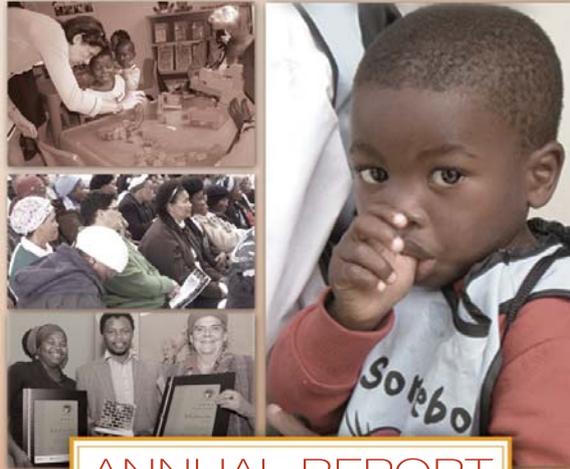






DEPARTMENT OF
**SOCIAL
DEVELOPMENT**
FOR SUSTAINABLE COMMUNITIES



ANNUAL REPORT
2006/2007





part one
GENERAL INFORMATION

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GENERAL INFORMATION

1.1. SUBMISSION OF THE ANNUAL REPORT TO THE EXECUTIVE AUTHORITY



MS K MQULWANA
MINISTER OF SOCIAL DEVELOPMENT

In accordance with section 40 (1) d of the Public Finance Management Act, 1999; the Public Service Act, 1994 (as amended) and the National Treasury Regulations, I hereby submit the Department of Social Development's Annual Report on financial statements, performance indicators and departmental activities for the 2006/07 financial year.

MS K LUBELWANA
ACTING HEAD OF DEPARTMENT

DATE 28/09/07





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1.2. INTRODUCTION BY THE HEAD OF THE INSTITUTION

The Department of Social Development in the Western Cape is the lead department in Developmental Social Services, Poverty Reduction and Social Capital/Cohe- sion. The department's priority role is to protect, care and support the most vulnerable members of our communities, especially children, persons with disabilities, older persons and the poverty stricken. In addition the department pro- vides a comprehensive range of services aimed at devel- oping youth and strengthening the family.

The department continued to deliver services in a manner that reflects the ethos and principles of Batho Pele. All this is done with the intention to deliver a better quality of service to its beneficiaries. This was clearly demonstrated through some of the key achievements that have been listed under the three programmes in this Annual Report.

In this reporting period, the depart- ment introduced an internal appraisal system that seeks to improve its performance by assessing organisa- tional performance.

The department continued to focus on:

- Improvement of its reporting and accounting systems
- Designing integrated knowledge, information and information tech- nology tools to support the strate- gic objectives of the department
- Demonstrating strong leadership in its core business, as well as supporting and influencing the work of govern- ment
- Building the capacity of our district offices in readiness to become fully-fledged cost centres
- Identification of risks and management of these risks.

During the first year of implementation of the Provincial Social Capital Strategy, the focus was on youth. However, as the strategy has matured, it brought with it the need to extend the scope of social capital into all our interventions. The programmatic response adopted by the department in this financial year lends itself to mainstreaming the benefits of social capital in all our programmes thereby promoting social cohesion, and hence addressing one of

the President's priorities.

The exit of SASSA has provided the department with op- portunities to expand and extend its social development initiatives, to redefine its core business, and to reposition itself in order to transform our communities into a self reliant society.

The department bases its strategy on the national Inte- grated Service Delivery Model (ISDM) launched in 2005. This framework identifies four levels of intervention which are internationally recognised: Awareness and Prevention, Early Intervention, Statutory/Crisis Intervention and Reintegration into society.



Following the ISDM framework enables the department to recon- figure its services and activities for impact, and ensures coordination of services. To date the department has achieved the following:

- Re-branding around the name change to that of the Department of Social Development
- Redefining its role and core busi- ness as social development, and expanding the scope of develop- ment social welfare services to include:
 - Social transformation
 - Poverty reduction and social integration
 - Empowerment and self-reliance

- Creating a foundation for strategic shifts and the imple- mentation of the ISDM
- Enhancing our capacity to meet the challenges and complexities of social development
- Enhancing organisational performance through continued improvement interventions.
- Strategic identification and management of stakeholders within government and the non-governmental and private sectors.

The ISDM challenges the sector to adopt a different approach to service delivery in order to be relevant in meeting the needs of the poor and vulnerable. This does not only apply to government, but also to non governmen- tal organisations in this field. The model further demands



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that we enhance the capacity of social work and other relevant fields.

This happens at a time when the social development sector is faced with enormous social challenges resulting from systemic poverty, unemployment, inequality and the social ills associated with these phenomena. The department's ability to deal effectively with these social ills is made difficult by the fact that social development services are laborious and need dedicated and committed teams. High workloads and inadequate working conditions of social workers, for example, lead to burnout and poor quality of services. This is exacerbated by significant shortages in the supply of the social service professionals required to deliver these services.

The shortage of social workers will limit the department's ability to meet service delivery demands and consequently will impact negatively on the department's ability to fulfil its statutory obligations. It was for this reason that the department successfully implemented phase one of the Social Work retention strategy in order to attract and recruit more social workers, social auxiliary workers, child and youth care workers, community home based carers and their support staff into the field, and by ensuring that social work and development is a profession of choice.

This has been and will continue to be done in a systematic manner that includes:

- Providing bursaries for social workers, particularly targeting males
- Upgrading salary levels of social workers
- Strengthening relationships with academic institutions
- Attracting learnerships and internships into the field of social development
- Orientation of practitioners to new policies and legislation
- Repositioning the social work profession to meet the challenges of the 21st century.

1.3. INFORMATION ON THE MINISTRY

The Prevention and Treatment of Substance Abuse Bill was tabled in Parliament in late 2006. Once enacted this will replace The Prevention and Treatment of Drug Dependency Act 20 of 1992. The main emphasis of this bill is the promotion of community based and early intervention programs as well as the registration of all therapeutic interventions in respect of substance abuse. The Minister demonstrated her commitment to this initiative by embarking

on an intensive consultative process in December 2006, speaking to stakeholders at all sixteen district offices about government's drive to rid communities of the abuse of children and women. These meetings culminated in a drug and substance abuse summit in Cape Town in May 2007.

Following the approval of Section 75 of the Children's Act, work is now under way to introduce Section 76 as an Amendment. A key challenge for the department is to ensure the human, infrastructural and financial resources required to implement the bill. The Minister has prioritised making communities aware of any form of child and women abuse, and also to mobilise these communities accordingly through her involvement in the "365 Days Against the Abuse of Women and Children" campaign. This is a multifaceted initiative in conjunction with the National Prosecuting Authority (NPA) and the national Minister of Housing.

Together with the national Department of Social Development, the Minister is championing the establishment of early childhood development centres (ECD) around the Province. The main objective of this initiative is to ensure that every community has such a centre so that children can receive quality education at a very early stage.

The Minister is also involved in the "Safe Houses" campaign. The aim of this campaign is to identify safe houses in communities around the province, in order to provide refuge for abused women and children. This programme is conducted jointly with security and law enforcement agencies. In all her initiatives and interventions, the Minister is reinforcing her partnership approach in effecting the Intergovernmental Relations Framework.

The Older Person's Act of 2006 was promulgated in October 2006. This act addresses the plight of older persons by establishing a framework aimed at the empowerment and protection of older persons, as well as the promotion and maintenance of their status, rights, well-being, safety and security. The act represents a new developmental approach to ageing by recognising the skills and wisdom of older persons, their participation in community affairs, ensuring that they live in the community for as long as possible, that they have the right to care and protection, and that their rights and dignity be upheld.



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Visits abroad

The following Ministerial visits were undertaken:

Date	Country	Main Purpose
24 April- 03 May 2006	Brazil and Mexico	<ul style="list-style-type: none"> To discuss policies, strategies, programme design, implementation as well as monitoring and evaluation protocols and tools. To gain insight into the development of sustainability and success indicators To observe and take cognizance of knowledge, strengths and weaknesses of various poverty reduction initiatives. To view Mexico's innovative Progresa /Oportunidades programme, which pays poor families for clinic and school attendance. This will assist the department in designing the "Hope" pilot programme, to be implemented in Caledon and Vredendal To open up opportunities for long term partnerships and exchange programmes, particularly for the youth.
07 - 13 Nov 2006	India	<ul style="list-style-type: none"> To meet with a number of Indian multinational corporations who have indicated an intention to invest more in the Province. Many Indian businesses have over the years established sister companies in the Western Cape and the rest of South Africa. To establish partnerships and business linkages between Western Cape companies identified as possessing a competitive advantage in a specific field, and Indian business and other creative industries. The intention that renewed co-operation between the two countries will provide mutual benefit in this industry as the relationships progress. To investigate the sectors focusing on energy, oil and gas.
14 - 19 Nov 2006	France	<ul style="list-style-type: none"> To hold bilateral discussions with executives and technical experts of the Heliculture (snails) industry with a view to establishing this as a poverty reduction programme in South Africa. To explore and negotiate new partnerships and contracts to broaden our knowledge on this new initiative to solicit markets. To visit sites to gain first hand experience of the industry and it's potential. To discuss policies and strategies that can inform various forms of beneficiation To lay the ground work for signing of longer term collaboration agreements with the province
24 - 28 March 2007	Netherlands	<ul style="list-style-type: none"> To identify additional partners in the field of sustainable livelihood programmes through education and development in the boat building industry. To meet with a specialised employment agency supplying temporary contracts to the long-term unemployed and to persons with disabilities, as well as arranging work placement schemes for young people.



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1.4. MISSION STATEMENT

The vision and mission of the department informed the strategic direction.

Our vision

A self-reliant society

Our mission

To ensure the provision of a comprehensive network of social development services through social capital formation that enable and empower the poor, the vulnerable and those with special needs.

1.5. LEGISLATIVE MANDATE

The work of the department is prescribed by a number of legislative mandates that governs its existence and operations. The following is a list of core mandates in this regard.

TABLE 1: LIST OF LEGISLATIVE MANDATES

Act	Description
The Older Persons Act, Act No. 13 of 2006 was promulgated on 16/10/06	It represents a new developmental approach to ageing and will replace the Aged Persons Act, 1967.
Child Care Act, Act No. 74 of 1983	As amended the Act, 1983, provides for the establishment of children's courts and the appointment of Commissioners of Child Welfare, for the protection and welfare of children, for the adoption of children and for the establishment of facilities for the care and the treatment of children. With the approval of the Section 75 of the Children's Act, work is now underway to introduce Section 76 as an Amendment Bill.
Adoption Matters Amendment Act 1996, Act No. 55 of 1988	The Act amended the Child Care Act, 1983 to simplify the granting of legal representation for children in Children's Court proceedings; to provide for the rights of natural fathers where adoption of their children born out of wedlock has been proposed and for certain notice to be given to amend the Natural Fathers of Children born Out of Wedlock Act, 1997, to consolidate the law on adoption under the Child Care Act, 1983; and to amend the Births and Deaths Registration Act, 1992, to afford a father of a child born out of wedlock the opportunity to record his acknowledgement of paternity and his particulars in the birth registration of the child.
Probation Services Act 1999, Act No. 116 of 1999	The Act provides for the establishment and implementation of programmes aimed at the combating of crime and for the rendering of assistance to and treatment of persons involved in crime.
Public Service Act 1994, Act No. 103 of 1994	The Act provides for the organising and administration of the public service of the country, the regulation of the conditions of employment, terms of office, discipline, retirement and discharge of members of the public service, and matters connected therewith.
Public Finance Management Act 1999, Act No. 1 of 1999	The Act adopts an approach to financial management that focuses on outputs and responsibilities, rather than the rule-driven approach of the Old Exchequer Acts. The Act is part of a broader strategy on improving financial management in the public sector.
Prevention and Treatment of Drug Dependency Act 1992, Act No. 20 of 1992	As amended the Act provides for the establishment of a Central Drug Authority, the establishment of programmes for the prevention and treatment of drug dependency, the establishment of treatment centres and hostels, the registration of institutions as treatment centres and hostels and the committal of persons to and their detention, treatment and training in treatment centres.



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PROGRAMME PERFORMANCE

2.1. PROGRAMME PERFORMANCE- INFORMATION TO BE REPORTED

Voted funds

Appropriation R'000	Main Appropriation R'000	Adjusted Appropriation R'000	Actual Amount spent R'000	(Over)/Under Expenditure R'000
727,971	727,143	828	719,516	8,455
Responsible Minister	Provincial Minister of Social Development: Ms Koleka Mqulwana			
Administering Department	Department of Social Development			
Accounting officer	Acting Head of Department of Social Development: Ms Koleka Lubelwana			

Aim of vote

The aim of the vote is to ensure the provision of a comprehensive network of social development services which enable and empower the poor, the vulnerable and those with special needs.

Key strategic objectives and programmes

Programme	Sub-programme	Key strategic objectives
1	1.1. Office of MEC	Provides political and legislative interface between government, civil society and all other relevant stakeholders.
	1.2. Corporate Management	1. The overall strategic management and delivery of support services to district offices.
	1.3. District Management	2. The overall strategic management of district offices.
2	2.1. Administration	Overall direct management and support to the programme.
	2.2. Substance abuse, prevention and rehabilitation	3. The department gives effect to the requirement of the National Drug Master Plan through facilitating a range of treatment, prevention and after care programmes.
	2.3. Care and Services to Older Persons	4. The department gives effect to the requirements of the Older Person's Bill through the provision of a range of quality services to older persons.
	2.4. Crime Prevention and Support	5. Implement a comprehensive network of services for children in conflict with the law to give effect to the Child Justice Bill.
	2.5. Services to Persons with Disabilities	6. The department facilitates the design of programmes for persons with disabilities.
	2.6. Child Care and Protection Services	7. To give effect to the Children's Bill through a comprehensive network of services for the care, protection and development of children.



