

Reference: RCS/C.6

TREASURY CIRCULAR NO. 24/2017

THE PREMIER

THE MINISTER OF ECONOMIC OPPORTUNITIES

THE MINISTER OF COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE

THE MINISTER OF HEALTH

THE MINISTER OF HUMAN SETTLEMENTS

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF SOCIAL DEVELOPMENT

THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

} For information

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (DR G LAWRENCE)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MR Z HOOSAIN)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (MR G MORRIS)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MR BK SCHREUDER)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH (DR B ENGELBRECHT)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (DR R MACDONALD)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR T MGULI)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR D BASSON)

THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)

THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)

THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)

THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)

THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)

THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T GILDENHUYS)

THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (ADV C SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR Z HOOSAIN)

THE DEPUTY DIRECTOR GENERAL: FISCAL AND ECONOMIC SERVICES (MR H MALILA)

THE DEPUTY DIRECTOR GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR A HARDIEN)

THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (MS M KORSTEN)

THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)

THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR A DYAKALA) (ACTING)

THE CHIEF DIRECTOR: ASSET MANAGEMENT (MR IG SMITH)

THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR L BRINDERS) (ACTING)

THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)

THE HEAD: OFFICE OF THE FINANCE MINISTRY (ADV E PRETORIUS)

THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)

THE DIRECTOR: FINANCIAL GOVERNANCE (MS M VAN NIEKERK) (ACTING)

THE DIRECTOR: FISCAL POLICY (DR N NLEYA)
THE DIRECTOR: INFRASTRUCTURE (MR K LANGENHOVEN)
THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR T MADONDILE) (ACTING)
THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR ML BOOYSEN)
THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR A DYAKALA)
THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI)
THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)
THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)
THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS RH SLINGER)
THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)
THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)
THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS A SMIT)
THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA)
THE PROVINCIAL AUDITOR
MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
THE DEPUTY DIRECTOR GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

IN-YEAR MONITORING (IYM) REPORT 2017/18: EARLIER SUBMISSION DATES OF THE QUARTERLY SECTION 32 REPORTS

PURPOSE

1. The purpose of this circular is to communicate the earlier submission dates in respect of the quarterly Section 32 reports for the 2017/18 financial year as required by the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA).

BACKGROUND

2. At the end of each quarter, National Treasury is required to publish the outcome of actual revenue and expenditure in terms of the Revenue Fund, within 30 days after the end of each period, as required by Section 32 of the PFMA.
3. The National Treasury, in the prior financial years, published the quarterly financial information subsequent to the submission of the IYM reports by Provincial Treasuries on or before the 22nd working day of each month as stipulated by 18.1.2 of the Treasury Regulations. However, during the 2016/17 financial year, it became apparent that National Treasury required the quarterly publication information earlier than the 22nd day in order to meet the required timelines with the Government Printing Work. This necessitated the Provincial Treasury to make ad-hoc requests for the earlier submission of the quarterly information in order to comply with the respective due date from National Treasury.

DISCUSSION

4. As part of the planning process for the 2017/18 financial year, the National Treasury has entered into a Service Level Agreement with the Government Printing Works whereby the timelines for submission of the quarterly reports for publication has been documented and agreed beforehand.

5. The earlier timelines for the quarterly reports would therefore require departments to submit their IYM reports earlier than the legislated due date in terms of Section 40(4)(c) of the PFMA for the respective reporting months.
6. In order to mitigate any risks of late submission and in order to comply with the National Treasury timelines, **Annexure A** has been compiled with the respective due dates of the quarterly reports. These timelines will allow Provincial Treasury to verify, consolidate and submit the Provincial IYM reports and quarterly Section 32 reports to National Treasury timeously.

