

Appendix A

Forms to be completed by all metropolitan, local and district municipalities

RETURN FOR 2009/10			
MUNICIPALITY	WC047 Bitou	PROVINCE	WC WESTERN CAPE
WEB ADDRESS	www.plett.gov.za	GRADE ¹	8
E-MAIL ADDRESS	dlott@plett.gov.za		
A. GENERAL INFORMATION			
Postal address:		Deputy Mayor/Executive Mayor:	
P.O. Box	1002	Name	Councillor LM Seyise
City / Town	Plettenberg Bay	Telephone number	044-501 3011
Postal Code	6600	Cell number	083 446 6528
Street address		Fax number	044-501 3103
Building	Municipal Buildings	E-mail address	mseyise@plett.gov.za
Street No. & Name	1 Sewell Street	Municipal Manager:	
City / Town	Plettenberg Bay	Name	LMR Ngoqo
Postal Code	6600	Telephone number	044-501 3014
General Contacts		Cell number	083 490 0341
Telephone number	044-501 3000	Fax number	044-533 6161
Fax number	044-533 6198	E-mail address	lngoqo@plett.gov.za
Speaker:		Financial Manager	
Name	Mr L.Luiters	Name	DD Lott
Telephone number	044-501 3133	Telephone number	044-501 3000
Cell number	083 657 5117	Cell number	083 409 2176
Fax number	044-501 3103	Fax number	044-533 6198
E-mail address	lluiters@plett.gov.za	E-mail address	dlott@plett.gov.za
Mayor/Executive Mayor:			
Name	Alderman LL Mvimbi		
Telephone number	044-501 3013		
Cell number	083 448 5435		
Fax number	044-533 2490		
E-mail address	lmvimbi@plett.gov.za		

¹ Grade in terms of the Remuneration of Public Office Bearers Act.

Save file as: AppA_Muncde_ccyy.XLS
ccyy = Financial Year End
Muncde = Municipality Code
(e.g. AppA_GT411_2007.XLS)

B. CAPITAL BUDGET					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE ²						
1 INFRASTRUCTURE						
2 Land and buildings	7,727,000	7,727,000	12,357,542	59.93%	11,700,000	13,600,000
3 Roads, pavements, bridges & stormwater	20,190,000	20,190,000	16,124,127	-20.14%	20,490,000	13,250,000
4 Water reservoirs & reticulation	19,114,000	19,114,000	13,651,000	-28.58%	27,045,000	40,881,000
5 Car parks, bus terminals & taxi ranks	310,000	310,000	100,000	-67.74%	500,000	0
6 Electricity reticulation	14,682,500	14,682,500	22,548,000	53.57%	10,550,000	9,350,000
7 Sewerage purification & reticulation	6,000,000	6,000,000	12,930,000	115.50%	8,000,000	3,550,000
8 Housing			7,500,000	0.00%	0	0
9 Street lighting	350,000	350,000		-100.00%		
10 Refuse sites	1,360,000	1,360,000	400,000	-70.59%	1,000,000	500,000
11 Gas				0.00%		
12 Other	106,000	106,000	70,000	-33.96%	8,000	0
13 Sub-total (lines 2-12)	69,839,500	69,839,500	85,680,669	22.68%	79,293,000	81,131,000
14 COMMUNITY						
15 Establishment of parks & gardens	420,000	420,000		-100.00%		
16 Sport fields	930,000	930,000		-100.00%		
17 Community halls	1,500,000	1,500,000	300,000	-80.00%	250,000	150,000
18 Libraries	200,000	200,000	160,000	-20.00%	50,000	0
19 Recreation facilities			2,300,000	0.00%	100,000	0
20 Clinics				0.00%		
21 Museums & art galleries				0.00%		
22 Other	40,000	40,000	9,200,000	22900.00%	0	0
23 Sub-total (lines 15-22)	3,090,000	3,090,000	11,960,000	287.06%	400,000	150,000

² Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE ⁶						
24 OTHER ASSETS						
25 Other motor vehicles	605,000	605,000	380,000	-37.19%	42,000	350,000
26 Plant & equipment	728,130	728,130	441,500	-39.37%	279,000	231,500
27 Office equipment	5,010,500	5,010,500	1,681,250	-66.45%	958,135	907,681
28 Abattoirs				0.00%		
29 Markets				0.00%		
30 Airports				0.00%		
31 Security Measures	260,000	260,000	44,000	-83.08%	200,000	0
32 Other	833,000	833,000	975,000	17.05%	430,000	400,000
33 Sub-total (Lines 25-32)	7,436,630	7,436,630	3,521,750	-52.64%	1,909,135	1,889,181
34 SPECIALISED VEHICLES						
35 Refuse	0	0		0.00%		
36 Fire	35,000	35,000	0	-100.00%	4,500,000	150,000
37 Conservancy	0	0		0.00%		
38 Ambulances				0.00%		
39 Buses				0.00%		
40 Sub-total (Lines 35-39)	35,000	35,000	0	-100.00%	4,500,000	150,000
41 TOTAL (13+23+33+40)	80,401,130	80,401,130	101,162,419	25.82%	86,102,135	83,320,181

⁶ Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET					2009/10 Budget Return		
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
42	SOURCES OF FINANCE: ¹⁰						
43	Grants and subsidies from National Government:						
44	a) Allocated 2009/10	6,634,000	6,634,000	30,489,000	359.59%	18,545,000	19,081,000
45	b) Carry over from previous years				0.00%		
46	Sub-total (Lines 44-45)	6,634,000	6,634,000	30,489,000	359.59%	18,545,000	19,081,000
47	Grants and subsidies from Provincial Government:						
48	a) Allocated 2009/10	40,000	40,000	0	-100.00%		
49	b) Carry over from previous years				0.00%		
50	Sub-total (Lines 48-49)	40,000	40,000	0	-100.00%	0	0
51	Grant and subsidies from District Municipalities: ¹¹						
52	a) Allocated 2009/10				0.00%		
53	b) Carry over from previous years				0.00%		
54	Sub-total (Lines 52-53)	0	0	0	0.00%	0	0
55	TOTAL (46+50+54)	6,674,000	6,674,000	30,489,000	356.83%	18,545,000	19,081,000
56	External Loans	33,752,500	33,752,500	39,794,117	17.90%	25,790,000	33,100,000
57	Internal Advances	39,974,630	39,974,630	30,879,302	-22.75%	41,767,135	31,139,181
58	Contribution from revenue ¹²				0.00%		
59	Public contributions/donations				0.00%		
60	Other Ad Hoc Financing Sources				0.00%		
61	Other				0.00%		
62	TOTAL (Lines 55-61)	80,401,130	80,401,130	101,162,419	25.82%	86,102,135	83,320,181

¹⁰ Show only funding that has been secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

¹¹ Must correspond with allocations to local municipalities in district municipalities' budget.

¹² Must correspond with contributions to fixed assets under Form C (Operating Budget) on page 6.

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE :						
Allocations to local municipalities ¹⁵				0.00%		
Salaries, wages and allowances	68,236,790	68,236,790	80,072,449	17.34%	83,452,625	87,705,132
<i>General expenditure -</i>						
Electricity bulk purchases	30,000,000	30,000,000	40,200,000	34.00%	50,250,000	62,812,500
Water bulk purchases	165,000	165,000	500,000	203.03%	525,000	551,250
Sewer payments				0.00%		
Contributions to municipalities for functions & services				0.00%		
Other	111,998,826	111,998,826	89,175,983	-20.38%	86,529,582	94,179,284
Repairs and maintenance	9,350,733	9,350,733	9,473,065	1.31%	9,877,806	10,510,971
<i>Capital charges -</i>						
External interest	4,216,334	4,216,334	7,941,260	88.35%	8,315,213	8,174,319
Redemption of external debt	17,514,107	17,514,107	20,301,283	15.91%	20,351,325	20,775,391
Internal interest and redemption				0.00%		
Contributions to fixed assets				0.00%		
Contributions to special funds				0.00%		
Provisions for working capital	6,000,000	6,000,000	5,000,000	-16.67%	6,500,000	6,650,000
<i>Total Gross budgeted expenditure</i>	247,481,790	247,481,790	252,664,040	2.09%	265,801,551	291,358,847
Less amounts reallocated	17,406,129	17,406,129	0	-100.00%		
TOTAL: Net budgeted expenditure	230,075,661	230,075,661	252,664,040	9.82%	265,801,551	291,358,847

15 Only to be completed by district municipalities and must correspond with the total allocations under Form D (Allocations To Local Municipalities).

