

Appendix A

Forms to be completed by all metropolitan, local and district municipalities

RETURN FOR 2009/10			
MUNICIPALITY	WC042 Hessequa	PROVINCE	WC WESTERN CAPE
WEB ADDRESS	hessequa.gov.za	GRADE ¹	2
E-MAIL ADDRESS	langmun@lantic.net		
A. GENERAL INFORMATION			
Postal address:		Deputy Mayor/Executive Mayor:	
P.O. Box	29	Name	L SCOTT
City / Town	RIVERSDALE	Telephone number	028-7132418
Postal Code	6670	Cell number	072-4474211
Street address		Fax number	028-7134333
Building	TOWN HALL	E-mail address	kalkberg@telkomsa.net
Street No. & Name	VAN DER BERG STREET	Municipal Manager:	
City / Town	RIVERSDALE	Name	J JACOBS
Postal Code	6670	Telephone number	028-7132418
General Contacts		Cell number	083-2742879
Telephone number	028-7132418	Fax number	028-7133715
Fax number	028-7133715	E-mail address	riversdal@ezinet.co.za
Speaker:		Financial Manager	
Name	A K DARIES	Name	Me L VILJOEN
Telephone number	028-7132418	Telephone number	028-7132418
Cell number	083-2983360	Cell number	828737508
Fax number	028-7134333	Fax number	028-7133715
E-mail address	akdaries@yahoo.com	E-mail address	viljoenhj@ezinet.co.za
Mayor/Executive Mayor:			
Name	C TAUTE		
Telephone number	028-7131322		
Cell number	083-2983349		
Fax number	028-7134333		
E-mail address	ctaute@telkomsa.net		

¹ Grade in terms of the Remuneration of Public Office Bearers Act.

Save file as: AppA_Muncde_ccyy.XLS
ccyy = Financial Year End
Muncde = Municipality Code
(e.g. AppA_GT411_2007.XLS)

B. CAPITAL BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE ²						
1 INFRASTRUCTURE						
2 Land and buildings	5,760,000	5,305,000	2,055,000	-64.32%	85,000	3,700,000
3 Roads, pavements, bridges & stormwater	13,685,000	12,626,780	18,647,069	36.26%	15,330,000	13,790,000
4 Water reservoirs & reticulation	14,937,509	13,865,420	8,367,354	-43.98%	9,780,997	3,524,847
5 Car parks, bus terminals & taxi ranks	300,000	150,000		-100.00%	250,000	250,000
6 Electricity reticulation	11,036,664	10,987,500	8,210,000	-25.61%	25,400,000	23,355,000
7 Sewerage purification & reticulation	9,829,294	8,834,560	13,310,620	35.42%	4,665,003	6,404,153
8 Housing			1,400,000	0.00%	500,000	500,000
9 Street lighting	290,000	289,500	230,000	-20.69%	230,000	275,000
10 Refuse sites	120,000	111,400		-100.00%	750,000	1,500,000
11 Gas				0.00%		
12 Other			40,000	0.00%	200,000	100,000
13 Sub-total (lines 2-12)	55,958,467	52,170,160	52,260,043	-6.61%	57,191,000	53,399,000
14 COMMUNITY						
15 Establishment of parks & gardens	1,480,000	1,465,700	400,000	-72.97%	350,000	350,000
16 Sport fields				0.00%		
17 Community halls				0.00%		
18 Libraries	750,000	705,000		-100.00%		
19 Recreation facilities	2,639,540	2,189,600	1,590,000	-39.76%	2,120,000	880,000
20 Clinics				0.00%		
21 Museums & art galleries				0.00%		
22 Other				0.00%		
23 Sub-total (lines 15-22)	4,869,540	4,360,300	1,990,000	-59.13%	2,470,000	1,230,000

² Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE ⁶						
24 OTHER ASSETS						
25 Other motor vehicles	2,664,000	2,175,890	2,130,000	-20.05%	1,690,000	2,800,000
26 Plant & equipment	600,460	600,350	2,091,000	248.23%	2,445,000	2,974,000
27 Office equipment	68,000	67,500	384,500	465.44%	213,000	155,000
28 Abattoirs				0.00%		
29 Markets				0.00%		
30 Airports	300,000	180,000		-100.00%	1,000,000	
31 Security Measures				0.00%		
32 Other (Inventory)	1,009,403	998,400	828,335	-17.94%	663,810	556,000
33 Sub-total (Lines 25-32)	4,641,863	4,022,140	5,433,835	17.06%	6,011,810	6,485,000
34 SPECIALISED VEHICLES						
35 Refuse	1,100,000	1,087,300		-100.00%	2,500,000	
36 Fire	80,000	65,800		-100.00%		
37 Conservancy				0.00%		
38 Ambulances				0.00%		
39 Buses				0.00%		
40 Sub-total (Lines 35-39)	1,180,000	1,153,100	0	-100.00%	2,500,000	0
41 TOTAL (13+23+33+40)	66,649,870	61,705,700	59,683,878	-10.45%	68,172,810	61,114,000

