

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •

UNONDYEBE WEPHONDO

Verwysing
Reference
Isalathiso

Legal3/05

Navrae
Enquiries
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L Masiza

Telefoon
Telephone
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(021) 483 8610



TREASURY CIRCULAR MUNICIPAL NO. 10-2006

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THE MAYOR, CEDERBERG MUNICIPALITY: MS S NEWMAN
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THE MAYOR, GEORGE MUNICIPALITY: MR B PETRUS
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THE MAYOR, BITOU MUNICIPALITY: MR L MVIMBI
THE MAYOR, KNYSNA MUNICIPALITY: MS J COLE
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THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR A CLAASEN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR P LONG

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 THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

SUBJECT: SALE AND LETTING OF MUNICIPAL IMMOVABLE PROPERTY

1. The above matter as well as the Municipal Circular (Legal 3/05) dated 08 December 2005, regarding the sale and letting of municipal immovable property refers.
2. In a previous correspondence submitted to the municipalities, it was requested that the municipalities must submit information regarding the disposal of municipal immovable property for the period 1 January 2005 to 31 December 2005. This requirement emanated from the implementation of the Municipal Finance Management Act, 56 of 2003 ("MFMA") and will not be relaxed. It is expected that all municipalities ensure compliance thereto.
3. The purpose of Provincial Treasury is to assist, guide and monitor the implementation and compliance with the MFMA by the municipalities, as required by section 5(3) and section 5(4) of the Municipal Finance Management Act 56 of 2003. To prevent deviations or abuse in the process of the sale and/or letting of immovable property and to collate statistics on immovable property sold and/or let, municipalities are requested to furnish the information as set out here under.
4. Municipalities are hereby requested to submit the required information regarding the sales and/or letting of immovable property for the period **01 January 2006 to 30 June 2006** by completing the *Annexure A*.

5. Departments are requested to submit the above-required information to our offices by no later than **Tuesday, 15 August 2006**. The information must be submitted to: The Head: Asset Management, 3rd Floor 7 Wale Street, Cape Town, 8000 for attention Mr. L Masiza or e-mail to: Lmasiza@pgwc.gov.za, **Tel:** (021) 483-8610 and **Fax:** (021) 483-4671.
6. Further, please note that from 31st August 2006, municipalities must henceforth report on a monthly basis to the Provincial Treasury in respect of sale and letting of immovable property.
7. Such monthly reports must be submitted by no later than the 15th of each month for the previous month.
8. Please feel free to contact our offices for any further information regarding the aforementioned matter. You are kindly requested to bring this issue to the attention of the relevant officials.
9. Your co-operation will be appreciated.

SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT

DATE:

NAME OF MUNICIPALITY: _____

1. Provide a list of all disposals of immovable property from 01 January 2006 until 30 June 2006 by filling the table below:

TABLE 1: <u>DISPOSAL AND LETTING OF IMMOVABLE PROPERTY</u>						
	Erf No.	Market value (as per valuation certificate)	Price Sold	New Owner's Name	BID Open	PROCESS Unsolicited
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						

2. Do you have a disposal Plan Yes/No
3. If yes, a copy of the plan /policy must be attached Attached/ not Attached
4. Provide a list of immovable property that is in the process of disposal or letting in your municipality within the next 12 months.

Municipal Manager

Date

The Mayor

Date