C. OPERATING BUDGET					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
INCOME :		16				
Regional Levies	0	0		0.00%		
Property rates	50,585,000	50,585,000	54,631,800	8.00%	57,363,390	60,231,560
Electricity	49,134,279	49,134,279	64,463,421	31.20%	75,406,324	86,881,718
Water	24,766,170	24,766,170	26,747,374	8.00%	27,778,045	28,889,167
Sanitation	20,246,678	20,246,678	21,519,822	6.29%	22,595,813	23,725,604
Refuse removal	11,460,000	11,460,000	12,376,800	8.00%	12,995,640	13,645,422
Contributions by municipalities for functions & services	0	0		0.00%		
Grants ¹⁷	64,861,563	64,861,563	48,708,000	-24.90%	47,021,100	53,516,000
<i>Interest and investment income:</i>						
External	7,000,000	7,000,000	5,500,000	-21.43%	5,775,000	6,063,750
Internal	0	0		0.00%		
Other	18,375,497	18,375,497	18,773,203	2.16%	18,711,853	19,944,160
Surplus funds appropriated	0	0		0.00%		
TOTAL	246,429,187	246,429,187	252,720,420	2.55%	267,647,165	292,897,381
Surplus/(Deficit)	16,353,526	16,353,526	56,380	-99.66%	1,845,614	1,538,534

16 Actual income and not levied income should be shown.

17 Should match with what is gazetted or written confirmation if not gazetted.

D. ALLOCATIONS TO LOCAL MUNICIPALITIES				2009/10 Budget Return		
	A BUDGET 2008/09 R 20	B EXPECTED 2008/09 R	C BUDGET 2009/10 R 19&21	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
New allocations				0.00%		
Projects brought forward:						
Allocated 2010/11 budget						
Allocated 2009/10 budget						
Allocated 2008/09 budget						
Allocated 2007/08 budget				0.00%		
Allocated previous financial years				0.00%		
Total	0	0	0	0.00%	0	0

E. BREAKDOWN OF RECOVERABLE COSTS RELATING TO SERVICES				2009/10 Budget Return		
	Approved Establishment staff no.	Budgeted staff no.	Staff cost R	A Total cost R	B Income R	B-A Nett R
Property rates					54,631,800	54,631,800
Electricity		30	5,222,205	54,398,980	72,331,716	17,932,736
Water		30	4,448,979	16,825,137	37,059,060	20,233,923
Sewerage/Sanitation		31	3,420,731	10,900,500	22,637,697	11,737,197
Refuse removal		58	6,131,833	10,787,005	12,406,800	1,619,795
Health services			0			0
Housing services		13	2,478,673	17,493,193	12,038,360	-5,454,833
Other						0
TOTAL	0	162	21,702,421	110,404,815	211,105,433	100,700,618

19 Must correspond with allocations to local municipalities under Form C.

20 The information furnished in the return for 2008/09 should be given.

21 A list of new allocation and a progress report on projects carried forward must be provided balancing with this column.

F. MONTHLY ACCOUNT FOR HOUSEHOLD - Large Household ²²					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²³	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges:						
- Property rates	576.10	576.10	622.19	8.00%	659.52	699.09
- Electricity: Basic levy	174.90	174.90	218.63	25.00%	231.75	245.65
Consumption	390.00	390.00	510.00	30.77%	540.60	573.04
- Water: Basic levy	151.00	151.00	163.00	7.95%	172.78	183.15
Consumption	18.00	18.00	19.15	6.39%	20.30	21.52
Sanitation	193.50	193.50	209.00	8.01%	221.54	234.83
Refuse removal	91.35	91.35	98.70	8.05%	104.62	110.90
Other				0.00%		
VAT on Services	142.63	142.63	170.59	19.61%	180.82	191.67
TOTAL	1,737.48	1,737.48	2,011.26	15.76%	2,131.93	2,259.85

G. MONTHLY ACCOUNT FOR HOUSEHOLD - Small Household ²⁴					2009/10 Budget Return	
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²⁵	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges						
- Property rates	0.00	0.00	0.00	0.00%	0.00	0.00
- Electricity: Basic levy	0.00	0.00	0.00	0.00%	0.00	0.00
Consumption	244.02	244.02	278.88	14.29%	295.61	313.35
- Water: Basic levy	37.75	37.75	40.75	7.95%	43.20	45.79
Consumption	0.00	0.00	0.00	0.00%	0.00	0.00
Sanitation	54.18	54.18	58.52	8.01%	62.03	65.75
Refuse removal	44.00	44.00	47.00	6.82%	49.82	52.81
Other				0.00%		
VAT on Services	53.19	53.19	59.52	11.90%	63.09	66.88
TOTAL	433.14	433.14	484.67	11.90%	513.75	544.58