⁶ Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET					2009/10 Budget Return		
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
42	SOURCES OF FINANCE: ¹⁰						
43	Grants and subsidies from National Government:						
44	a) Allocated 2009/10	4,044,575	4,000,500	4,761,488	17.73%	9,217,000	7,913,000
45	b) Carry over from previous years				0.00%		
46	Sub-total (Lines 44-45)	4,044,575	4,000,500	4,761,488	17.73%	9,217,000	7,913,000
47	Grants and subsidies from Provincial Government:						
48	a) Allocated 2009/10	25,561,620	22,650,500	21,088,209	-17.50%	4,090,000	2,400,000
49	b) Carry over from previous years				0.00%		
50	Sub-total (Lines 48-49)	25,561,620	22,650,500	21,088,209	-17.50%	4,090,000	2,400,000
51	Grant and subsidies from District Municipalities: ¹¹						
52	a) Allocated 2009/10				0.00%	1,500,000	
53	b) Carry over from previous years			1,000,000	0.00%		
54	Sub-total (Lines 52-53)	0	0	1,000,000	0.00%	1,500,000	0
55	TOTAL (46+50+54)	29,606,195	26,651,000	26,849,697	-9.31%	14,807,000	10,313,000
56	External Loans	10,328,000	10,000,000	15,510,000	50.17%	29,950,000	30,850,000
57	Internal Advances	20,656,272	19,556,300	16,495,846	-20.14%	22,752,000	19,395,000
58	Contribution from revenue ¹²	1,009,403	998,400	828,335	-17.94%	663,810	556,000
59	Public contributions/donations	5,050,000	4,500,000		-100.00%		
60	Other Ad Hoc Financing Sources				0.00%		
61	Other				0.00%		
62	TOTAL (Lines 55-61)	66,649,870	61,705,700	59,683,878	-10.45%	68,172,810	61,114,000

10 Show only funding that has been secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

11 Must correspond with allocations to local municipalities in district municipalities' budget.

12 Must correspond with contributions to fixed assets under Form C (Operating Budget) on page 6.

C. OPERATING BUDGET					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE :						
Allocations to local municipalities ¹⁵				0.00%		
Salaries, wages and allowances	58,119,436	55,479,795	64,812,772	11.52%	70,316,896	76,289,231
<i>General expenditure -</i>						
Electricity bulk purchases	26,121,327	24,185,474	35,955,738	37.65%	39,551,311	45,484,008
Water bulk purchases	2,248,062	2,129,246	2,403,344	6.91%	2,646,529	2,914,294
Sewer payments				0.00%		
Contributions to municipalities for functions & services				0.00%		
Other	103,872,959	97,360,441	96,545,240	-7.05%	87,280,657	103,337,184
Repairs and maintenance	12,596,310	11,346,252	13,555,550	7.62%	13,989,991	15,001,473
<i>Capital charges -</i>						
External interest	4,364,039	3,431,338	4,051,482	-7.16%	5,090,431	7,508,832
Redemption of external debt	5,199,965	5,199,965	9,292,394	78.70%	11,261,135	10,938,206
Internal interest and redemption				0.00%		
Contributions to fixed assets	1,009,403	1,009,403	828,335	-17.94%	663,810	556,000
Contributions to special funds	8,083,577	8,083,577	17,893,329	121.35%	13,407,340	7,306,018
Provisions for working capital	1,000,000	1,000,000	2,330,888	133.09%	2,470,741	2,618,986
<i>Total Gross budgeted expenditure</i>	222,615,078	209,225,491	247,669,072	11.25%	246,678,841	271,954,232
Less amounts reallocated	2,773,795	2,773,795	4,789,743	72.68%	5,512,427	6,345,262
TOTAL: Net budgeted expenditure	219,841,283	206,451,696	242,879,329	10.48%	241,166,414	265,608,970

15 Only to be completed by district municipalities and must correspond with the total allocations under Form D (Allocations To Local Municipalities).

