

Reference: PTR 20/1/1

TREASURY CIRCULAR NO. 2/2016

THE PREMIER

THE MINISTER OF ECONOMIC OPPORTUNITIES

THE MINISTER OF COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE

THE MINISTER OF HEALTH

THE MINISTER OF HUMAN SETTLEMENTS

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF SOCIAL DEVELOPMENT

THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

For information

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R HINDLEY)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MR Z HOOSAIN)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (MR G MORRIS)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MS P VINJEVOLD)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH (DR B ENGELBRECHT)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (DR R MACDONALD)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR T MGULI)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)

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THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)

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THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)

THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)

THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T GILDENHUYS)

THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

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THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR T HARRIS)

THE CHIEF EXECUTIVE OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR D SOUTHGATE) (ACTING)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS J MOLELEKI)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE HERITAGE (MS HM DU PREEZ) (ACTING)

THE CHIEF EXECUTIVE OFFICER: CASIDRA (MR M BRINKHUIS)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR AUTHORITY (DR L MDUNYELWA)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR T SWART) (ACTING)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR M BHAYAT)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR I BLACKIE)
 THE CHIEF FINANCIAL OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR H BONESCHANS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR AUTHORITY (VACANT)
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 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR H MALILA) (PRO TEM)
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR Z ZONYANE) (ACTING)
 THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)
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 MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
 THE DEPUTY DIRECTOR GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

INVITATION TO ATTEND WC IDMS TRAINING WORKSHOP (“FUNDAMENTALS OF INFRASTRUCTURE DELIVERY MANAGEMENT SYSTEM”)

Public Sector Infrastructure delivery is a complex and multi-faceted operation, conducted in an environment characterised by the scarcity of skills within an ever-changing mix of legislation and policy. Effective and efficient performance requires rigorous and well-institutionalised structures, systems and best practices, based upon a consistent, effective and agreed upon Service Delivery Model with clearly defined mandates, roles and responsibilities. All of this must be underpinned by appropriate and optimally placed personnel capacity, experience and skills.

In order to provide a comprehensive guide to therefore assist the public sector in the management and delivery of infrastructure, the Infrastructure Delivery Management toolkit (IDM Toolkit) was published in October 2010. This Toolkit is integral to and underpins the Infrastructure Delivery Management System (WCIDMS) which was approved by Cabinet in 2011. The IDMS is structured around the following four core processes namely:

- Portfolio Management - comprises the iterative processes of identifying objectives, planning and intelligently grouping projects into infrastructure programmes;
- Project management - involves the implementation of the projects identified in the planning process;
- Maintenance - comprises the maintenance projects identified in the planning process; and
- Operations - involves the operations and ultimate disposal of the assets.

National Treasury further issued a new Standard for Infrastructure Procurement and Delivery Management (IPDM). This standard establishes a supply chain management system for infrastructure procurement and delivery management by organs of state. Underlying this standard is the notion that the effective and efficient functioning of the supply chain management system for the procurement and delivery of infrastructure will realise value for money and good-quality service delivery.

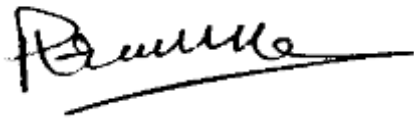
In light of the above and Provincial Treasury's commitment to provide support to departments, especially to new incumbents to infrastructure delivery, a two day workshop on **"Fundamentals of IDMS"** has been arranged for the **19 - 20 April 2016 (first group of 40)** and **21 - 22 April 2016 (second group of 40)**. The intention of the workshop is to equip officials in departments to be able to apply the gateway systems and the various project control points as per the four core processes to ensure effective, accountable and compliant (with respect to DoRA, GIAMA and the agreed IDMS) infrastructure delivery. The intention is also to create awareness on the new Standard for Infrastructure Procurement and Delivery Management and to focus on key aspects.

The workshop will be presented by Mr Sonny Schmidt, an IDMS training consultant currently appointed as a Technical Assistant at Provincial Treasury. Mr Schmidt, presented IDMS training at the University of Pretoria. The feedback received from the members attended, was positive and was highly recommended to all senior managers and officials involved in the delivery of infrastructure (planning, design, programme management, etc.). Mr Schmidt will also provide more detailed training on the Project Control Points (**key requirement for the Performance Based Grant Framework**) which will include Business Justification; Project Proposal (new gate 0); Concept Report; Design development Report; Life Cycle costing (key requirement for User Asset Management Plan (U-AMP) planning over 10 years) and the Standard for Infrastructure Procurement and Delivery Management. Application of cost control measures for infrastructure, as prescribed by the National Treasury for Education will also be deliberated on.

The workshop will be held at the **Gene Louw Traffic College, Caledon Hall, Brackenfell Boulevard, Brackenfell** (can accommodate maximum of 40 persons), on 19 – 22 April 2016.

The following is to be noted:

1. Departments of Education; Health; Roads; Public Works (Health/Education); Public Works (Custodian) and Public Works (General Buildings) and CapeNature to note the submission of end of March IRM monthly reports that are due to Provincial Treasury on or before 21 April 2016.
2. Departments are urged to give preference to officials involve in the finalisation of IRM monthly reports to attend the first session (19 - 20 April 2016). All other officials to be nominated across the two sessions (19 - 20 April and 21 - 22 April).
3. Nominations via their Chief Director: Infrastructure Management or CFO office should be submitted on or before 29 March 2016 to reginald.daniels@westerncape.gov.za or vendie.kriel@westerncape.gov.za.
4. Provincial Treasury would like to encourage new entrants in the infrastructure and Construction Procurement environment to attend the training sessions. However, officials, who would like to attend the training, as a refresher, are most welcome.



MR PV CHANDAKA
DIRECTOR: INFRASTRUCTURE
DATE: 22 February 2016