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Reference: T7/2/1

TREASURY CIRCULAR 22/2013

THE PREMIER

THE MINISTER OF AGRICULTURE AND RURAL DEVELOPMENT
THE MINISTER OF COMMUNITY SAFETY
THE MINISTER OF CULTURAL AFFAIRS AND SPORT
THE MINISTER OF EDUCATION
THE MINISTER OF FINANCE, ECONOMIC DEVELOPMENT AND TOURISM
THE MINISTER OF HEALTH
THE MINISTER OF HUMAN SETTLEMENTS
THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING
THE MINISTER OF SOCIAL DEVELOPMENT
THE MINISTER OF TRANSPORT AND PUBLIC WORKS

} For information

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER)
THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R HINDLEY)
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)
THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (DR GA LAWRENCE)
THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR R MACDONALD)
THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR M TSHANGANA)
THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)
THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR J FOURIE)
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)
THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (DR H FAST)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR D BASSON)
THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)
THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)
THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)
THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)
THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T GILDENHUYS)
THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)
THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR Z HOOSAIN)
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
THE HEAD: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)
THE HEAD: LOCAL GOVERNMENT PUBLIC FINANCE (MR M SIGABI) (ACTING)
THE HEAD: ASSET MANAGEMENT (MR IG SMITH)
THE HEAD: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS T EVANS)
THE SENIOR MANAGER: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)
THE SENIOR MANAGER: FINANCIAL GOVERNANCE (MR B VINK)
THE SENIOR MANAGER: FISCAL POLICY (MS C HORTON)
THE SENIOR MANAGER: INFRASTRUCTURE (MR R DANIELS) (ACTING)

THE SENIOR MANAGER: LOCAL GOVERNMENT ACCOUNTING (MS N OLIPHANT)
THE SENIOR MANAGER: LOCAL GOVERNMENT BUDGET OFFICE (MR ML BOOYSEN)
THE SENIOR MANAGER: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR F SABBAT)
THE SENIOR MANAGER: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN) (ACTING)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS M KORSTEN)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS A SMIT)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE PROVINCIAL AUDITOR
MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
THE DEPUTY DIRECTOR-GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

STANDARD CHART OF ACCOUNTS: INFORMATION SESSIONS TO BE HELD DURING JUNE 2013

Purpose

To inform departments of the planned information sessions to be held on the eight segment Standard Chart of Accounts (SCOA) for officials responsible for processing payments on the financial systems, namely BAS and LOGIS.

Background

SCOA version four was introduced by the National Treasury with effect from 1 April 2013. Official SCOA training is normally presented by PALAMA, in partnership with the National Treasury. However, National Treasury has not yet finalised the training material on the latest changes to SCOA and as a result no training is scheduled for the near future.

In the absence of any training by National Treasury on SCOA, the Provincial Treasury has planned SCOA information sessions throughout the province to inform officials of the general principles of the SCOA and the latest changes to SCOA (Version 4).

Information sessions

The information sessions will provide departmental financial management staff with a basic understanding of the SCOA. The information sessions are aimed mainly at officials responsible for processing payments on BAS and LOGIS (clerks and their supervisors).

The roll out plan will firstly deal with Head Office staff and thereafter the various regions. Smaller sessions are preferred to a single session with the intention of providing these sessions closer to places of employment. The attached **Annexure A** provides a programme of these sessions and officials should decide on the most convenient session to attend. There is no need for nominations or bookings, however officials should make the necessary internal arrangements with their supervisors.

Head office officials who cannot attend their Department session are welcome to attend sessions at other venues. Sessions at the other venues are open to officials of all departments.

Please note: The duration of sessions are limited to three hours and candidates should cater for their own refreshment needs.

The following officials of Provincial Treasury will be responsible for presenting these sessions:

Mr Kevin du Preez – Provincial Treasury Financial Systems – tel. 021 483 4756

Mr Dolf Colyn – Provincial Treasury Financial Systems – tel. 021 483 6090

Mr Colin Adriaanse – Provincial Treasury Financial Systems – tel. 021 483 3088

Mr Shaun Manuel – Provincial Treasury PG Accounting – tel. 021 483 6600

Required

All officials responsible for processing payments on BAS and LOGIS should attend these sessions.



