



Reference: RCS/C.5

## **TREASURY CIRCULAR MUN NO. 8/2018**

THE MAYOR, CITY OF CAPE TOWN: MS P DE LILLE  
THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR JH CLEOPHAS  
THE MAYOR, MATZIKAMA MUNICIPALITY: MS G STEPHAN  
THE MAYOR, CEDERBERG MUNICIPALITY: MR J BARNARD  
THE MAYOR, BERGRIVIER MUNICIPALITY: MR EB MANUEL  
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR M KOEN  
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN  
THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: DR H VON SCHLICHT  
THE MAYOR, WITZENBERG MUNICIPALITY: MR BC KLAASEN  
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR CJ POOLE  
THE MAYOR, STELLENBOSCH MUNICIPALITY: ADV G VAN DEVENTER  
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS A STEYN  
THE MAYOR, LANGEBERG MUNICIPALITY: MR HM JANSEN  
THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR S FRANKEN  
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MS CJM VOSLOO  
THE MAYOR, OVERSTRAND MUNICIPALITY: MR D COETZEE (ACTING)  
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR PJ SWART  
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THE MAYOR, EDEN DISTRICT MUNICIPALITY: MR M BOOYSEN  
THE MAYOR, KANNALAND MUNICIPALITY: MS M BARRY  
THE MAYOR, HESSEQUA MUNICIPALITY: MR G RIDDELS  
THE MAYOR, MOSSEL BAY MUNICIPALITY: MR HJ LEVENDAL  
THE MAYOR, GEORGE MUNICIPALITY: MR MG NAIK  
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR CF SYLVESTER  
THE MAYOR, BITOU MUNICIPALITY: MR MP LOBESE  
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES  
THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: MR N CONSTABLE  
THE MAYOR, LAINGSBURG MUNICIPALITY: MS I BROWN (ACTING)  
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING  
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR J VAN DER LINDE

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR L MBANDAZAYO (ACTING)  
THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR W MARKUS (ACTING)  
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DP LUBBE  
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR L VOLSCHEK  
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV H LINDE  
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: DR P VOGES  
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THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR H PRINS  
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THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MS G METTLER  
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS  
THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR SA MOKWENI  
THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR D BERETTI  
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MS B MUNSAMY-SWARTLAND (ACTING)  
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR C GROENEWALD  
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR D O'NEILL  
THE MUNICIPAL MANAGER, SWELLENBAM MUNICIPALITY: MR A GROENEWALD  
THE MUNICIPAL MANAGER, EDEN DISTRICT MUNICIPALITY: MR M STRATU  
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR R STEVENS  
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS  
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: ADV MG GILIOME  
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA

THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR A PAULSE  
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR J DOUGLAS (ACTING)  
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR K CHETTY  
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR S JOOSTE  
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD (ACTING)  
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR H METTLER  
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR K HAARHOFF

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR K JACOBY  
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT MUNICIPALITY: MR J KOEKEMOER  
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THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR F LÖTTER  
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR V MKHEFA  
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR M MEMANI  
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THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J NEETHLING  
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR CJ KYMDELL

THE HEAD OF SCM, CITY OF CAPE TOWN: MR B CHINASAMY  
THE HEAD OF SCM, WEST COAST DISTRICT: MR M MARKUS  
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THE HEAD OF SCM, SALDANHA BAY MUNICIPALITY: MS H MEEDING  
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THE HEAD OF SCM, BEAUFORT WEST MUNICIPALITY: MS SA POTHBERG

THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR Z HOOSAIN)  
THE DEPUTY DIRECTOR GENERAL: FISCAL AND ECONOMIC SERVICES (MR H MALILA)  
THE DEPUTY DIRECTOR GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR IG SMITH) (ACTING)  
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THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)  
THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR M SIGABI) (ACTING)

THE CHIEF DIRECTOR: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)  
 THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)  
 THE CHIEF FINANCIAL OFFICER (MS U BRINK) (ACTING)  
 THE HEAD: OFFICE OF THE FINANCE MINISTRY (ADV E PRETORIUS)  
 THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)  
 THE DIRECTOR: FINANCIAL GOVERNANCE (MS N PALMER) (ACTING)  
 THE DIRECTOR: FISCAL POLICY (DR N NLEYA)  
 THE DIRECTOR: INFRASTRUCTURE (MR K LANGENHOVEN)  
 THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR L BRINDERS)  
 THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR ML BOOYSEN)  
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR A DYAKALA)  
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI)  
 THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS RH SLINGER)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS T RAKIEP) (ACTING)  
 THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS A SMIT)  
 THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA)  
 THE PROVINCIAL AUDITOR  
 MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT  
 THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT  
 THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS – NATIONAL TREASURY (MR J HATTINGH)  
 THE CHIEF DIRECTOR: MFMA IMPLEMENTATION – NATIONAL TREASURY (MR TV PILLAY)

