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Reference: RCS/C.6

TREASURY CIRCULAR NO. 20/2016

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THE PREMIER
THE MINISTER OF ECONOMIC OPPORTUNITIES
THE MINISTER OF COMMUNITY SAFETY
THE MINISTER OF CULTURAL AFFAIRS AND SPORT
THE MINISTER OF EDUCATION
THE MINISTER OF FINANCE
THE MINISTER OF HEALTH
                                                                                        For information
THE MINISTER OF HUMAN SETTLEMENTS
THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING
THE MINISTER OF SOCIAL DEVELOPMENT
THE MINISTER OF TRANSPORT AND PUBLIC WORKS
THE SPEAKER: PROVINCIAL PARLIAMENT
THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT
THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER)
THE ACCOUNTING OFFICER: VOTE 2:
                                  PROVINCIAL PARLIAMENT (DR G LAWRENCE)
THE ACCOUNTING OFFICER: VOTE 3:
                                  PROVINCIAL TREASURY (MR Z HOOSAIN)
THE ACCOUNTING OFFICER: VOTE 4:
                                  COMMUNITY SAFETY (MR G MORRIS)
THE ACCOUNTING OFFICER: VOTE 5:
                                  EDUCATION (MS P VINJEVOLD)
THE ACCOUNTING OFFICER: VOTE 6:
                                  HEALTH (DR B ENGELBRECHT)
THE ACCOUNTING OFFICER: VOTE 7:
                                  SOCIAL DEVELOPMENT (DR R MACDONALD)
THE ACCOUNTING OFFICER: VOTE 8:
                                  HUMAN SETTLEMENTS (MR T MGULI)
THE ACCOUNTING OFFICER: VOTE 9:
                                  ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)
THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)
THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)
THE CHIEF FINANCIAL OFFICER: VOTE 1:
                                    PREMIER (MR D BASSON)
THE CHIEF FINANCIAL OFFICER: VOTE 2:
                                    PROVINCIAL PARLIAMENT (MS N PETERSEN)
THE CHIEF FINANCIAL OFFICER: VOTE 3:
                                    PROVINCIAL TREASURY (MR A GILDENHUYS)
THE CHIEF FINANCIAL OFFICER: VOTE 4:
                                    COMMUNITY SAFETY (MR M FRIZLAR)
                                    EDUCATION (MR L ELY)
THE CHIEF FINANCIAL OFFICER: VOTE 5:
THE CHIEF FINANCIAL OFFICER: VOTE 6:
                                    HEALTH (MR A VAN NIEKERK)
THE CHIEF FINANCIAL OFFICER: VOTE 7:
                                    SOCIAL DEVELOPMENT (MR JO SMITH)
THE CHIEF FINANCIAL OFFICER: VOTE 8:
                                    HUMAN SETTLEMENTS (MR F DE WET)
THE CHIEF FINANCIAL OFFICER: VOTE 9:
                                    ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T GILDENHUYS)
THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)
THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)
THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS)
THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (DR R OMAR)
THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR T HARRIS)
THE CHIEF EXECUTIVE OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR D SOUTHGATE) (ACTING)
THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)
THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS J MOLELEKI)
THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE HERITAGE (MS HM DU PREEZ) (ACTING)
THE CHIEF EXECUTIVE OFFICER: CASIDRA (MR M BRINKHUIS)
THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR AUTHORITY (DR L MDUNYELWA)
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THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR T SWART) (ACTING)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR M BHAYAT)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR I BLACKIE)
THE CHIEF FINANCIAL OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR H BONESCHANS)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS B RUTGERS)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE (MS B RUTGERS)
THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)
THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR AUTHORITY (MS V LETSWALO)
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THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR Z HOOSAIN)
THE DEPUTY DIRECTOR GENERAL: FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE DEPUTY DIRECTOR GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR A HARDIEN)
THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (MR M BOOYSEN) (ACTING)
THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)
THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR M SIGABI) (ACTING)
THE CHIEF DIRECTOR: ASSET MANAGEMENT (MR IG SMITH)
THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR B VINK) (ACTING)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
THE HEAD: OFFICE OF THE FINANCE MINISTRY (ADV E PRETORIUS)
THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)
THE DIRECTOR: FINANCIAL GOVERNANCE (MS N PALMER) (ACTING)
THE DIRECTOR: FISCAL POLICY (MR D TSENG) (ACTING)
THE DIRECTOR: INFRASTRUCTURE (MR P CHANDAKA)
THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR L BRINDERS)
THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR ML BOOYSEN)
THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MS S CUPIDO) (ACTING)
THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR Z ZONYANE) (ACTING)
THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)
THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)
THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS R SLINGER)
THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)
THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)
THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS A SMIT)
THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MS R ESACK) (ACTING)
THE PROVINCIAL AUDITOR
MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
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THE DEPUTY DIRECTOR GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