C. OPERATING BUDGET					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
INCOME :		16				
Regional Levies				0.00%		
Property rates	34,418,273	33,521,700	35,608,486	3.46%	38,963,927	42,313,735
Electricity	49,065,466	48,842,400	59,975,251	22.24%	68,778,421	77,219,612
Water	13,971,698	14,262,210	15,182,573	8.67%	17,201,838	19,481,018
Sanitation	10,061,536	10,000,600	11,281,895	12.13%	12,683,371	14,258,824
Refuse removal	7,464,908	7,716,609	8,609,954	15.34%	9,470,949	10,418,046
Contributions by municipalities for functions & services				0.00%		
Grants ¹⁷	74,729,977	68,175,291	64,469,286	-13.73%	56,194,600	69,402,620
<i>Interest and investment income:</i>						
External	5,800,000	8,564,000	8,500,000	46.55%	8,900,000	9,200,000
Internal	1,506,000	1,206,309	1,200,000	-20.32%	1,200,000	1,200,000
Other	25,385,522	21,480,203	38,137,356	50.23%	27,862,287	22,415,834
Surplus funds appropriated				0.00%		
TOTAL	222,403,380	213,769,322	242,964,801	9.25%	241,255,393	265,909,689
Surplus/(Deficit)	2,562,097	7,317,626	85,472	-96.66%	88,979	300,719

16 Actual income and not levied income should be shown.

17 Should match with what is gazetted or written confirmation if not gazetted.

D. ALLOCATIONS TO LOCAL MUNICIPALITIES				2009/10 Budget Return		
	A BUDGET 2008/09 R 20	B EXPECTED 2008/09 R	C BUDGET 2009/10 R 19&21	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
New allocations				0.00%		
Projects brought forward:						
Allocated 2010/11 budget						
Allocated 2009/10 budget						
Allocated 2008/09 budget						
Allocated 2007/08 budget				0.00%		
Allocated previous financial years				0.00%		
Total	0	0	0	0.00%	0	0

E. BREAKDOWN OF RECOVERABLE COSTS RELATING TO SERVICES				2009/10 Budget Return		
	Approved Establishment staff no.	Budgeted staff no.	Staff cost R	A Total cost R	B Income R	B-A Nett R
Property rates				1,004,902	36,417,486	35,412,584
Electricity	49	53	5,739,042	56,050,880	66,171,895	10,121,015
Water	42	51	3,905,383	15,280,147	19,090,518	3,810,371
Sewerage/Sanitation	47	58	4,349,431	21,392,464	23,854,548	2,462,084
Refuse removal	61	66	4,058,826	7,398,628	8,714,406	1,315,778
Health services						0
Housing services				12,902,671	12,872,000	-30,671
Other	266	292	46,760,090	128,849,637	75,843,948	-53,005,689
TOTAL	465	520	64,812,772	242,879,329	242,964,801	85,472

19 Must correspond with allocations to local municipalities under Form C.

20 The information furnished in the return for 2008/09 should be given.

21 A list of new allocation and a progress report on projects carried forward must be provided balancing with this column.

F. MONTHLY ACCOUNT FOR HOUSEHOLD - Large Household ²²					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²³	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges:						
- Property rates	213.75	213.75	86.17	-59.69%	94.79	104.27
- Electricity: Basic levy	190.60	190.60	239.20	25.50%	284.60	338.67
Consumption	313.03	313.03	392.85	25.50%	467.50	556.33
- Water: Basic levy	57.94	57.94	61.42	6.01%	65.11	69.02
Consumption	70.14	70.14	75.65	7.86%	81.59	87.99
Sanitation	67.80	67.80	73.98	9.12%	80.73	88.09
Refuse removal	52.75	52.75	56.96	7.98%	61.51	66.42
Other				0.00%		
VAT on Services	105.32	105.32	126.01	19.65%	145.75	168.91
TOTAL	1,071.33	1,071.33	1,112.24	3.82%	1,281.58	1,479.70

G. MONTHLY ACCOUNT FOR HOUSEHOLD - Small Household ²⁴					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²⁵	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges						
- Property rates	7.77	7.77	3.13	-59.72%	3.44	3.78
- Electricity: Basic levy				0.00%		
Consumption	230.26	230.26	288.98	25.50%	346.32	424.73
- Water: Basic levy	57.94	57.94	61.42	6.01%	65.11	69.02
Consumption	51.06	51.06	55.07	7.85%	59.39	64.05
Sanitation	67.80	67.80	73.98	9.12%	80.73	88.09
Refuse removal	52.75	52.75	56.96	7.98%	61.51	66.42
Other				0.00%		
VAT on Services	64.37	64.37	75.10	16.66%	85.83	99.72
TOTAL	531.95	531.95	614.64	15.54%	702.33	815.81

