

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO



Verwysing
Reference
Isalathiso

PT 18/5/11

Navrae
Enquiries
Imibuzo

Ms T Grainger

TREASURY CIRCULAR MUN: 16-2007

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THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)
THE HEAD: PUBLIC FINANCE (MR H MALILA)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
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THE SENIOR MANAGER: ACCOUNTING (MR A REDDY)
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THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MRS N EBRAHIM) (Acting)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE HEAD: OFFICE OF THE MINISTRY (MR G GESWINDT)

QUARTERLY MUNICIPAL VISITS AND SITE MONITORING

1. The purpose of this circular is to inform all municipalities of the intention of the Provincial Treasury to reconfigure the quarterly In-Year Monitoring (IYM) site visits conducted by the Chief Directorate: Public Finance – Local Government by making it all inclusive quarterly visits. This implies that most of the disciplines in the Provincial Treasury will have representation during these visits. The immediate impact is that it would reduce the frequent ad hoc visits.

2. Municipalities will be visited by the Provincial Treasury Business Insight Folder (BIF) teams, which are multi-disciplinary teams consisting of economist, financial management, cash management-, supply chain management- and accounting practitioners/analysts. These visits, however, will be lead by the Directorate: Local Government Finance.
3. The intention is to develop a holistic understanding of the business of municipalities that would enable dedicated assistance and support to municipalities. It would also reduce the number of adhoc visits to the municipalities by different components within the Provincial Treasury.
4. Adhoc visits to the municipality will take place if an urgent matter arises or technical assistance is required with specific issues such as GAMAP/GRAP implementation.
5. The first quarter of the municipal financial year ends 30 September 2007, and the next visitation will take place during the month November 2007. It is the intention to spend one day at the municipality during which, three quarters of the day will be assigned to a discussion with the Municipality on the outcomes of the monthly IYM and other related matters raised by either the Municipality or the various components within the Provincial Treasury while the other quarter will be utilized to do site monitoring of capital or special projects.
6. Further details regarding the dates will be communicated to the municipalities once agreed upon by all parties included in the visitation.
7. Should you have any further enquiries on the matter, please do not hesitate to contact :

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8. Your co-operation in this regard will be highly appreciated.



**SENIOR MANAGER: LOCAL GOVERNMENT FINANCE
PROVINCIAL TREASURY**

DATE: 2007/10/01