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PROGRAMME PERFORMANCE

Key strategic objectives and programmes (continues)

Programme	Sub-programme	Key strategic objectives
	2.7. Victim Empowerment	8. The department facilitates the implementation of VEP policies and programmes with special emphasis on women and children through building capacity, improving coordination and strengthening relationships between government and civil society organisations.
	2.8. HIV/Aids	9. To develop and implement a comprehensive HIV/Aids strategy.
	2.9. Social Relief	10. To ensure an integrated approach to social relief in the Province.
	2.10. Care and Support Services to Families	11. To create an enabling environment for family support and strengthening through appropriate intervention and capacity building.
3	3.1. Administration	Overall direct management and support to the programme.
	3.2. Youth Development	12. Provide programmes for youth that are enabling and empowering through social capital formation.
	3.3. Sustainable Livelihood	13. The department facilitates implementation of an integrated policy reduction strategy in partnership with a range of stakeholders.
	3.4. Institutional Capacity Building and Support	14. Strengthening of community networks.
		3.5. Research and Demography
3.6. Population Capacity Development and Advocacy	17. To facilitate a population capacity building and advocacy programme for government planners in the province.	





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PROGRAMME PERFORMANCE

Overview of the service delivery environment for 2006/07

The environment in which the department operates is reflected in the following eight programmes that have been redefined during this period for increased focus. This includes a discussion on late application for virement

Children and Families

This programme, aims to provide care, support and protection of children and families, and is not only the department's biggest programme, but it is at the heart of this department's core business. The wellbeing of the family is of critical importance to the overall functioning of society, as any breakdown in its functioning and its ability to provide care increases the vulnerability of its members. The department has demonstrated its commitment to family strengthening by promoting a network of integrated services to enable families to remain the cornerstone of the community and broader society. The finalisation of a family policy will channel resources towards initiatives that affirm families as communities assets.

A number of social factors such as poverty, HIV/AIDS and violence contribute to the vulnerability of children in the province. Early childhood development has been prioritised nationally and provincially. The department continues to intensify its focus on ECD to tackle child poverty through various interventions including the Expanded Public Works Programme, enrichment centres and a strong collaboration with SASSA.

The department facilitated the development of a Provincial Care and Protection Plan for children, which will inform the 10-year strategy for services to children and families.

The department will lead and beat the drum in mobilising communities to take a firm stand against violence and other crimes against children, women and other vulnerable individuals. The slogan "*My child is your child*" will resonate throughout. Community networks have begun to stand firm in protecting their own. Government's efforts in strengthening social cohesion will be stepped up to provide a social safety net for this vulnerable group. This includes the provision of safe houses and homes for children in need of care and protection. The long term prosperity of our democracy is dependent on the investment we make now in our people, especially our children and those that care for them.

Youth

The youth are challenged in many ways including the following:

- Data from the Western Cape Department of Health indicates that there has been an increase in the number of births to mothers under the age of 18 years between April 2002 and March 2005.
- Indications are that the school drop out rate is on the increase. The dropout rate for Grade 10 was 17% in 2004 and 9, 6% for Grade 11. In 2005, the province also had a 6% repeater rate. Of persons aged 20 to 24 years, more than 50% have not completed Grade 12. The general unemployment rate has escalated to 26%. Almost 80% of the unemployed in the province are youth, graduates and matriculants. Unemployment rates in this age group are estimated at 10.1% for males and 11% for females. (Peterson 2005)
- A situational analysis conducted by the Department of Social Development revealed that on average more than 2000 youths are arrested per month in the Western Cape.
- Gangs have started focusing on schools in the Western Cape; they use learners as their medium for drug sales and the school premises as a place of substance abuse.

The departmental response to these issues includes:

- 670 youth have been awarded learnerships and internships from the department's EPWP program. Of this group, 240 have been appointed as ECD interns and placed at the 16 district offices.
- 95 youths have been placed in internships within five NPOs
- 315 youth have been appointed within NPOs working in the HIV/Aids sector.
- In addition the department has assisted WCED in identifying 900 ECD learnerships that will undergo level 1, 4 or 5 training for a period of 12 months.
- Youth focal points are operational in all 16 district offices. All 16 youth focal points are implementing youth development action plans.



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- The special youth skills development programs i.e. Ecumenical Foundation of South Africa (EFSA) and Ukuthwalana recruited young people from the youth focal points. EFSA completed training of 100 students who will be included in the database for a second round of internship placements in 2007.

Substance Abuse

The scourge of substance abuse in this province continues to ravage young people and impact negatively on families. The roots of substance abuse are complex therefore innovative initiatives are required in order to fight this growing social concern. The department will strengthen its efforts to work closely with other government departments and civil society, including faith based organisations, to reinforce morality in communities. As part of its contribution to the Premier's Siyabulela deliverable the department launched the training of 1000 volunteers who will act as mentors and referral agents in communities. By March 2007, 863 unemployed persons throughout the province were trained in understanding substance abuse and equipped with skills to assist families and youth battling substance abuse. In addition to growing the cadre of persons understanding substance abuse, this opportunity affords unemployed youth the chance to develop skills that can enable them to obtain employment in a variety of sectors.

People with disabilities

The department's poverty reduction initiatives also extend to young people with disabilities. Twelve youth from Noluthando School for the Deaf in Khayelitsha are being trained in boat-building in partnership with the Netherlands government.

One achievement for this year was the establishment of a Section 21 company to address market access, securing of contracts, sharing of resources and improvement of operations of protective workshops for the disabled in the Western Cape. This will work towards creating sustainable economic viability and independence of disabled people.

Older persons

The department initiated the Western Cape "Golden Games 2006" for older persons as their first major project to promote active ageing in line with the provisions of the Older Persons Act. Other partners included the Departments of Cultural Affairs and Sport and Health, as well as local authorities throughout the province, non-governmental organisations and stakeholders with an interest in older persons.

Although the actual event focused on sporting activities, it also served to establish support and care networks amongst older persons: more than 250 clubs representing about 6 200 older persons, were formed. During this period 300 young persons were provided with employment as interns, their main tasks being mobilising older persons to take part in the sporting events and to formalise clubs that can ultimately register and receive funding from government. During the course of this programme, it was hoped that at least 5 000 older persons would be reached, and this total was dwarfed with the final tally of older persons taking part in the programme reaching a staggering 14 000. The department provided financial assistance to 10 350 persons in 132 homes for the aged. An additional 12 000 older persons benefited from community services rendered by NGOs on behalf of the department.

Sustainable Livelihoods

The department strives to build and promote sustainable livelihoods within communities. Improving the livelihoods of people means ensuring that individuals and families have access to assets, income and basic services. The department identified three areas of intervention:

- food security
- income generation and
- youth development focusing on linking young people with job opportunities.

This approach has necessitated partnerships and collaboration with other government departments (especially local government), civil society organisations and business.

The department will continue to maintain a strong working relationship with South African Social Security Agency (SASSA) in order to link beneficiaries to sustainable livelihoods and well-being programmes. This approach counteracts the systemic nature of poverty and vulnerability. Attempts to reduce poverty through grants are clearly unsustainable and needs to be complemented by an extended and comprehensive programme to develop and enhance human capacity, sustained livelihoods and shared wellbeing. This is fundamental to a self reliant society and this department's contribution to the Accelerated and Shared Growth Initiative of South Africa (ASGISA). On the other hand, the South African Social Security Agency (SASSA) will continue to identify vulnerable individuals, particularly children, for inclusion into this social security safety net. In so doing, this partnership addresses one of the President's priorities: reducing child poverty.

In the next ten years the department will intensify its



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efforts to reduce poverty in order to meet the Millennium Development Goals. This will focus on women, children and young people. The lessons learnt from previous experience confirm the benefits of our spatial and social targeting. The use of innovative methods of poverty reduction funding and support is encouraging and supports the belief that the poverty that confronts us demands not only tried and tested models of intervention but also innovative, effective and focused approaches.

Institutional capacity building

Further equity investments strengthened new and emerging organisations throughout the province and broadened their scope of participation in the service delivery sector. These organisations also had to fulfil a critical role in plugging existing service delivery gaps by focusing on under-serviced and under-resourced geographic areas. A significant achievement is the take-on of approximately 100 new and emerging organisations, funded with over 25% of the department's transfer payment budget for social service organisations.

HIV/Aids

Data obtained from the provincial Department of Health indicates that the HIV prevalence among youth in the province has increased significantly in the past five years. The HIV prevalence of the 15-24 age group has increased from 8.6% in the year 2001 to 12.8% in 2005. Results of the 2005 antenatal survey indicated an increase in the prevalence rate among the 25-29 age group, namely, from 1.5% in 1996 to 20.1% in 2005. This age cohort also consistently showed the highest levels of infection over the last five years.

Of the total of 82 HIV/Aids organisations funded by the department during the 2006/2007 financial year, 57 were emerging organisations. Capacity building of these emerging organisations will continue in the next financial year.

Application for virement

The National or Provincial Department of Social Development is responsible for the provision of social relief, but this is actually funded by the South African Social Security Agency (SASSA). This department had allocated a budget for this service which was therefore not required.

A virement was requested from, and approved by Provincial Treasury to shift funds from Programme 2:

Social Welfare Services (Sub-Programme: Social Relief) to Programme 3: Development and Research (Sub-Programme: Sustainable Livelihood).

Overview of the organisational environment for 2006/07

During the year under review, the Head of the Department, Ms Virginia Petersen was promoted to the Department of the Premier. Ms Koleka Lubelwana, a chief director in the department, assumed responsibility for acting as Head of Department from 1 June 2006.

A service level agreement was signed on 27 March 2006 between the National Department of Social Development, Provincial Department of Social Development and SASSA to enable the department to render corporate support services to SASSA from 1st April 2006 until 31 March 2007 or until SASSA is able to function independently. Responsibility for social relief remains with the department, however, the budget is held by SASSA as per the agreement. Management of the relief of disasters has been shared in this financial year.

In order to ensure that the department continues to render services that are responsive to the needs of the community and of a continuously improving standard, new units were established and other units reconfigured with effect in this financial year:

- Directorate: Knowledge Management
- Directorate: Social Capital
- Directorate: Specialised Support Services
- Directorate: District Office and Facility Management Support
- Promotion of Social Transformation from a Directorate to a Chief Directorate
- Directorate: Supply Chain Management was relocated to the office of the Chief Financial Officer in line with Treasury Regulations and PFMA prescripts.

The NGO appraisal function was devolved to district offices. Capacity-building was undertaken in preparation for further devolution of responsibilities to the offices.

Logistical Information System (LOGIS) was implemented for procurement at head office during this period, and preparation made for implementation at district offices and facilities with effect from 1 April 2007.

All the assets of the department were captured and loaded on to a Logistical Information System (LOGIS)-based



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asset register for full implementation with effect from 1 April 2007.

Progress has been made in promoting greater equity in the distribution of resources and services throughout the province, in line with the department's transformation plan. This was achieved through a participatory process of re-directing available resources to areas of highest priority and greatest need.

Typical achievements in this regard include increased resource allocations to Mitchell's Plain and Khayelitsha, where proportional increases accounted for 16.6% and 44.4% respectively. A similar re-direction took place within the allocation of departmental human resources. Also, significant gains have been made with regards to improving the ratio of population to social workers in under-resourced districts.

During the month of May 2006 the department adopted the Complimentary Business Optimization Model (COMBO model), with the purpose of providing a service delivery model and implementation strategy to transform government's response to young people at risk and their families. Existing places of safety will be restructured to establish services in the rural areas that enable closer contact between the child and the family. Primary and intervention services at district offices will be established to ensure that community-based services are rendered in order to empower and strengthen families.

Strategic overview and key policy developments for the 2006/07 financial year

- With the approval of **Section 75 of the Children's Act** work is now underway to introduce Section 76 as an Amendment Bill. A key challenge for the department is to ensure the human, infrastructural and financial resources required to implement the bill. The purpose of the bill is to monitor implementation of legislation, policies and international treaties, promote the rights, needs and best interests of children and ensure that these are given full consideration by private and public entities, individuals and organisations.
- A **family policy** has been finalised and is awaiting MINMEC approval. It seeks to promote a network of integrated services to protect, support and strengthen families to assist them to remain the cornerstone of the community and broader society.
- The **Child Justice Bill** still awaits finalisation. Although

the status of the Child Justice Bill remains unchanged, the department is under pressure to establish a level 4 facility to accommodate children and youth who have committed serious offences. This bill introduces significant changes to the way children are managed within the criminal justice system. It proposes a wider use of diversion programmes and addresses issues relating to arrest, detention, trial and sentencing of children.

- The **Older Persons Act**, Number 13 of 2006 was promulgated on 16/10/06, and replaces the Aged Persons Act, 1967. This Act deals with the plight of older persons by establishing a framework aimed at the empowerment and protection of older persons, as well as the promotion and maintenance of their status, rights, well-being, safety and security; and to provide for connected matters. The Act represents a new developmental approach to ageing by recognising the skills and wisdom of older persons, their participation in community affairs, that they live in the community for as long as possible, they have the right to care and protection and that their rights and dignity be upheld.
- The **Prevention and Treatment of Substance Abuse Bill** was tabled in Parliament late 2006, which once enacted will replace The Prevention and Treatment of Drug Dependency Act 20 of 1992. The main emphasis of this bill is the promotion of community based and early intervention programmes as well as the registration of all therapeutic interventions in respect of substance abuse.
- Development of a **Retention Strategy for Social Workers**. A first draft of an implementation plan for the Western Cape has been developed based on the National Social Work Retention strategy. This will be extensively consulted internally and externally. A comprehensive audit that will determine the number of unemployed registered social workers in the province will be finalised by July 2007. The department has upgraded salaries of social workers, included those employed by the NGOs.
- Operational guidelines have been developed in accordance with the national policy for the implementation of programmes aimed at strengthening youth leadership in community development in the province. Accompanying this is the development of provincial policy guidelines for the assessment, implementation and funding of the youth development programmes. The department is in the process of finalising its own youth development strategy.



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- **National Drug Master Plan (2006-2011)** requires the department to:
 - a) Establish a provincial drug forum as well as community-based action committees
 - b) Develop strategies in partnership with other departments and role-players to address the problem of drug-abuse
 - c) Ensure that all departments develop their sector specific mini drug master plans
 - d) Report to the Central Drug Authority on an annual basis regarding these and related matters in the province.
- Training and capacity building of NGOs partners and service providers
- Community consultation and education programmes to popularise the policies and raise awareness of their implications
- Develop indicators
- Phased implementation of the national costing model.