22 Use as basis 1 000m² erf, 150m² improvements, 1 000 units electricity and 30kl water.

23 Increases necessary later due to financing the budget expenditure must be included.

24 Use as basis 300m² erf, 48m² improvements, 498 units electricity and 25kl water.

25 Increases necessary later due to financing the budget expenditure must be included.

H. LIQUIDITY DATA					2009/10 Budget Return	
	A 30 JUNE 2007 R	B 30 JUNE 2008 R	C 30 JUNE 2009 R	C/B INCREASE / (DECREASE) %	30 JUNE 2010 R	30 JUNE 2011 R
Cash/Bank Balance:						
Surplus		1,641,215	2,500,000	52.33%	3,000,000	3,000,000
Deficit	5,221,625			0.00%		
Working capital:						
Provision for bad debts to be written off	12,234,148	10,482,750	6,283,000	-40.06%	6,500,000	7,000,000
Provision for working capital				0.00%		
Accumulated provision for working capital				0.00%		
Debtors outstanding:						
Longer than 90 days	14,572,516	9,263,078	9,401,085	1.49%	10,129,904	10,223,915
61 to 90 days	822,015	799,314	992,524	24.17%	1,069,469	1,079,395
31 to 60 Days	1,755,867	1,347,676	1,485,683	10.24%	1,600,860	1,615,718
30 days or less	4,589,122	9,027,880	9,637,488	6.75%	10,384,633	10,481,009
TOTAL DEBTORS OUTSTANDING	21,739,520	20,437,948	21,516,780	5.28%	23,184,866	23,400,037
Creditors outstanding:						
Longer than 90 days				0.00%		
61 to 90 days				0.00%		
31 to 60 Days				0.00%		
30 days or less	8,579,097	7,264,336	6,000,000	-17.40%	6,000,000	6,270,000
TOTAL CREDITORS OUTSTANDING	8,579,097	7,264,336	6,000,000	-17.40%	6,000,000	6,270,000

I. EXTERNAL INVESTMENTS BY CATEGORY					2009/10 Budget Return	
	A 30 JUNE 2007 R	B 30 JUNE 2008 R	C 30 JUNE 2009 R	C/B INCREASE / (DECREASE) %	30 JUNE 2010 R	30 JUNE 2011 R
Unlisted:						
Municipal stock				0.00%		
Assurance stock				0.00%		
Long Term Deposits				0.00%		
Short Term Deposits	93,556,792	78,250,128	106,000,000	35.46%	90,000,000	80,000,000
Call Deposits				0.00%		
Other				0.00%		
Listed:						
Other Municipal Stock				0.00%		
Other				0.00%		
TOTAL EXTERNAL INVESTMENTS	93,556,792	78,250,128	106,000,000	35.46%	90,000,000	80,000,000

J. REMUNERATION PACKAGES					2009/10 Budget Return	
	A	B	C	C/A		
	BUDGET 2008/09 ²⁶	EXPECTED 2008/09	BUDGET 2009/10	INCREASE / (DECREASE)	BUDGET 2010/11	BUDGET 2011/12
Municipal Manager						
Salary	465,472	480,430	527,945	13.42%	572,820	621,500
Travel expenses/allowances	149,650	150,400	163,187	9.05%	177,050	192,100
Entertainment				0.00%		
Other	162,478	146,230	300,135	84.72%	325,646	353,325
TOTAL	777,600	777,060	991,267	27.48%	1,075,516	1,166,925
Senior Managers						
Number	10	10	9		9	9
Salary ²⁷	2,592,134	2,718,200	2,949,231	13.78%	3,199,900	3,471,900
Travel expenses/allowances ²⁷	836,026	845,050	994,184	18.92%	1,078,690	1,170,370
Entertainment ²⁷				0.00%		
Other ²⁷	1,150,925	1,340,360	1,671,298	45.21%	1,813,350	1,967,500
TOTAL	4,579,085	4,903,610	5,614,713	22.62%	6,091,940	6,609,770

²⁶ The information furnished in the return for 2008/09 should be given.

²⁷ Total of: All managers one level below municipal manager.

K. COUNCILLOR ALLOWANCES								2009/10 Budget Return
	Number	Salary per Councillor R	Pension per Councillor R	Medical Aid per Councillor R	Housing allowance R	Use of Personnal Facilities R	Cell- /Telephone Allowance R	Travelling Allowance R
Speaker								
Full-time	1	257,222	38,583	17,280			17,482	97,137
Part-Time								
Executive Mayor / Mayor								
Full-time	1	342,260	51,339				17,482	121,421
Part-Time								
Deputy Executive Mayor / Mayor								
Full-time	1	257,222	38,583	17,280			17,482	97,137
Part-Time								
Member of the Executive /Mayoral Committee	2	480,078	72,012	34,560			34,964	182,130
Chairperson of a sub-council								
Councillors determined in terms of section 20 of Act 117 of 98	10	1,042,843	89,073	26,616			110,295	364,260
Councillors designated as fulltime in terms of section 18(4) of Act 117 of 98								
Councillors proportionally elected								
Councillor appointed by councils of respective local municipalities								
Councillors representing district management areas								
Traditional leaders								
Councillors receiving sitting allowances								

L. FREE BASIC SERVICES (FBS)**2009/10 Budget Return**

This information is required to assess the implementation of Free Basic Services

Please complete each section applicable.