22 Use as basis 1 000m² erf, 150m² improvements, 1 000 units electricity and 30kl water.

23 Increases necessary later due to financing the budget expenditure must be included.

24 Use as basis 300m² erf, 48m² improvements, 498 units electricity and 25kl water.

25 Increases necessary later due to financing the budget expenditure must be included.

H. LIQUIDITY DATA					2009/10 Budget Return	
	A 30 JUNE 2007 R	B 30 JUNE 2008 R	C 30 JUNE 2009 R	C/B INCREASE / (DECREASE) %	30 JUNE 2010 R	30 JUNE 2011 R
Cash/Bank Balance:						
Surplus	5,702,637	18,680,805	3,598,700	-80.74%	56,129	100,000
Deficit				0.00%		
Working capital:						
Provision for bad debts to be written off	13,932,051	19,832,051	5,000,000	-74.79%	6,500,000	6,650,000
Provision for working capital				0.00%		
Accumulated provision for working capital				0.00%		
Debtors outstanding:						
Longer than 90 days	12,712,736	18,618,807	24,776,817	33.07%	27,254,499	29,979,949
61 to 90 days	846,697	932,838	1,598,795	71.39%	1,758,675	1,934,542
31 to 60 Days	1,194,558	1,694,177	2,848,990	68.16%	3,133,889	3,447,278
30 days or less	10,229,352	5,797,330	12,232,457	111.00%	13,455,703	14,801,273
TOTAL DEBTORS OUTSTANDING	24,983,343	27,043,152	41,457,059	53.30%	45,602,765	50,163,041
Creditors outstanding:						
Longer than 90 days	0	0	0	0.00%		
61 to 90 days	0	0	0	0.00%		
31 to 60 Days	0	0	0	0.00%		
30 days or less	8,110,227	12,474,330	6,534,987	-47.61%	7,841,984	9,018,282
TOTAL CREDITORS OUTSTANDING	8,110,227	12,474,330	6,534,987	-47.61%	7,841,984	9,018,282

I. EXTERNAL INVESTMENTS BY CATEGORY					2009/10 Budget Return	
	A 30 JUNE 2007 R	B 30 JUNE 2008 R	C 30 JUNE 2009 R	C/B INCREASE / (DECREASE) %	30 JUNE 2010 R	30 JUNE 2011 R
Unlisted:						
Municipal stock				0.00%		
Assurance stock				0.00%		
Long Term Deposits	3,064,000	4,079,000	3,400,000	-16.65%	3,910,000	4,497,000
Short Term Deposits				0.00%		
Call Deposits	57,119,000	5,000,000	35,000,000	600.00%	30,000,000	25,000,000
Other				0.00%		
Listed:						
Other Municipal Stock				0.00%		
Other				0.00%		
TOTAL EXTERNAL INVESTMENTS	60,183,000	9,079,000	38,400,000	322.95%	33,910,000	29,497,000

J. REMUNERATION PACKAGES					2009/10 Budget Return	
	A	B	C	C/A		
	BUDGET 2008/09 <small>26</small>	EXPECTED 2008/09	BUDGET 2009/10	INCREASE / (DECREASE)	BUDGET 2010/11	BUDGET 2011/12
Municipal Manager						
Salary	820,260	820,260	955,609	16.50%	1,003,389	1,053,558
Travel expenses/allowances	156,240	156,240	144,000	-7.83%	151,200	158,760
Entertainment				0.00%		
Other			161,498	0.00%	169,573	178,052
TOTAL	976,500	976,500	1,261,107	29.15%	1,324,162	1,390,370
Senior Managers						
Number	4		5		5	5
Salary ²⁷	2,625,000	2,625,000	4,151,700	58.16%	4,359,285	4,577,249
Travel expenses/allowances ²⁷	480,000	480,000	604,000	25.83%	634,200	665,910
Entertainment ²⁷				0.00%		
Other ²⁷			646,472	0.00%	678,956	712,904
TOTAL	3,105,000	3,105,000	5,402,172	73.98%	5,672,441	5,956,063