Managing policy implications

These policy instruments underpin the department's core business. Given resource constraints, the department can progressively realise these statutory obligations.

The department progressively realises these obligations through the following measures:

DEPARTMENTAL REVENUE, EXPENDITURE, AND OTHER SPECIFIC TOPICS

Collection of departmental revenue

The department over collected on revenue amounting to R9,513m of the Adjusted appropriation amount of R272 000. Of the R9,513m variance, R9,500m represents irrecoverable debts of previous financial years that have been written off and resulted in revenue.

	2003/04 Actual R'000	2004/05 Actual R'000	2005/06 Actual R'000	2006/07 Target R'000	2006/07 Actual R'000	% deviation from target %
Tax revenue	-	-	-	-	-	-
Non-tax revenue						
Sales of goods and services	11,875	255	280	272	253	0.07
Interest, dividends and rent on land	6,337	4,215	10,592		32	(100)
Sales of capital assets (Capital Revenue)	-	-	-	-	-	-
Financial transactions (Recovery of loans and advances)	0	26,797	12,753	0	9,500	(100)
TOTAL DEPARTMENTAL RECEIPTS	18,212	31,267	23,625	272	9,785	(34.97)



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Departmental expenditure

Programmes	Voted for 2006/07 R'000	Roll-overs and adjustments R'000	Virement R'000	Total voted R'000	Actual Expenditure R'000	Variance R'000
Programme 1	198,300	(2,266)		196,862	191,195	5,667
Programme 2	467,115	(3,063)	(1,959)	462,093	460,220	1,873
Programme 3	61,728	5,329	1,959	69,016	68,101	915
Total	727,143	0	0	727,971	719,516	8,455

Transfer payments

According to the adjusted appropriation, Transfer payments amounts to R414, 269m and total expenditure amounted to R412, 471m.

Name of institution and services rendered	Amount transferred R'000
Transfers to municipalities	
Multi-purpose centres	10,000
Regional Services Council levies	122
Transfers to Departments	-
Transfers to non-profit institutions	
Youth development	6,941
HIV / Aids	10,569
Sustainable Livelihood	31,704
Institutional capacity building and support	6,683
Substance abuse, prevention and rehabilitation	22,057
Care and services to older persons	96,044
Crime prevention and support	5,127
Service to the disabled	33,272
Child & Youth care and protection	159,810
Victim empowerment	3,861
Care & support services to families	21,599
Transfers to households	
Pocket money	11
Social benefits	535
Claims against the state	4
Relief of distress	41
Escort fees	4,091
Total	412,471





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PROGRAMME PERFORMANCE

Conditional grants and earmarked funds

No funds were received for conditional grants. A total of R63,450m was allocated as earmarked funds in 2006/07.

Earmarked description	Amount allocated R'000
Expansion of social welfare services	14,359
Implementation of social welfare legislation	4,783
Expansion of existing EPWP programmes	16,963
Phasing in of the Integrated Social Development and HIV / Aids grants	27,345
Total	63,450

Monthly monitoring system- The Budget Committee that is chaired by the Chief Financial Officer, comprising all programme managers and directors meets on a monthly basis. Their role is to monitor and evaluate budgets and expenditure in terms of prescripts. The in-year-monitoring tool (IYM) serves as an early warning system to enable the department to implement remedial or corrective measures, if necessary.

Capital investment, maintenance and asset, management plan

Capital Investment

The Department of Public Works is responsible for capital works and maintenance for own and leased buildings.

The following building projects occurred during this financial year:

- The building project for the Vredenburg district office was completed in May 2007, and the official opening was planned for July 2007. Negotiation between the department, the Department of Public Works and Transport and the Municipality delayed the planned commencement of the project.
- Khayelitsha and Mitchell's Plain were identified as districts where local offices were to be opened. Due to the non-availability of infrastructure, this did not happen. The Department of Public Works and Transport is still in the process of looking for alternative sites. Vacant land in Site B Khayelitsha has been identified as a possible site.
- Two local offices were opened in Delft and Swellendam in November 2006 and January 2007 respectively.

The refurbishment done for the 2006/07 financial year were the following:

- Head Office –installing of smaller work stations and building of cellular offices for deputy directors.
- Gugulethu district office - installing of smaller work stations and building of cellular offices for middle managers in order to accommodate the implementation of the new organisational structure.

Maintenance

Day-to-day maintenance is done as the need arises and is managed by the department.

Asset Management

- LOGIS has been implemented for district offices and institutions during 2006/2007.
- Through the implementation of LOGIS in the whole department, the departmental Asset Register is complete.
- The departmental asset register complies with the minimum requirements of an asset register as stipulated by the Office of the Accountant General at National Treasury; i.e.
 - Acquisition (date and amount)
 - Identification (description, serial number and unique number)
 - Accountability (location and custodian)
 - Performance (condition and use of life)
 - Disposal (useful life)
 - Accounting (historic costs, depreciation rate and accumulated depreciation)



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PROGRAMME PERFORMANCE

- Capital assets are periodically (monthly) reconciled with the Basic Accounting System (BAS) in order to ensure that payments for the assets are made from the correct allocations.
- All the new purchases, in terms of assets, take place on LOGIS and the asset register is updated automatically.

Qwix System, an Asset Tracking System was also implemented in the whole department. This consists of bar coding of all inventory items with unique numbers. These unique numbers are also entered as Serial Numbers on the LOGIS system for cross-referencing.

No assets were disposed of or identified as lost during the period under review.

Measures were taken to ensure that the department's asset register remained up-to-date during the period under review.

A task team was employed to process all movements, and re-define inventories at Head Office as well as district offices and institutions. This exercise was undertaken in order to identify ownership, improve control, and was also complemented with the implementation of an Asset Tracking System.

A Supply Chain Management Circular, (Circular 3 of 2006/2007) was distributed, sensitising officials in terms of Section 45(e) of the PFMA that an official of the department is responsible for the management including safeguarding of state assets. In terms of the circular, inventory controllers must report on and ensure:

- Certificate for quarterly spot checks performed;
- Application for movement of assets;
- Application for disposal of assets;
- Reporting of shortage/surpluses;
- Returning redundant items to Supply Chain Management;
- Handing over and taking over certificate;
- Returns to warehouse/extra-ordinary receipts/donations forms;
- Chief user/inventory creation.

Assets and inventory items were valued at cost (date of purchase) or at a fair value where it was purchased prior to March 2001.

Communication and training sessions were held with Chief Users and Chief User Clerks with regard to LOGIS utilisation in order to ensure correct item description and classification. Inventory management training was also provided.

LOGIS support desk has been established in order to handle all the LOGIS related queries and concerns and also provide on-the-job training when required.

The Capital stock of the department is in a good condition. There are however assets that have been identified to be redundant, irreparable or obsolete, during the year-end, which would be disposed of during the new financial year.

No major asset maintenance projects were undertaken during the period under review. No facilities were down-graded or closed.

Projects that will be carried forward to the forthcoming financial year:

- Stock-taking/asset count to be undertaken on quarterly basis as scheduled.
- Asset bar-coding as assets are procured.

BAS/ LOGIS reconciliation

Compliance with National Treasury reporting format in terms of dashboard and risk-log on asset management.

New projects that will commence in the forthcoming financial year:

- Implementation of consumable items at district offices and institutions;
- Preparing district offices and facilities to manage and administer their own store on a decentralised basis.

Processes in place for the tendering of projects:

- Consultants are already on board and were contracted under terms and conditions of Tender 348 that is administered and managed by State Information Technology Agency (SITA);
- To supplement the above, staff has been recruited in order to establish an Asset Management Team.







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PROGRAMME PERFORMANCE

SUMMARY OF PROGRAMMES

The activities of the Department of Social Development are organised in the following programmes:

PROGRAMME 1: ADMINISTRATION

AIM

This programme captures the strategic management and support services at all levels of the department, i.e. provincial, regional, district and facility/ institutional level. The programme consists of the following sub-programmes:

PROGRAMME DESCRIPTION

SUB-PROGRAMME 1.1. OFFICE OF MEC

Provides political and legislative interface between government, civil society and all other relevant stakeholders. It renders a secretarial support, administrative, public relations/ communication; and parliamentary support. Manage and administer the Office of the Member of the Executive Council (MEC).

SUB-PROGRAMME 1.2. CORPORATE MANAGEMENT

Provides for the strategic direction and the overall management and administration of the department.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
1. A minimum of 5 risk areas addressed per annum.	5 risk areas addressed. Unqualified audit annually.	Number of risk areas addressed. Unqualified audit annually.	5 risk areas. Unqualified audit annually.	7 risk areas addressed: <ul style="list-style-type: none"> • Effecting Payments to NGO's • Evaluate NGO Applications • Record Management/ Registries • Human Resource Management: HR Management Support • DSD Infrastructure Security • Supply Chain Management - Procurement • Monitoring and Evaluation: Fraud.
2. Implementation of the departmental transformation plan.	Increase the % of black service providers to 55%.	Increased % of Black service providers' benefit equitably from the department's procurement of goods and services.	Increase the % of black service providers to 55%.	The department has exceeded its target of 65%, Black service providers participation in procurement was increased to 85.71%.
	Annual procurement plan developed.		Annual procurement plan developed.	Directorates, district offices and institutions annual procurement plan has been developed.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	Review, popularise and implement the Accounting Officers Framework in order to promote Black Economic Empowerment (BEE) representivity.		Review, popularise and implement the Accounting Officers Framework in order to promote Black Economic Empowerment (BEE) representivity.	Accounting Officer system has been refined and reviewed and will be popularised and implemented in a phased in approach by 30 June 2007.
	Develop common principles for procurement and transfer payments.		Develop common principles for procurement and transfer payments.	Principles have been developed and applied in procurement as required per bid, and are in terms of the Preferential Procurement Policy Framework 5 of 2000, Preferential Procurement Regulations of 2001 and the Western Cape Preferential Procurement Policy.
	Establish a pre-tender process to include capacity building / support sessions.		Establish a pre-tender process to include capacity building / support sessions.	Compulsory information sessions have been arranged for all the bids advertised. These sessions are coupled with capacity building and support provision to the prospective bidders.
	Apply the principle of utilising local-based service providers.		Apply the principle of utilising local-based service providers.	Principle of utilising local service provider has been applied as prescribed in the Preferential Procurement Policy Framework Act 5 of 2000 and Preferential Procurement Regulations of 2001. This principle is also in line with the objectives of the Western Cape Preferential Procurement Policy.
	Review composition of Bid Committee.		Review composition of Bid Committee.	Departmental Bid Committee composition was reviewed and members appointed in terms of the approved structure of the department, wherein representivity in terms of race; gender; practical skills; relevant experience; law; technical skills and business skills was enhanced.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	Capacitate staff in terms of supply chain management policies and procedures.		Capacitate staff in terms of supply chain management policies and procedures.	Through a provision of technical and professional advice, stakeholders are informed and capacitated and internal networks have been established. Courses on Strategic Sourcing; Introduction to Supply Chain Management 1; Logis Modules; Advanced Supply Chain Management were attended; Qwix bar coding system training provided; Financial Delegations are in place and effective as from December 2006. The annual revision of SCM delegations is in progress.
	Decentralised functions, appeal structure to be established.		Decentralised functions, appeal structure to be established.	Accounting Officer system has been refined and reviewed and will be popularised and implemented by 30 June 2007.
	100%	Employment equity targets met annually.	100%	Targets met.
	Communication plan developed and implemented.	Department name changed.	Communication plan developed and implemented.	Communication plan has been developed and implemented since October 2006 and is ongoing.
	Alignment of corporate branding to new name change.		Alignment of corporate branding to new name change.	Corporate branding to new name change has been introduced through: -Stationery -Posters -Name tags -Reception areas.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
3. District offices, head office and facilities assessed, evaluated and monitored annually.	Staff capacitated to participate in the monitoring and evaluation of social service delivery in the province.	The Organisational Capacity Assessment Tool (OCAT) is reviewed on an annual basis to ensure relevance.	Staff capacitated to participate in the monitoring and evaluation of social service delivery in the province.	Staff competencies enhanced through continuous capacity building and some district office staff given exposure during the assessment and monitoring processes.
	Assessment tool reviewed.		Assessment tool reviewed.	Monitoring tool reviewed and tested. Researchers appointed to assist with the refinement of tools, improve quality of reporting as well as transfer skills to staff.
	Corrective action plans drafted.	30-day deadline for presenting plans for corrective action and implementing critical issues.	Corrective action plans drafted.	Corrective action plans communicated to stakeholders within the specified 30-day deadline.
	Assess nine Departmental entities. Monitor four departmental entities.	Eight departmental entities assessed. Four departmental entities monitored.	Eight departmental entities assessed. Monitoring of four departmental entities.	Four Departmental entities assessed and four monitored. The change of priority was due to increased demand for monitoring and new Ministerial mandate resulted in available resources being deployed to monitor funded organisations and focussed attention devoted to the older persons sector to ensure protection of the rights of the vulnerable. 132 funded organisations assessed and 80 monitored.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
4. Implementation of the cost centre.	Job evaluation Advertising.	Implementation plan in place for cost centres by 1 April 2006.	Job evaluation Advertising.	<p>Cost centre framework and implementation plan in place. In year two of the three year implementation plan.</p> <p>All newly created management positions (1 Chief director and 4 directors) were job evaluated and advertised. 100% of the 297 newly approved district office positions were job evaluated. 70% of the 297 posts were advertised, and are in the process of being filled. The remaining 30% will be advertised together with other vacancies during this financial year and filled, keeping in mind the sharing of accommodation with SASSA.</p> <p>Other support functions are being decentralised in a phased approach such as Human Resources and Labour Relations.</p>
	Recruitment of staff for the cost centre.		Recruitment of staff for the cost centre.	SASSA is still sharing accommodation with the department, and has an impact on the recruitment process.
	Decentralisation of functions in a phased approach.		Decentralisation of functions in a phased approach.	<p>The following are some of the functions that have been decentralised.</p> <ul style="list-style-type: none"> -Business plan appraisal functions -BAS system for financial transactions -Management of thefts and losses -Administration of government vehicles -Administration and management of day-to-day maintenance of the physical structure at district offices and facilities.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measure/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	Monitor the decentralisation process.		Monitor the decentralisation process.	All the decentralised functions are monitored and evaluated on a regular basis.
	Two training sessions on assessment, evaluation and measuring funded services.	Cost centre staff capacitated to assess, evaluate and measure service delivery.	Two training sessions on assessment, evaluation and measuring funded services.	Staff competencies enhanced through continuous capacity building and some district office staff given exposure during the assessment and monitoring processes.
	Develop and implement a communication and marketing plan.	Organisational structure communicated.	Develop and implement a communication and marketing plan.	Organisational structure completed, communicated and implemented.
	Monitoring of ratio.	Social worker: population ratio 1:7000 attained in the under-resourced districts of Eersteriver, Khayelitsha, Mitchell's Plain and Bellville. <i>The target has been revised to ensure equitable distribution amongst the above mentioned district offices.</i>	Monitoring of ratio.	Equitable distribution has been achieved through the creation of social worker positions at district offices to come in line with the ratio 1: 7000. The social work requirements at district offices informed the recruitment plan.
	Marketing the social work profession to men through, amongst others, the use of scholarships.	A staff complement that is fully representative of the demographic profile of the province across all levels.	Marketing the social work profession to men through, amongst others, the use of scholarships. (numbers based on affordability).	24 men received social work scholarships.
	Ensure that job descriptions and recruitment requirements do not exclude potential recruits.		Ensure that job descriptions and recruitment requirements do not exclude potential recruits.	A project was initiated whereby all job descriptions, in order of priority, was reviewed, job evaluated and advertised.
	Advertise in all three provincial languages.		Advertise in all three provincial languages.	The department is in the process of ensuring inclusivity with regard to the Province's three languages. Inclusiveness with regard to post requirements has been met.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measure/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	Induction, mentoring, support and nurturing of newly recruited staff.		Induction, mentoring, support and nurturing of newly recruited staff.	An orientation manual has been developed and implemented and is undergoing review. Newly recruited staff was subjected to orientation and induction. Mentoring, support and nurturing are ongoing functions.
	Obtain data from exit interviews to inform the Retention strategy.		Obtain data from exit interviews to inform the Retention strategy.	Draft retention strategy in place, informed by data from exit interviews.
	Re-orientation of departmental social workers towards a developmental approach.		Re-orientation of departmental social workers towards a developmental approach.	The context of the re-orientation of departmental social workers is directly linked with the Workplace Skills Plan through funding and training initiatives. Gaps and trends have been looked at. Policy education has already begun. The department is currently looking at specific training interventions from both the national department as well as South African Council for social work professions. The programme of capacity building for social service professionals has been rolled out and will continue to further strengthen the skills base of social workers in the public sector. This programme consists of 11 modules.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
5. To develop, implement and review an internal skills development plan annually to equip human capital with the necessary skills required to effectively execute their functions.	Training committee meetings to agree on training priorities quarterly. Roll-out implementation and monitor quarterly. Obtain approval from workplace skills plan from all role-players, including Labour.	An annual workplace skills plan developed and implemented.	Training committee meetings to agree on training priorities quarterly. Roll-out implementation and monitor quarterly. Obtain approval from workplace skills plan from all role-players, including Labour.	Quarterly training committee meetings held to review and monitor the workplace skills. Workplace skills plan developed, approved and implemented.
6. Management information systems established for all departmental entities.	Appointment of staff in knowledge management directorate. Development of departmental Management Information System (MIS).	The establishment and implementation of an integrated management information system <i>This performance measure has been revised as follows:</i> Develop a framework with which to implement an integrated knowledge management strategy and plan for the Department.	Appointment of staff in knowledge management directorate. Development of departmental Management Information System (MIS).	The knowledge management director was appointed; two staff members were matched and placed, two were seconded and a secretary was appointed in the directorate. A project to obtain MIS from the Subsidy Management System (SMS) was started. A Livelink platform was established that will enable Departmental Information Management.

