

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBE WEPHONDO



Verwysing
Reference
Isalathiso

T7/2/7

Navrae
Enquiries
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TREASURY CIRCULAR MUN 26 - 2009

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THE MAYOR, WEST COAST DISTRICT: MRS H KITSHOFF
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THE MAYOR, CEDERBERG MUNICIPALITY: MS J MOUTON
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THE MAYOR, SALDANHA BAY MUNICIPALITY: MR J SKEI
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
THE MAYOR, CAPE WINELANDS DISTRICT: MR CW JOHNSON
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THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR C NTSOMI
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
THE MAYOR, OVERBERG DISTRICT: MS M GILLION
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT
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THE MAYOR, MOSSEL BAY MUNICIPALITY: ALDERMAN M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR BH DE SWART
THE MAYOR, OUDTSHOORN MUNICIPALITY: MS D DE JAGER
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI
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THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS M BENJAMIN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS

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 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

THE HEAD OF SCM, CITY OF CAPE TOWN: MR L SHNAPS
 THE HEAD OF SCM, WEST COAST DISTRICT: MR M MARKUS
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 THE HEAD OF SCM, BEAUFORT WEST MUNICIPALITY: MS SA POTHBERG

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
 THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
 THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)
 THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
 THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
 THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
 THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
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 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUIS)
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 THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR H DU TOIT) (ACTING)
 THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)
 THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
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 THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)
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 THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR L HARTLE) (ACTING)
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
 THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
 THE SENIOR MANAGER: IMMOVABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

RE: SUPPLY CHAIN MANAGEMENT FORUM –17 NOVEMBER 2009**1. Purpose**

- 1.1 To inform municipalities of the next Supply Chain Management Forum meeting.
- 1.2 To request all municipalities to submit one (1) representative, preferably the SCM Manager or CFO who will attend the Supply Chain Management Forum.

2. Background

- 2.1 The Supply Chain Management Directorate of the Provincial Treasury has scheduled the SCM Forum meeting which will take place on **Tuesday 17 November 2009 at the Council Chambers of the Stellenbosch Municipality situated in Plein Street, Stellenbosch.** A detailed map to the venue is enclosed herein as Annexure A. The Forum meeting will commence at **09h00 ending at 13h30.**

3. Agenda

- 3.1 The agenda items will include the following:
 - (i) Asset transfer Regulations;
 - (ii) Supplier Open Day Event;
 - (iii) Alignment of daily operations with the SCM Policy and Delegations;
 - (iv) CIDB compliance issues and stats reporting; and
 - (v) SCM reporting.
- 3.2 Please note that the above-mentioned agenda items will not be the only items for discussions. Municipalities are encouraged to forward its proposed agenda items for discussions, via e-mail or fax to this office not later than **06 November 2009.**

4. Request

- 4.1 All municipalities are requested to forward the name, designation and contact details of one representative, who will be attending the forum meeting.

- 4.2 This information together with the proposed agenda items for discussions must be submitted no later than 06 November 2009, via e-mail to Xoliphan@pgwc.gov.za or fax to (021) 483 4671.
- 4.3 Any queries in this regard may be directed to Xolani Oliphant on (021) 483 4736

Your co-operation will be appreciated.

Kind Regards,



MRS. N. EBRAHIM

SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT

DATE: 23/10/2009