PROVINSIALE TESOURIE • PROVINCIAL TREASURY • UNONDYEBO WEPHONDO

Verwysing Reference Isalathiso

T7/2/7

Navrae Enquiries Imibuzo N Manyathi

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TREASURY CIRCULAR MUN 20- 2009

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THE MAYOR, CITY OF CAPE TOWN: MR D PLATO
    THE MAYOR, WEST COAST DISTRICT: MRS H KITSHOFF
  THE MAYOR, MATZIKAMA MUNICIPALITY: MR P BOK
THE MAYOR, CEDERBERG MUNICIPALITY: MR P BOK
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THE MAYOR, SALDANHA BAY MUNICIPALITY: MR J SKEI
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  THE MAYOR, KANNALAND MUNICIPALITY: MR N VALENTYN
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE
THE MAYOR, MOSSEL BAY MUNICIPALITY: ALDERMAN M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR BH DE SWART
THE MAYOR, OUDTSHOORN MUNICIPALITY: MS D DE JAGER
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES
THE MAYOR, CENTRAL KAROO DISTRICT: MR T PRINCE
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THE MAYOR PRINCE ALBERT MILINICIPALITY: MS M REN IAMIN
    THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS M BENJAMIN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM
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THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR WP RABBETS
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR DG O'NEILL
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THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR M MGAJO
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THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR GW HERMANUS (Acting)
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THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR G LOUW
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THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR WF HENDRICKS
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR CM AFRICA
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR M RS MRT GUTAS
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR DOOGLAS
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR DOOGLAS
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR D BOOSSOUW
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR D BOOSSOUW
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN
    THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS
    THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN
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THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MEST COAST DISTRICT: MR J KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR JA VAN NIEKERK
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR JA VAN NIEKERK
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR JG MARAIS
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THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR D MCTHOMAS
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFFMANN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR O MCKENZIE (Acting)
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR H KLEINLOOG
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR H KLEINLOOG
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR H SCHLEBUSCH
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THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR HF BOTHA
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR HF BOTHA
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THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR HF BOTHA
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR CJ KYMDELL
THE CHIEF FINANCIAL OFFICER, ROTSCHALLY MUNICIPALITY: MR A GROENEWALD
THE CHIEF FINANCIAL OFFICER, ROTSCHALLY MUNICIPALITY: MR A GROENEWALD
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      THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW
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THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
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THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
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THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR H DU TOIT) (ACTING)
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
     THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)
THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)
THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MR PP PIENAAR) (ACTING)
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR L HARTLE) (ACTING)
       THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
     THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
      THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)
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THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

TRAINING CD ON GENERALLY RECOGNISED ACCOUNTING PRACTICE (GRAP)

1. Purpose

- 1.1. To distribute, by post, to municipalities a CD containing GRAP Training slides which was presented on the 22 24 June 2009 at the Cape Winelands Municipal Council Chambers in Worcester.
- 1.2. The purpose of this CD is to provide the Budget and Treasury municipal officials with a reference guide on the accounting treatment which has been adopted as GRAP Standards by the Accounting Standards Board (ASB) for financial years beginning on or after 1 April 2009.
- 1.3. The contents of the CD should be read in conjunction with the relevant standards of GRAP.

2. Background

- 2.1. Section 122(3) of the MFMA indicates that both annual financial statements and consolidated annual financial statements must be prepared in accordance with generally recognised accounting practice prescribed in terms of section 91 (1)(b) of the Public Finance Management Act.
- 2.2. In order to assist municipalities to comply with the standards of GRAP, National Treasury rolled out training which was facilitated by Provincial Treasury.

3. Disclaimer

- 3.1. This presentation and the accompanying slide pack are provided solely for the benefit of the parties hereby represented and are not to be copied, quoted, or referred to in whole or in part without our prior written consent. National Treasury accepts no responsibility to anyone other than the parties hereby represented for the information contained in this presentation.
- 3.2. Case studies, examples presented and opinions or explanations relating to hypothetical circumstances are general in nature and should not be relied upon as a formal accounting opinion. Applications of the principles set out will depend on the particular circumstances involved.

