



**Western Cape  
Government**

Provincial Treasury

Mr B Vink  
Corporate Governance  
Email: [Bazil.Vink@westerncape.gov.za](mailto:Bazil.Vink@westerncape.gov.za)  
tel: +27 21 483 2947

Reference: T8/2/31

## **TREASURY CIRCULAR MUN NO 27/2014**

THE MAYOR, CITY OF CAPE TOWN: MS P DE LILLE  
THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR JH CLEOPHAS  
THE MAYOR, MATZIKAMA MUNICIPALITY: MR J BOTHA  
THE MAYOR, CEDERBERG MUNICIPALITY: MS L SCHEEPERS  
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THE MAYOR, SALDANHA BAY MUNICIPALITY: MR F SCHIPPERS  
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THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR HT PRINCE

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THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR K JACOBY  
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT MUNICIPALITY: MR J KOEKEMOER  
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THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR C KRITZINGER  
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THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON  
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR N NORTJE (ACTING)  
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THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J NEETHLING  
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR M BOOYSEN (ACTING)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALLILA)  
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR Z HOOSAIN)  
THE HEAD: PUBLIC POLICY SERVICES (MR H MALLILA)(PRO TEM)  
THE HEAD: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)  
THE HEAD: LOCAL GOVERNMENT PUBLIC FINANCE (MR H MALLILA) (PRO TEM)  
THE HEAD: ASSET MANAGEMENT (MR IG SMITH)  
THE HEAD: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)  
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)  
THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS T EVANS)  
THE SENIOR MANAGER: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)  
THE SENIOR MANAGER: FINANCIAL GOVERNANCE (MR B VINK)  
THE SENIOR MANAGER: FISCAL POLICY (MR H MALLILA) (PRO TEM)  
THE SENIOR MANAGER: INFRASTRUCTURE (MS JD GANTANA) (PRO TEM)  
THE SENIOR MANAGER: LOCAL GOVERNMENT ACCOUNTING (MS N OLIPHANT)  
THE SENIOR MANAGER: LOCAL GOVERNMENT BUDGET OFFICE (MR ML BOOYSEN)  
THE SENIOR MANAGER: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR F SABBAT)  
THE SENIOR MANAGER: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI)  
THE SENIOR MANAGER: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR T RADEBE)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS M KORSTEN)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)  
THE SENIOR MANAGER: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS A SMIT)  
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT

THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS – NATIONAL TREASURY (MR J HATTINGH)

THE CHIEF DIRECTOR: MFMA IMPLEMENTATION – NATIONAL TREASURY (MR TV PILLAY)

## **Chief Risk Officer and Chief Audit Executive Fora**

1. This circular serves to confirm that the Chief Risk Officers and Chief Audit Executives Forums will take place on 24 - 25 June 2014 in Cape Town. In this regard all Municipal Managers are requested to ensure that the CRO's and CAE's attend the meeting.
2. It is imperative that each municipality in the province is adequately represented given the significance of the forum and the topics to be worked through at the session. The agenda for the respective forums is devised to address topical issues and guide enterprise risk management and internal audit to continuous improvement. The topics on the agenda for the day include amongst others the following:
  - a) National Treasury – Feedback on the year ahead
  - b) Provincial Treasury – Municipal Governance Review and outlook Criteria

The complete draft agenda is attached hereto.

3. Municipalities are requested to submit any additional items for the agenda by no later than Friday 13 June 2014
4. The logistics for the CRO and CAE Fora meetings are as follows:

### **Day 1**

**Date** : **Tuesday, 24 June 2014**  
**Time** : **08:30 – 15:00**  
**Venue** : **E&Y Office, Conference Hall,  
35 Lower Long Street, Cape Town**

### **Day 2**

**Date** : **Wednesday, 25 June 2014**  
**Time** : **08:30 – 12:30 (CRO)**  
          : **13:30 – 16:20 (CAE)**  
**Venue** : **Cape Town Stadium, Conference Hall,  
Greenpoint**

5. Confirmation of attendance or apologies should reach Provincial Treasury by no later than 13 June 2014

6. Please direct your communication to:

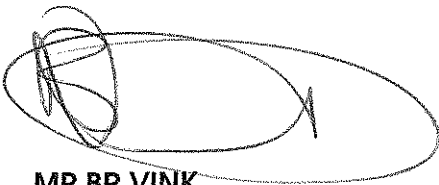
Attention: Mr Brendan Brown

Tel: 021 483 2947

Email: [Brendan.Brown@westerncape.gov.za](mailto:Brendan.Brown@westerncape.gov.za)

7. Your co-operation in this regard will be appreciated.

Yours faithfully

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke, enclosed within a large, hand-drawn oval.

**MR BR VINK**  
**DIRECTOR CORPORATE GOVERNANCE**  
**DATE: 03/06/2014**