

Email: <u>Bazil.Vink@westerncape.gov.za</u>

tel: +27 021 483-2947

Reference: T8/10/7

# TREASURY CIRCULAR MUN NO. 20 OF 2014

THE MAYOR, CITY OF CAPE TOWN: MS P DE LILLE THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR JH CLEOPHAS THE MAYOR, MATZIKAMA MUNICIPALITY: MR J BOTHA THE MAYOR, CEDERBERG MUNICIPALITY: MS L SCHEEPERS THE MAYOR, BERGRIVIER MUNICIPALITY: MR EB MANUEL THE MAYOR, SALDANHA BAY MUNICIPALITY: MR F SCHIPPERS THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: MR N DE BRUYN THE MAYOR, WITZENBERG MUNICIPALITY: MR J KLAZEN THE MAYOR, DRAKENSTEIN MUNICIPALITY: MS G VAN DEVENTER THE MAYOR, STELLENBOSCH MUNICIPALITY: MR CJ SIDEGO THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR BD KIVEDO THE MAYOR, LANGEBERG MUNICIPALITY: MS D GAGIANO THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR L DE BRUYN THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR CB PUNT THE MAYOR, OVERSTRAND MUNICIPALITY: MS N BOTHA-GUTHRIE THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR R MITCHELL THE MAYOR, SWELLENDAM MUNICIPALITY: MR N MYBURGH THE MAYOR, EDEN DISTRICT MUNICIPALITY: MR V VAN DER WESTHUIZEN THE MAYOR, KANNALAND MUNICIPALITY: MR J DONSON THE MAYOR, HESSEQUA MUNICIPALITY: MS E NEL THE MAYOR, MOSSEL BAY MUNICIPALITY: MS M FERREIRA THE MAYOR, GEORGE MUNICIPALITY: MR C STANDERS THE MAYOR, OUDTSHOORN MUNICIPALITY: MR G APRIL THE MAYOR, BITOU MUNICIPALITY: MR M BOOYSEN THE MAYOR, KNYSNA MUNICIPALITY: MS J WOLMARANS THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: MR E NJADU

THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR HT PRINCE THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR H PRINS THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR M. BOLTON (ACTING) THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR I KENNED THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV H LINDE THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR L SCHEEPERS THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR M MGAJO THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR J METTLER THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MS C LIEBENBERG THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR G MATTHYSE THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR SA MOKWENI THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR D BERETTI (ACTING) THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR S WALLACE THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR C GROENEWALD THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR D O'NEILL THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR CM AFRICA THE MUNICIPAL MANAGER, EDEN DISTRICT MUNICIPALITY: MR GW LOUW THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR M HOOGBAARD THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS

THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: DR M GRATZ

```
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR R LOTTERING (ACTING)
 THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR A PAULSE
 THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MS L WARING
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR S JOOSTE
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR H METTLER
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR MR M BOOYSEN)
THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR K JACOBY
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT MUNICIPALITY: MR J KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR M BOLTON
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR E ALFRED
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR S VORSTER
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT MUNICIPALITY: MS FA DU RAAN-GROENEWALD
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR C KRITZINGER
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR J CARSTENS
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR M WÜST
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR D MCTHOMAS
THE CHIEF FINANCIAL OFFICER, LANGEBERG MUNICIPALITY: MR CF HOFFMANN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT MUNICIPALITY: MR J TESSELAAR
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR D LOUW
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MS S REYNEKE-NAUDE
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H VAN BILJON
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT MUNICIPALITY: MS L HOEK
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR N DELO
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS HJ VILJOEN
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR K JORDAAN
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR RF BUTLER (ACTING)
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR F LÖTTER
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR N NORTJE
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J NEETHLING
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR M BOOYSEN (ACTING)
THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR Z HOOSAIN)
THE HEAD: PUBLIC POLICY SERVICES (MR H MALILA) (PRO TEM)
THE HEAD: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA)
THE HEAD: LOCAL GOVERNMENT PULIC FINANCE (MR M SIGABI) (ACTING)
THE HEAD: ASSET MANAGEMENT (MR IG SMITH)
THE HEAD: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS T EVANS)
THE SENIOR MANAGER: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)
THE SENIOR MANAGER: FINANCIAL GOVERNANCE (MR B VINK)
THE SENIOR MANAGER: FISCAL POLICY (MR H MALILA) (PRO TEM)
THE SENIOR MANAGER: INFRASTRUCTURE (MS JD GANTANA) (PRO TEM)
THE SENIOR MANAGER: LOCAL GOVERNMENT ACCOUNTING (MS N OLIPHANT)
THE SENIOR MANAGER: LOCAL GOVERNMENT BUDGET OFFICE (MR ML BOOYSEN)
THE SENIOR MANAGER: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR F SABBAT)
THE SENIOR MANAGER: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR TL RADEBE)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS M KORSTEN)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS A SMIT)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR À BASTIAANSE)
THE PROVINCIAL AUDITOR
MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT
THE HEAD OF DEPARTMENT: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING
THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS - NATIONAL TREASURY (MR. J. HATTINGH)
THE CHIEF DIRECTOR: MFMA IMPLEMENTATION - NATIONAL TREASURY (MR TV PILLAY)
```

## **AUDIT COMMITTEE TRAINING**

## 1. PURPOSE

1.1 The purpose of this circular is to advise municipalities of the forthcoming audit committee training to be held in George on 29-30 May 2014.

### 2. BACKGROUND

- 2.1 Training to audit committee members was presented during September 2013. This training was initiated and funded by National Treasury, designed to equip audit committee members to effectively understand and fulfil their role in the municipal arena. Lead professionals were appointed to present the training, ensuring that accurate knowledge was imparted and all questions were adequately addressed.
  - A repeat session is now being offered in George for those audit committee members who could not previously attend.
- 2.2 This is an opportunity not to be missed. National Treasury has indicated that this is the last funded audit committee training that will be offered in the Western Cape. Should training be required at a later date, the delegates will have to slot in with the training presented in other provinces. Otherwise, training costs will have to be borne by the respective municipalities.

#### 3. CONCLUSION

- 3.1 Currently, cost to the municipality is limited to accommodation and travel.
- 3.2 To register kindly access the link: http://oag.treasury.gov.za/Lists/20140529%20Public%20Sector%20AC%20Training%2 0%20WC%20George/overview.aspx
- 3.3 Confirmation of the venue will be communicated closer to the time. Enquiries may be directed to Zareena Gabier at <a href="mailto:Zareena.Gabier@westencape.gov.za">Zareena.Gabier@westencape.gov.za</a>

**ASHLEY THOMAS** 

Yours fr

MANAGER: ASSURANCE SERVICES

DATE: 15/04/2014