26 The information furnished in the return for 2008/09 should be given.

27 Total of: All managers one level below municipal manager.

K. COUNCILLOR ALLOWANCES								2009/10 Budget Return
	Number	Salary per Councillor R	Pension per Councillor R	Medical Aid per Councillor R	Housing allowance R	Use of Personnal Facilities R	Cell- /Telephone Allowance R	Travelling Allowance R
Speaker								
Full-time	1	428,971					16,353	
Part-Time								
Executive Mayor / Mayor								
Full-time	1	467,662	52,051	15,365			33,059	
Part-Time								
Deputy Executive Mayor / Mayor								
Full-time	1	428,971					16,353	
Part-Time								
Member of the Executive /Mayoral Committee	1	397,565					16,353	
Chairperson of a sub-council								
Councillors determined in terms of section 20 of Act 117 of 98	7	1,183,074					71,429	
Councillors designated as fulltime in terms of section 18(4) of Act 117 of 98								
Councillors proportionally elected								
Councillor appointed by councils of respective local municipalities								
Councillors representing district management areas								
Traditional leaders								
Councillors receiving sitting allowances								

L. FREE BASIC SERVICES (FBS) **2009/10 Budget Return**

This information is required to assess the implementation of Free Basic Services

Please complete each section applicable.

Each question requiring an answer is marked with a number. E.g. "G.1" refers to "General, question 1"

Items without a question number will calculate automatically from other questions.

The summary table under the "General" heading must reflect all FBS provided to households (HH) in the municipal area.

FBS for Water, Sanitation, Electricity / Energy and Refuse have detailed sections. The totals will automatically populate the summary table.

GENERAL			
G.7	Definition of Poor Household	Other	
G.8	Source of Definition of Poor Household		
		2009/10	2010/11
			2011/12
G.1	Total number of people in municipal area	40,170	44,187
G.2	Total number of poor people in municipal area	8,475	9,323
G.3	Total number of households in municipal area	10,272	11,301
G.4	Total number of poor households in municipal area	1,695	1,865

Summary table of FBS Provided in municipal area						
	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
FBS provided for property rates (e.g. rebates for indigents etc)	4,898	492,256				
FBS provided for water	5,311	1,547,540	5,842	1,702,294	6,426	1,872,523
FBS provided for sanitation	1,695	1,256,304	1,865	1,381,934	2,051	1,520,128
FBS provided for Electricity / Energy	4,804	1,610,109	7,271	2,012,636	7,998	2,515,795
FBS provided for Refuse	1,695	1,020,254	0	0	0	0
Other FBS provided (any other FBS not included above)						
Total FBS provided in municipal area (total social package)	18,403	5,926,463	14,978	5,096,864	16,475	5,908,446
Total cost per HH per annum for all FBS		322		340		359

FREE BASIC SERVICES FOR WATER (see separate section for sanitation)				2009/10 Budget Return	
	2009/10	2010/11	2011/12		
W.1	Are you authorised to provide the service	Yes			
W.2	Monthly unit used for definition of free basic service	KL			
W.3	Free monthly units (enter a number corresponding to the unit above)	6			
	Method of identifying poor households (choose Y or N for each of the options below)				
W.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No			
W.5	Application by customer (usually related to poverty measurement)	Yes			
W.6	Free basic to all households, increase rates for higher usage)	No			
W.7	Geographic targeting (e.g. poor areas)	Yes			
W.8	No. of households with piped water inside dwelling	5,234	5,757	6,333	
W.9	No. of households with piped water inside yard (but not in dwelling)	2,463	2,709	2,980	
W.10	No. of households using public tap (community stand:distance > 200m from dwelling)	450	495	545	
W.11	No. of households using public tap (community stand:distance < 200m from dwelling)	738	812	893	
W.12	No. of households with other water supply (borehole, spring, rain-water tank etc)	1,387	1,527	1,678	
W.13	No. of households with no water supply				
	Total No. of households (must agree to total No. of households in municipal area -G.3)	10,272	11,301	12,429	

Summary of Water FBS Provided							
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete W.13 only, Other values will populate from detail)							
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available							
	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
W.14	FBS provided by municipality (incl. wholly owned entities)	5,311	1,547,540	5,842	1,702,294	6,426	1,872,523
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	5,311	1,547,540	5,842	1,702,294	6,426	1,872,523
	Cost per HH per annum		291		291		291

Detail of Water FBS from Other Providers								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)								
(Select whether Service Agreement has been signed or not)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
Water FBS Provided by another municipality								
(select the demarcation code from list for each municipality that provides Water FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
W.15	FBS provided by							
W.16	FBS provided by							
W.17	FBS provided by							
W.18	FBS provided by							
W.19	FBS provided by							
W.20	FBS provided by							
W.21	FBS provided by							
	TOTAL		0	0	0	0	0	0
Water FBS Provided By Public Entity								
(Complete each one applicable)								
W.22	FBS provided by Water Board							
W.23	FBS provided by DWAF							
W.24	FBS provided by Other							
	TOTAL		0	0	0	0	0	0
W.25	Water FBS Provided by Private Entity							
	(Includes Public Private Partnerships (PPP))							

