

Reference: RCS/C.5

TREASURY CIRCULAR MUN NO. 28/2017 (SUPPLEMENTARY 1 OF 2017)

THE MAYOR, CITY OF CAPE TOWN: MS P DE LILLE
THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR JH CLEOPHAS
THE MAYOR, MATZIKAMA MUNICIPALITY: MS G STEPHAN
THE MAYOR, CEDERBERG MUNICIPALITY: MR J BARNARD
THE MAYOR, BERGRIVIER MUNICIPALITY: MR EB MANUEL
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR M KOEN
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: DR H VON SCHLICHT
THE MAYOR, WITZENBERG MUNICIPALITY: MR BC KLAASEN
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR CJ POOLE
THE MAYOR, STELLENBOSCH MUNICIPALITY: MS G VAN DEVENTER
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS A STEYN
THE MAYOR, LANGEBOEG MUNICIPALITY: MR HM JANSEN
THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR S FRANKEN
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MS CJM VOSLOO
THE MAYOR, OVERSTRAND MUNICIPALITY: MR RJ SMITH
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR PJ SWART
THE MAYOR, SWELLENBAM MUNICIPALITY: MR NG MYBURGH
THE MAYOR, EDEN DISTRICT MUNICIPALITY: MR M BOOYSEN
THE MAYOR, KANNALAND MUNICIPALITY: MS M BARRY
THE MAYOR, HESSEQUA MUNICIPALITY: MR G RIDDELS
THE MAYOR, MOSSEL BAY MUNICIPALITY: MR HJ LEVENDAL
THE MAYOR, GEORGE MUNICIPALITY: MR MG NAIK
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR CF SYLVESTER
THE MAYOR, BITOU MUNICIPALITY: MR MP LOBESE
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES
THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: MR N CONSTABLE
THE MAYOR, LAINGSBURG MUNICIPALITY: MR AA MARTHINUS
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR J VAN DER LINDE

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THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR H PRINS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DP LUBBE
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR L VOLSCHENK (ACTING)
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV H LINDE
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: DR P VOGES
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MS FA DU RAAN-GROENEWALD (ACTING)
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR J LEIBBRANDT
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MS G METTLER
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS
THE MUNICIPAL MANAGER, LANGEBOEG MUNICIPALITY: MR SA MOKWENI
THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR D BERETTI
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THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR D O'NEILL
THE MUNICIPAL MANAGER, SWELLENBAM MUNICIPALITY: MR H SCHLEBUSCH (ACTING)
THE MUNICIPAL MANAGER, EDEN DISTRICT MUNICIPALITY: MR M STRATU
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THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: ADV MG GILLOMEE
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA

THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR A PAULSE
 THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR T NDLOVU
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 THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR G GOLIATH
 THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR S VORSTER
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 THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR K JORDAAN
 THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR F LÖTTER
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 THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD
 THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J NEETHLING
 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR CJ KYMDELL

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THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT

THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS – NATIONAL TREASURY (MR J HATTINGH)

THE CHIEF DIRECTOR: MFMA IMPLEMENTATION – NATIONAL TREASURY (MR TV PILLAY)

REVENUE MANAGEMENT MASTER CLASS: 15 AND 16 NOVEMBER 2017

1. PURPOSE

- 1.1 This circular is a supplementary to Treasury Circular Mun No. 28/2017 of 10 October 2017 whereby Municipal Councillors, Municipal Managers, Chief Financial Officers and Senior Municipal Managers are invited to attend the 2017 Revenue Management Master Class. This will be hosted by WC Provincial Treasury and facilitated by the University of Stellenbosch (SPL - School of Public Leadership) on 15 and 16 November 2017.
- 1.2 The theme for the 2017 Revenue Management Master Class is **EFFECTIVE INTEGRATED REVENUE MANAGEMENT FOR SUSTAINABLE COMMUNITIES**.
- 1.3 In this regard this communication provides details on the venue, registration and the draft programme.

