

**PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO**



Verwysing
Reference
Isalathiso

PT/18/2/4

Navrae
Enquiries
Imibuzo

Ms Rosetta Mwanza

TREASURY CIRCULAR MUN 12-2007

THE MAYOR, CITY OF CAPE TOWN: MS H ZILLE
THE MAYOR, WEST COAST DISTRICT: MR J BOTHA
THE MAYOR, MATZIKAMA MUNICIPALITY: MR D JENNER
THE MAYOR, CEDERBERG MUNICIPALITY: MS S NEWMAN
THE MAYOR, BERGRIVIER MUNICIPALITY: MR S CLAASSEN
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR O DE BEER
THE MAYOR, SWARTLAND MUNICIPALITY: MR AW BREDELL
THE MAYOR, CAPE WINELANDS DISTRICT: MR CW JOHNSON
THE MAYOR, WITZENBERG MUNICIPALITY: MR A MULLER
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR JA LOUW
THE MAYOR, STELLENBOSCH MUNICIPALITY: MS EL MAREE
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS L SIBEKO
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
THE MAYOR, OVERBERG DISTRICT: MR JJ JANUARY
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT
THE MAYOR, OVERSTRAND MUNICIPALITY: MR T BEYLEVELDT
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THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE
THE MAYOR, MOSSEL BAY MUNICIPALITY: MS M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR B PETRUS
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR J SWARTBOOI
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES
THE MAYOR, CENTRAL KAROO DISTRICT: MR JJ VAN DER LINDE
THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR A CLAASSEN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR SM MOTSOANI

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR WP RABBETS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MR G LOUW
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR F DANIELS
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR K CHETTY
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON (Acting)
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR S KABANYANE
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: DR L MORTIMER (Acting)
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR SA MOKWENI
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR T BOTHA
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HD WALLACE
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: ADV J KOEKEMOER
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR K JORDAAN
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR K GORDON (Acting)
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR MC BOTHA
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR K DE LANGE (Acting)
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR K NICOL
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR CM AFRICA
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR LA SCHEEPERS (Acting)
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR G SEITISHO
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR J DOUGLAS
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR NW NORTJÉ (Acting)
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR N WICOMB
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN (Acting)

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON
 THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER
 THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
 THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR D ENGELBRECHT
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 THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
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 THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR JM BOONZAAIER
 THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFMANN
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 THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
 THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE
 THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR C GOOSEN (Acting)
 THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR J COETZEE (Acting)
 THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
 THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
 THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD
 THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

THE HEAD OF SCM, CITY OF CAPE TOWN: MR L SHNAPS
 THE HEAD OF SCM, SALDANHA BAY MUNICIPALITY: MR F DANIEL
 THE HEAD OF SCM, WEST COAST DISTRICT : MR M MARKUS
 THE HEAD OF SCM, SWARTLAND MUNICIPALITY: MR E LEWIS
 THE HEAD OF SCM, CAPE WINELANDS DISTRICT MUNICIPALITY: MR G FALCK
 THE HEAD OF SCM, DRAKENSTEIN MUNICIPALITY: MR D JACOBS
 THE HEAD OF SCM, STELLENBOSCH MUNICIPALITY: MR G KRAUKAMP (ACTING)
 THE HEAD OF SCM, BREEDE RIVER WINELANDS: MR CF HOFFMANN
 THE HEAD OF SCM, BREEDE VALLEY; MR M MEMANI (ACTING)
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 THE HEAD OF SCM, KANNALAND MUNICIPALITY: MR R HIGGINS
 THE HEAD OF SCM, HESSEQUA MUNICIPALITY: MR AP PAUL
 THE HEAD OF SCM, MOSSEL BAY: MOSSEL BAY: MR HC HILL
 THE HEAD OF SCM, GEORGE MUNICIPALITY: MR M GERICKA
 THE HEAD OF SCM, THEWATERSKLOOF MUNICIPALITY: MS P MOSTERT
 THE HEAD OF SCM, OUDTSHOORN MUNICIPALITY: MR H KRAPHL
 THE HEAD OF SCM, BITOU MUNICIPALITY: MT T NQOLO
 THE HEAD OF SCM, KNYSNA MUNICIPALITY: MS M BRAND
 THE HEAD OF SCM, CENTRAL KAROO DISTRICT: MS S VISAGIE
 THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
 THE HEAD: SUSTAINABLE RESOURCE MANAGEMENT (MS SMA ROBINSON)
 THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
 THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)
 THE HEAD: PUBLIC FINANCE (MR H MALILA)
 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
 THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT MS P PIEDT
 THE SENIOR MANAGER: ACCOUNTING (MR A REDDY)
 THE SENIOR MANAGER: NORMATIVE FINANCIAL MANAGEMENT (MR F JACOBS) (ACTING)
 THE SENIOR MANAGER: ENTERPRISE RISK MANAGEMENT AND GOVERNANCE SYSTEMS (MR L NENE)
 THE CHIEF AUDIT EXECUTIVE (MS R JAFTHA)
 THE SENIOR MANAGER: ECONOMIC ANALYSIS (MS B BOQWANA)
 THE SENIOR MANAGER: FISCAL POLICY: PROVINCIAL GOVERNMENT (MR D BASSON) (PRO TEM)
 THE SENIOR MANAGER: FISCAL POLICY: LOCAL GOVERNMENT (MR G PAULSE) (PRO TEM)
 THE SENIOR MANAGER: BUDGET MANAGEMENT (MS AJ HICKEY)
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MR DG BASSON)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (MR G PAULSE)
 THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE HEAD: OFFICE OF THE MINISTRY (MR G GESWINDT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: [LOCAL GOVERNMENT AND HOUSING](#)