FINAL INFRASTRUCTURE CALENDAR: 2016/17

1. **PURPOSE**

The purpose of the Infrastructure Calendar 2016/17 is to inform all Accounting Officers, Chief Executive Officers and Infrastructure Analysts of deliverables and associated activities to ensure compliance to the 2016 Division of Revenue Act, the Government Immovable Asset Management Act (GIAMA) Act 19 of 2007 and the Western Cape Infrastructure Delivery Management System (WCIDMS).

2. BACKGROUND/DISCUSSION

A proven foundation for good governance is to conform with all applicable laws and regulations and with our own departmental rules. It also means living up to the values and principles to which we've voluntarily committed ourselves. A departmental-wide commitment enables us to address compliance issues foresightfully along our entire value chain and to minimize the risks to our reputation.

One of the challenges facing infrastructure officials is to keep abreast of all of infrastructure deliverables planned throughout the year. Every deliverable has its own timeline for when documentation is required to be submitted.

The 2016/17 Infrastructure Budget and In-Year Monitoring Planning and Process Schedule (Annexure A) builds on provincial efforts to support improving compliance to relevant pieces of legislation, as well as the institutionalisation of the Western Cape Infrastructure Delivery Management System (WCIDMS).

3. **ACTIONS REQUIRED**

It would be appreciated if these arrangements are brought to the attention of all staff involved in the planning and delivery of public infrastructure as well as the formulation of departmental and entity plans and budgets for the next MTEF.

If you have any enquiries on the content of this circular, you are welcome to contact the officials below:

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Or

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MR PV CHANDAKA

DIRECTOR: INFRASTRUCTURE

DATE: 23 May 2016

INFRASTRUCTURE CALENDAR: DORA REQUIREMENTS FOR 2016/17 FINANCIAL YEAR

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4	1 2 3 4 5
Submission of first draft 2015/16 Infrastructure Conditional Grant evaluation Reports (Departments of Health; Education; Transport and Public Works; Human Settlements and CapeNature) to Provinicial Treasury		24-May										
Provincial Treasury to provide feedback to Departments												
D Submission of final 2015/16 Infrastructure Conditional Grant evaluation Reports by the Departments of Health; Education; A Transport and Public Works; Human Settlements and CapeNature to National Departments and submission by Provincial Treasury to National Treasury		31-May										
Provincial Treasury to note changes/improvements												
V Departments to submit first draft User Asset E Management Plans(UAMPs) (2017/18 R MTEF), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury. NB copy to be submitted to Transport and Public Works as Custodian			22-Jun									
S Provincial Treasury to provide feedback to Departments												
Submission of updated draft User Asset Management Plan(UAMP) (2017/18 MTEF), electronic copy, inclusive of initial list of prioritised projects + assessment reports of Departments of Education and Health to National Treasury and National Departments			30-Jun									
Provincial Treasury to note changes/improvements												
Submission of updated draft User Asset Management Plan(UAMP) (2017/18 MTEF), electronic copy, inclusive of initial list of prioritised projects of all user departments to Provincial Treasury and Custodian					10-Aug							
Provincial Treasury to note changes/improvements												
The Department of Transport and Public Works, as Custodian to submit a signed hard copy/electronic copy of draft Custodian User Asset Management Plan(C-AMP) (2017/18 MTEF), inclusive of initial list of prioritised projects to Provincial Treasury and informed User departments accordingly						16-Sep						
Provincial Treasury to provide feedback to Custodian												

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4	1 2 3 4 5
The Department of Transport and Public Works, as Custodian to submit a updated signed hard copy/electronic copy of draft Custodian User Asset Management Plan(C-AMP) (2017/18 MTEF), inclusive of initial list of prioritised projects to Provincial Treasury and informed User departments accordingly							03-Oct					
Provincial Treasury to note changes/improvements												
Departments Education and Health to submit their draft 2017/18 Infrastructure Programme Management Plans (IPMPs), together with Construction Procurement Strategy(CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury. NB copy to be submitted to Transport and Public Works as Custodian					24-Aug							
Provincial Treasury to provide feedback Departments Education and Health to submit their updated 2017/18 Infrastructure Programme Management Plans (IPMPs), together with Construction Procurement Strategy(CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury. NB copy to be submitted to Transport and Public Works as Custodian					31-Aug							
Provincial Treasury to note changes/improvements												
The Department of Transport and Public Works, as Custodian to submit a updated signed hard copy/electronic copy of final Custodian User Asset Management Plan(C-AMP) (2017/18 MTEF), inclusive of initial list of prioritised projects to Provincial Treasury and informed User departments accordingly											20-Feb	
Provincial Treasury to note changes/improvements												
Submission of Roads first draft User Asset Management Plan(RAMP) (2017/18 MTEF), electronic copy, inclusive of initial list of prioritised projects + assessment reports to National Department of Transport and to Provincial Treasury.			22-Jun									
Provincial Treasury to provide feedback												
Submission of Roads User Asset Management Plan(RAMP) (2017/18 MTEF), electronic copy, inclusive of initial list of prioritised projects + assessment reports to National Department of Transport and to National Treasury.			30-Jun									
Provincial Treasury to note changes/improvements												

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4	1 2 3 4 5
Submission of approved pre-feasibility/ strategic briefs (Health & Education) in the planning stage above treshold value of R10 m in the 2017/18 and 2018/19 financial years to Provincial Treasury					19-Aug							
Provincial Treasury to provide feedback to Department												
Submission of approved pre-feasibility reports/strategic briefs (Health & Education) in the planning stage above treshold value of R10 m in the 2017/18 and 2018/19 financial years by Provincial Departments to National Departments and by Provincial Treasury to National Treasury					31-Aug							
Provincial Treasury to note changes/improvements												
Submission of approved concept reports (Health & Education) in the design or construction stage above treshold value of R10 m in the 2017/18 financial year to Provincial Treasury					19-Aug							
Provincial Treasury to provide feedback to Department												
Submission of approved concept (detailed design stage)reports (Health & Education) in the design or construction stage above treshold value of R10 m in the 2017/18 financial year Provincial Departments to National Departments and by Provincial Treasury to National Treasury					31-Aug							
Provincial Treasury to note changes/improvements												
Joint Moderation Process of provincial and national assessments 28 September						28-Sep						
Provncial infrastructure Review and Combined moderation												
Submission of Improvement Plan by the Departments of Education; Health; Human Settlement and Transport and Public Works to address audit findings by AG on infrastructure + Audit Outcomes to Provincial Treasury							21-Oct					
Provincial Treasury to provide feedback to Department												
Submission of Improvement Plan by the Departments of Education; Health; Human Settlement and Transport and Public Works to address audit findings by AG on infrastructure + Audit Outcomes to Provincial Treasury, National Department and National Treasury							31-Oct					
Correspondence on the outcome of the 2016 MTEF assessment process on the Infrastructure Perfomance Incentive Grant									08-Dec			