2. LOGISTICS

- 2.1 The details of the upcoming master class are as follows:

Venue:	The Devon Valley Hotel Devon Valley Road Devon Valley Stellenbosch	<i>Directions to Devon Valley Hotel</i> 1. From Cape Town take the N2 in the direction of Somerset West 2. Take exit no. 33 off the N2 (Baden Powell Drive & Stellenbosch) 3. Continue along the R301 for approx. 10 km in the direction of Stellenbosch, passing by Spier Wine Estate on your right 4. You will reach a T-junction. Neethlingshof Wine Estate's tall water fountain can be seen to your left. Turn right onto the R306/M12 in the direction of Stellenbosch 5. Continue along for another 1.5 km and you will pass the Cape Saw Mills on your left 6. Turn Left into Devon Valley Road, immediately after you passed the Cape Saw Mills 7. Continue for about 6 km on the Devon Valley Road and you will reach the hotels' main entrance on your right.
GPS Location:	Latitude: -33.902688 Longitude: 18.81429	
Date:	15 and 16 November 2017 (Wednesday - Thursday)	
Time:	08:00 – 16:00 (Daily)	

- 2.2 The hotel has limited accommodation available and should you wish to book rooms kindly contact info@devonvalleyhotel.com or contact the Group and Conferencing Coordinator, Melissa van Staden on 021 865 2012.

3. ATTENDANCE

- 3.1 The master class can only seat 70 participants and if you have not yet confirmed your attendance, kindly send us an **email in this regard urgently** as limited place is available. Only a maximum of two representatives from each municipality is allowed to attend.
- 3.2 Kindly note that preference for attendance is given to municipal leadership including Municipal Councillors, Municipal Managers, Chief Financial Officers and Senior Municipal Managers.
- 3.3 Please confirm your attendance via our Secretariat:

Attention: Bulelwa Nyandeni
 Tel: 021 483 9194/6299
 Fax: 021 483 4411/7356
 Email: Bulelwa.Nyandeni@westerncape.gov.za

Or

Attention: Malcolm Matipa
 Tel: 021 483 2812/6299
 Fax: 021 483 4411/7356
 Email: Malcolm.Matipa@westerncape.gov.za

- 3.4 Each attendee is required to bring his/her own laptop to participate in the practical and on-line sessions.

4. PROGRAMME

- 4.1 The **draft** programme over the two days are as follows:

DAY 1: 15 NOVEMBER 2017		DAY 2: 16 NOVEMBER 2017	
SESSION 1: OFFICIAL OPENING AND SETTING THE SCENE		Reflections and Day 1 Summary	SPL - Dr D Brand
Opening	WCPT HOT - Mr Z Hoosain	SESSION 5: INTEGRATED REVENUE MANAGEMENT	
Welcome	Stellenbosch Municipality - Mayor	Case Study: Property Valuations & impact on RB	Mr M Memani - Knysna
Setting the Current Context	WCPT DDG - Mr H Malila	Political Oversight on Revenue and Financial Management	Cllr Leon Van Wyk; Billy Coetzee - SALGA
Key Note Address	WC MEC Finance - Dr IH Meyer		
Reflection - TEN point plan	SPL - Dr D Brand		
State of Economy	SPL - Mr M Ackerman		
Mid Morning Tea		Mid Morning Tea	
SESSION 2: GAME CHANGERS		SESSION 5: INTEGRATED REVENUE MANAGEMENT	
Game Changers	Mr S Ramjathan - National Treasury	Managing Municipal Debt/ Key initiatives of Agri-parks	DLG/OVG
Energy and water savings - Game Changers	Ms CR Wicht - WC ED&T	Risk Management	SPL- Mr D van der Westhuizen
Revenue Management	Ms S Bashe - City of Cape Town		
LUNCH		SESSION 6: WAY FORWARD	
SESSION 3: AUTOMATION AND INNOVATIVE PROCESSES		Challenges and Resolutions	ALL
Functional Integration	Mr T Blake - City of Cape Town	Road Map - based on 10 point plan	SPL - Dr D Brand
Integrated processes towards financial recovery	Mr F Lötter - Oudtshoorn	Closing & Recognition	WCPT - Mr M Sigabi
SESSION 4: PRACTICAL REVENUE MANAGEMENT PRACTICES		Online test	ALL
Panel Discussion - Problem Statement: Getting the Basic Right for Integrated	Moderator: Mr A Dyakala		
CLOSING DAY 1		LUNCH AND DEPARTURE	

- 4.2 Participation in the vigorous and healthy discussions are vital for the forward planning of the revenue management challenges which currently exist in the local government sphere.
- 4.3 Municipalities are encouraged to submit any revenue management related issues for further discussion at the 2017 RMMC to our Secretariat (indicated in paragraph 3.3). Kindly submit this by 9 November 2017.

5. REGISTRATION

- 5.1 Attendees will be notified via e-mail on the registration process as registration is a prerequisite for attendance.

Your co-operation in this regard is highly appreciated.



MR A DYAKALA

DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE

DATE: 2 November 2017