



Provinsiale Tesourie/ Provincial Treasury

Unondyabo we Phondo

Verwysing
Reference PT 18/2/4
Isalathiso

Navrae
Enquiries Ms. R. Mwanza
Imibuzo

TREASURY CIRCULAR MUN 11- 2006

THE MAYOR, WEST COAST DISTRICT: MR PJ ALBERTYN
THE MAYOR, MATZIKAMA MUNICIPALITY: MS RA KOTZE
THE MAYOR, CEDERBERG MUNICIPALITY: MR J MEYER
THE MAYOR, BERGRIVIER MUNICIPALITY: MRS SIJ SMIT
THE MAYOR, SALDANHA BAY MUNICIPALITY: MRS J STOFFELS
THE MAYOR, SWARTLAND MUNICIPALITY: MR AW BREDELL
THE MAYOR, CAPE WINELANDS DISTRICT: MR CW JOHNSON
THE MAYOR, WITZENBERG MUNICIPALITY: MR JW SCHUURMAN
THE MAYOR, STELLENBOSCH MUNICIPALITY: MR WF ORTELL
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MRS L SIBEKO
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR LH DE KOKER
THE MAYOR, OVERBERG DISTRICT: MR F GROENEWALD
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR D ABRAHAMS
THE MAYOR, OVERSTRAND MUNICIPALITY: MR WJ SMUTS
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THE MAYOR, SWELLENDAAM MUNICIPALITY: MR N NEWMAN
THE MAYOR, EDEN DISTRICT: MR AJ LAMONT
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THE MAYOR, LANGEBOEG MUNICIPALITY: MR C TAUTE
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR HJ LAMPRECHT
THE MAYOR, BITOU MUNICIPALITY: MR EV WILDEMAN
THE MAYOR, CENTRAL KAROO DISTRICT: MRS D HUGO
THE MAYOR, LAINGSBURG MUNICIPALITY: MR M GOUWS
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR DJ ROSSOUW
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR HT PRINCE

THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR L VOLSCHENK
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MR AJ BREDENHANN
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR L SCHEEPERS
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR CF VAN RENSBURG
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR K CHETTY
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D DU PLESSIS
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR BW KANNEMEYER
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR N NEL
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR WA EKERMANS
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR DJ ADONIS
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: ADV J KOEKEMOER
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR K JORDAAN
THE MUNICIPAL MANAGER, SWELLENDAAM MUNICIPALITY: MR T BOTHA
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR MC BOTHA
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR MG SEITSHO (Acting)
THE MUNICIPAL MANAGER, LANGEBOEG MUNICIPALITY: MR J VELDSMAN
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR MP MAY
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR MG SEITISHO
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR T PRINCE
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR N WICOMB
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR DE WELGEMOED

THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR B LALOR
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA NIEKERK
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR D VAN NIEKERK (Acting)
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR M BOONZAAIER
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR JJ BURGER
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR R BUTLER
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THE CHIEF FINANCIAL OFFICER, LANGEBOEG MUNICIPALITY: MR J JACOBS
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR H BEZUIDENHOUT
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR DCJ NEL
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL

THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

THE HEAD OF SCM, SALDANHA BAY MUNICIPALITY: MR F DANIELS
THE HEAD OF SCM, SWARTLAND MUNICIPALITY: MR J SCHOLTZ
THE HEAD OF SCM, CAPE WINELANDS DISTRICT MUNICIPALITY: MR M SWAARTLAND
THE HEAD OF SCM, WITZENBERG MUNICIPALITY: MR H LEROUX
THE HEAD OF SCM, STELLENBOSCH MUNICIPALITY: MS B LITOMPA
THE HEAD OF SCM, BREEDE VALLEY: MR C OOSTHUIZEN
THE HEAD OF SCM, BREEDE RIVER WINELANDS: MR M SWARTLAND
THE HEAD OF SCM, OVERSTRAND: MR K ARENDSE
THE HEAD OF SCM, EDEN DISTRICT MUNICIPALITY: MR KOEN
THE HEAD OF SCM, KANNALAND MUNICIPALITY: MR J KOETZIE
THE HEAD OF SCM, LANGEBOEG MUNICIPALITY: MR AP PAUL
THE HEAD OF SCM, THEWATERSKLOOF MUNICIPALITY: MR F VAN DER WESTHUIZEN
THE HEAD OF SCM, OUDTSHOORN MUNICIPALITY: MR H KRAHL
THE HEAD OF SCM, BITOU MUNICIPALITY: MT T NQOLO

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

RE: ROLL OUT AND IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT TO MUNICIPALITIES

1. Purpose

- 1.1 To inform the municipalities that the Provincial Treasury is in the process of rolling out the Supply Chain Management to municipalities.

2. Background

- 2.1 In order to ensure successful implementation of the Supply Chain Management (SCM) by the municipalities, Provincial Treasury will offer assistance and support to municipalities. In doing so Provincial Treasury is in the process of rolling-out the SCM to municipalities with the aim of fully capacitating them on SCM related issues. The roll out programme includes a 2-3 day workshops with each of the 5 districts. Training, procedural manuals and guidelines will be provided to municipalities

- 2.2 The Provincial Treasury initiative on the SCM roll-out plan will include the following phases:

- ❖ PHASE 1: Design & Methodology Formulation
- ❖ PHASE 2: Assessment of current levels of capacity & competency
- ❖ PHASE 3: Design SCM Guidelines & Training Programme
- ❖ PHASE 4: Implementation
 - Skills Enhancement
 - Knowledge Transfer
 - Process Flow Fine Tuning
- ❖ PHASE 5: Review

3. Request

- 3.1 The Provincial Treasury will be in contact with the municipalities to facilitate the SCM roll-out programme. In doing so, your co-operation will be highly appreciated to ensure the success of the whole exercise.
- 3.2 Heads of SCM of municipalities are requested to indicate to the Provincial Treasury the number of SCM officials that will be attending the roll out workshop to enable proper distribution of the training material on the dates and venues that will be communicated to you in due course.
4. The number of officials that will be attending the SCM roll-out workshop should be forwarded by 10 April 2006 to The Head: Asset Management, 3rd Floor, 7 Wale Street, Cape Town, 8000 marked for attention of Ms RB Mwanza or email to: rmwanza@pgwc.gov.za, Tel 021 483 6627 and Fax 021 483 4671.
5. Your co-operation will be appreciated.

DIRECTOR : SUPPLY CHAIN MANAGEMENT

DATE: