

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO



Verwysing
Reference
Isalathiso

T7/2/1

Navrae
Enquiries
Imibuzo

Luthando Botshobana

TREASURY CIRCULAR NO. 61/2009

THE PREMIER

THE MINISTER OF AGRICULTURE
THE MINISTER OF COMMUNITY SAFETY
THE MINISTER OF CULTURAL AFFAIRS AND SPORT
THE MINISTER OF EDUCATION
THE MINISTER OF FINANCE, ECONOMIC DEVELOPMENT AND TOURISM
THE MINISTER OF HEALTH
THE MINISTER OF HOUSING
THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING
THE MINISTER OF SOCIAL DEVELOPMENT
THE MINISTER OF TRANSPORT AND PUBLIC WORKS

} For information

THE SPEAKER: PROVINCIAL PARLIAMENT
THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

ALL OTHER MEMBERS OF PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER) (ACTING)
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)
THE ACCOUNTING OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MS S MAJIET)
THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR R ELLIS) (ACTING)
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR B ROBERTS)
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS) (ACTING)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR P O'BRIEN) (ACTING)
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)
THE CHIEF FINANCIAL OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR D BASSON)
THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR AA GAFFOOR)
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE ACCOUNTING AUTHORITY: WESTERN CAPE PROVINCIAL DEVELOPMENT COUNCIL (MS Y FIRFIREY) (ACTING)
THE ACCOUNTING AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MR C SEPTEMBER)
THE ACCOUNTING AUTHORITY: WESTERN CAPE HOUSING DEVELOPMENT BOARD (MR DP DANIELS) (ACTING)
THE ACCOUNTING AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (MS L MEYER)
THE ACCOUNTING AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR A MANZONI)
THE ACCOUNTING AUTHORITY: CAPE TOWN ROUTES UNLIMITED (DMO) (MR C GILFELLAN)
THE ACCOUNTING AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)
THE ACCOUNTING AUTHORITY: WESTERN CAPE LANGUAGE COMMISSION (MS J MOLELEKI)
THE ACCOUNTING AUTHORITY: WESTERN CAPE HERITAGE COMMISSION (MS J MOLELEKI)
THE ACCOUNTING AUTHORITY: CASIDRA (MR T FIFE)
THE ACCOUNTING AUTHORITY: WESTERN CAPE LIQUOR BOARD (MR B ROBERTS)
THE ACCOUNTING AUTHORITY: WESTERN CAPE YOUTH COMMISSION (MR S TYATYAM) (ACTING)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE PROVINCIAL DEVELOPMENT COUNCIL (MR E THERON)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HOUSING DEVELOPMENT BOARD (MR D BASSON)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MS L MADLALA)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR A PRESTON)
THE CHIEF FINANCIAL OFFICER: CAPE TOWN ROUTES UNLIMITED (DMO) (MR H BONESCHANS)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMISSION (MS B RUTGERS)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE COMMISSION (MS B RUTGERS)
THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR BOARD (MS N PETERSEN) (ACTING)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
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THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR H DU TOIT) (ACTING)
THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRCROSS)
THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)

THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MR PP PIENAAR) (ACTING)
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR L HARTLE) (ACTING)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

STANDARDS OF GRAP: TRAINING NEEDS ANALYSIS FOR ACCOUNTING OFFICIALS

Purpose

1. The purpose of this circular is to determine the training needs of accounting officials within entities on the effective Standards of Generally Recognised Accounting Practice (GRAP).

Background

2. A Regulation was published in the Government Gazette (No. 31021) on 9 May 2008 as conveyed in Treasury Circular 31/2008 dated 22 September 2008 prescribing the implementation of the 17 Standards of GRAP for public entities, constitutional institutions, municipalities and municipal entities effective from 1 April 2009. Accounting Standards Board (ASB) Directive 5, Appendix A1 lists the effective Standards of GRAP as at 1 April 2009 (See Annexure A).
3. In determining the GRAP Reporting Framework, reference must be made to Directive 5 of the ASB, wherein the Hierarchy as outlined in paragraph 12 of GRAP 3 is provided. Where an equivalent Standard of GRAP or IPSAS does not exist, an effective International Financial Reporting Standard (IFRS) must be applied. In this regard reference must be made to the ASB's Directive 5, Appendix A6 that is effective from 1 April 2009 (See Annexure B). The effective IFRS's and IFRIC's must be applied considering the provisions in paragraphs 20 to 26 of Directive 5.
4. In order for entities to fully comply with the prescribed GRAP Reporting Framework it is imperative that the accounting officials in the CFO's office are equipped and have acquired the expertise to do financial reporting in terms of the reporting framework, including the new Standards of GRAP for the 2009/10 financial year.
5. The Accounting Standards Board conducted a two days introductory workshop on the 10 and 11 February 2009. From 16 to 19 March 2009 training was conducted by the National Treasury on selected Standards of GRAP.
6. Provincial Treasury Circular 28 of 2009 was issued, requesting entities to compile and submit implementation plans on the new Standards of GRAP.
7. On the 24 July 2009 this Office issued a Standards of GRAP questionnaire to assist entities in the smooth transition to the new Standards of GRAP. This tool can be used in addition to the GRAP implementation plans in order to facilitate effortless reporting of implementation progress.

8. During the process of reviewing the GRAP Reporting Framework and converting to the new Standards of GRAP entities might have identified areas where they require additional training. Should these training needs be of a transversal nature, the Provincial Treasury will arrange the necessary training.

Requirement

9. The Provincial Treasury has compiled a training needs questionnaire that is based on the Standards of GRAP tool issued on the 24 July 2009. See Annexure C.
10. The attached training needs questionnaire should please be submitted to Mr. Luthando Botshobana, email address: lbotshob@pgwc.gov.za by 30 October 2009.