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4	1 2 3 4 5
Submission of final UAMP (2017/18 MTEF), including initial list of prioritised projects by users to Provincial Treasury and the Transport and Public Works as Custodian										14-Jan		
Provincial Treasury to provide feedback to Department												
Submission of final R-AMP (2016/17 MTEF), hard copy and electronic copy, inclusive of initial list of prioritised projects + assessement reports to Provincial Treasury National Department of Transport and and National Treasury								30-Nov				
Provincial Treasury to note changes/improvements Submission of final UAMP (2017/18 MTEF), hard copy and electronic copy, inclusive of initial list of prioritised projects + assessement reports of Departments of											24-Feb	
Education, Health to Provincial Treasury Provincial Treasury to note												
changes/improvements Submission of first draft planning IRM												
(planning IRM data file- 2016/17 MTEF) of Education; Health; Human Settlements; CapeNature; Public Works and Roads to Provincial Treasury	15-Apr											
Provincial Treasury to provide feedback to Department												
Submission of final planning IRM sheet (planning IRM data file-2016/17 MTEF) of Education; Health; Social Development; CapeNature;Public Works and Roads to National Departments/National Treasury/Provincial Treasury	22-Apr											
Provincial Treasury to provide feedback to Department												
Submission of generated monthly Web- based IRM (2016/17 MTEF) by sector departments (Education; Health; Public Works; Roads; CapeNature; Human Settlements-DORA expenditure reports) to reflect infrastructure expenditure & projects cash flows to Provincial Treasury and Education and Health to National Departments	15-Apr	16-May	15-Jun	ال-15	15-Aug	15-Sep	14-Oc†	15-Nov	09-Dec	16-Jan	15-Feb	16-Mar
Provincial Treasury to provide feedback to Department												
Submission of approved monthly Web- based IRM (2016/17 MTEF) by sector departments (Education; Health; Public Works; Roads; CapeNature; Human Settlements-DORA expenditure reports) to reflect infrastructure expenditure & projects cash flows to Provincial Treasury and to relevant National Department	22-Apr	20-May	22-Jun	22-Jul	21-Aug	22-Sep	21-Oct	22-Nov	13-Dec	20-Jan	22-Feb	22-Mar
Provincial Treasury to note changes/improvements												

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4	1 2 3 4 5
Submission of quarterly report, 15 days after each quarter) on filling of posts on the approved establishments for infrastructure Units of Education; Health; Transport and Public Works; Human Settlements to Provinicial Treasury and to National Treasury and National Department (only Education and Health to submit reports for last quarter of 2015/16)	15-Apr			ال15			14-Oc†			16-Jan		
Provincial Treasury to provide feedback to Department												
Submission of approved quarterly report, 22 days after each quarterl on filling of posts on the approved establishments for infrastructure Units of Education; Health; Transport and Public Works; Human Settlements to Provinicial Treasury and to National Treasury and National Department (only Education and Health to submit reports for last quarter of 2015/16)	22-Apr			ابرا-22			21-Oct			23-Jan		
Provincial Treasury to note changes/improvements												
Submission of first draft infrastructure Programme Managament Plan -IPMP & CPS (2017/18 MTEF) by client departments (Education; Health) to Implementing Agents and to Provincial Treasury (to be used as input to MTEC 1 report)					31-Aug							
Provincial Treasury to provide feedback to Department												
Submission of first draft Infrastructure Programme Implementation Plan -IPIP (in response to 2017/18 MTEF) of client departments (Education; Health) and copy to Provincial Treasury						28-Sep						
Provincial Treasury to provide feedback to Department												
Submission of updated first draft Infrastructure Programme Implementation Plan -IPIP (in response to 2017/18 IPMP) to client departments (Education; Health) and copy to Provincial Treasury (to be used as input to MTEC 1 report)							04-Oct					
Provincial Treasury to note the improvements												
Submission of second draft infrastructure Programme Managament Plan -IPMP & CPS (2017/18 MTEF) by client departments (Education ; Health) to Implementing Agents and to Provincial Treasury								21-Nov				
Provincial Treasury to provide feedback to Department												

