

Reference: RCS/C.6

## TREASURY CIRCULAR NO. 32/2018

THE PREMIER

THE MINISTER OF ECONOMIC OPPORTUNITIES

THE MINISTER OF COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE

THE MINISTER OF HEALTH

THE MINISTER OF HUMAN SETTLEMENTS

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF SOCIAL DEVELOPMENT

THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

THE EXECUTIVE AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MINISTER IH MEYER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (MINISTER A BREDELL)

THE EXECUTIVE AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MINISTER A WINDE)

THE EXECUTIVE AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (MINISTER A WINDE)

THE EXECUTIVE AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE HERITAGE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: CASIDRA (MINISTER A WINDE)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (MINISTER D PLATO)

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV. B GERBER)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (DR G LAWRENCE)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MR Z HOOSAIN)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (MR G MORRIS)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MR BK SCHREUDER)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH (DR B ENGELBRECHT)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (DR R MACDONALD)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR T MGULI)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR D BASSON)

THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)

THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MS A SMIT)

THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)

THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)

THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)

THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T GILDENHUYS)

THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (ADV. C SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)

For information

THE ACCOUNTING AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MR T ARENDSE)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (PROF. G MANEVELDT)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR B FIGAJI)  
 THE ACCOUNTING AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (DR J STEGMANN)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MS J MOLELEKI)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE HERITAGE (MR M DLAMUKA)  
 THE ACCOUNTING AUTHORITY: CASIDRA (DR L COETZEE)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (MR M JONES)  
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 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (DR R OMAR)  
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR T HARRIS)  
 THE CHIEF EXECUTIVE OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR D SOUTHGATE) (ACTING)  
 THE CHIEF EXECUTIVE OFFICER: CASIDRA (MR M BRINKHUIS)  
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR AUTHORITY (DR L MDUNYELWA)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MS Z SIWA)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR M BHAYAT)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MS K ZAMA)  
 THE CHIEF FINANCIAL OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR H BONESCHANS)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS B RUTGERS)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE (MS B RUTGERS)  
 THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR AUTHORITY (MS V LETSWALO)  
 THE DIRECTOR: GOVERNMENT MOTOR TRANSPORT (MR R WIGGILL)  
 THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR Z HOOSAIN)  
 THE DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES (MR H MALILA)  
 THE DEPUTY DIRECTOR-GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR IG SMITH) (ACTING)  
 THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (MR ML BOOYSEN) (ACTING)  
 THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)  
 THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (VACANT)  
 THE CHIEF DIRECTOR: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)  
 THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)  
 THE CHIEF FINANCIAL OFFICER (MS A SMIT)  
 THE HEAD: OFFICE OF THE FINANCE MINISTRY (ADV. E PRETORIUS)  
 THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)  
 THE DIRECTOR: FINANCIAL GOVERNANCE (MS M VAN NIEKERK)  
 THE DIRECTOR: FISCAL POLICY (DR N NLEYA)  
 THE DIRECTOR: INFRASTRUCTURE (MR K LANGENHOVEN)  
 THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR L BRINDERS)  
 THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR D CRONJÉ) (ACTING)  
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (VACANT)  
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI)  
 THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS RH SLINGER)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS T RAKIEP) (ACTING)  
 THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS R JULIE) (ACTING)  
 THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA)  
 THE PROVINCIAL AUDITOR  
 MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT  
 THE DEPUTY DIRECTOR-GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

## **SUBMISSION OF INTERIM FINANCIAL STATEMENTS (IFS) FOR THE PERIOD ENDED ON 30 SEPTEMBER 2018**

### **PURPOSE**

1. To inform Western Cape Public and Trading entities to submit their Interim Financial Statements (IFS) as at 30 September 2018 to the Provincial Treasury by 31 October 2018, for assessment by the Directorate Provincial Government Accounting and Compliance.

## BACKGROUND

2. The purpose of the assessment of the IFS is, inter alia, to identify issues of concern to be addressed before the year-end financial statements are to be compiled.
3. The review of IFS will mainly consist of verifying figures reported against supporting documentation supplied in the audit file and raising queries with the person responsible for the financials. Therefore, the main focus areas of the assessment are to check:
  - The implementation of **Directive 5** as amended by the Accounting Standards Board (ASB) for the 2018/19 financial year;
  - That errors arising from the previous audit relating to financial statements have been rectified; and
  - The accuracy of information presented in the financial statements submitted for assessment.