FREE BASIC SERVICES FOR SANITATION - SEWERAGE				2009/10 Budget Return				
		2009/10	2010/11	2011/12				
S.1	Are you authorised to provide the service	Yes						
S.2	How is sanitation generally billed to the consumer (separate tariff of part of another)	Sanitation Tariff						
S.3	How is Free Basic Service for Sanitation Provided	Sanitation Tariff						
	Method of identifying poor households (choose Y or N for each of the options below)							
S.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No						
S.5	Application by customer (usually related to poverty measurement)	Yes						
S.6	Free basic to all households, increase rates for higher usage)	No						
S.7	Geographic targeting (e.g. poor areas)	Yes						
S.8	No. of households with flush toilet (connected to sewerage)	8,325	9,158	10,074				
S.9	No. of households with flush toilet (with septic tank)	506	557	612				
S.10	No. of households with chemical toilet	0						
S.11	No. of households with pit latrine (ventilated or not)	0						
S.12	No. of households with bucket latrine	54	59	65				
S.13	No. of households with other toilet provisions	1,387	1,527	1,678				
S.14	No. of households with no toilet provisions							
	Total No. of households (agrees to total No. of households in municipal area - G.3)	10,272	11,301	12,429				
Summary of Sanitation FBS Provided								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete S.13 only, Other values will populate from detail)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
		2009/10		2010/11		2011/12		
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
S.15	FBS provided by municipality (incl. wholly owned entities)	1,695	1,256,304	1,865	1,381,934	2,051	1,520,128	
	FBS provided by another Municipality	0	0	0	0	0	0	
	FBS provided by public entities and private institutions	0	0	0	0	0	0	
	Total FBS benefits in Municipal area	1,695	1,256,304	1,865	1,381,934	2,051	1,520,128	
	Cost per HH per annum		741		741		741	
Detail of Sanitation FBS from Other Providers								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)								
(Select whether Service Agreement has been signed or not)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
Sanitation FBS Provided by another municipality								
(select the demarcation code from list for each municipality that provides Sanitation FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
S.16	FBS provided by							
S.17	FBS provided by							
S.18	FBS provided by							
S.19	FBS provided by							
S.20	FBS provided by							
S.21	FBS provided by							
S.22	FBS provided by							
	TOTAL		0	0	0	0	0	0
Sanitation FBS Provided By Public Entity								
(Complete each one applicable)								
S.23	FBS provided by Water Board							
S.24	FBS provided by DWAF							
S.25	FBS provided by Other							
	TOTAL		0	0	0	0	0	0
S.26	Sanitation FBS Provided by Private Entity							
	(Includes Public Private Partnerships (PPP))							

FREE BASIC SERVICES FOR ELECTRICITY / ENERGY (completed by category A and B municipalities only)						2009/10 Budget Return			
						2009/10			
E.1	Monthly unit used for definition of free basic service for Electricity	KWH							
E.2	Free monthly units for electricity (enter a number corresponding to the unit above)	50							
Method of identifying poor households (choose Y or N for each of the options below)									
E.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No							
E.4	Application by customer (usually related to poverty measurement)	Yes							
E.5	Free basic to all households, increase rates for higher usage	No							
E.6	Geographic targeting (e.g. poor areas)	Yes							
Do you provide free basic energy for (select Yes or No for each. multiple allowed.)									
E.7	Coal	no							
E.8	Gas	no							
E.9	Paraffin	no							
E.10	Candle	no							
E.11	Solar	no							
E.12	Other	no							
Summary of Electricity / Energy FBS Provided									
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete E.13 only, Other values will populate from detail)									
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available									
		2009/10		2010/11		2011/12			
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R		
E.13	FBS provided by municipality (incl. wholly owned entities)	4,804	1,610,109	5,289	2,012,636	5,818	2,515,795		
	FBS provided by another Municipality	0	0	0	0	0	0		
	FBS provided by public entities and private institutions	1,802	0	1,982	0	2,180	0		
	Total FBS benefits in Municipal area	6,606	1,610,109	7,271	2,012,636	7,998	2,515,795		
	Cost per HH per annum		244		277		315		
Detail of Electricity / Energy FBS from Other Providers									
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)									
(Select whether Service Agreement has been signed or not)									
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available									
Electricity / Energy FBS Provided by another municipality									
(select the demarcation code from list for each municipality that provides Electricity / Energy FBS in your municipal area)									
		Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
				Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.14	FBS provided by								
E.15	FBS provided by								
E.16	FBS provided by								
E.17	FBS provided by								
E.18	FBS provided by								
E.19	FBS provided by								
E.20	FBS provided by								
TOTAL				0	0	0	0	0	0
Electricity / Energy FBS Provided By Public Entity									
(Complete each one applicable)									
E.21	FBS provided by Eskom	Yes	1,802		1,982		2,180		
E.22	FBS provided by Non-Grid Provider								
E.23	FBS provided by Other								
TOTAL				1,802	0	1,982	0	2,180	0
E.24	Electricity / Energy FBS Provided by Private Entity								
(Includes Public Private Partnerships PPP)									