RE: SCM TRAINING COURSES FOR 2007/2008 FINANCIAL YEAR

1. Purpose

- 1.1 To inform high, medium and low capacity municipalities of the scheduled SCM training for operational staff level and Bid Committees for 2007/2008 financial year.
- 1.2 To request municipalities to submit the names of nominees that will be attending the scheduled training courses before the due date of **30 July 2007**.

2. Background

- 2.1 As part of the National Treasury's roll-out strategy to implement SCM to municipalities, National Treasury will continue to provide **SCM training** for municipal officials at **operational level** during 2007/ 2008 financial year. National Treasury will also provide a training course on **Bid Committees**. Both courses are fully funded by National Treasury and will once again be presented by Samdi.
- 2.2 A schedules of courses available during 2007/2008 financial year is attached hereunder to enable municipalities to plan ahead for training of operational staff and those who are members of the Bid Committees. Municipalities are requested to ensure that nominees are forwarded to Provincial Treasury prior to due date to enable the facilitation and coordination of such training courses.

Date	Course	Due date for forwarding nominees to PT
14-16 August 2007	SCM Training for Operational staff	30 July 2007
28-30 August 2007	SCM Training for Operational staff	30 July 2007
15-16 October 2007	Bid Committee	27 September 2007

- 2.3 Please note that once the officials have nominated, municipalities will be liable for any fruitless expenditure should the nominated officials not attend nor be replaced with a suitable candidate.
- 2.4 National Treasury will bear tuition and catering costs, however accommodation costs will be for account of municipality.
- 2.5 Samdi will be informed not to allow officials who have not been officially nominated

by the municipality to attend the course.

3. Request

3.1 The SCM training for operational staff will take place on 14 – 16 August and on 28 – 30 August 2007 **at Stellenbosch Municipality situated on Plein Street, Stellenbosch.** Further details on SCM training for Bid Committees will be communicated to you in due course.

3.2 Municipalities are requested to forward to our office the names, designation and contact details of nominees who will be attending SCM training for operational staff. Kindly note that each training session will accommodate a maximum of 20 candidates, It is crucial that municipalities indicate dates that they will be attending and further submit the nominees in a format highlighted hereunder.

Name and Surname:

Municipality:

Rank:

Telephone number:

Email address:

3.3 The CFO s / SCM Heads are requested to forward the nominees to Provincial Treasury by no later than **30 July 2007**. You may submit nominations through email or fax for the attention of Ms Rosetta Mwanza on: email: Rmwanza@pgwc.gov.za or fax to (021) 483 5006.

3.4 Please note that a course programme and a pre-course assignment will be forwarded to the nominees in due course.

3.5 Please feel free to address any queries that you may have in this regard to the following contact person:

Ms Rosetta Mwanza: Rmwanza@pgwc.gov.za **Tel:** 021 483 6627 or **fax:** to 021 483 5006.

4. Your co-operation will be highly appreciated.

MR CRAIG GOLDING
ACTING DIRECTOR SCM (MFMA)

Date: 20 July 2007