**RE: MUNICIPAL SUPPLY CHAIN MANAGEMENT POLICY ASSESSMENTS FOR THE 2017/18 FINANCIAL YEAR**

**1. PURPOSE**

- 1.1 To inform municipalities of the Provincial Treasury's intention to embark on a Supply Chain Management policy assessment process for the 2017/18 financial year.
- 1.2 Request all the Municipalities to submit Supply Chain Management policies including the infrastructure procurement policies to the Provincial Treasury for assessment.
- 1.3 To assess compliance to the requirements of the Municipal SCM Regulations 2 and 3, dealing with the adoption, amendment and annual review of the Municipal Supply Chain Management Policies.

**2. BACKGROUND**

- 2.1 The National Treasury issued MFMA Circular No. 22 in August 2005 instructing each municipal council and board of directors of a municipal entity to adopt a policy that gives effect to the South Africa Constitution and other Supply Chain Management legislative regimes.
- 2.2 To date a number of circulars and other prescripts has been issued by National Treasury, which warranted inclusion into the municipal SCM policies as part of the SCM National Reforms.

2.3 Furthermore, to date the Provincial Treasury has assisted all the Municipalities in the province by assessing its policies to ensure that there is a consistent application and implementation in the province.

### **3. ASSESSMENT PROCESS**

3.1 The policy assessment process is aimed at determining whether Municipalities have implemented a Supply Chain Management Policy in a manner, which gives effect to the provisions of Section 217 of the Constitution, Section 112 of the MFMA and are aligned to the National Treasury's Model Policy.

3.2 Upon alignment to the Model Policy, the assessment is aimed at determining whether municipal policies contain a range of discretionary information that complies with the MFMA and SCM Regulations, and any other relevant prescripts.

3.3 Additionally, to provide a platform for a consistent and uniform application of the policy provisions.

### **4. REQUEST**

4.1 The Provincial Treasury hereby request municipalities to forward latest adopted Supply Chain Management policies for 2017/18 financial year assessment by no later than **28 February 2017**.

4.2 Upon submission of the policies, please indicate the following:

- *Date of adoption of the policy;*
- *Council resolutions; and*
- *Last reviewed date of the policy.*

4.3 Any enquiries in this regard may be directed to the following LGSCM officials:

Ms Nonceba Mbuqe - 021 483 0943; email: [Nonceba.Mbuqe@westerncape.gov.za](mailto:Nonceba.Mbuqe@westerncape.gov.za)

Ms Letitia Sallies – 021 483 3180; email: [Letitia.Sallies@westerncape.gov.za](mailto:Letitia.Sallies@westerncape.gov.za)

4.4 Municipalities are requested to comply with the contents of this circular.



**MR RODNEY MOOLMAN**

**DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT**

**DATE:** 14 February 2018



	(Medium)		7280	7280	Acting Head: SCM	Ms Daniele Kapot-Witbooi	(028) 425 1258/028 050 0961	'086 660-8897	'071 177-6860	<a href="mailto:dkapot@odm.org.za">dkapot@odm.org.za</a>
WCO31	Theewaterskloof (Medium)	B	6 Plein Street Caledon 7230	PO Box 24 Caledon 7230						
					Head: SCM	Mr Ashley Hendricks	(028) 214-3391	(028) 212-1229	'083 790 4641	<a href="mailto:AshleyHe@twk.org.za">AshleyHe@twk.org.za</a>