FREE BASIC SERVICES FOR REFUSE - SOLID WASTE (completed by category A and B municipalities only)				2009/10 Budget Return					
		2009/10	2010/11	2011/12					
R.1	How is refuse generally billed to the consumer (separate tariff of part of another)	Refuse Tariff							
R.2	How is Free Basic Service for refuse Provided	Refuse Tariff							
	Method of identifying poor households (choose Y or N for each of the options below)								
R.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No							
R.4	Application by customer (usually related to poverty measurement)	Yes							
R.5	Free basic to all households, increase rates for higher usage)	No							
R.6	Geographic targeting (e.g. poor areas)	Yes							
R.7	No. of households with refuse removed at least once a week	8,085	8,894	9,783					
R.8	No. of households with refuse removed less than once a week	0							
R.9	No. of households using communal refuse dump	0							
R.10	No. of households using own refuse dump	1,387	1,526	1,678					
R.11	No. of households with other rubbish disposal	540	595	655					
R.12	No. of households with no rubbish disposal	260	286	313					
	Total No. of households (must agree to total No. of households in municipal area - G.3)	10,272	11,301	12,429					
Summary of Refuse FBS Provided									
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete R.13 only, Other values will populate from detail)									
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available									
		2009/10		2010/11		2011/12			
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R		
R.13	FBS provided by municipality (incl. wholly owned entities)	1,695	1,020,254						
	FBS provided by another Municipality	0	0	0	0	0	0		
	FBS provided by public entities and private institutions	0	0	0	0	0	0		
	Total FBS benefits in Municipal area	1,695	1,020,254	0	0	0	0		
	Cost per HH per annum		602		0		0		
Detail of Refuse FBS from Other Providers									
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)									
(Select whether Service Agreement has been signed or not)									
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available									
Refuse FBS Provided by another municipality									
(select the demarcation code from list for each municipality that provides Refuse FBS in your municipal area)									
		Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
				Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
R.14	FBS provided by								
R.15	FBS provided by								
R.16	FBS provided by								
R.17	FBS provided by								
R.18	FBS provided by								
R.19	FBS provided by								
R.20	FBS provided by								
	TOTAL			0	0	0	0	0	0
R.21	Refuse FBS Provided by Private Entity								
	(Include Public Private Partnerships PPP)								

M. PROPERTY RATES**2009/10 Budget Return**

This information is being collected to assess readiness for implementation of the proposed new legislation on property rates

Please complete each section applicable.

Where a drop down list is provided, please select one of the alternatives.

All numbers to be expressed as whole numbers except FTEs and Rates in the Rand

Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff

Rates in the Rand should be expressed to 6 decimal places maximum

GENERAL

Are municipal by laws in place to give effect to rates policy ? (Y/N)	
Is a municipal valuer appointed? (Y/N)	Yes
Number of assistant valuers used (Full Time Equivalents - FTE - expressed as a fraction)	
Number of data collectors used (FTE)	6.0
Number of internal valuers used (FTE)	0.0
Number of external valuers used (FTE)	2.0
Number of additional valuers required to implement new system (FTE)	0.0
Is a valuation appeal board established? (Y/N)	No
How long will it take to implement a new valuation role? (select one)	24 months
Is the residential rate used to determine rate for other categories? (Y/N)	