PROVINCIAL ACCOUNTANT-GENERAL

DATE:

19/10/2009



Directive 5

APPENDIX: 1 April 2009

This appendix forms part of the Directive.

This appendix lists the standards and pronouncements that are the GRAP Reporting Framework effective for financial periods commencing on or after 1 April 2009 and should be applied as set out in paragraph .04 of the Directive.

- A1. Entities are required to apply the Standards of GRAP where the Minister has determined the effective date. The Minister has determined the effective date for the following Standards of GRAP:

Reference	Topic
GRAP 1	Presentation of Financial Statements
GRAP 2	Cash Flow Statements
GRAP 3	Accounting Policies, Changes in Accounting Estimates and Errors
GRAP 4	The Effects of Changes in Foreign Exchange Rates
GRAP 5	Borrowing Costs
GRAP 6	Consolidated and Separate Financial Statements
GRAP 7	Investments in Associates
GRAP 8	Interests in Joint Ventures
GRAP 9	Revenue from Exchange Transactions
GRAP 10	Financial Reporting in Hyperinflationary Economies
GRAP 11	Construction Contracts
GRAP 12	Inventories
GRAP 13	Leases
GRAP 14	Events After the Reporting Date
GRAP 16	Investment Property
GRAP 17	Property, Plant and Equipment
GRAP 19	Provisions, Contingent Liabilities and Contingent Assets
GRAP 100	Non-current Assets Held for Sale and Discontinued Operations
GRAP 101	Agriculture
GRAP 102	Intangible Assets



Directive 5

- A6. Effective IFRSs and IFRICs that are applied considering the provisions in paragraphs .20 to .26 of the Directive:

Reference	Topic
IFRS 3 (AC 140)	Business Combinations
IFRS 4 (AC 141)	Insurance Contracts
IFRS 6 (AC 143)	Exploration for and Evaluation of Mineral Resources
IFRS 7 (AC 144)	Financial Instruments: Disclosures
IAS 12 (AC 102)	Income Taxes
IAS 19 (AC 116)	Employee Benefits
IAS 32 (AC 125)	Financial Instruments: Presentation
IAS 39 (AC 133)	Financial Instruments: Recognition and Measurement
SIC – 21 (AC 421)	Income Taxes – Recovery of Revalued Non-Depreciable Assets
SIC – 25 (AC 425)	Income Taxes – Changes in the Tax Status of an Entity or its Shareholders
SIC – 29 (AC 429)	Service Concession Arrangements – Disclosures
IFRIC 2 (AC 435)	Members' Shares in Co-operative Entities and Similar Instruments
IFRIC 4 (AC 437)	Determining whether an Arrangement contains a Lease
IFRIC 9 (AC 442)	Reassessment of Embedded Derivatives
IFRIC 12 (AC 445)	Service Concession Arrangements
IFRIC 13 (AC 446)	Customer Loyalty Programmes
IFRIC 14 (AC 447)	IAS 19 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
IFRIC 15 (AC 448)	Agreements for the Construction of Real Estate
IFRIC 16 (AC 449)	Hedges in a Net Investment in a Foreign Operation

STANDARDS OF GRAP: TRAINING NEEDS QUESTIONNAIRE				
Public Entity		Date		
Chief Financial Officer				
Standard	Questions	Yes	No	Rate
1 = Poor; 2 Adequate; 3 = Good; 4 = Very Good; 5 Excellent				
Presentation of financial statements (GRAP 1)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			
Cash flow statements (GRAP 2)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			
Accounting policies, changes in accounting estimates and errors (GRAP 3)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			
The Effects of Changes in Foreign Exchange Rates (GRAP 4)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			
Borrowing Costs (GRAP 5)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			

STANDARDS OF GRAP: TRAINING NEEDS QUESTIONNAIRE

Public Entity		Date			
Chief Financial Officer					
Standard	Questions	Yes	No	Rate	

1 = Poor; 2 Adequate; 3 = Good; 4 = Very Good; 5 Excellent

Consolidated and Separate Financial Statements (GRAP 6)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Investments in Associates (GRAP 7)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Interests in Joint Ventures (GRAP 8)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Revenue from Exchange Transactions (GRAP 9)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Financial Reporting in Hyperinflationary Economies (GRAP 10)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Construction Contracts (GRAP 11)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

STANDARDS OF GRAP: TRAINING NEEDS QUESTIONNAIRE

Public Entity		Date			
Chief Financial Officer					
Standard	Questions	Yes	No	Rate	

1 = Poor; 2 Adequate; 3 = Good; 4 = Very Good; 5 Excellent

Inventories (GRAP 12)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Leases (GRAP 13)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Events after the Reporting Date (GRAP 14)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Investment Property (GRAP 16)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Property, Plant and Equipment (GRAP 17)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

Provisions, Contingent Liabilities and Contingent Assets (GRAP19)	Is this standard applicable to your Entity?				
	If, yes. How do you rate your understanding of the standard?				
	Do you need training on the standard?				

STANDARDS OF GRAP: TRAINING NEEDS QUESTIONNAIRE				
Public Entity			Date	
Chief Financial Officer				
Standard	Questions	Yes	No	Rate

1 = Poor; 2 Adequate; 3 = Good; 4 = Very Good; 5 Excellent

Non-current Assets held for Sale and Discontinued Operations (GRAP 100)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			

Agriculture (GRAP 101)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			

Intangible assets (GRAP 102)	Is this standard applicable to your Entity?			
	If, yes. How do you rate your understanding of the standard?			
	Do you need training on the standard?			

Please indicate your training need analysis from the standards listed in annexure B.

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Name :

Rank :

Signed :

Date :