Each question requiring an answer is marked with a number. E.g. "G.1" refers to "General, question 1"

Items without a question number will calculate automatically from other questions.

The summary table under the "General" heading must reflect all FBS provided to households (HH) in the municipal area.

FBS for Water, Sanitation, Electricity / Energy and Refuse have detailed sections. The totals will automatically populate the summary table.

GENERAL			
Definition of Poor Household	Other		
Source of Definition of Poor Household	Municipal Survey		
	2009/10	2010/11	2011/12
Total number of people in municipal area	50,000	51,250	53,812
Total number of poor people in municipal area	5,330	5,453	5,736
Total number of households in municipal area	14,000	14,350	15,068
Total number of poor households in municipal area	3,169	3,644	3,826

Summary table of FBS Provided in municipal area						
	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
G.5	FBS provided for property rates (e.g. rebates for indigents etc)	12,000	96,000	12,250	98,400	103,320
	FBS provided for water	14,000	6,972,099	14,350	7,686,909	15,068
	FBS provided for sanitation	3,169	2,166,106	3,644	2,614,934	3,826
	FBS provided for Electricity / Energy	14,600	3,182,882	14,950	3,522,548	15,668
	FBS provided for Refuse	3,126	2,388,764	3,644	2,923,654	3,826
G.6	Other FBS provided (any other FBS not included above)					
	Total FBS provided in municipal area (total social package)	46,895	14,805,851	48,838	16,846,445	51,248
	Total cost per HH per annum for all FBS		316		345	357

FREE BASIC SERVICES FOR WATER (see separate section for sanitation)				2009/10 Budget Return			
		2009/10	2010/11	2011/12			
W.1	Are you authorised to provide the service	Yes					
W.2	Monthly unit used for definition of free basic service	KL					
W.3	Free monthly units (enter a number corresponding to the unit above)	6					
	Method of identifying poor households (choose Y or N for each of the options below)						
W.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No					
W.5	Application by customer (usually related to poverty measurement)	Yes					
W.6	Free basic to all households, increase rates for higher usage)	Yes					
W.7	Geographic targeting (e.g. poor areas)	No					
W.8	No. of households with piped water inside dwelling	14,000	14,350	15,068			
W.9	No. of households with piped water inside yard (but not in dwelling)						
W.10	No. of households using public tap (community stand:distance > 200m from dwelling)						
W.11	No. of households using public tap (community stand:distance < 200m from dwelling)						
W.12	No. of households with other water supply (borehole, spring, rain-water tank etc)						
W.13	No. of households with no water supply						
	Total No. of households (must agree to total No. of households in municipal area -G.3)	14,000	14,350	15,068			
Summary of Water FBS Provided							
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete W.13 only, Other values will populate from detail)							
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available							
		2009/10		2010/11		2011/12	
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
W.14	FBS provided by municipality (incl. wholly owned entities)	14,000	6,972,099	14,350	7,686,909	15,068	8,218,802
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	14,000	6,972,099	14,350	7,686,909	15,068	8,218,802
	Cost per HH per annum		498		536		545
Detail of Water FBS from Other Providers							
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)							
(Select whether Service Agreement has been signed or not)							
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available							
Water FBS Provided by another municipality							
(select the demarcation code from list for each municipality that provides Water FBS in your municipal area)							
		Demarcation Code	Agreement Signed (Y/N)	2009/10	2010/11	2011/12	
				Number HH	Cost R	Number HH	Cost R
W.15	FBS provided by						
W.16	FBS provided by						
W.17	FBS provided by						
W.18	FBS provided by						
W.19	FBS provided by						
W.20	FBS provided by						
W.21	FBS provided by						
	TOTAL			0	0	0	0
Water FBS Provided By Public Entity							
(Complete each one applicable)							
W.22	FBS provided by Water Board						
W.23	FBS provided by DWAF						
W.24	FBS provided by Other						
	TOTAL			0	0	0	0
W.25	Water FBS Provided by Private Entity						
(Includes Public Private Partnerships (PPP))							