Submission dates of the Quarterly IYM Reports:

- | | | |
|-----|----------------------------------|-----------------|
| (a) | First Quarter (June 2017): | 12 July 2017 |
| (b) | Second Quarter (September 2017): | 12 October 2017 |
| (c) | Third Quarter (December 2017): | 12 January 2018 |
| (d) | Fourth Quarter (March 2018): | 13 April 2018 |
7. Further detail with regards to the respective submission dates has been enclosed in **Annexure A**. Your cooperation in meeting the timelines would be appreciated.



MS J GANTANA
CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE
DATE: 12 July 2017

IN-YEAR MONITORING (IYM) PROGRAMME: 2017/18													
		First Quarter			Second Quarter			Third Quarter			Fourth Quarter		
		1	2	3	4	5	6	7	8	9	10	11	12
Item	Monthly reporting activities	April	May	June	July	August	September	October	November	December	January	February	March
1	Department/Provincial Treasury: Closure/Forced Closure	08-05 Mon	07-06 Wed	07-07 Fri	07-08 Mon	07-09 Thu	05-10 Thu	07-11 Tue	07-12 Thu	08-01 Mon	07-02 Wed	07-03 Wed	06-04 Fri
2	Department: Complete and submit to the responsible analyst in the Provincial Treasury, the In-Year (IYM) Monitoring i.e., the final Report on State of Revenue and Expenditure (AO to sign-off (Note (a)). The responsible analyst in turn commence with the evaluation of the IYM model.	15-05 Mon	15-06 Thu	12-07 Wed	15-08 Tue	15-09 Fri	12-10 Thu	15-11 Wed	2017/12/07 @12pm	12-01 Fri	15-02 Thu	15-03 Thu	13-04 Fri
3	Provincial Treasury i.e. Responsible analyst(s): Finalise the evaluation of the IYM model i.e. expenditure, and revenue, suspense accounts, monthly drawings, cash flow, transfers to municipalities and entities, reasons and remedial steps for deviations as well as the report on conditional grants, to finalise the quantitative analysis. Also ensure that the IYM Models are saved on the PT Database under the vote folder.	17-05 Wed 13:00	19-06 Mon 13:00	14-07 Fri 10:00	17-08 Wed 10:00	18-09 Mon 10:00	16-10 Mon 10:00	17-11 Fri 10:00	11-12 Mon 10:00	16-01 Tue 13:00	16-02 Fri 13:00	19-03 Mon 10:00	16-04 Mon 10:00
4	Provincial Treasury: IYM Collator finalise the Provincial IYM Report by summarising, compiling and preparing for the Internal Caucus and for the sign off by Head Official: Provincial Treasury (HOT) .	18-05 Thu	20-06 Tue	17-07 Mon	18-08 Fri	20-09 Wed	17-10 Tue	20-11 Mon	13-12 Wed	17-01 Wed	20-02 Tue	20-03 Tue	17-04 Tue
5	Provincial Treasury: (Sign-off meeting) IYM and PG MTEC Matters to get clearance from HOT. (Note (b))	22-05 Mon 14:00 to 15:30 R3-22	22-06 Thu 14:30 to 16:00 R3-22	18-07 Tue 14:00 to 15:30 R3-22	22-08 Tue 14:00 to 15:30 R3-22	22-09 Fri 14:00 to 15:30 R3-22	18-10 Wed 14:00 to 15:30 R3-22	22-11 Wed 14:00 to 15:30 R3-22	15-12 Fri 14:00 to 15:30 R3-22	18-01 Thu 14:00 to 15:30 R3-22	22-02 Thu 14:00 to 15:30 R3-22	22-03 Thu 14:00 to 15:30 R3-22	18-04 Wed 14:00 to 15:30 R3-22
6	Provincial Treasury: Submit the IYM Report to National Treasury (Note (c)).	22-05 Mon	22-06 Thu	18-07 Tue	22-08 Tue	22-09 Fri	18-10 Wed	22-11 Wed	15-12 Fri	18-01 Thu	22-02 Thu	22-03 Thu	18-04 Wed