SUB-PROGRAMME 1.3.

DISTRICT MANAGEMENT

Provides for the decentralisation, management and administration of services at the district level within the department.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
7. Operational plans of district offices aligned with the Strategic Plan of the department.	Annual operational plan drafted. Individual Development and Performance Plan (IDPP) reflect the objectives to be achieved Facilitate quarterly reviews Integrated Development Plans (IDP) priorities integrated into operational plans.	Operational plans reflect strategies and alignment with local IDP's, Strategic Plan and Annual Performance Plan.	Annual operational plan drafted. IDPP reflect the objectives to be achieved. Facilitate quarterly reviews. IDP priorities integrated into operational plans.	An organisational performance review of all the directorates, district offices and facilities were held during March 2007, with the focus on alignment, service delivery and local IDP's.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
8. A minimum of 5 risk areas addressed per annum.	Unqualified audit annually.	Unqualified audit annually.	Unqualified audit annually.	7 risk areas addressed <ul style="list-style-type: none"> • Effecting Payments to NGO's • Evaluate NGO Applications • Record Management/ Registries • Human Resource Management: HR Management Support • DSD Infrastructure Security • Supply Chain Management - Procurement • Monitoring and Evaluation: Fraud.
9. Implementation of the departmental transformation plan.	Increase the % of black service providers to 55%.	Increased % of Black service providers' benefit equitably from the department's procurement of goods and services.	Increase the % of black service providers to 55%.	Please see sub-programme 1.2. Measurable objective 2.
	Procurement plan reviewed.		Procurement plan reviewed.	
	Implement the Accounting Officers Framework in order to promote BEE representivity.		Implement the Accounting Officers Framework in order to promote BEE representivity.	
	Establish a pre-tender process to include capacity building / support sessions.		Establish a pre-tender process to include capacity building / support sessions.	
	Source local service providers.		Source local service providers.	
	Review composition of BID Committee.		Review composition of BID Committee.	
	Appeal structure established.	Appeal structure established.		
100%	Employment equity targets met annually	100%	Target achieved.	
10. Funded organisations assessed, evaluated and monitored annually.	Assess 120 funded organisations. Monitor 80 funded organisations.	Number of funded organisations assessed.	120 funded organisations assessed. Monitoring of 80 assessed funded organisations.	See Sub-programme 1.2. Measurable objective 3.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
		Number of funded organisations monitored.	organisations.	
11. Implementation of the Cost Centre.	Job evaluation Advertising Continue process of recruitment of staff for the cost centre and decentralisation of functions. Initiate the process of decentralisation of functions in a phased approach. Monitor the decentralisation process.	Implementation plan in place for cost centres by 1 April 2006.	Implementation plan in place for cost centres by 1 April 2006. Job evaluation Advertising. Continue process of recruitment of staff for the cost centre and decentralisation of functions. Initiate the process of decentralisation of functions in a phased approach. Monitor the decentralisation process.	See Sub-programme 1.2. Measurable objective 4.
	2 Training sessions.	Cost centres capacitated to assess, evaluate and measure service delivery.	2 Training sessions.	
	Monitoring of ratio.	Social worker: population ratio 1:7000 in the under-resourced districts of Eersteriver, Khayelitsha, Mitchell's Plain and Bellville.	Monitoring of ratio.	
	Marketing the social work profession to men through, amongst others, the use of bursaries.	A staff complement that is fully representative of the demographic profile of the province across all levels.	Marketing the social work profession to men through, amongst others, the use of bursaries.	
	Ensure that job descriptions and recruitment requirements do not exclude potential recruits. Advertise in all three provincial languages.		Ensure that job descriptions and recruitment requirements do not exclude potential recruits. Advertise in all three provincial languages.	
	Induction, mentoring, support and nurturing of newly recruited staff.		Induction, mentoring, support and nurturing of newly recruited staff.	
	Obtain data from exit interviews to inform the Retention Strategy.		Obtain data from exit interviews to inform the Retention Strategy.	
	Re-orientation of departmental social workers towards a developmental approach.		Re-orientation of departmental social workers towards a developmental approach.	



part two

PROGRAMME PERFORMANCE

Service delivery achievements

- The department has exceeded its target of 65%. Black service providers participation in procurement was increased to 85.71%:
 - a) 53% awarded to Coloured owned and controlled
 - b) 32.14% awarded to African owned and controlled

As the departmental procurement process is transparent, it ensures that historically disadvantaged individuals, Small, Medium Micro Enterprise (SMME's) and Broad Based Black Economic Empowerment Enterprises Act 53 of 2003 (BBBEE) are empowered to understand policies and processes and are on board. This enables them access to bid and also through observance of the provision of the Preferential Procurement Policy Framework Act 5 of 2000, (PPPFA) local products are supported and jobs are created.

- A Financial Accounting Forum was established to make the Financial Management directorate at head office more visible; establish a good working relationship with district offices and facilities; raise pertinent questions and work at problem solving; as well as sharing of new information (finance instructions or circulars). Three forum meetings were held during this financial year.
- The department has reached its Employment Equity targets, particularly at management levels, including gender equity.

- Significant strides have been made to transform the department's language services to reflect the demographics of the province. Three language practitioners have been appointed in the Communications and Marketing Unit. In addition, 72 staff members have taken Xhosa lessons. In-house training courses in Sign Language and Afrikaans will be offered for people challenged with these languages during the next financial year.
- Driven by our transformation agenda, the department has made government services accessible to the poor by establishing an office in Vredenburg, West Coast, while sites have been identified, one in Khayelitsha and two in Mitchell's Plain. Together with SASSA, the department has opened local offices in Plettenberg Bay and Riversdale.
- The department has also employed customer-liaison officers at reception areas at Head Office and all of the sixteen district offices.
- As part of the social worker retention strategy, the department has spent over R1 million in scholarships to attract male social workers in order to address our gender equity targets.



part two

PROGRAMME PERFORMANCE

PROGRAMME 2 SOCIAL WELFARE SERVICES

Aim

Provides integrated developmental social welfare services to the poor and vulnerable in partnership with stakeholders and civil society organisations.

PROGRAMME DESCRIPTION

SUB-PROGRAMME 2.1. ADMINISTRATION

Overall direct management and support to the programme.

SUB - PROGRAMME 2.2.

SUBSTANCE ABUSE, PREVENTION AND REHABILITATION

Design and implement integrated services for substance abuse, prevention, treatment and rehabilitation.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
1. Treatment and prevention programmes are operational in the presidential nodal areas, project consolidate areas as well as crime hotspot areas by 31 March 2009.	60 beds.	Bed space for youth in treatment centres increased by 10 per annum.	60 beds.	Youth bed space has increased in excess of 10 per year with the purchasing of: 5 in-patient bed space in George, 40 out-patient bed space in Mitchell's Plain and Hanover Park as well as sustaining the 55 beds reserved for young persons purchased during 2005/06.
	Ke Moja Projects at 16 district offices.	Number of community based treatment and prevention programmes (Ke Moja) at 16 district offices in areas of greatest need.	Ke Moja Projects at 16 district offices.	In addition, prevention programs were expanded to the Early Childhood Development (ECD) sector with the purchasing of a Puppet training program utilizing 20 of the Siyabulela volunteers in areas such as Paarl, Mitchell's Plain, Kuils River and Khayelitsha. Further prevention programs were expanded with the development of the Ke Moja Phase 2 prevention program training 10 of the Siyabulela volunteers in the Ke Moja methodology.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
				All 16 district offices have developed and begun the implementation of a 2-year substance and child abuse awareness campaign.
		750 unemployed volunteers trained as community mentors.	750 unemployed volunteers trained.	156 trainers from the 16 district offices and 33 trainers from the 4 secure care and 1 rehabilitation facilities were trained in Ke Moja prevention methodology. In partnership with the Department of Community Safety a further 81 Street Smart youth were trained in Ke Moja. As part of the roll-out plan all 16 district offices facilitated Ke Moja workshops in schools. The target of 750 community volunteers was exceeded with the total of 863 Siyabulela volunteers having been trained as mentors and support workers in the field of substance abuse, significantly expanding the reach of prevention and early identification thrusts of the department.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
2. Inter-sectoral local drug committees are established and supported in each of the 16 district office areas by 2008.	Inter-sectoral local drug committee in 16 districts.	Inter-sectoral local drug committees established and functioning in 16 district offices in accordance with policy prescripts.	Intersectoral local drug committee in 16 districts.	This objective was exceeded with the establishment of 24 local drug action committees operational in 13 of the 16 districts of the department by March 2007. These local drug action committees will be expanded year by year.
		Minutes of Quarterly meetings.		Minutes of quarterly meetings completed by district office staff.
3. Policy education on the draft Substance Abuse Bill to stakeholders and service providers in 16 district offices by March 2007.	Training in four district offices per quarter.	Training plan developed and implemented in 16 district offices.	Training in four district offices per quarter.	Training could not occur since the Substance Abuse Bill has not been enacted as yet. It is envisaged that the new bill will be tabled in parliament for promulgation by March 2008.