FREE BASIC SERVICES FOR SANITATION - SEWERAGE				2009/10 Budget Return				
		2009/10	2010/11	2011/12				
S.1	Are you authorised to provide the service	Yes						
S.2	How is sanitation generally billed to the consumer (separate tariff of part of another)	Sanitation Tariff						
S.3	How is Free Basic Service for Sanitation Provided	Sanitation Tariff						
	Method of identifying poor households (choose Y or N for each of the options below)							
S.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No						
S.5	Application by customer (usually related to poverty measurement)	Yes						
S.6	Free basic to all households, increase rates for higher usage)	No						
S.7	Geographic targeting (e.g. poor areas)	No						
S.8	No. of households with flush toilet (connected to sewerage)	14,000	14,350	15,068				
S.9	No. of households with flush toilet (with septic tank)							
S.10	No. of households with chemical toilet							
S.11	No. of households with pit latrine (ventilated or not)							
S.12	No. of households with bucket latrine							
S.13	No. of households with other toilet provisions							
S.14	No. of households with no toilet provisions							
	Total No. of households (agrees to total No. of households in municipal area - G.3)	14,000	14,350	15,068				
Summary of Sanitation FBS Provided								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete S.13 only, Other values will populate from detail)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
		2009/10		2010/11		2011/12		
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
S.15	FBS provided by municipality (incl. wholly owned entities)	3,169	2,166,106	3,644	2,614,934	3,826	2,882,814	
	FBS provided by another Municipality	0	0	0	0	0	0	
	FBS provided by public entities and private institutions	0	0	0	0	0	0	
	Total FBS benefits in Municipal area	3,169	2,166,106	3,644	2,614,934	3,826	2,882,814	
	Cost per HH per annum		684		718		753	
Detail of Sanitation FBS from Other Providers								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)								
(Select whether Service Agreement has been signed or not)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
Sanitation FBS Provided by another municipality								
(select the demarcation code from list for each municipality that provides Sanitation FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
S.16	FBS provided by							
S.17	FBS provided by							
S.18	FBS provided by							
S.19	FBS provided by							
S.20	FBS provided by							
S.21	FBS provided by							
S.22	FBS provided by							
	TOTAL		0	0	0	0	0	0
Sanitation FBS Provided By Public Entity								
(Complete each one applicable)								
S.23	FBS provided by Water Board							
S.24	FBS provided by DWAF							
S.25	FBS provided by Other							
	TOTAL		0	0	0	0	0	0
S.26	Sanitation FBS Provided by Private Entity							
	(Includes Public Private Partnerships (PPP))							

FREE BASIC SERVICES FOR ELECTRICITY / ENERGY (completed by category A and B municipalities only)						2009/10 Budget Return			
		2009/10							
E.1	Monthly unit used for definition of free basic service for Electricity	KWH							
E.2	Free monthly units for electricity (enter a number corresponding to the unit above)	50							
Method of identifying poor households (choose Y or N for each of the options below)									
E.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No							
E.4	Application by customer (usually related to poverty measurement)	Yes							
E.5	Free basic to all households, increase rates for higher usage	Yes							
E.6	Geographic targeting (e.g. poor areas)	No							
Do you provide free basic energy for (select Yes or No for each. multiple allowed.)									
E.7	Coal	no							
E.8	Gas	no							
E.9	Paraffin	no							
E.10	Candle	no							
E.11	Solar	no							
E.12	Other	no							
Summary of Electricity / Energy FBS Provided									
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete E.13 only, Other values will populate from detail)									
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available									
		2009/10		2010/11		2011/12			
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R		
E.13	FBS provided by municipality (incl. wholly owned entities)	14,000	2,939,954	14,350	3,267,488	15,068	3,607,612		
	FBS provided by another Municipality	0	0	0	0	0	0		
	FBS provided by public entities and private institutions	600	242,928	600	255,060	600	267,804		
	Total FBS benefits in Municipal area	14,600	3,182,882	14,950	3,522,548	15,668	3,875,416		
	Cost per HH per annum		218		236		247		
Detail of Electricity / Energy FBS from Other Providers									
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)									
(Select whether Service Agreement has been signed or not)									
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available									
Electricity / Energy FBS Provided by another municipality									
(select the demarcation code from list for each municipality that provides Electricity / Energy FBS in your municipal area)									
		Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
				Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.14	FBS provided by								
E.15	FBS provided by								
E.16	FBS provided by								
E.17	FBS provided by								
E.18	FBS provided by								
E.19	FBS provided by								
E.20	FBS provided by								
TOTAL				0	0	0	0	0	0
Electricity / Energy FBS Provided By Public Entity									
(Complete each one applicable)									
E.21	FBS provided by Eskom	Yes	600	242,928	600	255,060	600	267,804	
E.22	FBS provided by Non-Grid Provider								
E.23	FBS provided by Other								
TOTAL				600	242,928	600	255,060	600	267,804
E.24	Electricity / Energy FBS Provided by Private Entity								
(Includes Public Private Partnerships PPP)									

