



Provinsiale Tesourie/ Provincial Treasury

Unondyebho we Phondo

Verwysing
Reference PT 18/2/4
Isalathiso

Navrae
Enquiries Ms Rosetta Mwanza
Imibuzo

TREASURY CIRCULAR MUN 02- 2006

THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR W RABBETS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MR AJ BREDENHANN
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR CF VAN RENSBURG
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR K CHETTY
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR N NEL
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR WA EKERMANS
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR DJ ADONIS
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR MC BOTHA
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR MG SEITSHO (Acting)
THE MUNICIPAL MANAGER, LANGEBOEG MUNICIPALITY: MR J VELDSMAN
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR MP MAY
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR MG SEITSHO
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR D DANIELS
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR T PRINCE
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR N WICOMB
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR DE WELGEMOED

THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT : MR B KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR K BURGER
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR H MIRCHELL
THE CHIEF FINANCIAL OFFICER, LANGEBOEG MUNICIPALITY: MR J JACOBS
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR H BEZUIDENHOUT
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR DCJ NEL
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

THE HEAD OF SCM, SWARTLAND: MR J SCHOLTZ
THE HEAD OF SCM, CAPE WINELANDS DISTRICT: MR M SWARTLAND
THE HEAD OF SCM, BREEDE RIVER WINELANDS: MR M SWARTLAND
THE HEAD OF SCM, THEEWATERSKLOOF: MR F VAN DER WESTHUIZEN
THE HEAD OF SCM, EDEN DISTRICT: MR KOEN
THE HEAD OF SCM, KANNALAND: MR J KOETZIE
THE HEAD OF SCM, LANGEBOEG: MR TW MADDISON
THE HEAD OF SCM, OUDTSHOORN: MR H KRAPHL
THE HEAD OF SCM, KNYSNA: MR M BRAND

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

**RE: SUPPLY CHAIN MANAGEMENT (SCM) TRAINING FOR SENIOR
MANAGEMENT OF MEDIUM CAPACITY MUNICIPALITIES**

1. Purpose

- 1.1 To inform municipalities that the National Treasury in consultation with the Provincial Treasury will be arranging a Supply Chain Management training session for Senior Management of all medium capacity municipalities on 20 and 21 February 2006.
- 1.2 To request municipalities to nominate three (3) delegates to attend the training session.
- 1.3 To request all individuals who will be attending a training session to prepare a pre-course assignment in advance.

2. Background

- 2.1 The National Treasury have arranged two (2) SCM training sessions on SCM for Senior Management of all medium capacity municipalities which will take place on 20 and 21 February 2006, to equip senior management with the necessary knowledge on SCM. A training for SCM practitioners (operational level) has already been presented to them between June and September 2005.
- 2.2 The above mentioned training sessions will both take place simultaneously on 20 and 21 February 2006. The first training session in will be held in Cape Town at the Wesgro Offices situated at NBS Building, at no 80 St Georges Mall, (see attached map). The second training session will be held in George Municipality situated at York Street, George. Kindly refer to the attached list to see in which area your municipality is delegated to attend the training. The National Treasury will bear costs that will be incurred on catering only, however accommodation and traveling costs will be for the account of each municipality.
- 2.3 Due to a limited space, it is requested that municipalities nominate (3) three representatives on a Senior Management level comprising of SCM Head and CFO. If municipalities have interns from the technikon and university they may nominate one intern as well.

3. Request

- 3.1 Municipalities are requested to provide us with names, designation and contact details of the (3) three representatives that will be attending the training session by completing the attached form.
- 3.2 To request all individuals who will be attending a training session to prepare a pre-course assignment in advance.
- 3.3 The details of those who will be attending a SCM training session must be submitted to our offices no later than 31 January 2006. You may submit to The Head: Asset Management, 3rd Floor, 7 Wale Street, Cape Town, 8000 marked for attention of Ms RB Mwanza or email to: rmwanza@pgwc.gov.za, Tel 021 483 6627 and Fax 021 483 4671.
4. Your co-operation will be appreciated.

HEAD: ASSET MANAGEMENT
DATE:

A program list of medium capacity municipalities delegated for SCM training of Senior Management on 20 and 21 February 2006.

Name of Municipality	Attendance Venue	Date
Matzikama	Cape Town	20 & 21 February 2006
West Coast District	Cape Town	20 & 21 February 2006
Bergriver	Cape Town	20 & 21 February 2006
Swartland	Cape Town	20 & 21 February 2006
Cape Winelands District	Cape town	20 & 21 February 2006
Breede River / Winelanes	Cape Town	20 & 21 February 2006
Langeberg	Cape Town	20 & 21 February 2006
Theewaterskloof	Cape Town	20 & 21 February 2006
Overberg District	Cape Town	20 & 21 February 2006
Laingsburg	George	20 & 21 February 2006
Beaufort West	George	20 & 21 February 2006
Central Karoo District	George	20 & 21 February 2006
Prince Albert	George	20 & 21 February 2006
Kannaland	George	20 & 21 February 2006
Outshoorn	George	20 & 21 February 2006
Eden District	George	20 & 21 February 2006
Knysna	George	20 & 21 February 2006
Bitou	George	20 & 21 February 2006
		20 & 21 February 2006

Format to be used for submission of names of Officials who will be attending the SCM Training for Senior Management

Name of Official	Designation	Contact number	Email address
1.			
2.			
3.			