Summary for All Property Categories

Total number of properties	14,415
Total Value used for rating 2009/10 (Rand)	20,190,592,780
Total Land Value 2009/10 (Rand)	0
Total Value of Improvements 2009/10 (Rand)	0
Total Market Value 2009/10 (Rand)	20,190,592,780
Total Rate Revenue Budget 2009/10 (Rand)	54,631,800
Total Rate Revenue Expected to Collect 2009/10 (Rand)	49,170,000
Expected Collection Rate 2009/10 (%)	90.00%
Total Rate Revenue Budget 2008/09 (Rand)	50,585,000
Total Rate Revenue Expected to Collect 2008/09 (Rand)	49,238,468
Expected Collection Rate 2008/09 (%)	97.34%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return		
	Residential	Vacant Land	Business & Commercial	Industrial
Do you currently levy property rates on this category? (Y/N)	Yes	Yes	Yes	
Total number of properties for category	7,662	1,909	257	
Are all properties currently valued? (Y/N)	Yes			
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09	0			
Number of supplemental assessments	1			
Number of Appeals finalised in 2008/09	0			
Years since last valuation (select one)	5			
Frequency of valuation (select one)				
Method of valuation used for category (select one)	Market Value			
Base of valuation (select one)	Land & Improvements			
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	No			
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No			
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform			
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.011060			
Total Value used for rating 2009/10 (Rand)	20,190,592,780			
Total Land Value 2009/10 (Rand)				
Total Value of Improvements 2009/10 (Rand)				
Total Market Value 2009/10 (Rand)	20,190,592,780			
Exemptions/reductions/rebates (based on)				
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)				
Total Rate Revenue Budget 2009/10 (Rand)	54,631,800			
Total Rate Revenue Expected to Collect 2009/10 (Rand)	49,170,000			
Expected Collection Rate 2009/10 (%)	90.00%	0.00%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)	50,585,000			
Total Rate Revenue Expected to Collect 2008/09 (Rand)	49,238,468			
Expected Collection Rate 2008/09 (%)	97.34%	0.00%	0.00%	0.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return		
	Public benefit organizations (i.e. Private schools, churches	State-owned	Communal land/State trust land	Public service infrastructure
Do you currently levy property rates on this category? (Y/N)	Yes	Yes		No
Total number of properties for category		53		
Are all properties currently valued? (Y/N)				
Estimated number of properties not valued. (answer if N to above)				
Number of Appeals in 2008/09				
Number of supplemental assessments				
Number of Appeals finalised in 2008/09				
Years since last valuation (select one)				
Frequency of valuation (select one)				
Method of valuation used for category (select one)				
Base of valuation (select one)				
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)				
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)				
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)				
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)				
Total Value used for rating 2009/10 (Rand)				
Total Land Value 2009/10 (Rand)				
Total Value of Improvements 2009/10 (Rand)				
Total Market Value 2009/10 (Rand)				
Exemptions/reductions/rebates (based on)				
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)				
Total Rate Revenue Budget 2009/10 (Rand)				
Total Rate Revenue Expected to Collect 2009/10 (Rand)				
Expecteded Collection Rate 2009/10 (%)	0.00%	0.00%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)				
Total Rate Revenue Expected to Collect 2008/09 (Rand)				
Expected Collection Rate 2008/09 (%)	0.00%	0.00%	0.00%	0.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return	
	Agricultural	Mining Properties	Other
Do you currently levy property rates on this category? (Y/N)	Yes		
Total number of properties for category	1,094		3,440
Are all properties currently valued? (Y/N)			
Estimated number of properties not valued. (answer if N to above)			
Number of Appeals in 2008/09			
Number of supplemental assessments			
Number of Appeals finalised in 2008/09			
Years since last valuation (select one)			
Frequency of valuation (select one)			
Method of valuation used for category (select one)			
Base of valuation (select one)			
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)			
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)			
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)			
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)			
Total Value used for rating 2009/10 (Rand)			
Total Land Value 2009/10 (Rand)			
Total Value of Improvements 2009/10 (Rand)			
Total Market Value 2009/10 (Rand)			
Exemptions/reductions/rebates (based on)			
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)			
Total Rate Revenue Budget 2009/10 (Rand)			
Total Rate Revenue Expected to Collect 2009/10 (Rand)			
Expected Collection Rate 2009/10 (%)	0.00%	0.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)			
Total Rate Revenue Expected to Collect 2008/09 (Rand)			
Expected Collection Rate 2008/09 (%)	0.00%	0.00%	0.00%

M. COMPLETED BY:	
Name:	W Beauzick
Designation:	Accountant: BTO
Telephone number:	044 501 3028
Cell number:	
Your reference number:	
Who to contact in your absence:	Mandy Cornett