FREE BASIC SERVICES FOR REFUSE - SOLID WASTE (completed by category A and B municipalities only)				2009/10 Budget Return				
	2009/10	2010/11	2011/12					
R.1	How is refuse generally billed to the consumer (separate tariff of part of another)	Refuse Tariff						
R.2	How is Free Basic Service for refuse Provided	Refuse Tariff						
	Method of identifying poor households (choose Y or N for each of the options below)							
R.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No						
R.4	Application by customer (usually related to poverty measurement)	Yes						
R.5	Free basic to all households, increase rates for higher usage)	Yes						
R.6	Geographic targeting (e.g. poor areas)	Yes						
R.7	No. of households with refuse removed at least once a week	14,000	14,350	15,068				
R.8	No. of households with refuse removed less than once a week							
R.9	No. of households using communal refuse dump							
R.10	No. of households using own refuse dump							
R.11	No. of households with other rubbish disposal							
R.12	No. of households with no rubbish disposal							
	Total No. of households (must agree to total No. of households in municipal area - G.3)	14,000	14,350	15,068				
Summary of Refuse FBS Provided								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete R.13 only, Other values will populate from detail)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
	2009/10		2010/11		2011/12			
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R		
R.13	FBS provided by municipality (incl. wholly owned entities)	3,126	2,388,764	3,644	2,923,654	3,826	3,223,022	
	FBS provided by another Municipality	0	0	0	0	0	0	
	FBS provided by public entities and private institutions	0	0	0	0	0	0	
	Total FBS benefits in Municipal area	3,126	2,388,764	3,644	2,923,654	3,826	3,223,022	
	Cost per HH per annum		764		802		842	
Detail of Refuse FBS from Other Providers								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)								
(Select whether Service Agreement has been signed or not)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
Refuse FBS Provided by another municipality								
(select the demarcation code from list for each municipality that provides Refuse FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
R.14	FBS provided by							
R.15	FBS provided by							
R.16	FBS provided by							
R.17	FBS provided by							
R.18	FBS provided by							
R.19	FBS provided by							
R.20	FBS provided by							
	TOTAL		0	0	0	0	0	0
R.21	Refuse FBS Provided by Private Entity							
	(Include Public Private Partnerships PPP)							

M. PROPERTY RATES**2009/10 Budget Return**

This information is being collected to assess readiness for implementation of the proposed new legislation on property rates

Please complete each section applicable.

Where a drop down list is provided, please select one of the alternatives.

All numbers to be expressed as whole numbers except FTEs and Rates in the Rand

Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff

Rates in the Rand should be expressed to 6 decimal places maximum

GENERAL

Are municipal by laws in place to give effect to rates policy ? (Y/N)	Yes
Is a municipal valuer appointed? (Y/N)	Yes
Number of assistant valuers used (Full Time Equivalents - FTE - expressed as a fraction)	
Number of data collectors used (FTE)	10.0
Number of internal valuers used (FTE)	
Number of external valuers used (FTE)	4.0
Number of additional valuers required to implement new system (FTE)	
Is a valuation appeal board established? (Y/N)	Yes
How long will it take to implement a new valuation role? (select one)	12 months
Is the residential rate used to determine rate for other categories? (Y/N)	Yes

