

**DRAFT AGENDA: QUARTERLY CFO FORUM**

**Friday – 6 sEPTEMBER 2013, time: 08h30-14h30**

**Council Chambers, Stellenbosch Municipality,**

**51 Plein Street STELLENBOSCH**

|  |  |  |  |
| --- | --- | --- | --- |
| no. | ITEM/MATTER | SPEAKER  | TIME |
| 1. | Tea on arrival |  | 08h00 – 08h30 |
| 2. |  OPENING & ATTENDANCE  | Chairperson  | 08h30 – 08h32 |
| 3. | SETTING/APPROVAL OF AGENDA | 08h32 – 08h35 |
| 4. | MINUTES OF THE PREVIOUS MEETING – 13 JUNE 2013. SEE ATTACHED | Chairperson & All | 08h35 – 08h37 |
| 5. | MATTERS ARISING  | Chairperson & All | 08h37 – 08h40 |
| 6. | New Matters |
|  | AUDITOR GENERAL |
| **6.1** | * MFMA audit update
* MFMA IT audit update
 | Mr L HollandMs W Solomon | 08h40 – 09h20 |
|  | NATIONAL TREASURY |
| **6.2** | * Update on the Accounting System and SCOA processes
 | Mr N Kruger | 09h20 – 09h50 |
|  | COUNCILLOR REMUNERATION |
| **6.3** | * Councillor Allowance Assessment: Process Going Forward
 | Mr M Sigabi/ Mr S Johaar | 09h50 – 10h15 |
| REFRESHMENTS AND BEVERAGES BREAK: 10h15 – 10h30 |
|  |  2012/13 AUDIT READINESS & FINANCIAL ACOUNTING |
| **6.4** | **Financial Accounting*** Status on the Submission of the AFS 2012/13 Financial Year
* Feedback/Updates: Standards of GRAP
 | Ms N Oliphant  | 10h30 – 10h50 |
|  | CAPACITY BUILDING AND TRAINING INITIATIVES |
| **6.5** | **Supply Chain management*** Newly developed SCM Training material for municipal officials
 | Mr R Moolman | 10h50 – 11h30 |
| 2013/14 mtref preparations |
| **6.6** | * Municipal IYM Outcomes for revenue and expenditure as at 30 June 2013 (preliminary results ) & Section 71 Reporting guideline
 | Mr F Sabbat | 11h30 – 11h50 |
| **6.7** | * 2013/14 MTREF Preparations :

Socio-economic profiles, Municipal Economic Review and Outlook and PERO Publications  | Mr M Booysen | 11h50 – 12h10 |
| **6.8** | * Update on 2014 LG MTEC 3
 |  Mr A Phillips  | 12h10 – 12h30 |
| **6.9** | * Tariff Modeling
 |  Mr A Phillips | 12h30 – 12h50 |
|  feedback from provincial treasury technical forums |
| **6.10** | * SCM Forum
* MAF
* CRO and CAE Forum
 | Mr R MoolmanMs N OliphantMr B Vink | 12h50 – 13h20 |
|  feedback from Department LoCAL GOVERNMENT  |
| **6.11** | * Department Local Government initiatives 2013/14
 | Mr G Paulse | 13h20 – 13h55 |
|  General matters |
| 7. | General and Conclusion |  |
| 7.1 | * Future Agenda: Contents & Process
* Next CFO meeting: 5 & 6 December 2013
* Concluding comments
 | Chairpersons  | 13h55 – 14h00 |
| **LUNCH and DEPARTURE: 14h00-14h30**  |  |
| DATE OF NEXT MEETING – CFO 5 & 6 December 2013 |  |