MR A REDDY

SENIOR MANAGER: PROVINCIAL GOVERNMENT ACCOUNTING

DATE: 31/05/2013

SCOA INFORMATION SESSION PROGRAMME			ANNEXURE A	
	TIME	DEPARTMENT (HEAD OFFICE)	VENUE	TEAM
10/6/2013	9:00 – 12:00	Provincial Treasury	CFO Boardroom 1 st Floor	all
11/6/2013	9:00 – 12:00	Environ. Aff. And Dev Plan.	Utilitas bld Ground floor	T1
11/6/2013	9:00 – 12:00	Comm. Safety	HOD Boardroom 35Wale str Basement	T2
12/6/2013	9:00 – 12:00	Econ. Dev. & Tourism	Waldorf bld 9 th floor	T1
12/6/2013	9:00 – 12:00	Dept. Cultural Affairs & Sport.	Protea Ass bld Boardroom 7 floor	T2
13/6/2013	9:00 – 12:00	Dept. Human Settlements	ISM bid 4 th floor room 4-06	T1
18/6/2013	9:00 – 12:00	Premier	Finance Boardroom 2 nd Floor	T1
18/6/2013	9:00 – 12:00	Social Dev.	Queen Victoria str 11 th floor	T3
9/6/2013	9:00 – 12:00	Agriculture	Conference room Elsenburg	T1
19/6/2013	9:00 – 12:00	Prov. Parliament	Boardroom	T2
19/6/2013	9:00 – 12:00	Local Govt.	ISM Bld 4 th Floor room 4-06	T3
21/6/2013	9:00 - 12:00	Transport & Pub. Works	9 Dorp Str Cape Gateway Conference room	T3

DATE	TIME	VENUE
13/6/2013	12:00 – 15:00	George Agric farm
14/6/2013	9:00 – 12:00	Oudtshoorn Agric farm

DATE	TIME	VENUE
11/6/2013	9:00 – 12:00	Worcester Traffic
12/6/2013	8:00 – 11:00	Beaufort West Traffic

Other venues

DATE	TIME	VENUE	TEAM
20/6/2013	9:00 – 12:00	Kromme Rhee Stellenbosch	T2
20/6/2013	9:00 – 12:00	Transport and Public works Laboratory Chiappini Street	T1
24/6/2013	9:00 – 12:00	Bonnytown Soc Services Wynberg	T3
24/6/2013	9:00 – 12:00	Transport and Public Works Laboratory Chiappini Street	T1
25/6/2013	9:00 – 12:00	Boardroom 18 Goldburn str Goodwood	T2

DATE	TIME	DEPARTMENTS / INSTITUTIONS	VENUE	TEAM
10/6/2013	9:00 – 12:00	Provincial Treasury H/O	CFO Boardroom 1 st Floor	all
11/6/2013	9:00 – 12:00	Environ. Aff. And Dev Plan. H/O	Utilitas bld Ground floor	T1
11/6/2013	9:00 – 12:00	Comm. Safety H/O	HOD Boardroom 35Wale str Basement	T2
11/6/2013	9:00 – 12:00	All Dept's	Worcester Traffic	T3
12/6/2013	8:00 – 11:00	All Dept's	Beaufort West Traffic	T3
12/6/2013	9:00 – 12:00	Econ. Dev. & Tourism H/O	Waldorf bld 9 th floor	T1
12/6/2013	9:00 – 12:00	Dept. Cultural Affairs & Sport. H/O	Protea Ass bld Boardroom 7 floor	T2
13/6/2013	9:00 – 12:00	Dept. Human Settlements H/O	ISM Bld 4 th floor room 4-06	T1
13/6/2013	12:00 – 15:00	All Dept's	George Agric	T2
14/6/2013	9:00 – 12:00	All Dept's	Oudtshoorn Agric	T2
18/6/2013	9:00 – 12:00	Premier H/O	Finance Boardroom 2 nd Floor	T1
18/6/2013	9:00 – 12:00	Dept Social Dev	Queen Victoria str 11 th floor	T3
19/6/2013	9:00 – 12:00	Agriculture H/O	Elsenburg Conference room	T1
19/6/2013	9:00 – 12:00	Prov. Parliament H/O	Boardroom 5 th floor Wale str	T2
19/6/2013	9:00 – 12:00	Local Govt. H/O	ISM Bld 4 th Floor room 4-06	T3
20/6/2013	9:00 – 12:00	All Dept's	Kromme Rhee Stellenbosch	T2
20/6/2013	9:00 – 12:00	All Dept's	Transport and Public works Laboratory Chiappini Street	T1
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