

Reference number: RCS/C.5

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CAPE TOWN
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TREASURY CIRCULAR MUN NO. 32/2018

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THE MAYOR, CEDERBERG MUNICIPALITY: MR J BARNARD
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THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: DR H VON SCHLICHT
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THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR CJ POOLE
THE MAYOR, STELLENBOSCH MUNICIPALITY: ADV. G VAN DEVENTER
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THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR A FRANKEN
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THE MAYOR, OVERSTRAND MUNICIPALITY: MR D COETZEE
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR PJ SWART
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THE MAYOR, GARDEN ROUTE DISTRICT MUNICIPALITY: MR M BOOYSEN
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THE MAYOR, HESSEQUA MUNICIPALITY: MR G RIDDLES
THE MAYOR, MOSSEL BAY MUNICIPALITY: MR HJ LEVENDAL
THE MAYOR, GEORGE MUNICIPALITY: MR M NAIK
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR CF SYLVESTER
THE MAYOR, BITOU MUNICIPALITY: MR MP LOBESE
THE MAYOR, KNYSNA MUNICIPALITY: MR M WILLEMSE
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THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR N CONSTABLE

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THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR D O'NEILL
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THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR T NDLOVU
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THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR CJ KYMDELL

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THE CHIEF DIRECTOR: MFMA IMPLEMENTATION – NATIONAL TREASURY (MR TV PILLAY)

REVENUE MANAGEMENT MASTER CLASS: 19 AND 20 NOVEMBER 2018

1. PURPOSE

- 1.1 This circular is to invite Municipal Councillors, Municipal Managers, Chief Financial Officers and Senior Municipal Managers to the 2018 Revenue Management Master Class hosted by WC Provincial Treasury and facilitated by the University of Stellenbosch (SPL - School of Public Leadership) on 19 and 20 November 2018.
- 1.2 The Master Class will capacitate municipalities with the expert advice, practical ideas, strategies and decisions to enable municipalities to maintain sustainable revenue management models.
- 1.3 The WC MEC for Finance, representatives from National Treasury, South African Local Government Association, Financial and Fiscal Commission, Cooperative Governance and Traditional Affairs and Department of Local Government will participate together with nominated municipalities to present and highlight effective and efficient transformation of revenue management processes and strategies towards financial endurance for municipal operations.

2. BACKGROUND

- 2.1 In relation to section 5(3) of the Municipal Finance Management Act (Act 56 of 2003) and the Provincial Strategic Plan (2014 to 2019), the Provincial Treasury: Chief Directorate Local Government Public Finance is mandated to provide support and training to the municipalities in the Western Cape as an endeavour to build financial management capabilities. In this regard the WC Provincial Treasury will hold its fourth master class which will focus on Institutionalising a Sustainable Local Government.
- 2.2 The 2018 Revenue Management Master Class will an opportunity where municipal leadership discuss, deliberate, educate, share intelligence and challenges around revenue management in municipalities.
- 2.3 The two day sessions intend to further provide municipalities with practical ideas, business models, innovative approaches and best practices that can assist municipalities in institutionalising the revenue management processes and strategies towards financial endurance for municipal operations.
- 2.4 In an attempt to foster the necessary skills, the key emphasis over the two sessions will include:
 - **Accountability and Good Governance** – Focussing on ethical and effective leadership towards the achievement of good performance and accountable for decisions and policies affecting citizens;
 - **Technology, Innovation and Automation** – New Financing Instrument. Identifying spatial technology and revenue strategic models to address billing and collection challenges.
 - **Resilience Strategies** – Using capabilities and preparedness to overcome challenges in delivering municipal services such as water, fire and waste, etc.
 - **National Game Changer** – To target catalytic areas of the revenue value chain to derive the largest financial benefit.
- 2.5 Should municipalities wish to participate in presenting on topical issues, challenges or share best practices relating to Revenue Management, kindly contact the secretariat by 19 October 2018.

3. LOGISTICS

3.1 The details of the 2018 Revenue Management Master Class are as follows:

Date : 19 and 20 November 2018 (Monday and Tuesday)

Venue : ATKV Goudini Spa – Slanghoek Conference

Wyzersdrift Road

Rawsonville

Worcester

Time: 08:00 – 16:00 Session 1

08:00 – 14:00 Session 2

3.2 The Master Class contributes to an NQF level 7 Accreditation.

3.3 Each attendee is required to bring his/her own laptop to participate in the practical and online sessions.

3.4 The training costs are funded by the Provincial Treasury and do not include the travel and accommodation costs of delegates. Hence, each attendee is required to co-ordinate their own travel and accommodation arrangements.

3.5 Should prospective delegates wish to secure sleep-over accommodation at the facility, you may contact Tania Lochner (Business Events Coordinator – ATKV Goudini Spa) at +27 23 349 8181 or tania@atkv.org.za.

4. REGISTRATION

4.1 The School of Public Leadership of Stellenbosch University will be making use of two sets of online registrations:

- The first is the Stellenbosch University SUNLearn platform used to eventually combine participants' personal information, student registration and assessment information for issuing Stellenbosch University certificates of competence.
- The second is a purpose-developed system of the School of Public Leadership for administration of the Municipal Minimum Competency Levels training programme. Due to Local Government Seta verification requirements related to issuing of their Statements of Results, it is at this stage unfortunately not possible to integrate the two systems, which means that participants unfortunately have to initially complete their personal details on both platforms (approximately seven minutes per platform), where after individual course registrations on both systems are very quick to do online.

4.2 Once the municipality has nominated officials to attend the training, further details will be provided to each nominee to register online.

5. CONFIRMATION/CORRESPONDENCE

5.1 Confirmation of attendance should reach the Secretariat at the Provincial Treasury by no later than **19 October 2018**. Please direct your communication to:

Attention : Bulelwa Nyandeni
Tel : 021 483 9194/6299
Fax : 021 483 4411/7356
Email : Bulelwa.Nyandeni@westerncape.gov.za

OR

Attention : Wafeeqah Mohamed
Tel : 021 483 8648/6299
Fax : 021 483 4411/7356
Email : Wafeeqah.Mohamed@westerncape.gov.za

Your co-operation in this regard will be highly appreciated.



MR HC MALILA
DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES
DATE: 10 October 2018