HEAD OF SCM, BITOU MUNICIPALITY: MT T NQOLO
 THE HEAD OF SCM, KNYSNA MUNICIPALITY: MRS M BRAND

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
 THE HEAD: RESOURCE MANAGEMENT (MS SMA ROBINSON)
 THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
 THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)
 THE HEAD: PUBLIC FINANCE (MR H MALILA)
 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
 THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS C PAUL)
 THE SENIOR MANAGER: ACCOUNTING (MR A REDDY)
 THE SENIOR MANAGER: NORMATIVE FINANCIAL MANAGEMENT (MR F JACOBS) (ACTING)
 THE SENIOR MANAGER: RISK MANAGEMENT AND GOVERNANCE SYSTEMS (MR L NENE)
 THE CHIEF AUDIT EXECUTIVE (MS R JAFTHA)
 THE SENIOR MANAGER: ECONOMIC ANALYSIS (MS B BOQWANA)
 THE SENIOR MANAGER: FISCAL POLICY (MR D CORNELISSEN) (ACTING)
 THE SENIOR MANAGER: BUDGET OFFICE (MS AJ HICKEY) (ACTING)
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MR DG BASSON)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (MR G PAULSE)
 THE SENIOR MANAGER: PHYSICAL (FIXED) ASSETS AND PPPs (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT (MR L MUNSAMY)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE HEAD: OFFICE OF THE MINISTRY (MR G GESWINDT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

RE: SUPPLY CHAIN MANAGEMENT IMPLEMENTATION CHECKLIST

1. Purpose

- 1.1 To request municipalities to complete the supply chain management implementation checklist and forward it to the National and Provincial Treasury.

2. Background

- 2.1 As part of the SCM implementation process, the National Treasury has designed a Supply Chain Management checklist which aims at testing the thoroughness of the implementation and to monitor progress thereof. The checklist will further provide a platform for the National and Provincial Treasury to identify critical areas and offer required support.

3. Request

- 3.1 SCM Heads /CFO's of Municipalities are requested to complete the SCM checklist and forward it to National Treasury and cc the Provincial Treasury. The checklist is attached for your reference, but please note that it must be completed electronically. The electronic copy is available on the National Treasury's website:
www.treasury.gov.za/mfma
- 3.2 The instructions on how to complete the checklist are described in the National Treasury circular 40 of 2006 attached herewith.
- 3.3 Kindly email your completed checklist to mfma@treasury.gov.za and cc Rmwanza@pgwc.gov.za as soon as possible and by no later than 1 December 2006.

Your co-operation will be highly appreciated.

MRS NADIA EBRAHIM

DEPUTY DIRECTOR: SUPPLY CHAIN MANAGEMENT

DATE:

MR TD PILLAY

CHIEF DIRECTOR: ASSET MANAGEMENT

DATE: