

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •  
UNONDYEBO WEPHONDO

Verwysing  
Reference  
Isalathiso

PT/18/2/4

Navrae  
Enquiries  
Imibuzo

Ms R Mwanza



TREASURY CIRCULAR MUN 7 - 2008

THE MAYOR, CITY OF CAPE TOWN: MS H ZILLE  
THE MAYOR, WEST COAST DISTRICT: MR J BOTHA  
THE MAYOR, MATZIKAMA MUNICIPALITY: MR D JENNER  
THE MAYOR, CEDERBERG MUNICIPALITY: MS S NEWMAN  
THE MAYOR, BERGRIVIER MUNICIPALITY: MR S CLAASSEN  
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR O DE BEER  
THE MAYOR, SWARTLAND MUNICIPALITY: MR AW BREDELL  
THE MAYOR, CAPE WINELANDS DISTRICT: MR CW JOHNSON  
THE MAYOR, WITZENBERG MUNICIPALITY: MR A MULLER  
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR JA LOUW  
THE MAYOR, STELLENBOSCH MUNICIPALITY: MR PM SWARTZ  
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS L SIBEKO  
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA  
THE MAYOR, OVERBERG DISTRICT: MS M GILLION  
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT  
THE MAYOR, OVERSTRAND MUNICIPALITY: MR T BEYLEVELDT  
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MS E MARTHINUS  
THE MAYOR, SWELLENDAM MUNICIPALITY: MR J JANSEN  
THE MAYOR, EDEN DISTRICT: MR R LAWS  
THE MAYOR, KANNALAND MUNICIPALITY: MS L WILLEMSE  
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE  
THE MAYOR, MOSSEL BAY MUNICIPALITY: MS M FERREIRA  
THE MAYOR, GEORGE MUNICIPALITY: MR B PETRUS  
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR J SWARTBOOI  
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI  
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES  
THE MAYOR, CENTRAL KAROO DISTRICT: MR JJ VAN DER LINDE  
THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON  
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR A CLAASSEN  
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR SM MOTSOANE

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM  
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR WP RABBETS  
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL  
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE  
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MR G LOUW  
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR F DANIELS  
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ  
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR K CHETTY  
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON (Acting)  
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR S KABANYANE  
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: DR L MORTIMER (Acting)  
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE  
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR SA MOKWENI  
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR E PETERSEN (Acting)  
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HD WALLACE  
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: ADV J KOEKEMOER  
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR K JORDAAN  
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR K GORDON (Acting)  
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR MC BOTHA  
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR K DE LANGE (Acting)  
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS  
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR K NICOL  
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR CM AFRICA  
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR LA SCHEEPERS (Acting)  
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR G SEITISHO  
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR J DOUGLAS  
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR NW NORTJÉ (Acting)  
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS  
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR N WICOMB  
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN (Acting)

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON  
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER  
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER  
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR D ENGELBRECHT  
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK  
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS  
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER  
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS  
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR ZT SHONGWE  
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR CM PETERSEN (Acting)  
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR I KENNED  
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR JM BOONZAAIER  
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFFMANN  
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR R BUTLER (Acting)  
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR S JACOBS  
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR R BUTLER  
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR SW VISSER  
THE CHIEF FINANCIAL OFFICER, SWELLENBAM MUNICIPALITY: MR NB DELO  
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT  
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR P VENTER (Acting)  
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS HJ VILJOEN (Acting)  
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR HF BOTHA  
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE  
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR C GOOSEN (Acting)  
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR J COETZEE (Acting)  
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON  
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL  
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA  
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

THE HEAD OF SCM, CITY OF CAPE TOWN: MR L SHNAPS  
THE HEAD OF SCM, WEST COAST DISTRICT : MR M MARKUS  
THE HEAD OF SCM , MATZIKAMA MUNICIPALITY: MR C KOTZE  
THE HEAD OF SCM, CEDERBERG MUNICIPALITY: MR T RHOODE  
THE HEAD OF SCM, BERGRIVIER MUNICIPALITY: MR A PERREIRA  
THE HEAD OF SCM, SALDANHA BAY MUNICIPALITY; MS R DE KOCK  
THE HEAD OF SCM, SWARTLAND MUNICIPALITY: MR E LEWIS  
THE HEAD OF SCM, CAPE WINELANDS DISTRICT : MR G FALCK  
THE HEAD OF SCM, DRAKENSTEIN MUNICIPALITY: MR D JACOBS  
THE HEAD OF SCM, STELLENBOSCH MUNICIPALITY: MR R MOOLMAN  
THE HEAD OF SCM, OVERSTRAND MUNICIPALITY; MS R LA COCK  
THE HEAD OF SCM, CAPE AGULHAS MUNICIPALITY: MR R SEFOOR  
THE HEAD OF SCM, EDEN DISTRICT : MS D RAUBENHEIMER  
THE HEAD OF SCM, KANNALAND MUNICIPALITY: MS S STEYN  
THE HEAD OF SCM, MOSSEL BAY MUNICIPALITY: MR HC HILL  
THE HEAD OF SCM, GEORGE MUNICIPALITY; MR M GERICKA  
THE HEAD OF SCM, THEWATERSKLOOF MUNICIPALITY: MS P MOSTERT  
THE HEAD OF SCM, OUDTSHOORN MUNICIPALITY: MR J LADOUCE  
THE HEAD OF SCM ,BITOU MUNICIPALITY: MT T NQOLO  
THE HEAD OF SCM, KNYSNA MUNICIPALITY: MS M BRAND  
THE HEAD OF SCM, CENTRAL KAROO DISTRICT: MS S LINKS  
THE HEAD OF SCM, LAINGSBURG MUNICIPALITY: MS N GOUWS  
THE HEAD OF SCM, BEAUFORT WEST MUNICIPALITY: MS S POTHBERG

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE HEAD: SUSTAINABLE RESOURCE MANAGEMENT (MR A PHILLIPS) (ACTING)  
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)  
THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)  
THE HEAD: PUBLIC FINANCE (MR H MALILA)  
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)  
THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS PG PIEDT)  
THE SENIOR MANAGER: ACCOUNTING (MR A REDDY)  
THE SENIOR MANAGER: NORMATIVE FINANCIAL MANAGEMENT (MR F JACOBS) (ACTING)  
THE SENIOR MANAGER: ENTERPRISE RISK MANAGEMENT AND GOVERNANCE SYSTEMS (MR T ARENDSE) (PRO TEM)  
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON) (ACTING)  
THE SENIOR MANAGER: ECONOMIC ANALYSIS (MS W MAPIRA) (ACTING)  
THE SENIOR MANAGER: FISCAL POLICY: PROVINCIAL GOVERNMENT (MS A PICK) (ACTING)  
THE SENIOR MANAGER: FISCAL POLICY: LOCAL GOVERNMENT (MR G PAULSE) (PRO TEM)  
THE SENIOR MANAGER: BUDGET MANAGEMENT (MR PP PIENAAR) (ACTING)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK) (ACTING)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (MR G PAULSE)  
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)  
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)  
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)  
THE HEAD: OFFICE OF THE MINISTRY (MR G GESWINDT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

## **RE: SUPPLY CHAIN MANAGEMENT FORUM -19 JUNE 2008**

### **1. Purpose**

- 1.1 To inform municipalities of the next Supply Chain Management Forum meeting.
- 1.2 To request all municipalities to submit one (1) name of a representative preferably SCM Manager or CFO who will attend the Supply Chain Management Forum.

### **2. Background**

- 2.1 The Supply Chain Management Directorate of the Provincial Treasury has scheduled the first SCM Forum meeting for the 2008/09 financial year to be held on **Thursday 19 June 2008** at **Nekkies Conference Centre** outside Worcester. The Forum will commence at **09h00 ending at 13h00**.

### **3. Agenda**

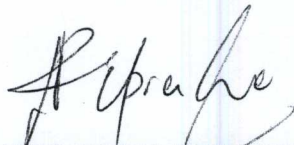
- 3.1 The following agenda items will be discussed at the forum meeting :
  - 3.1.1 SCM Audit Issues
  - 3.1.2 CIDB: i - Tender & i - Registration
  - 3.1.3 Yearly tenders
  - 3.1.4 Deviations
- 3.2 In addition to the above mentioned agenda items, one or more agenda items can be accommodated at the discretion of Provincial Treasury. Should a municipality wish to forward their proposed agenda items for discussions, they can do so via fax or email no later than **05 June 2008**.

### **4. Request**

- 4.1 All municipalities are requested to forward the name, designation and contact details (tel and email) of one representative (preferably SCM Manager or CFO) who will attend the forum.

- 4.2 This information must be submitted no later than **12 June 2008**, to Ms R Mwanza, via e-mail [Rmwanza@pgwc.gov.za](mailto:Rmwanza@pgwc.gov.za) or Fax to: (021) 483-4671.
- 4.3 For your convenience, directions and a map to Nekkie's is attached. (See Annexure A)
- 4.4 Any enquiries in this regard may be directed to Ms Rosetta Mwanza on tel: (021) 483 6627.

Your co-operation will be appreciated.



**MRS NADIA EBRAHIM**

**SENIOR MANAGER : MOVEABLE ASSETS AND SUPPLY CHAIN MANAGEMENT**

DATE: 30/05/2008

+025 3432911

09/05 '06 07:30 NO.584 01/01

MECHALETS  
KANSIE-DORP  
iekkies

KIMSONVILLE

RANDONVILLE

TOWN  
CAPE

BREEDE RIVER

ULTRA CITY

MAIN ACCESS ROADS

VILERS DORP

DROSTY  
HOERSKOOI

SOMERSET STREET

MOUNTAIN  
MILL  
WORCESTER DAM

NATIONAL ROAD

TRAPPESTREET

RUSSEL STREET  
HIGH STREET

DUREAN STREET

Roux Rd.

