

Reference: RCS/C.5

TREASURY CIRCULAR MUN NO 13/2016

THE MAYOR, CITY OF CAPE TOWN: MS P DE LILLE
THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR JH CLEOPHAS
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THE MAYOR, CEDERBERG MUNICIPALITY: MR J MULLER
THE MAYOR, BERGRIVIER MUNICIPALITY: MR EB MANUEL
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR F SCHIPPERS
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: MR N DE BRUYN
THE MAYOR, WITZENBERG MUNICIPALITY: MR B KLAASEN
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THE MAYOR, STELLENBOSCH MUNICIPALITY: MR CJ SIDEGO
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS A STEYN
THE MAYOR, LANGEBERG MUNICIPALITY: MS D GAGIANO
THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR L DE BRUYN
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR CB PUNT
THE MAYOR, OVERSTRAND MUNICIPALITY: MS N BOTHA-GUTHRIE
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THE MAYOR, SWELLEN DAM MUNICIPALITY: MR N MYBURGH
THE MAYOR, EDEN DISTRICT MUNICIPALITY: MR V VAN DER WESTHUIZEN
THE MAYOR, KANNALAND MUNICIPALITY: MR J DONSON
THE MAYOR, HESSEQUA MUNICIPALITY: MS E NEL
THE MAYOR, MOSSEL BAY MUNICIPALITY: MS M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR C STANDERS
THE MAYOR, BITOU MUNICIPALITY: MR M BOOYSEN
THE MAYOR, KNYSNA MUNICIPALITY: MS J WOLMARANS
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THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR HT PRINCE

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM
THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR H PRINS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR J PEKEUR (ACTING)
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THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV H LINDE
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR L SCHEEPERS
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR M MGAJO
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THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR J CARSTENS (ACTING)
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR R BOSMAN (ACTING)
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS (ACTING)
THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR SA MOKWENI
THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR D BERETTI
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HSD WALLACE
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR C GROENEWALD
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THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: DR M GRATZ

THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR A PAULSE (PRO TEM)
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR A PAULSE
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR G EASTON
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR S JOOSTE
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
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THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR K JORDAAN
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR F LÖTTER (ACTING)
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR F LÖTTER
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MS P GOBRIE
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR N NORTJE
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THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR F SABBAT

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THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT

THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS – NATIONAL TREASURY (MR J HATTINGH)

THE CHIEF DIRECTOR: MFMA IMPLEMENTATION – NATIONAL TREASURY (MR TV PILLAY)

THE WESTERN CAPE MUNICIPAL FINANCE MANAGEMENT INTERNSHIP WORKSHOP - “FOCUSED CAPACITY BUILDING TOWARDS A VIABLE LOCAL GOVERNMENT”

1. THE PURPOSE

To invite all Western Cape municipal finance management interns and municipal internship champions to attend the municipal internship workshop hosted by IMFO Western Cape and Provincial Treasury on the 16 May 2016 at the Sun Golden Valley Casino in Worcester. The theme of the workshop is, “Focused Capacity Building towards a Viable Local Government.”

2. BACKGROUND

Sections 5(3) and S34 of the MFMA mandates Provincial Treasuries (PT) to monitor, assist and support municipalities in building their financial management capacity and compliance with the MFMA and its related regulations. This effort is also in pursuit of the achievement of the National Development Plan: 2030 that emphasises the requirement of a capable state to transform the economy and society.

The National Treasury (NT) Municipal Finance Management Internship Programme (MFMIIP) was initiated in 2004 to assist municipalities to build their financial management capacity. The MFMIIP is an organised professional and work experience programme with the goal of providing high quality training and practical exposure to interns in all aspects of municipal finance.

The Western Cape Provincial Treasury has monitored, supported and assisted Western Cape municipalities towards the effective implementation of the MFMIIP and the achievement of its intended objectives.

The internship workshop provides a platform to communicate the strategic direction of the programme, addressing challenges through interactive discussion and collective agreement on innovative, efficient and effective solutions.

3. OBJECTIVE OF THE WORKSHOP

The purpose of the workshop is to create awareness of the goals and objectives of the MFMIIP and how it guides the development and training of municipal interns to be responsive to local government finance capacity demands. The internship workshop will take place on 16 May 2016 and the following topics will be discussed:

- Leadership in the context of the Public Sector
- Morality/Ethics in the workplace and the Ethical Dilemma for SCM, Finance and Internal Audit employees

- What is expected of the NT finance interns
- My Journey from Intern to CFO
- The benefits of the internship programme and the opportunities that lie ahead
- The role of PT
- The role of IMFO

Please see annexed the Programme for the day.

4. REQUEST

Attendance to the workshop must be confirmed by no later than 9 May 2016 in order to finalise logistical arrangements. No late confirmations will be accommodated. All communications related to the above request or queries should be sent to the following person:

Name : Melissa van Niekerk
Email Address : Melissa.vanNiekerk@westerncape.gov.za
Telephone Number : 021 483 6695



B VINK

ACTING CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING

DATE: 3 May 2016



Institute of Municipal Finance Officers
 Reg. No. 1929/001781/08
 Non-Profit Company



**Western Cape
 Government**

Provincial Treasury

Internship Workshop

FOCUSED CAPACITY BUILDING TOWARDS A VIABLE LOCAL GOVERNMENT

When: 16 May 2016

Where: Sun Golden Valley Casino, Worcester

Programme Directors: Mr B Vink/Mr M Memani

Time	Topic	Speaker
08:30 - 09:00	Registration and Refreshments	All
09:00 - 09:10	Opening and Welcoming	IMFO WC Chairperson
09:10 - 09:55	Morality/Ethics in a workplace and the Ethical Dilemma for SCM, Finance and Internal Audit employees	Ms Zulpha Abrams
10:00 - 10:45	Leadership in the context of Public sector	Dr Len Mortimer
10:45 – 11:00 Comfort Break/Refreshments		
11:05 – 11:30	What is expected from the NT MFMIIP Intern	Mr Gershon Sibinda/ Mr Ngoako Malatji
11:30 – 11:45	My Journey from Intern to CFO	Mr Bradley Brown
11:45 – 12:00	Q & A	
12:00 – 12:30	The benefits of the internship programme and the opportunities that lie ahead	Mr Sakhumzi Mayekiso
12:30 – 13:00 Lunch		
13:00 – 13:15	The Role of PT	Ms Melissa van Niekerk
13:15 – 13:30	The Role of IMFO	Mr Mbulelo Memani
13:30 – 13:45	Q & A	
13:45 – 15:00	Closure and Vote of Thanks	PT & IMFO