3.3. National Treasury recommends that you obtain professional advice before acting or refraining from acting on any of the presentation contents. National Treasury would be pleased to provide written accounting opinions relating to specific circumstances on request and subject to proper consultation and agreement of terms. In the absence of such specific advice National Treasury cannot be held responsible or liable for any damages.

4. Contents of the CD

The CD contains the following information as indicated below:

| Number | GRAP Standard | Learning Objectives |
|---------|------------------------|---|
| GRAP 9 | Revenue | Upon completion of this module, participants should understand When to apply which standard (GRAP 9, GRAP 11 or other); When revenue should be recognised, and How revenue is measured. Discuss the differences between GRAP 9 and IAS 18 (AC 111) |
| GRAP 11 | Construction Contracts | Upon completion of this module, participants should understand: What constitutes a construction contract When revenue arising from a construction contract should be recognised, and at what amount How costs, including cost overruns, should be accounted for Discuss the differences between GRAP 11 and IAS 11 (AC 109) |
| GRAP 12 | Inventory | Upon completion of this module participants will be able to: Recognise and measure inventories by understanding - How to determine the cost - What cost formulas can be used, and - Write-downs to net realisable value Discuss the differences between GRAP 12 and IAS 2 (AC 108) |

| GRAP 13 | Leases | Upon completion you will understand: What a lease is The difference between an operating and finance lease and how to account for them The major disclosure requirements Discuss the differences of GRAP 13 and IAS 17 |
|---------|-------------------------------|---|
| GRAP 16 | Investment Property | Upon completion of this module participants will be able to: Understand how investment property is defined Classify property as investment property or as PPE Understand how investment property should be accounted for Discuss the differences between GRAP 16 and IAS 40 (AC 135) |
| GRAP 17 | Property, Plant And Equipment | Upon completion you will: Understand when to recognise PPE initially Understand the treatment of costs incurred subsequent to initial recognition of PPE Be aware of new category of PPE for public sector — military equipment and infrastructure assets Understand the revaluation and cost models of accounting for PPE Be able to account for changes in depreciation methods / useful life / residual value Discuss the differences between GRAP 17 and GAMAP 17 Know what municipalities should do to apply GRAP 17 Other practical considerations System requirements relating to GRAP 17 |
| GRAP 19 | Provisions | Upon completion you will: Outline the definition of a provision, contingent liability and contingent asset Explain the recognition and measurement criteria for provisions Apply the Standard to specific circumstances Identify disclosure requirements |

| GRAP 100 | Non-Current Assets Held for Sale | Upon completion you will: Understand when assets (and related liabilities) should be classified as "held for sale" Understand the measurement requirements of the "held for sale" classification Understand when a planned or completed disposal gives rise to a "discontinued operation" Understand the presentation and disclosure requirements for "held for sale" assets and "discontinued operations" |
|----------|----------------------------------|---|
| GRAP 101 | Agriculture | The objective of this standard is to: Understand the accounting for agricultural activity Identify presentation and disclosure requirements of GRAP 101 Discuss the differences between GRAP 101 and IAS 41 (AC 137) |
| GRAP 102 | Intangible Assets | Upon completion of this module participants will be able to: Understand the scope of GRAP 102 Understand the criteria to determine whether an intangible item meets the definition of an intangible asset Understand the recognition and measurement criteria for intangible assets Understand the differences in the recognition and measurement of intangible assets Acquired separately Acquired at no or nominal cost Developed internally |

5. Enquiries

Any further enquiries in this regard may be directed to:

- Ms Micheline Fortuin: <u>Mifortui@pgwc.gov.za</u> West Coast, Overberg & Central Karoo Districts.
- Mr Thobelani Madondile: <u>Tmadondi@pgwc.gov.za</u> Cape Winelands & Eden Districts and Metro.

N. OLIPHANT

SENIOR MANAGER: LOCAL GOVERNMENT ACCOUNTING

DATE: 12 AUGUST 2009