

Reference: RCS/C.6

TREASURY CIRCULAR NO. 20/2016

THE PREMIER

THE MINISTER OF ECONOMIC OPPORTUNITIES

THE MINISTER OF COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE

THE MINISTER OF HEALTH

THE MINISTER OF HUMAN SETTLEMENTS

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF SOCIAL DEVELOPMENT

THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

For information

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (DR G LAWRENCE)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MR Z HOOSAIN)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (MR G MORRIS)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MS P VINJEVOLD)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH (DR B ENGELBRECHT)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (DR R MACDONALD)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR T MGULI)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR D BASSON)

THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)

THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)

THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)

THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)

THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)

THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T GILDENHUYS)

THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (DR R OMAR)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR T HARRIS)

THE CHIEF EXECUTIVE OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR D SOUTHGATE) (ACTING)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS J MOLELEKI)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE HERITAGE (MS HM DU PREEZ) (ACTING)

THE CHIEF EXECUTIVE OFFICER: CASIDRA (MR M BRINKHUIS)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR AUTHORITY (DR L MDUNYELWA)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR T SWART) (ACTING)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR M BHAYAT)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR I BLACKIE)
 THE CHIEF FINANCIAL OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR H BONESCHANS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR AUTHORITY (MS V LETSWALO)
 THE SENIOR MANAGER: GOVERNMENT MOTOR TRANSPORT (MR J KOEGELENBERG)
 THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR Z HOOSAIN)
 THE DEPUTY DIRECTOR GENERAL: FISCAL AND ECONOMIC SERVICES (MR H MALILA)
 THE DEPUTY DIRECTOR GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR A HARDIEN)
 THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (MR M BOOYSEN) (ACTING)
 THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)
 THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR M SIGABI) (ACTING)
 THE CHIEF DIRECTOR: ASSET MANAGEMENT (MR IG SMITH)
 THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR B VINK) (ACTING)
 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
 THE HEAD: OFFICE OF THE FINANCE MINISTRY (ADV E PRETORIUS)
 THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)
 THE DIRECTOR: FINANCIAL GOVERNANCE (MS N PALMER) (ACTING)
 THE DIRECTOR: FISCAL POLICY (MR D TSENG) (ACTING)
 THE DIRECTOR: INFRASTRUCTURE (MR P CHANDAKA)
 THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR L BRINDERS)
 THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR ML BOOYSEN)
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MS S CUPIDO) (ACTING)
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR Z ZONYANE) (ACTING)
 THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)
 THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)
 THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS R SLINGER)
 THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)
 THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)
 THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS A SMIT)
 THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MS R ESACK) (ACTING)
 THE PROVINCIAL AUDITOR
 MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
 THE DEPUTY DIRECTOR GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

FINAL INFRASTRUCTURE CALENDAR: 2016/17

1. PURPOSE

The purpose of the Infrastructure Calendar 2016/17 is to inform all Accounting Officers, Chief Executive Officers and Infrastructure Analysts of deliverables and associated activities to ensure compliance to the 2016 Division of Revenue Act, the Government Immovable Asset Management Act (GIAMA) Act 19 of 2007 and the Western Cape Infrastructure Delivery Management System (WCIDMS).

2. BACKGROUND/DISCUSSION

A proven foundation for good governance is to conform with all applicable laws and regulations and with our own departmental rules. It also means living up to the values and principles to which we've voluntarily committed ourselves. A departmental-wide commitment enables us to address compliance issues foresightfully along our entire value chain and to minimize the risks to our reputation.

One of the challenges facing infrastructure officials is to keep abreast of all of infrastructure deliverables planned throughout the year. Every deliverable has its own timeline for when documentation is required to be submitted.

The 2016/17 Infrastructure Budget and In-Year Monitoring Planning and Process Schedule (Annexure A) builds on provincial efforts to support improving compliance to relevant pieces of legislation, as well as the institutionalisation of the Western Cape Infrastructure Delivery Management System (WCIDMS).

3. **ACTIONS REQUIRED**

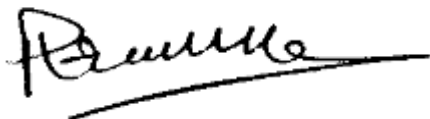
It would be appreciated if these arrangements are brought to the attention of all staff involved in the planning and delivery of public infrastructure as well as the formulation of departmental and entity plans and budgets for the next MTEF.