Roux Rd.

LEIPDIT AVENUE

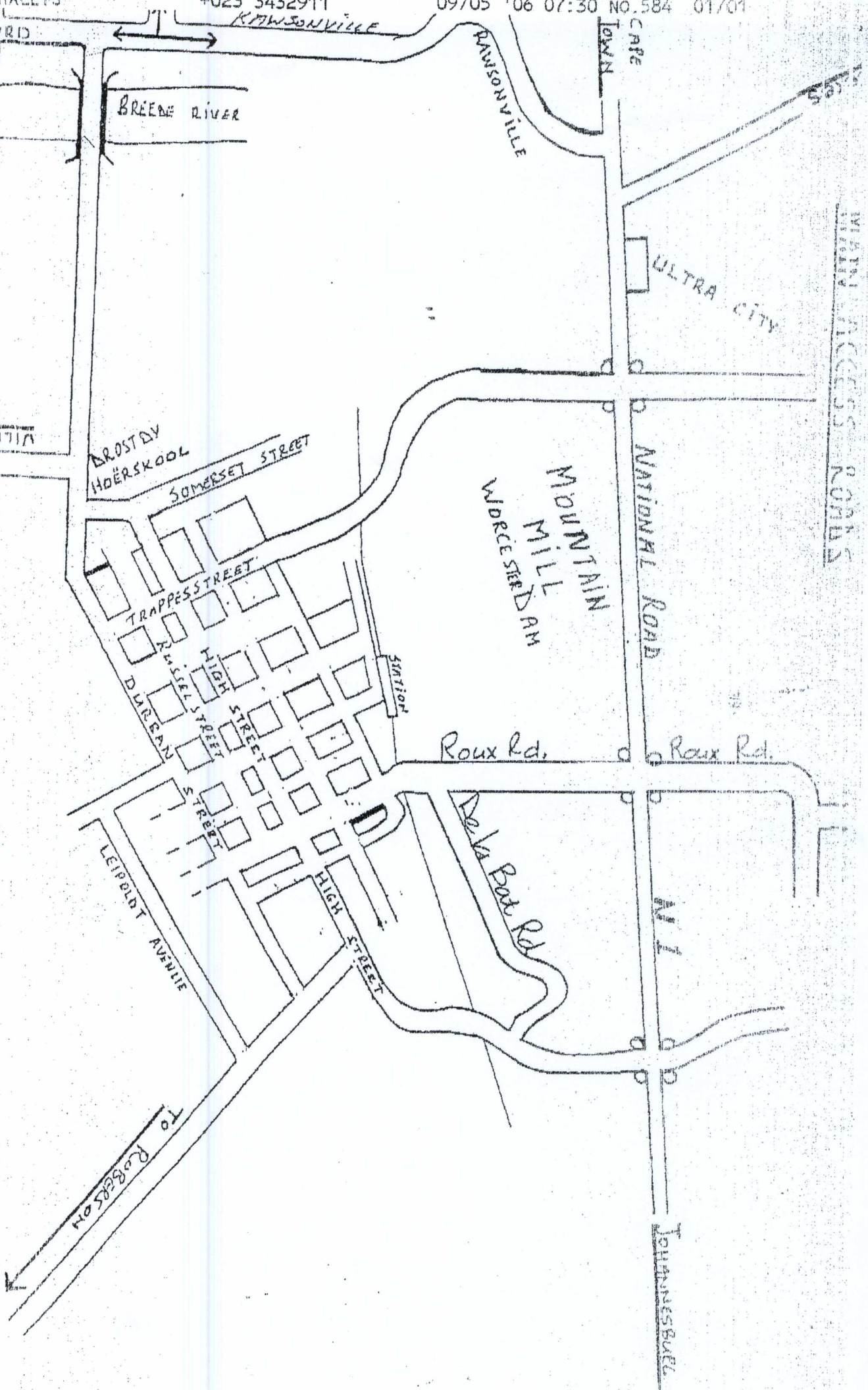
HIGH STREET

Roula Bad Rd.

N 1

To ROSSBORO

JOHANNESBURG



**DIRECTIONS**

**FROM CAPE TOWN**

**DRIVING ON THE N1 TO WORCESTER**

Pass the Huguenot tunnel and proceed. Pass Tweeskloof lodge on your left , proceed straight and drive for 5-6 kilometres. Turn right at the Rawsonville turn-off. Drive for 3-4 kilometres and you reach the Rawsonville Goudini turn-off where you will turn right. Drive for 1,5 kilometres until you reach a four way stop . Continue driving for 15 km then Nekkies will be on your right.

**DRIVING ON THE N1 FROM JOHANNESBURG**

On the N1 turn left into Roux road continue until you reach Durban street where you will turn right. Continue with Durban road and pass Drostdy Hoerskool on your right. Drive straight until you pass Breede River. Then turn left into Rawsonville road. Nekkies will be on your right.

Should you get lost please call Raymond at Nekkies for directions on 023 343 2909.