DERMACATIO N CODE	MUNICIPALITY	CATEGORY	ADDRESS		CONTACT PERSONS						
			PHYSICAL	POSTAL	DESIGNATION	NAME	TELEPHONE NO.	FAX NO.	CELLPHONE NUMBER	E-MAIL ADDRESS	
WCO 32	Overstrand (High)	B	Magnolia Avenue Hermanus 7200	PO Box 20 Hermanus 7200							
					Deputy CFO	Mr Clint Le Roux	(028) 313-8080	(028) 313-8030	n/a	cleroux@overstrand.gov.za	
WCO33	Cape Agulhas (Low)	B	1 Dirkie Uys Street Bredasdorp 7280	PO Box 51 Bredasdorp 7280							
					SCM Practitioner Head: SCM	Mr Isaac January Mr Roberto Sefoor	(028) 425 5500 (028) 425 5500	086 696 4701 (028) 425 1019	n/a 076 203-6900	sakkie@capeagulhas.gov.za Roberto5@capeagulhas.gov.za	
WCO34	Swellendam (Low)	B	49 Voortrekker Street Swellendam 6740	Private Bag X11 Swellendam 6740							
					Head: SCM	Mr. Brandon Beyers	(028) 514 8500	n/a	072 642-3327	brandon@swellenmun.co.za	
DC4	Eden District (Medium)	C	54 York Street George 6530	PO Box 12 George 6530							
					SCM Accountant Deputy Director Finance	Ms Deldre Raubenheimer Mr Tebello M Mpuu	(044) 874 0175 (044) 803-1391	(044) 874-0175 086 555 1247	n/a 082 887-1027	deldre@edendm.co.za tebello@edendm.co.za	
WCO41	Kannaland (Medium)	B	32 Church Street Ladismith 6655	PO Box 30 Ladismith 6655							
					Acting Head: SCM	Mr Eben van Rooi	(028) 551 8030/1024	086 574 1504	083 393 5466	eben@kannaland.gov.za	
WCO42	Hessequa (Medium)	B	Van den Berg Street Riversdal 6670	PO Box 29 Riversdal 6670							
					Acting Head: SCM	Mr. Nico le Grange				'Nico La Grange' (nico@hessequa.gov.za)	
					Acting Head: SCM	Mr Hendrik Pienaar	(028)713-7951			hpienaar@hessequa.gov.za	
WCO 43	Mossel Bay (High)	B	101 Mars Street Mossel Bay 6500	Private Bag X29 Mossel Bay 6500							
					Head: SCM	Mr Duane Scholtz	(044) 606-5196	(044) 690-5253	073 364-5058	dscholtz@mosselbay.gov.za	
WCO44	George (High)	B	York Street George 6530	PO Box 19 George 6530							
					PA for Finance Dept Head: SCM	Ms Allodene Jonese Mr Boet Gericke	044-801-9031 (044) 801 9137	n/a n/a	n/a 0711037982	allodene@george.org.za mgericke@george.gov.za	
WCO45	Oudtshoorn (Medium)	B	Voortrekker Road Oudtshoorn 6620	PO Box 255 Oudtshoorn 6625							
					SCM Official Head: SCM	Ms Colleen du Plessis Mr Jean - Paul Ladouce	(044) 203 3003 (044) 203 3930	n/a (044) 203-3070	n/a 083 736-0443	cduplessis@oudtmun.gov.za ladouce@oudtmun.co.za	
WCO47	Bitou (Medium)	B	Sewel Street Plettenberg Bay 6600	Private Bag X 1002 Plettenberg Bay 6600							
					SCM Practitioner SCM Practitioner Head: SCM	Mr Larry Damonds Mr Carlos Koeberg Mr Pedro Peters	(044) 501 3223 (044) 501 3220 (044) 501 3262	086 248 0290 n/a (044) 533-1226	n/a 083 470 0031	ldamonds@piett.gov.za ckoeberg@piett.gov.za ppeters@piett.gov.za	
WCO48	Knysna (Medium)	B	Clyde Street Knysna 6570	PO Box 21 Knysna 6570							
					Manager: SCM & Procurement	Ms. Fredri Kruger	(044) 302 - 6380	(0)86 543 8357	083 571-1014	fkruger@knysna.gov.za	
DC5	Central Karoo District (Medium)	C	63 Donkin Street Beaufort West 6970	Private Bag X560 Beaufort West 6970							
					Deputy CFO Acting SCM Head	Mr Ricardo de Bruyn Ms Alicia Lenders	(023) 449-1050 (023) 449-1037	(023) 415-1253 (023) 415-1253	078 161 5842 071 062 5823	recardo@skdm.co.za alenders@skdm.co.za	
WCO51	Laingsburg (Medium)	B	Van Riebeeck Street Laingsburg 6900	Private Bag X4 Laingsburg 6900							
					SCM Official Head: SCM	Ms Odette Noble Mr. Keith Gertse	(023)551-1019 (023)551-1019	023 551-1019 023 551-1019	n/a 083 278 8894	onoble@laingsburg.gov.za kigertse@laingsburg.gov.za	
WCO52	Prince Albert (Medium)	B	23 Church Street Prince Albert 6930	Private Bag X53 Prince Albert 6930							
					Acting SCM Head SCM Official	Ms Christa Baadtjies Mr Donovan Plaatjies	(023) 541-1036 (023) 541-1014	(023) 541-1035 n/a	073 204 7464 n/a	cgb@pamun.gov.za donovan@pamun.gov.za	
WCO53	Beaufort West (Medium)	B	15 Church Street Beaufort West 6970	Private Bag 582 Beaufort West 6970							
					Head: SCM	Ms Senel Pothberg	(023) 414-8187/8100	(023) 414-8105	073 219 -1581	senel@beaufortwestmun.co.za	