

PROVINSIALE TESOURIE • PROVINCIAL TREASURY • UNONDYEBO WEPHONDO



Verwysing
Reference
Isalathiso

PT/18/2/4

Navrae
Enquiries
Imibuzo

Mr. R Moolman

Ms. R Mwanza

TREASURY CIRCULAR 15 -2006

THE MAYOR, BERGRIVIER MUNICIPALITY: MRS SIJ SMIT
THE MAYOR, SWARTLAND MUNICIPALITY: MR AW BREDELL
THE MAYOR, WITZENBERG MUNICIPALITY: MS K ROBYN
THE MAYOR, STELLENBOSCH MUNICIPALITY: MS E MARE
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MRS L SIBEKO
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT
THE MAYOR, SWELLENDAM MUNICIPALITY: MR J JANSEN
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE
THE MAYOR, MOSSEL BAY MUNICIPALITY: MS M FERREIRA
THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON

THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MR AJ BREDENHANN
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR CF VAN RENSBURG
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D DU PLESSIS
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR BW KANNEMEYER
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR DJ ADONIS
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR T BOTHA
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS (Acting)
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR E TYATYA (Acting)
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS

THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA NIEKERK
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR I KENNED
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR M BOONZAAIER
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR F VAN DER WESTHUIZEN (Acting)
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR FW BULL
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
THE HEAD: RESOURCE MANAGEMENT (MS SMA ROBINSON)
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)
THE HEAD: PUBLIC FINANCE (MR H MALILA)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS C PAUL)
THE SENIOR MANAGER: ACCOUNTING (MR A REDDY)
THE SENIOR MANAGER: NORMATIVE FINANCIAL MANAGEMENT (MR F JACOBS) (ACTING)
THE SENIOR MANAGER: RISK MANAGEMENT AND GOVERNANCE SYSTEMS (MR L NENE)
THE CHIEF AUDIT EXECUTIVE (MS R JAFTHA)
THE SENIOR MANAGER: ECONOMIC ANALYSIS (MS B BOQWANA)
THE SENIOR MANAGER: FISCAL POLICY (MR A PHILLIPS)
THE SENIOR MANAGER: BUDGET OFFICE (MS AJ HICKEY) (ACTING)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MR DG BASSON)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (MR G PAULSE)
THE SENIOR MANAGER: PHYSICAL (FIXED) ASSETS AND PPPs (MR NB LANGENHOVEN)
THE SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT (MR L MUNSAMY)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE ACTING HEAD: OFFICE OF THE MINISTRY (MR G GESWINDT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

RE: SUPPLY CHAIN MANAGEMENT ROLL OUT PROGRAMME TO MUNICIPALITIES**1. Purpose**

- 1.1 To inform municipalities that the Provincial Treasury plan to visit your municipalities as part of the Supply Chain Management roll out programme.

2. Background

- 2.1 As previously indicated in circular 11 of 2006, the Provincial Treasury will be rolling out Supply Chain Management to municipalities. The Provincial Treasury is currently at Phase 2 of the implementation and it will assess levels of capacity and competency within the municipalities.
- 2.2 For the purpose of this assessment, a questionnaire has been developed to evaluate the current status in municipalities focusing on areas such as SCM Processes, Delegations, Organizational Structure of the SCM unit, Policy Framework, and Other related matters. This questionnaire is designed to identify areas on which the roll out training will focus. To this end few municipalities have been randomly selected for the purpose of visitation to workshop the questionnaires.

3. Request

- 3.1 The CFO's and SCM Heads are requested to peruse the questionnaire as attached herewith and prepare in advance their inputs as well as gather all information and documentation that will be required for the assessment. All aspects of the questionnaire will be work shopped and canvassed with the CFO's and SCM Heads at the visitation
- 3.2 We draw your attention that the assessment will require that you avail yourselves for one whole day to the Provincial Treasury officials that will be conducting the assessment. You are therefore requested to indicate 6 (six) possible dates (randomly selected within the allocated period) between 03 and 31 July 2006, highlighting the availability of the CFO and Head of SCM as well as SCM staff if necessary to workshop the questionnaire. We will choose one of the dates from which you have indicated to us and the assessment will be conducted between 10h00 to 15H30.
- 3.3 It will be appreciated if the above-mentioned dates can be forwarded to this office via e-mail or telefax on or before **1st July 2006**, to:

Mr Rodney Moolman: Rmoolman@pgwc.gov.za; Tel: 021 483 3437

Ms Rosetta Mwanza: Rmwanza@pgwc.gov.za, Tel: 021 483 6627

Or fax: to **021 483 7217 or 021 483 5006.**

- 3.4 Please feel free to address any queries that you may have in this regard to the above-mentioned contact persons.
4. Your co-operation will be highly appreciated.

MRS NADIA EBRAHIM

DEPUTY DIRECTOR: SUPPLY CHAIN MANAGEMENT

DATE: 28 JUNE 2006