SUB - PROGRAMME 2.3. CARE AND SERVICES TO OLDER PERSONS

Design and implement integrated services for the care, support and protection of older persons.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
4. A 10% increase in access to day-care programmes in areas of greatest need per annum. <i>This measurable objective has been adjusted as follows: Access to day care programmes is expanded by 80 persons per year in areas of greatest need.</i>	116 older persons.	A 10% increase in access to day-care programmes for older persons Adjusted as follows: Access to day care programmes is expanded by 80 persons.	116 older persons.	This objective could not be achieved. The organisation Aged in Action was not able to fully achieve the objective of capacitating the 40 luncheon clubs in the 2006/07 financial year due to the commitments they were required to undertake in respect of the Golden Games project. These 40 luncheon clubs are in areas of greatest need and currently accommodate more than 116 older persons.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
<p>5. To facilitate inter-generational programmes that target 5000 older persons in communities per annum.</p>	<p>Phased- in programme: Regional events Conference Main events Review.</p>	<p>Golden Games programme developed and implemented. 5 000 older persons involved in programme 250 youth interns involved in programme.</p>	<p>Phased- in programme: Regional events Conference Main events Review.</p>	<p>Implemented a programme that promotes active ageing and inter-generational participation amongst 5 000 older persons. A total of seven district sporting events were organised for older persons throughout the Western Cape and a target of 14 000 older persons were obtained. 218 Golden Games clubs for older persons have been established by the 300 youth that were appointed at district offices. These older persons were identified, mobilised, managed and coached by these youth interns. 16 existing inter-generational programmes have been sustained financially and 9 new or emerging organisations delivering inter-generational programmes have been funded. A total of 25 inter-generational programmes have been funded in the financial year.</p>



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
6. Policy education to 250 service providers and 500 older persons in respect of the Older Persons Bill.	Phased- in programme 16 district offices Conference in July 2006.	Policy education provided to: <ul style="list-style-type: none"> • 500 Older Persons • 16 district offices 	Phased- in programme 16 district offices Conference in July 2006.	Policy education to more than 1 500 older persons conducted all 16 district offices areas in respect of the Older Persons Act by means of a provincial conference held on 11 July 2006 and various events such as luncheons and a fun walk.
	Service providers in 16 district areas.	250 service providers.	Service providers in 16 district areas.	Policy education to 30 service providers in respect of the Older Persons Bill took place. Ongoing policy education is taking place by means of awareness raising in respect of the rights of older persons. Policy documents have been distributed to more than 340 service providers rendering services to older persons.
7. To develop and implement a strategy for the integration of older persons at six additional facilities.	Two facilities per quarter.	Roll-out strategy developed and implemented.	Two facilities per quarter.	The integration strategy implemented at 6 additional facilities was not pursued due to cost benefit. The integration strategy has been combined with the Active Aging programme.





part two

PROGRAMME PERFORMANCE

SUB - PROGRAMME 2.4. CRIME PREVENTION AND SUPPORT

Develop and implement social crime prevention programmes and provide probation services targeting children, youth and adult offenders and victims in the criminal justice process.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
8. To reduce and maintain the number of children under the age of 18 awaiting trial to 160 per month.	Maintain the number of trial awaiting children under the age of 18 to 160 per month.	Number of children under the age of 18 awaiting trial maintained at 160 per month.	Maintain the number of trial awaiting children under the age of 18 to 160 per month.	<p>Average target per month has been 164 with the exception of January – March 2007 where the average for the three months has been 192.</p> <p>The set target for youth awaiting trial in correctional facilities was not always reached due to the following reasons:</p> <ul style="list-style-type: none"> • Increase in the arrest rate of children under 18 years • Insufficient crime prevention programmes to counteract the high arrest rate • Places of Safety constantly running at full capacity and Bonnytoun secure care only being able to accommodate 150 youth due to refurbishments of their accommodation section.
		Effective functioning of the child justice forum.		



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
<p>9. To transform service provision at the department's four places of safety catering for youth awaiting trial.</p>	<p>Finalise draft service delivery model. Formalise arrangements and agreements for implementation. Initiate formal implementation process. Continue implementation.</p>	<p>Service standards developed.</p>	<p>Finalise draft service delivery model. Formalise arrangements and agreements for implementation Initiate formal implementation process. Continue implementation.</p>	<p>The proposed policy to restructure the department's district offices and transform its places of safety has been approved in principle by the department's senior management and the MEC.</p> <p>Important other stakeholders, for example the Provincial Cabinet, trade unions, JCPS Development Committee were consulted. A roadshow aimed at reaching non-government organisations and key state departments was conducted to secure their buy-in into the restructuring process.</p> <p>Negotiations regarding the alternations and additions required to enable an increase in capacity of Outeniekwa House, George from 77 youth awaiting trial to 120 youth commenced. The Minister met with the National Minister for Correctional Services to arrange a partnership agreement for the establishment of the level-4 Place of Safety. Such a facility will be a maximally restrictive Place of Safety and would aim at accommodating higher risk youth awaiting trial.</p>



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
10. To test a Level-2 diversion option for 20 awaiting trial children who have committed serious offences in two pilot sites.	Pilot sites identified and programme approval. Implementation of programme. Evaluation and roll-out strategy.	Diversions option approved and piloted in two areas.	Pilot sites identified and programme approval. Implementation of programme. Evaluation and roll out strategy.	The Level-2 diversion option has been piloted in two sites and group sessions of the children are being monitored. There was also an evaluation of the programme which informed the planning for the roll-out of the Level-2 diversion. An operational guideline and a manual have been developed which will also be used as part of the exit strategy of the level-2 diversion.
		Evaluation of pilot programme completed to assess efficacy.		

SUB - PROGRAMME 2.5. SERVICES TO PERSONS WITH DISABILITIES

Design and implement integrated programmes and provide services that facilitate the promotion of the well-being and the socio economic empowerment of persons with disabilities.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
11. The department facilitates the implementation of programmes for persons with disabilities in 2 rural and 2 urban areas.	Identify areas of need Roll-out of service to other areas as the need is identified Support & monitor progress Evaluate growth.	2 rural areas and 2 urban areas identified for implementation of programmes for persons with disabilities.	Identify areas of need Roll-out of service to other areas as the need is identified Support & monitor progress Evaluate growth.	This target has been exceeded by 4 in the urban disadvantaged areas, however, only one rural area was accommodated due the paucity of service providers in the rural areas providing services to persons with disabilities.
		Number of disability learnerships in department.		



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	70 disability learnerships in funded organisations.	Number of disability learnerships in funded organisations.	70 disability learnerships in funded organisations.	Target of 70 disability learnerships in funded organisations has not been reached as a result of SETA not prioritising learnerships, but rather lifeskills workshops. This has been rolled over to 2007/08 as SETA has agreed to fund learnerships in this financial year.
12. A model designed, tested and rolled out to transform 18 protective workshops in respect of the disabled into mainstream, economically viable units by 2008.	Research conducted to determine the best cooperative model for the protective workshops.	10 pilot workshops identified.	Research conducted to determine the best cooperative model for the protective workshops.	10 pilot workshops were identified, but a total of 18 protective workshops volunteered to be part of the process. The target has thus been exceeded.
	The co-operative model for protective workshops designed based on research outcomes.	Research completed Model designed.	The cooperative model for protective workshops designed based on research outcomes.	After completion of research, the model has been designed and implemented as a Section 21 company.
	Implementation and evaluation.		Implementation and evaluation.	

SUB - PROGRAMME 2.6. CHILD CARE AND PROTECTION SERVICES

Design and implement integrated programmes and services that provide for the development, care and protection of the rights of children.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
13. Implement the provincial ECD Strategy in 16 district offices.	Audit completed.	Audit of registered and unregistered facilities completed.	Audit completed.	Significant progress has been made in terms of the implementation of the ECD strategy within all 16 districts of this department: <ul style="list-style-type: none"> Phase 1 of the ECD audit in rural areas has been completed and a partnership formed with the City of Cape Town in terms of the audit in the Metropole.



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	<p>Monitor the implementation of alternative models of funding.</p> <p>Evaluate the roll-out of toolkits and training.</p> <p>Ongoing monitoring of implementation of alternative funding models.</p>	<p>65 000 children in ECD programmes.</p>	<p>Monitor the implementation of alternative models of funding.</p> <p>Evaluate the roll-out of toolkits and training.</p> <p>Ongoing monitoring of implementation of alternative funding models.</p>	<ul style="list-style-type: none"> • 193 ECD centres have been upgraded and 420 toolkits and equipment provided to ECD centres • Partnership with the Principality of Monaco has been strengthened • The target of reaching 65 000 children was exceeded through the following initiatives: <ul style="list-style-type: none"> * 67 910 in formal ECD centres * 900 children, parents and families on farms in the Paarl and Oudtshoorn districts reached through the Family in Focus programme • A consortium of service providers has been contracted to roll-out the enrichment centre model in ministerial priority areas benefiting 2 090 children • 3 new ECD centres established benefiting children with the funding of the Principality of Monaco.



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	<p>900 care givers in learnerships.</p> <p>Monitoring progress of training/ learnership programmes.</p>	<p>900 caregivers capacitated to deliver quality services.</p>	<p>900 care givers in learnerships.</p> <p>Monitoring progress of training/ learnership programmes.</p>	<p>In terms of building the capacity of care-givers the following were achieved:</p> <ul style="list-style-type: none"> • Western Cape Education Department (WCED) has awarded the tenders for the level 1,4 and 5 learnership training and 900 ECD practitioners have been registered for these learnerships • 240 ECD interns have been appointed and trained in ECD matters • Partnership with WCED has been formalised in respect of the development of curriculum for 0-4 years; learnerships and the utilisation of school land to establish new ECD centres. <p>Drafted the provincial implementation plan based on the national Guidelines on ECD Services Policy.</p>
		<p>Public awareness and education strategy in place.</p>		<ul style="list-style-type: none"> • A1 Poster on Minimum Standards printed. The Quick Guide to ECD Strategy pamphlet and the Minimum standards Poster translated into Afrikaans • Monitor and support Early Learning Resource unit (ELRU) pilot project: Had a quarterly report back meeting on the 20 March 2007.



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	<p>Monitor the minor infrastructural upgrading processes of ECD facilities.</p> <p>600 sites.</p>	600 sites identified for upgrading.	<p>Monitor the minor infrastructural upgrading processes of ECD facilities.</p> <p>600 sites.</p>	<ul style="list-style-type: none"> New partnership formed with Ikamvalabantu, The parent Centre, Men as Partners, WCED and Department of Health. Financial and Governing body training has commenced for identified ECD sites. <p>Organised "Train the Trainer" Training workshop on the National Guidelines on ECD services in urban (Wynberg) and rural (Worcester) District areas. Trained 35 Government officials (i.e. 31 District office ECD coordinators and 4 Environmental Health Officers).</p>
14. To test a service delivery model aimed at transforming service provision at 9 children's homes and 3 places of safety.	<p>Host Residential Care Stakeholder Meeting in pilot site.</p> <p>Reach agreement on network of services required in pilot site.</p> <p>Service Level Agreement (SLA's) in place</p> <p>Implementation</p> <p>Ongoing support to the pilot district (meetings to review progress)</p> <p>Adjust process based on challenges identified by the regular reviews.</p>	Service delivery model developed.	<p>Host Residential Care Stakeholder Meeting in pilot site.</p> <p>Reach agreement on network of services required in pilot site.</p> <p>SLAs in place</p> <p>Implementation</p> <p>Ongoing support to the pilot district (meetings to review progress)</p> <p>Adjust process based on challenges identified by the regular reviews.</p>	The service delivery model is in place.



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
		12 Children's homes selected for piloting new model. <i>Revised as 8 children's homes.</i>		<p>Residential care stakeholder meetings were held with children's homes in the Athlone district area and the following network of shared services was agreed upon: Adolescent development programme, Substance abuse programme and a Special educational needs programme.</p> <p>A transfer payment agreement was entered into with Leliebloem Children's home during October 2006 to pilot the adolescent development programme. An assessment of the progress reports submitted as well as meetings held with the participating children's homes in the Athlone district area to establish the progress made in the implementation of the adolescent programme as well as to obtain input from recipients of the service showed that the set target of 91 adolescents and 90 staff members of eight children's homes participated and stated that it is a positive learning experience.</p>



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
				<p>The pilot of the substance abuse and the special needs programmes has been delayed due to the lack of available expertise in the Athlone district area to conceptualise and manage these programmes. It is envisaged that the planned collaboration between the programmes; Substance abuse and Children and Families will enable the implementation of the substance abuse pilot at the 8 children's homes in the Athlone District area in the second quarter of 2007.</p> <p>Profile of learning needs for children in residential homes completed. High level meetings held with the Department of Education who has indicated that they do not have the resources to assist us. Alternative options are being explored.</p>
		New programme in Vredendal.		<p>Meetings were held with stakeholders in Vredendal to start the process of establishing a programme that would accommodate residential care for children. The role-players in Vredendal are in the process of looking for appropriate accommodation for such a programme.</p>



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
15. Policy education for 500 staff and service providers on the content and implication of the Children's Bill per annum.	500 staff and service providers provided with policy education.	Number of staff and service providers provided with policy education.	500 staff and service providers provided with policy education.	<p>A total of 633 officials, both from the department and NGO's have been trained by the service provider and this included directors, supervisors and line staff. The training has been accredited by the S.A. Council of Social Service Professions (10 CPD points). 22 senior managers and managers of NGO's attended a seminar that was held on 15 August 2006 with Prof. Jan Horwath from Sheffield University (UK) on the implementation of the Children's Bill in other countries. The contract with the service provider was amended to increase the numbers of trainees from 500 to 950 – working within the available budget.</p>
16. To design a Provincial Care and Protection Plan for children to be tested in Delft by March 2007.	Care and Protection Plan developed.	Care and Protection Plan designed.	Care and Protection Plan developed.	<p>A working group comprised of representatives from the NGO's and government departments produced a first draft of the Provincial Care and Protection Plan in August 2006. Draft disseminated to relevant stakeholders for further inputs in September 2006. Initial discussions held with a child's rights service provider to facilitate children's focus groups in October 2006 to ensure child participation.</p>



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	Implement pilot.	Progress Report compiled. Service provider appointed.	Implement pilot.	Expert service provider appointed during October 2006 to draft Provincial Care and Protection Plan. The plan was submitted to the Department for further comment. Launch of the Provincial Care and Protection Plan is scheduled for July 2007.