If you have any enquiries on the content of this circular, you are welcome to contact the officials below:

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Or

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MR PV CHANDAKA
DIRECTOR: INFRASTRUCTURE
DATE: 23 May 2016

INFRASTRUCTURE CALENDAR: DORA REQUIREMENTS FOR 2016/17 FINANCIAL YEAR

		APRIL					MAY					JUNE					JULY					AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY					FEBRUARY					MARCH				
DELIVERABLES		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5										
D O R A D E L I V E R A B L E S	Submission of first draft 2015/16 Infrastructure Conditional Grant evaluation Reports (Departments of Health; Education; Transport and Public Works; Human Settlements and CapeNature) to Provincial Treasury						24-May																																																						
	Provincial Treasury to provide feedback to Departments																																																												
	Submission of final 2015/16 Infrastructure Conditional Grant evaluation Reports by the Departments of Health; Education; Transport and Public Works; Human Settlements and CapeNature to National Departments and submission by Provincial Treasury to National Treasury						31-May																																																						
	Provincial Treasury to note changes/improvements																																																												
	Departments to submit first draft User Asset Management Plans(UAMPs) (2017/18 MTEF), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury. NB copy to be submitted to Transport and Public Works as Custodian											22-Jun																																																	
	Provincial Treasury to provide feedback to Departments																																																												
	Submission of updated draft User Asset Management Plan(UAMP) (2017/18 MTEF), electronic copy, inclusive of initial list of prioritised projects + assessment reports of Departments of Education and Health to National Treasury and National Departments											30-Jun																																																	
	Provincial Treasury to note changes/improvements																																																												
	Submission of updated draft User Asset Management Plan(UAMP) (2017/18 MTEF), electronic copy, inclusive of initial list of prioritised projects of all user departments to Provincial Treasury and Custodian																	10-Aug																																											
	Provincial Treasury to note changes/improvements																																																												
The Department of Transport and Public Works, as Custodian to submit a signed hard copy/electronic copy of draft Custodian User Asset Management Plan(C-AMP) (2017/18 MTEF), inclusive of initial list of prioritised projects to Provincial Treasury and informed User departments accordingly																																																													
Provincial Treasury to provide feedback to Custodian																																																													

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		APRIL					MAY					JUNE					JULY					AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY					FEBRUARY					MARCH				
DELIVERABLES		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5										
	Submission of approved pre-feasibility/ strategic briefs (Health & Education) in the planning stage above treshold value of R10 m in the 2017/18 and 2018/19 financial years to Provincial Treasury																					19-Aug																																							
	Provincial Treasury to provide feedback to Department																																																												
	Submission of approved pre-feasibility reports/strategic briefs (Health & Education) in the planning stage above treshold value of R10 m in the 2017/18 and 2018/19 financial years by Provincial Departments to National Departments and by Provincial Treasury to National Treasury																						31-Aug																																						
	Provincial Treasury to note changes/improvements																																																												
	Submission of approved concept reports (Health & Education) in the design or construction stage above treshold value of R10 m in the 2017/18 financial year to Provincial Treasury																						19-Aug																																						
	Provincial Treasury to provide feedback to Department																																																												
	Submission of approved concept (detailed design stage)reports (Health & Education) in the design or construction stage above treshold value of R10 m in the 2017/18 financial year Provincial Departments to National Departments and by Provincial Treasury to National Treasury																							31-Aug																																					
	Provincial Treasury to note changes/improvements																																																												
	Joint Moderation Process of provincial and national assessments 28 September																																																												
	Provncial infrastructure Review and Combined moderation																																																												
	Submission of Improvement Plan by the Departments of Education; Health; Human Settlement and Transport and Public Works to address audit findings by AG on infrastructure + Audit Outcomes to Provincial Treasury																																																												
	Provincial Treasury to provide feedback to Department																																																												
	Submission of Improvement Plan by the Departments of Education; Health; Human Settlement and Transport and Public Works to address audit findings by AG on infrastructure + Audit Outcomes to Provincial Treasury, National Department and National Treasury																																																												
	Correspondence on the outcome of the 2016 MTEF assessment process on the Infrastructure Performance Incentive Grant																																																												

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