## BASIS FOR PREPARATION

4. Financial Statements are prepared in terms of the effective Standards of GRAP as contained in ASB Directive 5.
5. Attention should also be drawn to **Directive 5 Appendix C1: 1 April 2018**, which lists the standards and pronouncements that are the GRAP Reporting Framework for inter alia public and trading entities, effective for financial periods commencing on or after **1 April 2018** and should be applied as set out in paragraphs .05 and .06 of Directive 5.
6. **Trading Entities** should also take note of the content of **Directive 5, Appendix C3**. This Appendix lists the standards and pronouncements that are the GRAP Reporting Framework effective for financial periods commencing on or after 1 April 2018 and should be applied as set out in paragraphs .05 and .06 of Directive 5.
7. The attached **Annexure A** provides a summary of the Standards of GRAP that were applicable for the previous financial year versus those applicable for 2018/19.

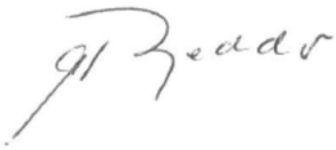
## ACTION REQUIRED

8. Entities must prepare the Interim Financial Statements (IFS) for the period ended 30 September 2018 in accordance with GRAP standards, per Directive 5.
9. In preparing the IFS, entities are advised to utilise in conjunction with the applicable GRAP Standards the NT GRAP Disclosure/Compliance Checklist ([http://oag.treasury.gov.za/Office of the Accountant-General > Publications > 06. GRAP > 03. Tools > 18. GRAP disclosure checklist](http://oag.treasury.gov.za/Office_of_the_Accountant-General/Publications/06.GRAP/03.Tools/18.GRAP_disclosure_checklist)) as well as the latest CaseWare AFS template.
10. The IFS must be submitted together with the **Audit File** information by **31 October 2018** to PG Accounting and Compliance for review purposes. Entities must also submit a certificate signed by the CFO of the entity to confirm the completeness and accuracy of financial statements submitted.

11. The aforementioned information must be forwarded to the following officials within PT: Provincial Government Accounting and Compliance

Entity	Official	Telephone Number	E-mail address
Cape Nature	Boniswa Lurwayi	021 483 8835	Boniswa.Lurwayi@westerncape.gov.za
WESGRO	Shaun Manuel	021 483 6600	Shaun.Manuel@westerncape.gov.za
SBIDZ			
Heritage	Claire C La Vita	021 483 5427	Claire.LaVita2@westerncape.gov.za
Cultural Commission			
Language Committee			
GMT	Yolanda Solomons	021 483 6415	Yolanda.Solomons@westerncape.gov.za
Gambling Board			
Casidra	Loyiso Faniso	021 483 5171	Loyiso.Faniso@westerncape.gov.za
Liquor Authority			

12. Any enquiries regarding the content of this PT Circular must be forwarded to [PThelpme@westerncape.gov.za](mailto:PThelpme@westerncape.gov.za) and cc [Nicholas.VanNiekerk@westerncape.gov.za](mailto:Nicholas.VanNiekerk@westerncape.gov.za).
13. Your co-operation in this regard will be highly appreciated.



**MR A REDDY**  
**DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING AND COMPLIANCE**  
**DATE: 1 October 2018**

## Annexure A

### Summary of standards of GRAP applicable for 2017/18 and 2018/19, as per ASB Directive 5

Reference	Topic	2017/18	2018/19
GRAP 1	Presentation of Financial Statements	Apply	Apply
GRAP 2	Cash Flow Statements	Apply	Apply
GRAP 3	Accounting Policies, Changes in Accounting Estimates and Errors	Apply	Apply
GRAP 4	The Effects of Changes in Foreign Exchange Rates	Apply	Apply
GRAP 5	Borrowing Costs	Apply	Apply
GRAP 6	Consolidated and Separate Financial Statements	Apply	Apply
GRAP 7	Investments in Associates	Apply	Apply
GRAP 8	Interests in Joint Ventures	Apply	Apply
GRAP 9	Revenue from Exchange Transactions	Apply	Apply
GRAP 10	Financial Reporting in Hyperinflationary Economies	Apply	Apply
GRAP 11	Construction Contracts	Apply	Apply
GRAP 12	Inventories	Apply	Apply
GRAP 13	Leases	Apply	Apply
GRAP 14	Events After the Reporting Date	Apply	Apply
GRAP 16	Investment Property	Apply	Apply
GRAP 17	Property, Plant and Equipment	Apply	Apply
GRAP 18	Segment Reporting	Apply	Apply
GRAP 19	Provisions, Contingent Liabilities and Contingent Assets	Apply	Apply
GRAP 20	Related Party Disclosures	Use to disclose info/formulate accounting policy	Use to disclose info/formulate accounting policy
GRAP 21	Impairment of Non-cash-generating Assets	Apply	Apply
GRAP 23	Revenue from Non-exchange Transactions (Taxes and Transfers)	Apply	Apply
GRAP 24	Presentation of Budget Information in Financial Statements	Apply	Apply
GRAP 25	Employee Benefits	Apply	Apply
GRAP 26	Impairment of Cash-generating Assets	Apply	Apply
GRAP 27	Agriculture	Apply	Apply
GRAP 31	Intangible Assets	Apply	Apply
GRAP 32	Service Concession Arrangements: Grantor	Consider developing Accounting Policy	Consider developing Accounting Policy
GRAP 100	Discontinued Operations	Apply	Apply
GRAP 103	Heritage Assets	Apply	Apply

