

**PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO**

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Ms L Smallberg



TREASURY CIRCULAR MUN 10 - 2009

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THE MAYOR, SALDANHA BAY MUNICIPALITY: MR J SKEI
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
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THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR C NTSOMI
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
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THE MAYOR, MOSSEL BAY MUNICIPALITY: ALDERMAN M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR BH DE SWART
THE MAYOR, OUDTSHOORN MUNICIPALITY: MS D DE JAGER
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES
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THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS M BENJAMIN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS

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 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

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 THE HEAD OF SCM, LAINGSBURG MUNICIPALITY: MS L GOUWS
 THE HEAD OF SCM, BEAUFORT WEST MUNICIPALITY: MS S POTHBERG

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
 THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
 THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)
 THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
 THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
 THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
 THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
 THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)
 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
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 THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR H DU TOIT) (ACTING)
 THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)
 THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
 THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)
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 THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR L HARTLE) (ACTING)
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
 THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
 THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

RE: CONTACT DETAILS OF MUNICIPAL OFFICIALS RESPONSIBLE FOR IMMOVEABLE PROPERTIES

1. Purpose

- 1.1 To request SCM Managers to forward the names of the officials responsible for property management within the municipalities.

2. Background

- 2.1 The Provincial Treasury has the mandate to assist, guide and monitor the implementation and compliance with the MFMA by the municipalities, as required by section 5(3) and section 5(4) of the Municipal Finance Management Act 56 of 2003. It has come to the attention of the Provincial Treasury that some municipalities are disposing and letting immoveable property in contravention with the MFMA and other applicable legislation and guidance from National Treasury. For this reason municipalities are hereby requested to submit information regarding the sales and letting of immoveable property to Provincial Treasury on a quarterly basis, to enable Provincial Treasury to monitor compliance with legislative framework on all transactions relating to immoveable property.

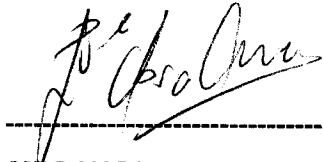
3. Request

- 3.1 Previously correspondence relating to immoveable properties was sent to SCM Managers. In some instances, it did not reach the relevant officials directly responsible for property management. To ensure that the relevant officials receive our correspondence, Provincial Treasury requires their contact details.
- 3.2 SCM Managers are requested to forward at least two names of officials responsible for property management within their municipality. It will be appreciated if the municipalities forward both the name of the Manager, as well as the official responsible for the sales and letting of immoveable properties. The names of the officials responsible will assist us in obtaining the quarterly reports on the sale and letting of immoveable property.
- 3.3 In future Provincial Treasury will correspond directly with those officials on matters relating to immoveable property. Kindly submit the requested information as follows:

Names, designation, telephone number and email address. Kindly email the requested information above to ismallberg@pgwc.gov.za as soon as possible and by not later than 29 May 2009.

Your co-operation will be appreciated

Kindest regards

A handwritten signature in black ink, appearing to read 'Mrs Nadia Ebrahim', written over a horizontal dashed line.

MRS NADIA EBRAHIM

SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT

DATE: 18/05/2009