SUB - PROGRAMME 2.7. VICTIM EMPOWERMENT

Design and implement integrated programmes and services to support, care and empower victims of violence and crime in particular women and children.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
17. Policy education to staff and stakeholders in 16 district office areas in respect of the volunteer policy, the Provincial VEP Policy and the Victim Charter by March 2009.	Implement training. Evaluate and plan for where policy is needed.	Training programme in place, implemented and evaluated.	Implement training. Evaluate and plan for where policy is needed.	Policy education workshops in 8 district offices and 1 workshop for management of the shelters for abused women and children were held. Conducted VEP Policy Education and training in VEP on invitation for Mpumalanga Province with 40 delegates.
	Provincial conference for volunteer policy.		Provincial conference for volunteer policy.	Second draft of Provincial Volunteer Policy finalised. Provincial Conference for Volunteers held from 31 October – 2 November 2006 to develop Provincial Volunteer Conference. 350 people from across the province attended with representatives from other provinces. Draft Provincial Policy for Volunteers presented and workshopped. 200 of the delegates were volunteers from the various sectors. Final draft to be completed by March 2007.



part two

PROGRAMME PERFORMANCE

SUB - PROGRAMME 2.8. HIV AND AIDS

Design and implement integrated community based care programmes and services aimed at mitigating the social and economic impact of HIV and Aids.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
<p>18. An Awareness raising strategy for 600 youth on positive living and teenage sexuality. <i>This measurable objective has been adjusted to read as follows:</i> The efficacy of peer education programmes is tested amongst 90 older and out of school youth in 3 areas (Vredendal, George and Langa by March 2008).</p>	<p>Stakeholder engagement Implementation of strategy. Implementation of the youth strategy. Support, monitoring and evaluation of youth programmes.</p>	<p>Awareness strategy developed 600 youth involved in awareness programmes in 3 areas Efficacy of programme evaluated.</p>	<p>Stakeholder engagement Implementation of strategy. Implementation of the youth strategy. Support, monitoring and evaluation of youth programmes.</p>	<p>A total of 100 youth received two weeks Home Community Based Care (HCBC) training and were placed on HCBC EPWP. 600 youth participated in the awareness programme in the 3 pilot areas.</p> <p>Placement organisations were identified in all 3 areas for the continued support, mentoring and supervision of youth.</p> <p>The placement organisations reported that each youth reaches approximately 15 families per week. 30 000 contacts were made by 100 youth.</p> <p>The 100 youth participating as caregivers in the home community based care programme received further training in trauma counseling in the context of HIV and AIDS and working with orphans and vulnerable children.</p>



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
<p>19. To increase the number of people reached through home/community-based care programmes from the current 2 500 by 300 per annum over the next five years in the high-prevalence areas.</p> <p><i>This measurable objective has been adjusted to read as follows:</i></p> <p>25% of HIV funding is directed to, and successfully managed by emerging organisations doing HCBC by March 2008.</p>	<p>Invite and approve applications for funding for home/community-based care programmes</p> <p>Support and monitor progress.</p>	<p>300 additional people receive home/community-based care programmes</p> <p><i>These performance measures have been adjusted as follows:</i></p> <p>25% of HIV/Aids funding to emerging organisations.</p>	<p>Invite and approve applications for funding for home/community-based care programmes</p> <p>Support and monitor progress.</p>	<p>Of the total of 82 organisations funded during 2006/2007 financial year, 57 were emerging organizations. The percentage of 70% funding thus exceeded the 25% target.</p> <p>Measures have been put in place to address the capacity needs of the remaining two organisations.</p>
	<p>Identify and secure service providers for all districts</p> <p>Funding allocated to organisations taking part in the learnership programme</p> <p>Support and capacity building</p> <p>Evaluation and monitoring of progress.</p>	<p>600 EPWP learnerships awarded.</p>	<p>Identify and secure service providers for all districts</p> <p>Funding allocated to organisations taking part in the learnership programme</p> <p>Support and capacity building</p> <p>Evaluation and monitoring of progress.</p>	<p>See Measurable objective 18.</p>
<p>20. Design and implement an HIV/Aids service delivery model for orphaned and vulnerable children in 16 district offices areas by 2008.</p> <p><i>This measurable objective has been adjusted to read as follows:</i></p> <p>A departmental service delivery programme for children infected by HIV/AIDS in 16 district offices areas is designed and fully operational by 2008.</p>	<p>Identify pilot sites.</p> <p>Capacity building</p> <p>Implementation</p> <p>Monitoring and evaluation.</p>	<p>Service delivery model developed and implemented.</p>	<p>Identify pilot sites.</p> <p>Capacity building</p> <p>Implementation</p> <p>Monitoring and evaluation.</p>	<p>Draft service delivery model for Orphaned and Vulnerable Children (OVC's) was developed.</p> <p>Consultation workshops with the stakeholders on the draft OVC strategy and implementation plan were held.</p>
		<p>The following performance measure have been added:</p> <p>Piloted in two district offices (Mitchell's Plain and Gugulethu).</p>		<p>Child participation workshops in the 2 areas was held i.e. Beaufort West and Cape Metropole.</p> <p>Program to capacitate foster care social workers and HIV/Aids Coordinators to pilot the Psycho-social support group of OVC's in the two identified pilots' areas has been developed.</p>



part two

PROGRAMME PERFORMANCE

SUB - PROGRAMME 2.9. SOCIAL RELIEF

To respond to emergency needs identified in communities affected by disasters not declared, and or any other social condition resulting in undue hardship.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
21. To ensure an integrated approach to social relief through alignment of disaster responses with the National department and local government.	Evaluate the policy and bring about possible enhancements.		Evaluate the policy and bring about possible enhancements.	National policy guidelines are in the process of being developed. Meetings are held with local government in all areas where disasters have occurred in order to continuously refine working agreements as well as efficiency of the disaster response.
	Service level agreement with five local municipalities.	Service level agreements with number of local municipalities per annum.	Service level agreement with five local municipalities.	Verbal agreements have been entered into with five local municipalities in the Southern Cape region. Formalising this agreement is dependant on the finalisation of the national policy implementation guidelines.

SUB - PROGRAMME 2.10. CARE AND SUPPORT SERVICES TO FAMILIES

Programmes and services to promote functional families and to prevent vulnerability in families.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
<p>22. The department develops and implements a plan for intervention to families at risk in two areas per annum.</p> <p><i>This measurable objective has been removed and replaced with the following:</i></p> <p>The department designs a comprehensive family intervention programme to be tested in two areas, viz. Oudtshoorn and Brooklyn/Rugby.</p>	<p>Develop intervention plan.</p> <p>Implement and monitor.</p>	<p>Intervention plan developed, implemented and monitored.</p>	<p>Develop intervention plan.</p> <p>Implement and monitor.</p>	<p>Staff selected for family training both nationally and internationally. The intervention plan could not be developed because a Management decision was taken that there needed to be a study tour to Australia by the HOD and three officials. The study tour only took place on November 26 – December 9, 2006 and this delayed the process of initiating what had been planned.</p> <p>Integrated Operational Plan for Families developed.</p>



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
		2 areas identified for roll-out.		Areas for testing programme identified as Cape Town and Outshoorn district office areas.
23. Policy education on the Family Policy to staff and stakeholders in 16 district offices.	Develop training programme Implement Monitor.	4 district offices per quarter Training programme developed, implemented and monitored.	Develop training programme Implement Monitor.	Policy Education on Family Policy and Domestic Violence Act presented to Cape Town and Outshoorn District Office, 30 persons per District Office attended. Target could not be reached because of a delay in finalisation of the family policy.





part two

PROGRAMME PERFORMANCE

SERVICE DELIVERY ACHIEVEMENTS

- A first for South Africa was the implementation of a Golden Games program that promotes active ageing and inter-generational participation. This approach of this programme is to look at older persons holistically and create an enabling environment where all needs of older persons can be addressed. The programme took a format of 7 sporting events across the Province that reached a total of 14 000 older persons. Within the Golden Games programme, 218 clubs for older persons have been established by the 300 youth that were appointed at district offices. These older persons were identified, mobilised, managed and coached by these youth interns. A sustainable process has been embarked on by the department by providing various capacity opportunities (such as governance and financial management training) to these 218 clubs and the older persons' club leaders.
- Establishment of a Section 21 company to address market access, securing of contracts, sharing of resources and improvement of operations with regard to protective workshops for the disabled in the Western Cape. This works towards creating sustainable economic viability and independence for disabled people.
- Achievements with regard to substance abuse are the following:
 - a) Significantly expanded free in-patient and out-patient treatment space for youth, now totalling 100 bed spaces per treatment period of 6 - 8 weeks.
 - b) Built capacity of 863 unemployed youth to act as mentors and support persons in communities covering all 16 district offices.
 - c) Highlighted among all national, provincial and local governments the need for a collaborative approach through the hosting of the first government conference on the national drug master plan. Obtained commitment from other government departments in respect of their own mini drug master plans.
 - d) Mobilised communities to take ownership of the substance abuse pandemic through the establishment and support of 24 local drug action committees.
- e) Expanded the range of prevention programmes among youth through the training of 189 Ke Moja master trainers and 81 street smart youth who are now equipped to run prevention programmes in schools, secure care facilities and among youth in communities.
- Of the total of 82 HIV/Aids organisations funded during 2006/2007 financial year, 57 were emerging organisations. The percentage of 70% funding thus exceeded the 25% target. Of this number, only two organisations did not manage their funding effectively.
- The agreement between this department and the Department of Correctional Services to pilot the first Level-4 secure care facility as a national pilot in the Province.
- The target of reaching 65 000 children in ECD programmes was exceeded through the following initiatives:
 - a) 67 910 in formal ECD centres.
 - b) 900 children, parents and families on farms in the Paarl and Oudtshoorn districts reached through the "Family In Focus" programme.
 - c) A consortium of service providers has been contracted to roll-out the enrichment centre model in ministerial priority areas benefiting 2 090 children.
 - d) 3 new ECD centres established benefiting children with the funding of the Principality of Monaco.



part two

PROGRAMME PERFORMANCE

PROGRAMME 3 DEVELOPMENT AND RESEARCH

Aim

Provide sustainable development programmes which facilitate empowerment of communities, based on empirical research and demographic information.

PROGRAMME DESCRIPTION

SUB - PROGRAMME 3.1. ADMINISTRATION

Overall direct management and support to the programme.

SUB - PROGRAMME 3.2.

YOUTH DEVELOPMENT

Design and implement integrated social programmes that facilitate the empowerment and development of the youth.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
1. 684 unemployed youth are empowered with skills through the opportunities created by the EPWP.	384 ECD learnerships awarded.	Number of ECD learnerships awarded.	384 ECD learnerships awarded.	This target has been exceeded as a total of 670 youth have been awarded opportunities within the EPWP programme of the department in terms of learnerships and internships. Of this youth, 240 have been appointed as ECD interns appointed and placed at the 16 district offices.
	Recruitment and training of youth by Certificate of Youth Training Programme (CYT).	Number of internships in funded organisations annually.	Recruitment and training of 270 youth by Certificate of Youth Training Programme (CYT).	270 youth recruited and trained by Certificate of Youth Training Programme (CYT).
	Placement of 500 youth at funded organisations.		Placement of 500 youth at funded organisations.	455 youth have been placed at funded organisations. 240 interns have been placed within the department working in the ECD sector.
	Monitor and evaluate.		Monitor and evaluate.	Regular monitoring and evaluation is conducted to ensure the needs of the youth are met.



part two

PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
<p>2. Provide and sustain an enabling environment where youth job seekers can attain life skills and are empowered to seek employment.</p> <p><i>Adjusted as follows:</i></p> <p>Provide and sustain an enabling environment at district offices in order to foster youth development initiatives.</p>	<p>Influence the development of a departmental youth development strategy by the policy directorate.</p> <p>Advocate for the appointment of youth workers to champion the implementation of a comprehensive youth development strategy.</p> <p>Capacitate youth workers to coordinate services at youth focal units.</p> <p>Provide districts with support and ensure adherence to youth development strategy.</p> <p>Monitoring and evaluation.</p> <p>16 youth focal units operational</p> <p>Monitoring and evaluation.</p>	<p>16 youth focal points established and sustained.</p>	<p>Influence the development of a departmental youth development strategy by the policy directorate.</p> <p>Advocate for the appointment of youth workers to champion the implementation of a comprehensive youth development strategy.</p> <p>Capacitate youth workers to coordinate services at youth focal units.</p> <p>Provide districts with support and ensure adherence to youth development strategy.</p> <p>Monitoring and evaluation.</p> <p>16 youth focal units operational</p> <p>Monitoring and evaluation.</p>	<p>Youth focal points are operational in all 16 district offices.</p> <p>All 16 youth focal points are implementing their youth development action plans financed by the kick-start budget provided.</p> <p>The Special youth skills development programs i.e EFSA and Ukuthwalana recruited young people from the Youth Focal Units. EFSA completed training of 100 students who will be included in the database for second round of internship placements in 2007.</p> <p>Out of the 100 youth trained by EFSA, 12 have submitted viable proposals and have been funded through the service provider to start up their businesses.</p>
<p>3. A reduction in the school drop-out rate in grades 9-11 by 70%.</p> <p><i>This measurable objective has been removed.</i></p> <p>Although the Brawam Siswam project has continued, this objective has been removed as it contributes to but does not directly relate to decreasing the school drop-out rate.</p>	<p>800 learners.</p> <p>400 mentors.</p>	<p>Brawam-Siswam, a peer mentoring programme is developed for learners from Mitchell's Plain, Khayelitsha, Guguletu, and Manenberg (50 learners per school).</p>	<p>800 learners.</p> <p>400 mentors.</p>	<p>400 mentors and 839 learners were involved in the Brawam-Siswam programme.</p>



part two

PROGRAMME PERFORMANCE

SUB - PROGRAMME 3.3. SUSTAINABLE LIVELIHOOD

Design and implement integrated development programmes that facilitate empowerment of communities towards sustainable livelihood.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
4. Integrated programmes are piloted in 4 targeted areas.	<p>Integrated poverty reduction programmes in the following areas:</p> <ul style="list-style-type: none"> • Murraysburg; • Saldanha Bay; • Bitou municipality; • Greater Athlone; • Langa; • Bonteheuwel • Nyanga; • Gugulethu <p>- Select pilot areas - Design pilots - Identify partners.</p>	<p>Integrated poverty reduction programmes implemented in 16 district offices.</p> <p><i>This performance measure has been redefined to read as follows:</i></p> <p>Poverty reduction programmes piloted in 4 targeted areas</p> <ul style="list-style-type: none"> - Identification of pilot areas - Design of pilots - Identification of partners. 	<p>Integrated poverty reduction programmes in the following areas:</p> <p>Murraysburg; Saldanha Bay Bitou municipality; Greater Athlone Langa; Bonteheuwel Nyanga; Gugulethu</p> <ul style="list-style-type: none"> - Select pilot areas - Design pilots - Identify partners. 	<p>Poverty reduction programme were designed and piloted in the following areas in partnership with stakeholders:</p> <ul style="list-style-type: none"> • Murraysberg (Central Karoo) • Bitou Municipality (Plettenberg Bay) • Lagunya (Langa, Bonteheuwel, Nyanga, Gugulethu) and Greater Athlone • Klapmuts • Vredendal • Khayelitsha • Caledon.
5. Two integrated poverty reduction programmes are implemented in each of the 16 district office areas by March 2009.	<p>Programmes approved and funded.</p> <p>Programmes implemented and monitored.</p>	<p>District offices identify programmes for poverty reduction programme implementation.</p> <p>Programme driver identified. This target has been removed.</p>	<p>Programmes approved and funded</p> <p>Programmes implemented and monitored.</p>	<p>Integrated poverty reduction programmes were implemented in the following district office areas with the following partners:</p> <ul style="list-style-type: none"> • George (Bitou Municipality: Youth Future data) • Bellville (Delft: Delft Small farmers Association) • Wynberg (Philippi: Philippi Agricultural Project) • Khayelitsha (Khayelitsha Poverty Reduction) • Worcester (Rawsonville: CSIR Garment Making Project) • Cape Town (Azaad Youth Services) • Paarl (Drakenstein Municipality: Drakenstein Development Forum).



