

PROVINSIALE TESOURIE • PROVINCIAL TREASURY • UNONDYEBO WEPHONDO



Verwysing
Reference
Isalathiso

Navrae
Enquiries
Imibuzo

EN Nkuna

TREASURY CIRCULAR **MUN 13-2006**

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR I NXEDLANA
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR B KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR B LALOR
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA NIEKERK
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR H BARNARD
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR D VAN NIEKERK (Acting)
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR M BOONZAAIER
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR JJ BURGER
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR R BUTLER
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR SW VISSER
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR SW BULL
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR H MIRCHELL
THE CHIEF FINANCIAL OFFICER, LANGEBERG MUNICIPALITY: MR J JACOBS
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR H BEZUIDENHOUT
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR DCJ NEL
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: [LOCAL GOVERNMENT AND HOUSING](#)

CONSOLIDATED REPORT OF ALL WITHDRAWALS FOR THE QUARTER ENDED 31 MARCH 2006

1. Purpose

- 1.1 The purpose of this circular is to draw the attention of the Accounting Officers and personnel concerned to the contents of section 11(4) of the Municipal Finance Management Act, no 56 of 2003.

2. Background

- 2.1 Section 11(4) (a) of the MFMA, 2003 prescribes that “the accounting officer of a municipality must within 30 days after the end of each quarter- table in the municipal council a consolidated report of all **withdrawals** made in terms of subsection (1)(b) to (j) during that quarter”.
- 2.2 Section 11(4) (b) of the MFMA, 2003 prescribes that “the accounting officer of a municipality must submit a copy of the report to the relevant provincial treasury and the Auditor-General”.

3. Reasons

- 3.1 The Provincial Treasury requires such information to monitor and maintain a database on municipal quarterly withdrawals.
- 3.2 The report will also be used to compile a narrative assessment to establish a system that will ensure effective cash and investment management in accordance with any framework that may be prescribed in terms of subsection (1).

4. Requirements

- 4.1 Accounting Officers are urgently requested to submit the report of withdrawals to the provincial treasury by no later than **14 July 2006**, to –
- Provincial Treasury
Financial Asset Management
Private Bag X9165
CAPE TOWN
8000
Attention: Mr EN Nkuna

5. Your co-operation in this regard will be appreciated.



A BASTIAANSE

SENIOR MANAGER: SUPPORT AND INTERLINKED FINANCIAL SYSTEMS

DATE: 05/06/2006

PROVINSIALE TESOURIE • PROVINCIAL TREASURY • UNONDYEBU WEPHONDO



Verwysing
Reference
Isalathiso

PT 13/1/18

Navrae
Enquiries
Imibuzo

EN Nkuna

TREASURY CIRCULAR **MUN 13-2006** (SUPPLEMENTARY 1 OF 2006)

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR I NXEDLANA
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR B KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR B LALOR
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA NIEKERK
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR H BARNARD
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR D VAN NIEKERK (Acting)
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR M BOONZAAIER
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR JJ BURGER
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR R BUTLER
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR SW VISSER
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR SW BULL
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR H MIRCHELL
THE CHIEF FINANCIAL OFFICER, LANGEBOEG MUNICIPALITY: MR J JACOBS
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR H BEZUIDENHOUT
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR DCJ NEL
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

MFMA: WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS, SECTION 11 SUB - SECTION 1 (b) TO (j).

1. Based on the inputs received from municipalities regarding the quarterly withdrawals from municipal bank accounts, it is clear that some confusion exists, as to what information needs to be supplied and require more clarity.
 - 1.1 The **required withdrawals** as per section 11 sub –section 1 (b) to (j) refers to withdrawals made **only** under the circumstances as outlined in this section and does not refer to normal or daily withdrawals by the municipality in terms of an approved budget (Section 11 sub – section 1 (a)).
 - 1.2 In order for each municipality to effectively comply and report uniformly in terms of Section 11 sub - section 4 (a) and (b), the Provincial Treasury has designed **a template** for completion on a quarterly basis.

2. Requirements

- 2.1 The **original** completed form (copy attached) must reach us on or before the 15th of the month following the end of each quarter.

Attention: Mr. EN Nkuna

Provincial Treasury
Financial Asset Management
Private Bag X9165
CAPE TOWN
8000

or

Provincial Treasury
7 Wale Street
CAPE TOWN
8000

Tel: 021 483 8662

Fax: 021 483 8623

Email: ennkuna@pgwc.gov.za

3. Your co-operation in this regard will be greatly appreciated.



A BASTIAANSE

SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS

DATE: 17 July 2006