Summary for All Property Categories

Total number of properties	18,677
Total Value used for rating 2009/10 (Rand)	13,410,367,400
Total Land Value 2009/10 (Rand)	13,410,367,400
Total Value of Improvements 2009/10 (Rand)	0
Total Market Value 2009/10 (Rand)	13,410,367,400
Total Rate Revenue Budget 2009/10 (Rand)	39,131,686
Total Rate Revenue Expected to Collect 2009/10 (Rand)	37,175,102
Expected Collection Rate 2009/10 (%)	95.00%
Total Rate Revenue Budget 2008/09 (Rand)	37,268,273
Total Rate Revenue Expected to Collect 2008/09 (Rand)	35,404,859
Expected Collection Rate 2008/09 (%)	95.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return		
	Residential	Vacant Land	Business & Commercial	Industrial
Do you currently levy property rates on this category? (Y/N)	Yes	Yes	Yes	Yes
Total number of properties for category	9,351	4,279	558	134
Are all properties currently valued? (Y/N)	Yes	Yes	Yes	Yes
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09	13	19	19	0
Number of supplemental assessments	1	1	1	1
Number of Appeals finalised in 2008/09	13	19	19	0
Years since last valuation (select one)	4	4	4	4
Frequency of valuation (select one)	4	4	4	4
Method of valuation used for category (select one)	Market Value	Market Value	Market Value	Market Value
Base of valuation (select one)	Land & Improvements	Land & Improvements	Land & Improvements	Land & Improvements
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	Yes	Yes	Yes	Yes
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No	No	No	No
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform	Uniform	Uniform	Uniform
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.011162	0.015997	0.011162	0.011162
Total Value used for rating 2009/10 (Rand)	7,342,553,000	1,781,316,500	455,396,500	93,762,000
Total Land Value 2009/10 (Rand)	7,342,553,000	1,781,316,500	455,396,500	93,762,000
Total Value of Improvements 2009/10 (Rand)				
Total Market Value 2009/10 (Rand)	7,342,553,000	1,781,316,500	455,396,500	93,762,000
Exemptions/reductions/rebates (based on)	% reduction on rate levied	% reduction on rate levied	% reduction on rate levied	% reduction on rate levied
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)	3,523,200	0	0	0
Total Rate Revenue Budget 2009/10 (Rand)	19,174,526	11,739,505	1,173,950	363,164
Total Rate Revenue Expected to Collect 2009/10 (Rand)	18,215,800	11,152,529	1,115,250	348,630
Expected Collection Rate 2009/10 (%)	95.00%	95.00%	95.00%	96.00%
Total Rate Revenue Budget 2008/09 (Rand)	30,187,300	1,863,410	1,118,045	0
Total Rate Revenue Expected to Collect 2008/09 (Rand)	28,677,935	1,788,873	1,062,143	0
Expected Collection Rate 2008/09 (%)	95.00%	96.00%	95.00%	0.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return		
	Public benefit organizations (i.e. Private schools, churches	State-owned	Communal land/State trust land	Public service infrastructure
Do you currently levy property rates on this category? (Y/N)	No	Yes	No	No
Total number of properties for category	134	370	5	184
Are all properties currently valued? (Y/N)	Yes	Yes	Yes	Yes
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09	0	0	0	0
Number of supplemental assessments	1	1	1	1
Number of Appeals finalised in 2008/09	0	0	0	0
Years since last valuation (select one)	4	4	4	4
Frequency of valuation (select one)	4	4	4	4
Method of valuation used for category (select one)	Market Value	Market Value	Market Value	Market Value
Base of valuation (select one)	Land & Improvements	Land & Improvements	Land only	Land & Improvements
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	Yes	Yes	Yes	Yes
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No	No	No	No
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform	Uniform	Uniform	Uniform
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.011162	0.011162	0.011162	0.011162
Total Value used for rating 2009/10 (Rand)	156,793,000	169,866,500	402,500	11,702,500
Total Land Value 2009/10 (Rand)	156,793,000	169,866,500	402,500	11,702,500
Total Value of Improvements 2009/10 (Rand)				
Total Market Value 2009/10 (Rand)	156,793,000	169,866,500	402,500	11,702,500
Exemptions/reductions/rebates (based on)	% reduction on rate levied	% reduction on rate levied	% reduction on rate levied	% reduction on rate levied
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)	0	0	0	0
Total Rate Revenue Budget 2009/10 (Rand)	27,392	391,300	780	0
Total Rate Revenue Expected to Collect 2009/10 (Rand)	26,020	371,700	740	0
Expected Collection Rate 2009/10 (%)	94.99%	94.99%	94.87%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)	745,365	372,680	0	0
Total Rate Revenue Expected to Collect 2008/09 (Rand)	708,096	350,319	0	0
Expected Collection Rate 2008/09 (%)	95.00%	94.00%	0.00%	0.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return	
	Agricultural	Mining Properties	Other
Do you currently levy property rates on this category? (Y/N)	Yes	No	Yes
Total number of properties for category	3,217	0	445
Are all properties currently valued? (Y/N)	Yes	No	Yes
Estimated number of properties not valued. (answer if N to above)			
Number of Appeals in 2008/09	10	0	0
Number of supplemental assessments	1	0	1
Number of Appeals finalised in 2008/09	10	0	0
Years since last valuation (select one)	4		4
Frequency of valuation (select one)	4		4
Method of valuation used for category (select one)	Market Value		Market Value
Base of valuation (select one)	Land & Improvements		Land & Improvements
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	Yes		Yes
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No		No
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform		Uniform
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.004026	0.000000	0.011162
Total Value used for rating 2009/10 (Rand)	3,148,645,400		249,929,500
Total Land Value 2009/10 (Rand)	3,148,645,400		249,929,500
Total Value of Improvements 2009/10 (Rand)			
Total Market Value 2009/10 (Rand)	3,148,645,400		249,929,500
Exemptions/reductions/rebates (based on)	% reduction on rate levied		% reduction on rate levied
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)	0	0	0
Total Rate Revenue Budget 2009/10 (Rand)	6,261,069	0	0
Total Rate Revenue Expected to Collect 2009/10 (Rand)	5,944,433	0	0
Expected Collection Rate 2009/10 (%)	94.94%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)	2,981,473	0	0
Total Rate Revenue Expected to Collect 2008/09 (Rand)	2,817,493	0	0
Expected Collection Rate 2008/09 (%)	94.50%	0.00%	0.00%

M. COMPLETED BY:	
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Cell number:	-
Your reference number:	
Who to contact in your absence:	B Smit