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4	1 2 3 4 5
Submission of updated second draft Infrastructure Programme Implementation Plan -IPIP (in response to 2017/18 IPMP) to client departments (Education; Health) and copy to Provincial Treasury (to be used as input to MTEC 2 report)									15-Dec			
Provincial Treasury to verify and to aligment												
Submission of final infrastructure Programme Managament Plan -IPMP & CPS (2017/18 MTEF) by client departments (Education; Health) to Implementing Agents and to Provincial Treasury (to verify against final B5 schedules)											08-Feb	
Provincial Treasury to verify aligment												
Submission of final Infrastructure Programme Implementation Plan -IPIP (in response to 2017/18 IPMP) to client departments (Education; Health) and copy to Provincial Treasury (to be verified against B5 schedules)											25-Feb	
Provincial Treasury to verify aligment												
Annual Review of Service Delivery Agreements (SDA) between Client Departments and respective Implementing Agents (IAs) to be in parallel with the development of 2017/18 IPMP and IPIP and submission of copy of SDA to Provincial Treasury Provincial Treasury to note the sign off of												15-Mar
the final review												
Submission of NEIMS assessment forms for fourth quarter of 2015/16 to Provincial Treasury and the National Department of Basic Education	18-Apr											
Provincial Treasury to note compliance												
Submission of NEIMS assessment forms for first quarter of 2016/17 to Provincial Treasury and the National Department of Basic Education				25-Jul								
Provincial Treasury to note compliance												
Submission of NEIMS assessment forms for second quarter of 2016/17 to Provincial Treasury and the National Department of Basic Education							24-Oct					
Provincial Treasury to note compliance												
Submission of NEIMS assessment forms for third quarter of 2016/17 to Provincial Treasury and the National Department of Basic Education										23-Jan		
Provincial Treasury to note compliance												

	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4	1 2 3 4 5
Submission of sign off Annual Implementation plan (AIP) with organisational structure of Infrastructure Unit submitted to National Department of Health by Provincial Department and copy to Provincial Ireasury												06-Mar
Provincial Treasury to note compliance												
Submission of draft 2017/18 Business Plan (IPMP) of Human Settlements (Human Settlements Development Grant) including project list with monthly cash flow projections to National Department of Human Settlements and cc Provincial Treasury								02-Nov				
Provincial Treasury to provide feedback to Department												
Submission of final 2017/18 Business Plan ((IPMP) of Human Settlements (Human Settlements Development Grant) including project list with monthly cash flow projections to National Department and cc Provincial Treasury											06-Feb	
Provincial Treasury to note compliance												
Submission of BS2 (summary of infrastructure per category) and BS 1 tables in respect of Education; Health; Social Development; CapeNature; Roads and Public Works infrastructure for main budget of 2017/18 MTEF											09-Feb	
Provincial Treasury to provide feedback to Department												
Submission of BS2 (summary of infrastructure per category) and BS 1 tables in respect of Education; Health; Social Development; CapeNature; Roads and Public Works infrastructure for adjusted budget of 2016/17 MTEF								10-Nov				
Provincial Treasury to provide feedback to Department												
B * MTEC 1 Hearings with departments							07-Oct					
Dates of activities to be performed by PT Infrastructure Unit pertaining to MTEC						x						
*MTEC 2 Hearings with departments										26-Jan 23-Jan		
Activities to be performed by Infrastructure Unit Infrastructure mini MTEC										x x x		
Activities to be performed by Infrastructure Unit					х	x x				x x x x		

^{*} Dates are subject to change