PROVINSIALE TESOURIE • PROVINCIAL TREASURY • **UNONDYEBO WEPHONDO**

Verwysing Reference Isalathiso

T 8/8

Navrae

Enquiries Imibuzo

C Pierce



TREASURY CIRCULAR MUN: 06 OF 2009

```
THE MAYOR, CITY OF CAPE TOWN: MS H ZILLE
   THE MAYOR, CITY OF CAPE TOWN: MS H ZILLE
THE MAYOR, WEST COAST DISTRICT: MRS H KITSHOFF
THE MAYOR, MATZIKAMA MUNICIPALITY: MR P BOK
THE MAYOR, CEDERBERG MUNICIPALITY: MS S NEWMAN
THE MAYOR, BERGRIVIER MUNICIPALITY: MR S CLAASSEN
THE MAYOR, SALDANHA BAY MUNICIPALITY: MRS J STOFFELS
THE MAYOR, SWARTLAND MUNICIPALITY: MR AW BREDELL
THE MAYOR, CAPE WINELANDS DISTRICT: MR CW JOHNSON
THE MAYOR, WITZENBERG MUNICIPALITY: MR K CLASSEN
THE MAYOR, DRAKENSTEIN MUNICIPALITY: ALDERMAN PM S
   THE MAYOR, DRAKENSTEIN MUNICIPALITY: MS C MANUEL
THE MAYOR, STELLENBOSCH MUNICIPALITY: ALDERMAN PM SWARTZ
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR C NTSOMI
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
THE MAYOR, OVERBERG DISTRICT: MS M GILLION
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT
THE MAYOR, OVERSTRAND MUNICIPALITY: MR T BEYLEVELDT
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR R MITCHELL
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR R MITCHELL
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR R MITCHELL
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR LIANSEN
      THE MAYOR, SWELLENDAM MUNICIPALITY: MR J JANSEN THE MAYOR, EDEN DISTRICT: MR AC LAWS
   THE MAYOR, EDEN DISTRICT: MR AC LAWS
THE MAYOR, KANNALAND MUNICIPALITY: MR J DONSON
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE
THE MAYOR, MOSSEL BAY MUNICIPALITY: ALDERMAN M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR BH DE SWART
THE MAYOR, OUDTSHOORN MUNICIPALITY: MS D DE JAGER
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES
THE MAYOR, CENTRAL KAROO DISTRICT: MR T PRINCE
THE MAYOR, LAINGSBURG MUNICIPALITY: MS R MEYER
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS M BENJAMIN
THE MAYOR BEAUFORT WEST MUNICIPALITY: MS J JONAS
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR WP RABBETS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MS C LE ROUX
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR D DANIËLS (Acting)
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR D DANIËLS (Acting)
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR M MGAJO
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON (Acting)
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR I NASSON (ACTING)
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR I KENNED
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A MOLUSE
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A MOLUSE
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR GW HERMANUS (Acting)
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR THES WALLACE
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR WEST WALLACE
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR WEST WALLACE
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR WAFRICA
THE MUNICIPAL MANAGER, DOUDTSHOORN MUNICIPALITY: MR OA FRICA
THE MUNICIPAL MANAGER, DOUDTSHOORN MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, CONTROLORN MUNICIPALITY: MR DOUGLAS
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR L NGOQO
THE MUNICIPAL MANAGER, CONTROLORN MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR S JOOSTE
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR J BOOYSEN
        THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS
```

```
THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR F LÖTTER
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR R COOPER
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR R DESAU
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR MR DOLTON
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR DETERSEN
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR DOLTON
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFFMANN
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFFMANN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: VACANT
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR S JACOBS
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR H KLEINLOOG
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H SCHLEBUSH
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR J STANDER (Acting)
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR B DELO
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR H B DALOR
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR H B DALOR
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR H FOURIE
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR H B DATA
THE CHIEF FINANCIAL OFFICER, RIPSEQUA MUNICIPALITY: MR B LALOR
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR B CASTON
THE CHIEF FINANCIAL OFFICER, RIPSEQUA MUNICIPALITY: MR B CASTON
THE CHIEF FINANCIAL OFFICER, RIPSEQUA MUNICIPALITY: MR GE BASTON
THE CHIEF FINANCIAL OFFICER, RIPSEQUA MUNICIPALITY: MR GE BASTON
THE CHIEF FINANCIAL OFFICER, RIPSEQUA MUNICIPALITY: MR GE BOTHMA
THE CHIEF FINANCIAL OFFICER, RIPSEQUA MUNICIPALITY: MR GE BOTHMA
THE CHIEF 
      THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)

THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)

THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)

THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)

THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)

THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)

THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)

THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)

THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS PG PIEDT)

THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR A REDDY)

THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)

THE SENIOR MANAGER: INTERNAL AUDIT: G & A CLUSTER (MS B CAIRNCROSS)

THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER

THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)

THE SENIOR MANAGER: BUDGET MANAGEMENT (MR P PIENAAR) (ACTING)

THE SENIOR MANAGER: BUDGET MANAGEMENT (MR P PIENAAR) (ACTING)

THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
                THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MS N VAN WYK) (ACTING)
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
              THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELETING (MS A 11614) (1164 M) THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)
```

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

3

PUBLIC SECTOR FRAMEWORK RISK MANAGEMENT ROAD SHOWS

1. **Purpose**

The purpose of this circular is to inform municipalities of the Public Sector Framework 1.1

Risk Management Road show that will be presented by National Treasury, which will

outline the importance of risk management within government and to induct various

role players in risk management on their roles and responsibilities

2. Background

National Treasury has reviewed the existing risk management framework now known 2.1

as the Public Sector Risk Management Framework. The framework aims to support

the objectives of public sector institution through providing information and guidance

to enable the implementation and maintenance of effective systems, to identify and

mitigate the risks that threaten the attainment of service delivery and other

objectives, and also to optimise opportunities that enhance institutional performance.

The framework represents the pre-eminent source of reference and guidance on risk 2.2

management practices in the public sector, and hence it is important for public sector

institutions to understand and be able to utilise the framework in implementing their

risk management responsibilities.

3. **Way Forward**

It is against this background that the National Treasury together with the Western 3.1

Cape Provincial Treasury invites you to attend the planned road-show on the revised

framework to be held as follows:

Date:

04 March 2009

Venue: Lord Charles Hotel

Time:

08h00-16H00

Request 4.

- 4.1 The invitation is extended to all Senior managers, Chief Risk Officer, Internal Audit and other relevant staff member within the institution as they all have a role in effectively implementing organisational wide risk management
- 4.2 We would appreciate if you could confirm your attendance by no later than the 25 February 2009, for proper logistic arrangement. In your confirmation please indicate the following:
 - The number of people attending and their responsibility in the organisation (i)
 - (ii) Dietary requirements if any

Confirmations should be forwarded to:

Cindy Pierce

or

Fulufhelo Tshikhudo

Email: Cmpierce@pgwc.gov.za

Tel.: 021-483-6419

Tel.: 012 315 5677/5748

Fulufhelo.Tshikhudo@treasury.gov.za

Fax: 012 315 5890

Fax: 021-483-3707

Your co-operation in this regard will be appreciated.

SENIOR MANAGER: CORPORATE GOVERNANCE

DATE: 17 FEBRUARY 2009