part two

PROGRAMME PERFORMANCE

SUB - PROGRAMME 3.4. INSTITUTIONAL CAPACITY BUILDING AND SUPPORT

To facilitate the development of institutional capacity for Non-Profit Organisations and other emerging organisations.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
6. Facilitation and strengthening of existing and emerging networks in identified prioritised areas.	<p>Audit of existing and emerging service delivery networks.</p> <p>Align networks with service delivery priorities.</p>	<p>Benchmarks developed and met inclusive of:</p> <ul style="list-style-type: none"> • 16 district office profiles denoting existing and potential service providers . 	<p>Audit of existing and emerging service delivery networks</p> <p>Align networks with service delivery priorities.</p>	<ul style="list-style-type: none"> • Facilitated the identification of existing and emerging service providers at district level at all 16 offices • Facilitated the Identification of potential Mentoring Agencies i.r.o new & emerging organisations.
	Facilitate development of strategic action plans.	<ul style="list-style-type: none"> • Developing of the Strategic Action Plan (SAP) formats and guidelines • 16 Strategic Action Plans. 	Facilitate development of strategic action plans.	<ul style="list-style-type: none"> • Developed SAP format to enable district offices to compile strategic action plans • Facilitated district based application of the SAP that focused on the identification & alignment of appropriate service providers to effectively respond to identified service delivery needs.
	Facilitate drafting of working agreements.	<ul style="list-style-type: none"> • Guidelines for the establishment of local working agreements. 	Facilitate drafting of working agreements.	<ul style="list-style-type: none"> • Facilitated Public Engagements at district level to align service provider priorities with those of Department • Developed draft Working Agreement format for use by district offices.
	Identification of organisational capacity requirements.	<ul style="list-style-type: none"> • Revised On-site Assessment tool reflecting capacity building requirements. 	Identification of organisational capacity requirements.	<ul style="list-style-type: none"> • Amended existing On-site assessment tool to enable district offices to identify organisational capacity requirements as with on-site assessments • Ensured that TPA's include compulsory capacity building support requirement based on developmental areas identified during on-site assessments.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
	Facilitate implementation of capacity building support.	<ul style="list-style-type: none"> Capacity Building implementation Plan. 	Facilitate implementation of capacity building support.	<ul style="list-style-type: none"> Managed the implementation of capacity building support interventions to 53 NPO's.
	Re-assess appropriateness of networks Re-affirm functioning and alignment of networks and working agreements.		Re-assess appropriateness of networks Re-affirm functioning and alignment of networks and working agreements.	<ul style="list-style-type: none"> Compliance Framework regulating transfer payments developed Operational Plan developed for new Institutional Capacity Building Programme as part of the Department ISDM Operational Plan developed i.r.o 2007/2008 and based on the Department's Integrated Service Delivery Strategy Contract concluded with service provider for a pilot to test applicability and appropriateness of decentralised nodes of support to NPO's – towards the establishment of supportive service delivery networks.



part two

PROGRAMME PERFORMANCE

SUB - PROGRAMME 3.5. RESEARCH AND DEMOGRAPHY

To facilitate, conduct and manage population development and social development research, in support of policy and programme development, both for the implementation of the national Population Policy and other programmes of the Department of Social Development.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
7. To have developed a working measurable indicator set for prioritised service sectors (Children, Families and Older Persons) by March 2007.	<ul style="list-style-type: none"> Project planning completed Project being implemented Final report completed. 	Indicators in place for: <ul style="list-style-type: none"> - Children - Families - Older Persons 	<ul style="list-style-type: none"> Project planning completed Project being implemented Final report completed. 	Final report on Indicators for Children, Families and Older Persons tabled. Task team on Children and Families reviewing report for inclusion in Programme on Children and Families. Programme on Elderly doing likewise.
8. To produce five research reports to support the strategic planning processes of the department by March 2007.	Conceptualise/ design the research projects: Indicator development; Social Capital; Situation of Older Persons in the Western Cape; Teenage Mothers; Youth in facilities. Data collection Data capturing and analysis Report writing and dissemination.	Five research reports approved compiled and disseminated.	Conceptualise/ design the research projects: Indicator development; Social Capital; Situation of Older Persons in the Western Cape; Teenage Mothers; Youth in facilities. Data collection Data capturing and analysis Report writing and dissemination.	Five reports completed and disseminated.
9. To have updated 12 Municipal level community profiles by March 2007.	3 profiles completed per quarter.	Utilisation of profiles. 12 municipal community profiles updated.	3 profiles completed per quarter.	A CD has been produced with data for all 30 Municipalities. Posters with specific municipal data have been prepared for all municipalities in Eden.
10. To have developed a monitoring and evaluation programme of the National Population Policy within the Province by 2008.	Phase 1 of the monitoring and evaluation process is completed.	Provincial report produced.	Phase 1 of the monitoring and evaluation process is completed.	The Provincial Population Forum with monitoring and evaluation as part of its terms of reference has been established. All Provincial Departments as well as the City of Cape Town and StatsSA are members of the Forum. This concludes phase 1 of the three phase process.



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PROGRAMME PERFORMANCE

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
11. To have produced at least 120 GIS maps for the department and Province by March 2007.	Complete 30 maps per quarter	GIS maps are used to plan and improve service delivery 30 GIS maps per quarter completed.	Complete 30 maps per quarter	A total of 140 GIS maps have been produced. The majority of maps depict poverty pockets and service delivery points at provincial, district office, municipal and suburb level. The maps have been utilised by the district offices in particular to improve service delivery.

SUB - PROGRAMME 3.6. POPULATION CAPACITY DEVELOPMENT AND ADVOCACY

To design and implement capacity building programmes within the social development sector and other government departments in order to integrate population development policies and trends into the planning of services.

Assist government department to interpret the Population Policy in relation to their areas of responsibility.

Develop means to assist government departments to enhance their capacity and expertise in analysing the linkages between demographic variables and different line function policies and programmes.

Promote advocacy for population and related development issues targeted at government leadership and civil society at all levels and spheres of government.

Measurable objectives	Outputs	Output Performance Measures/Service Delivery Indicators	Actual Performance Against Targets	
			Target	Actual
12. To have a skills development plan in place to equip 24 government planners and policy makers with the necessary demographic skills required to effectively execute their functions by 31 March 2007.	Population projection modelling and planning for 2006/07.	24 government planners capacitated with population and demographic skills.	Population projection modelling and planning for 2006/07.	Target achieved, 24 government planners received training.
13. To implement an advocacy programme to 16 Local Government authorities by 2009. <i>This measurable objective has been revised as follows:</i> To implement an advocacy programme to 16 Local Government authorities by 2010.	4 local governments per annum.	Municipal IDP's have population variables integrated into development plans. Number of local authorities.	4 local governments per annum .	To date, Beaufort West and Central Karoo are on board. Process in Eden and seven B Municipalities is progressing well. Target of 4 local governments per annum met.



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PROGRAMME PERFORMANCE

SERVICE DELIVERY ACHIEVEMENTS

- A significant achievement for the department was the establishment of service delivery priorities in respect of each of the 16 District Office areas. This enabled a reliable basis for effecting transformation service delivery in respect of existing (funded) organisations, and assisted with the identification of emerging organisations to render services within the remaining service delivery gaps. The department has reached the target of transferring 25% of the budget for social service organisations to emerging and new organisations (NPOs/NGOs), the monetary value of which is more than R26 million. The sustainability of this intervention will be enhanced through deepened capacity building and training.
- 24 government planners and policy makers were equipped with demographic skills to inform effective planning.
- A total of about 140 GIS maps have been produced. The majority of maps depict poverty pockets and service delivery points at provincial, district office, municipal and suburb level. The maps have been utilized by the district offices in particular to improve service delivery.





part three

REPORT OF THE AUDIT COMMITTEE

PROVINCIAL GOVERNMENT WESTERN CAPE DEPARTMENT OF SOCIAL DEVELOPMENT (VOTE 7) AUDIT COMMITTEE REPORT FOR THE FINANCIAL YEAR ENDED 31 MARCH 2007

The Audit Committee is pleased to present its final report for the above mentioned financial year ended 31 March 2007.

AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The Audit committee consisting of the members listed hereunder is required to meet a minimum of 4 times per

annum in accordance with the terms of reference. During the past financial year 5 meetings were held.

Member for the year:	Number of meetings attended:
Prof le Roux	4 (resigned November 2006)
Ms A Jones	5
Adv M Mdludlu	5
Ms M Downs	5
Ms A Van Der Poll	3

AUDIT COMMITTEE RESPONSIBILITY

The Audit Committee reports that it has complied with its responsibilities arising from Section 38 (1)(a) of the Public Finance Management Act 1999 (Act 1 of 1999) and Treasury Regulation 3.1.13 as required.

The Audit Committee also reports that it has adopted an appropriate formal Terms of Reference as its Audit Committee Charter, and has to the best of its ability regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

EFFECTIVENESS OF INTERNAL CONTROLS

Internal Audit

During the period under review, Internal Audit focused on the following areas as approved by the Audit Committee at the start of the period under review,

- Effecting Payments and Evaluation of NGO payments
- Fraud
- Record Management/Registry
- Debt Management
- Staff Development and Training
- Beneficiary Applications
- Payments
- Monitoring and Evaluation
- Procurement
- Security
- Salary Administration

The Internal Audit reports have been submitted to the Audit Committee. In respect of each of these audit areas, critical and significant control weaknesses were identified. The Audit Committee noted the Department's responses and action plans to address the reported weaknesses.

The Audit Committee is pleased to note that the Department has appointed a Risk Manager. His responsibilities are to monitor and ensure that the agreed action plans are implemented.

The Audit Committee approved the operational plan for the period 2007/2008 as follows:

- that the operational plan includes clear deliverables on set time-lines for progress review at Audit Meetings;
- that reports are timeously presented to the Department affording staff sufficient time to address matters of concern and requiring attention;
- that the communication procedures be reviewed/improved to facilitate timeous action; and
- that the area of Payments to NGOs includes contracts with external Partners

Information Technology Audits

The Audit Committee received an internal audit report on the provincial IT function. The report indicated a number of critical weaknesses in the IT systems managed by the Ce-I which also impacts on this department. The Audit Committee recommends that urgent strategic intervention be considered by Provincial Government.



part three

REPORT OF THE AUDIT COMMITTEE

Internal Controls

The Audit Committee noted the following progress with regards to the improvement of asset management in the department,

- A barcode system was implemented to improve asset management
- A dedicated asset manager was appointed
- An asset register as well as policies pertaining to the value and depreciation of assets were implemented.

Forensic Investigations

The Audit Committee received and reviewed reports on forensic investigations being conducted in the department. During the year under review it was noted that the most significant investigations by the Forensic Investigative Unit relates to Public Servants in receipt of social grants. We note the ongoing process of disciplinary hearings, court cases and dismissals successfully concluded. We also noted the need for Inter-Provincial systems to prevent repeat offences in other Provinces by the same officials.

Quality of In Year and Monthly/ Quarterly reports submitted in terms of the PFMA

The Audit Committee noted that these reports are complex and welcomed the fact that in future a representative from Treasury will provide an overview of these reports at audit committee meetings.

Evaluation of Financial Statements

The Audit Committee has:

- Reviewed and discussed the audited financial statements to be included in the annual report with the Auditor General and the Accounting Officer;
- Reviewed the Auditor General's management letter and management's response thereto;
- Reviewed significant adjustments resulting from the audit

The Audit Committee concurs and accepts the Auditor General's conclusion on the annual financial statements and is of the opinion that the audited annual financial statements be accepted and read together with the report of the Auditor General.

Appreciation

The Audit Committee expresses its appreciation to Provincial Treasury, Officials of the Department, the Auditor General and Sihluma Sonke Consortium for their assistance and co-operation during the year under review.

My thanks and appreciation to the members of the Audit Committee who served during the period under review

Ms Amelia Jones

Acting Chairperson: Department of Social Development

Date: 14.09.2007





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ANNUAL FINANCIAL STATEMENTS

REPORT OF THE ACCOUNTING OFFICER FOR THE YEAR ENDED 31 MARCH 2007

4.1. ACCOUNTING OFFICER'S REPORT AND APPROVAL FOR THE YEAR ENDED 31 MARCH 2007

Report by the Accounting Officer to the Executive Authority and Provincial Legislature of the Western Cape.

1. GENERAL REVIEW OF THE STATE OF FINANCIAL AFFAIRS

• Policy decisions and strategic issues facing the department:

With the approval of the Section 75 of the Children's Act, work is now underway to introduce Section 76 as an Amendment Bill. A key challenge for the department is to ensure the human, infrastructural and financial resources required to implement the Bill.

Although the status of the Child Justice Bill remains unchanged, the department is under pressure to establish a level-4 facility to accommodate children and youth who have committed serious offences.

The Prevention and Treatment of Substance Abuse Bill was tabled in Parliament late 2006 which once enacted will replace The Prevention and Treatment of Drug Dependency Act No. 20 of 1992. The main emphasis of this bill is the promotion of community based and early intervention programs as well as the registration of all therapeutic interventions in respect of substance abuse.

In line with the national Integrated Service Delivery Model, the department has re-organised its services into 8 key programmes. Services in respect of these programmes must be delivered on 4 levels viz awareness, early intervention, statutory and reintegration. This will enable the department and its service delivery partners to deliver a more holistic service and it will enable us to gauge service delivery gaps and bring about the necessary corrective measures.

