



PROVINSIALE TESOURIE • PROVINCIAL TREASURY UNONDYEBO WEPHONDO



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Mr A Von Willingh

TREASURY CIRCULAR MUN: 25 OF 2009

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THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

INVITATION: MFMA WORKSHOP – APPENDIX B TRAINING

1. Purpose

The purpose of this circular is to inform municipalities that National Treasury together with Provincial Treasury will be hosting a refresher MFMA Appendix B Training Workshop which is scheduled for 8 October 2009.

2. Background

As you may be aware, municipal finance management reforms have been underway since the introduction of the Municipal Finance Management Act (Act 56 of 2003) (MFMA) in 2003. Some municipalities have progressed faster than others in implementing the subsequent reforms.

In terms of section 71(1) of the MFMA the accounting officer of a municipality must by no later than 10 working days after the end of each month submit to, amongst others, the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget. Section 74 of the MFMA requires accounting officers to submit such information, returns, documents and motivations as may be required. For the purpose of monitoring the monthly municipal financial performance, municipalities are required to submit the Appendix B on a monthly basis.

In order to ensure a consistent understanding and approach on the completion of the Appendix B forms, municipal officials working on these financial reforms or the monthly IYM are invited to attend the one day workshop relating to Section 71 compliance.

In the past, National and Provincial Treasuries issued circulars, regulations, guides and provided technical support for the implementation of the reforms. Subsequently, the National Treasury has decided to host regional workshops dealing with specific topics that will be timed in a sequential manner to assist with practical implementation.

It must be noted that any monthly reports that are not submitted in the Appendix B prescribed format will not be published by either National Treasury or Provincial Treasury in their respective first quarter publication of the current financial year.

3. Request

Any person responsible for the preparation of the Section 71 reports is encouraged to attend this training session.

The details to the Appendix B Training workshop are as follow:

Date: 08 October 2009

Venue: STELLENBOSCH MUNICIPALITY
DORP STREET
STELLENBOSCH
7600

The venue takes limited numbers and municipalities will be limited to three (3), except for those municipalities who have indicated that they will send two (2) representatives per municipality. It is important that you confirm attendance, as catering is organised for a specific number of officials, including the availability of workshop material.

To avoid disappointment kindly ensure you respond via email or fax to the numbers listed below on or before Friday, 02 October 2009.

Fax no: (021) 483-7356 or (021) 483-4411

E-mail: MFMA@pgwc.gov.za

For any queries regarding the above please contact the relevant officials:

- Anthea Fillis
Tel No: (021) 483-4524
E-mail: afillis@pgwc.gov.za

Or

- Ndilakazi Dinga
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5. Conclusion

The session will be practical in nature and municipal officials attending will develop an understanding as to how to complete and submit the Appendix B.

All material on these topics will be available free of charge at the workshop for the use by municipal officials.

Your co-operation in this regard will be appreciated.



G PAULSE
MFMA CO-ORDINATOR

DATE: 22 SEPTEMBER 2009