Reference	Topic	2017/18	2018/19
GRAP 104	Financial Instruments	Apply	Apply
GRAP 105	Transfers of Functions Between Entities Under Common Control	Apply **	Apply **
GRAP 106	Transfers of Functions Between Entities Not Under Common Control	Apply **	Apply **
GRAP 107	Mergers	Apply **	Apply **
GRAP 108	Statutory Receivables	Consider developing Accounting Policy	Consider developing Accounting Policy
GRAP 109	Accounting by Principals and Agents	Consider developing Accounting Policy	Consider developing Accounting Policy
Directive 1	Repeal of Existing Transitional Provisions in, and Consequential Amendments to, Standards of GRAP	Apply	Apply
Directive 2	Transitional Provisions for the Adoption of Standards of GRAP by Public Entities, Municipal Entities and Constitutional Institutions	Apply	Apply
Directive 3	Transitional Provisions for the Adoption of Standards of GRAP by High Capacity Municipalities	Apply	Apply
Directive 4	Transitional Provisions for the Adoption of Standards of GRAP by Medium and Low Capacity Municipalities	Apply	Apply
Directive 5	Determining the GRAP Reporting Framework	Apply	Apply
Directive 6	Transitional Provisions for Revenue Collected by the South African Revenue Service (SARS)	Apply	Apply
Directive 7	The Application of Deemed Cost	Apply	Apply
Directive 8	Transitional Provisions for Parliament and the Provincial Legislatures	Apply	Apply
Directive 9	The Application of the Standards of GRAP by Trading Entities	Apply	Apply
Directive 10	Application of the Standards of GRAP by Public Further and Education Training Colleges	Apply	Apply
Directive 11	Changes in the Measurement Bases Following the Initial Adoption of the Standards of GRAP	Apply	Apply
Directive 12	The Selection of an Appropriate Reporting Framework by Public Entities	Apply	Apply
IGRAP 1	Applying the Probability Test on Initial Recognition of Revenue	Apply	Apply
IGRAP 2	Changes in Existing Decommissioning, Restoration and Similar Liabilities	Apply	Apply
IGRAP 3	Determining whether an Arrangement Contains a Lease	Apply	Apply
IGRAP 4	Rights to Interests Arising from Decommissioning, Restoration and Environmental Rehabilitation Funds	Apply	Apply

Reference	Topic	2017/18	2018/19
IGRAP 5	Applying the Restatement Approach under the Standard of GRAP on Financial Reporting in Hyperinflationary Economies	Apply	Apply
IGRAP 6	Loyalty Programmes	Apply	Apply
IGRAP 7	The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction	Apply	Apply
IGRAP 8	Agreements for the Construction of Assets from Exchange Transactions	Apply	Apply
IGRAP 9	Distributions of Non-cash Assets to Owners	Apply	Apply
IGRAP 10	Assets Received from Customers	Apply	Apply
IGRAP 11	Consolidations – Special Purpose Entities	Apply	Apply
IGRAP 12	Jointly Controlled Entities – Non-monetary Contributions by Venturers	Apply	Apply
IGRAP 13	Operating Leases – Incentives	Apply	Apply
IGRAP 14	Evaluating the Substance of Transactions Involving the Legal Form of a Lease	Apply	Apply
IGRAP 15	Revenue – Barter Transactions Involving Advertising Services	Apply	Apply
IGRAP 16	Intangible Assets – Website Costs	Apply	Apply
IGRAP 17	Service Concession Arrangements Where a Grantor Controls a Significant Residual Interest in an Asset	Consider developing Accounting Policy	Consider developing Accounting Policy
IGRAP 18	Recognition and Derecognition of Land	Not Applicable- Was not approved	Consider developing Accounting Policy
IGRAP 19	Liabilities to Pay Levies	Not Applicable- Was not approved	Consider developing Accounting Policy
Guide 1	Guideline on Accounting for Public Private Partnerships	Apply	Apply
Guide 2	Accounting for Arrangements Undertaken in terms of the National Housing Programme	Not Applicable- Was not approved	Consider developing Accounting Policy
IFRS 4	Insurance Contracts	Apply	Apply
IFRS 6	Exploration for and Evaluation of Mineral Resources	Apply	Apply
IAS 12	Income Taxes	Apply	Apply
SIC – 25	Income Taxes – Changes in the Tax Status of an Entity or its Shareholders	Apply	Apply
SIC – 29	Service Concession Arrangements – Disclosures	Apply	Apply
IFRIC 12	Service Concession Arrangements	Apply	Apply
IFRIC 20	Stripping Costs in the Production Phase of a Surface Mine	Apply	Apply

\*\* Trading entities should consider developing an accounting policy.