The Older Person's Act of 2006 was promulgated in October 2006. This Act deals with the plight of older persons by establishing a framework aimed at the empowerment and protection of older persons, as well as the promotion and maintenance of their status, rights, well-being, safety and security; and to provide for matters connected therewith.

The Act represents a new developmental approach to ageing by recognising the skills and wisdom of older persons, their participation in community affairs, that they live in the community for as long as possible, they have the right to care and protection and that their rights and dignity be upheld.

• Significant Events

The department facilitated the development of a Provincial Care and Protection Plan for children, which will inform the 10-year strategy for services to children and families.

An extensive Communication and Public Awareness programme in respect of child protection and the reduction of substance abuse among young people was embarked upon. Of significance is the buy-in from communities and stakeholders who collaborated with each other in developing 2-year plans in all 16 district office areas aimed at changing the behaviour of people and making it normal to ask for help before it is too late.

The partnership with the Principality of Monaco gained momentum with the upgrading of the first two (2) Early Childhood Development facilities and all indications are that this partnership will continue over the next 3 years and possibly expand to include other areas of service delivery.

The department gave effect to the new Older Persons Act with the establishment of an Active Ageing Programme (also known as Golden Games), which is now regarded as a national best practice, which other provinces want to replicate.

The Department is the lead department in respect to the implementation of the National Drug Master Plan (2006 – 2011). In terms of the requirement of the National Drug Master Plan, each department across all 3 spheres of government has to develop their own specific mini drug master plan. In giving effect to the national mandate this department as lead department hosted the first provincial governmental conference on substance abuse on 22 – 23 March 2007. Ten (10) provincial and six (6) national departments as well as one (1) district municipality attended the conference. All departments present committed themselves to develop their own mini drug master plan and promote collaborative efforts in the fight against the growing scourge of substance abuse in communities.



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ANNUAL FINANCIAL STATEMENTS

REPORT OF THE ACCOUNTING OFFICER FOR THE YEAR ENDED 31 MARCH 2007

The restructuring process has enabled the Directorate: Monitoring and Evaluation to proceed with the planning of the decentralisation of the monitoring and evaluation functions during the period 2006/07 and for the Directorate

to conclude its 1st phase focus and mandate of developing baseline data to inform the management decision-making processes.

	Assessed	Monitored
Funded organisations	132	80
Departmental entities	4	2
BOSASA		2

The Directorate has also achieved capacity building / mentoring programme for interns with extensive in-house training on the application of tools and with a focus on quality report writing. This also included practical field experience in monitoring and evaluation.

LOGIS was implemented for District Offices and Institutions during the financial period of 2006/2007. All the assets of the Department are captured and loaded on to the Departmental Asset Register.

• Major Projects

The department initiated the “Western Cape Golden Games for Older Persons 2006” as their first major project to promote active ageing, in line with the provisions of the Older Persons Act. Other Strategic partners included the Department of Cultural Affairs and Sport, Health, local authorities throughout the province as well as non-governmental organisations and stakeholders with an interest in older persons.

Although the actual event focused on sporting programs, it also served to establish support and care networks amongst older persons-(more than 250 clubs), representing about 6 200 older persons, were formed. During this period, 300 young persons were provided with employment as interns, their main tasks being mobilising older persons to take part in the sporting events and to formalise clubs that can ultimately register and receive funding from government. During the course of the program, it was hoped that at least 5 000 older persons would be reached, and this total was dwarfed with the final tally of older persons taking part in the program reaching a staggering 14 000.

Over 300 staff members were trained in respect of the Child Justice Bill, and the Older Persons Act and 633 own and NGO staff received an orientation to the Section 75 Act.

Substance abuse is a major problem facing vulnerable communities and youth. Recognising that the roots of substance abuse are complex requires that innovative initiatives be embarked on in order to fight this growing social concern. The Department as part of its contribution to the Premier’s Siyabulela deliverable launched the training of 1000 volunteers who will act as mentors and referral agents in communities. Already by March 2007, 863 unemployed persons have been trained throughout the province in understanding substance abuse and equipped with skills so that they can assist families and youth who are battling substance abuse. In addition to growing the cadre of persons understanding substance abuse, this opportunity affords unemployed youth the chance to develop skills that can enable them to obtain employment in a variety of sectors.

There are major milestones that were attained by this department during the financial period of 2006/2007 in terms of Asset Management. Some of these milestones are:

- Bar-coding of assets in order to identify and track asset movement;
- Going live of district offices and institutions on LOGIS;
- Establishing and launching of LOGIS Support Help desk.

Strides have been made at promoting greater equity in the distribution of resources and services throughout the



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ANNUAL FINANCIAL STATEMENTS

REPORT OF THE ACCOUNTING OFFICER FOR THE YEAR ENDED 31 MARCH 2007

province. This was achieved through a participatory process of re-directing available resources to areas of highest priority and greatest need. Typical achievements in this regard include increased resource allocations to Mitchell's Plain and Khayelitsha, where proportional increases accounted for 16.6% and 44.4% respectively. A similar redirection

took place within the allocation of departmental human resources. Also, significant gains have been made with regards to improving population to social worker ratios within under-resourced districts. By way of example, the following achievements can be highlighted:

District Office	2005/2006 Social Worker Allocation	2006/2007 Social Worker Allocation	Comparative Variance
Bellville	60	54	33% (-)
Eerste River	53	51	11% (-)
Khayelitsha	17	25	44% (+)
Mitchell's Plain	28	31	17% (+)

Further equity interventions were aimed at intensifying the inclusion of new and emerging organisations throughout the province and broadening their scope of participation in the service delivery sector. These organisations also had to fulfill a critical role in plugging existing service delivery gaps through focusing their efforts at under-serviced and under-resourced geographic areas. A significant achievement is reflected by the take-up of approximately 100 new and emerging organisations, with a monetary value equivalent to 25.16% of the Department's Transfer Payment Budget in respect of social service organisations.

The implementation of the above approach was further strengthened through the development of an Institutional Capacity Building Framework. This is aimed at developing and strengthening networks of support among service providers, as well as enhancing skills and competencies throughout the sector. Implementation plans to drive 2 lead interventions during the next financial year have been finalised, namely to build specific governance and accountability skills and competencies and to establish locally based NPO support centres at two (2) sites. The latter will focus on strengthening networks of support to and among service providers, as well as promoting supportive mentoring opportunities.

During the month of May 2006 the department adopted the Complimentary Business Optimization Model (COMBO MODEL), with the purpose of providing a service delivery model and implementation strategy to transform government's response to young people at risk and their

families. Existing Places of Safety will be restructured to establish services in the rural areas in order to ensure that services to families are accessible to enhance ongoing contact between the child and the family. Primary and intervention services at district offices will be established to ensure that community based services are rendered in order to empower and strengthen families.

• Spending Trends

For the 2006/07 financial year an amount of R 727 143 000 was allocated to the department. During the Adjustments Estimate 2006, a further amount of R 828 000 was appropriated which resulted in a final allocation of R 727 971 000.

The department received no conditional grants for the 2006/2007 financial year.

During the Adjustments Estimate for the 2006/07 financial year a budget allocation to the amount of R 828 000 was appropriated. This amount was carried over from the 2005/06 financial year and utilised to:

Procure two technical applications for the enhancement of the Department's Electronic Data Management system (EDMS) R 828 000.

The financing source for the 2006/07 financial year was as follows:

From the Provincial Revenue Fund: R 727 971 000

As the department is not a revenue – generating department



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ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007
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an amount of R 9 513 000 was collected in respect of other receipts and was paid into the Provincial Revenue Fund. The amount was mainly received from the following sources:

- Receipts from previous year
- Debt recovery
- Sales of goods and services
- Financial transactions in assets and liabilities (Social grant debts write-off)
- Under/Over spending

The department declared savings for the 2006/07 financial year to the amount of R 8 455 000 which was surrendered to the Provincial Revenue Fund in terms of Treasury Regulation 6.4.

The saving is a result of a claim against the South African Social Security Agency (SASSA) for services rendered on behalf of the agency and expenditure for shared services rendered to both the department and SASSA.

- **Virement**

Application for a virement was submitted to the Provincial Treasury for approval to shift funds from Programme 2: Social Welfare Services, sub-programme: Social Relief to Programme 3: Development and Research, sub-programme: Sustainable Livelihood.

The function for the provision of social relief remains with the South African Social Security Agency (SASSA) whilst the Western Cape Department of Social Development provisionally also budgeted for the service. The funds were utilised to offset the overspending within Programme 3 that was originally under-funded to accommodate funding to Social relief.

2. SERVICE RENDERED BY THE DEPARTMENT

2.1 Tariff policy

None of the services rendered by the department were subject to any tariff.

2.2 Free Services

This department rendered no free services, which would have yielded significant revenue, had a tariff been charged.

3. CAPACITY CONSTRAINTS

Due to shortage of staff the asset management unit has not been fully established within the Directorate: Supply Chain Management. However, the consultants who were responsible for the implementation of LOGIS at this department are being tasked with the management of assets of the department and formed part of the Asset Management Team.

Two (2) officials starting on 01 June 2007 will lead the asset management team and the consultant team will commence with handing over.

4. ORGANISATIONS TO WHO TRANSFER PAYMENTS HAVE BEEN MADE

Transfer payments in respect of sustainable livelihood, amounting to R 31 704 000 was transferred to various Non-Government, Community-Based and Faith-Based Organisations and municipalities to address food security, short and medium term job creation and capacity building and skills development initiatives.

Funds to the amount of R 10 000 000 for the building and upgrading of multi-purpose centres were transferred to the following municipalities:

- 4.1 City of Cape Town in respect of Mitchell's Plain Multi-purpose Centres
- 4.2 Eden in respect of Oudtshoorn Multi-purpose Centre
- 4.3 Swellendam in respect of Swellendam Multi-purpose Centre
- 4.4 West Coast in respect of Bitterfontein and Nuwerus Multi-purpose Centres
- 4.5 Witzenberg in respect of Ceres Multi-purpose Centre

The purpose of multi-purpose centre programmes of the department is to provide a mechanism that will facilitate integrated and sustainable development initiatives and secure accessible, multi-sectoral service delivery. Agreements between the department and municipalities will ensure accountability for all expenses.

The department approved HIV/Aids programmes to the amount of R10 569 000 to 80 Non- governmental organisations. The focus of this funding was an



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awareness and advocacy of the impact of the pandemic on youth, children and families; training and capacity building of both caregivers and volunteers from civil society; partnership / intersectoral collaboration with the other stakeholders/ as well as creating accessible services and programmes for children infected and affected by the pandemic.

5. CORPORATE GOVERNANCE ARRANGEMENTS

Establishment of a Fraud Provincial Steering Committee, chaired by the Chief Financial Officer of the department, to ensure bilateral functioning of the different role players, e.g. Special Investigation Unit, Forensic Audit, South African Police Service, the department, the National Department of Social Development, SASSA, etc.

The department has implemented a system to manage the conflict of interests of employees by ensuring that the following associations are disclosed:

- Shares and other financial interests in private or public companies and other Corporate entities recognised by law;
- Directorships and partnerships;
- Remunerated work outside the public services.

The audit committee has been operative since 2004, performing the following functions:

- Approval of the department's internal audit plan (include the risk assessment process);
- Reviewing of findings by the internal audit units and the authenticity of management action plans;
- Reviewing of findings by Forensic Audit and the authenticity of management action plans;
- Monitoring of implemented recommendations;
- Reporting in the Annual Report.

6. NEW/PROPOSED ACTIVITIES

The development of a 5-year implementation plan in respect of the Children's Bill, in line with the costing exercise was commissioned by the national department.

Participate in a national process of developing generic norms and standards for social workers in line with the Integrated Service Delivery Model and the development of a Provincial implementation plan.

7. ASSET MANAGEMENT

Progress with regards to capturing assets in the asset register:

LOGIS was initially implemented at Head Office during the financial year 2005/2006 and all the assets of the Head Office were captured and loaded onto the asset register.

LOGIS was then implemented at District Offices and Institution's during the financial period of 2006/2007 and the same exercise was followed. Therefore, it can rightfully be said that all the assets of this Department are captured and loaded onto the asset register.

Establishment of asset management team:

Due to shortage of staff the asset management unit has not been fully established within the Directorate: Supply Chain Management. However, the consultants that were responsible for the implementation of LOGIS at this department are being tasked with the management of assets of the department and formed part of the Asset Management Team.

Two (2) officials starting on 01 June 2007 who will lead the asset management team and the consultant team will commence with handing over.

Indication of the extent of compliance with the minimum requirements.

The department does comply with the minimum requirements of an asset register as required by the Office of the Accountant General in terms of the following:

- Acquisition (date and amount)
- Identification (description, serial number and unique number)
- Accountability (location and custodian)
- Performance (condition and use of life)
- Accounting (historic costs, depreciation rate and accumulated depreciation).

The department is in process with plans and policies in terms of acquisition, operations and maintenance as well as disposal of assets.

It should be noted that Provincial Treasury has indicated that they will forward the documents in terms of the Asset Reform Strategy that will enable departments to draw up their internal policies on Asset Management.



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8. EVENTS AFTER THE REPORTING DATE

- During the 2007/08 financial year the department will focus on giving effect to the development of the monitoring and evaluation functions at District Offices in line with the cost centre approach to strengthen the relevant function.
- As stated in the footer to note 17, a service provider instituted a claim for damages of R102 million against government during 1999, claiming that a tender for the payment of social grants should have been awarded to them during 1994. In 2005 the Supreme Court delivered judgment in the plaintiff's favour and that the National Government will be liable to pay such damages as the plaintiff proves. After an appeal was lodged by government in the Supreme Court of Appeal during August 2006, the order of the court was rectified whereby the National and Western Province Governments are held jointly and severally liable to pay such damages as the plaintiff may prove.

Government lodged an unsuccessful appeal in the Constitutional court, but this application was dismissed with costs and was ordered on 7 February 2007 in terms of the judgment that the applicants pay the respondent's cost jointly and severally. The State Attorney's indicated on 12 April 2007 that the trial on quantum to quantify the damages will be heard between 16 and 30 November 2007.

During the 2006/07 financial year the department paid legal fees of R5 411 867 relating to the case. At the date of reporting, it was uncertain what the department's equal share of the further legal fees will amount to.

- Previous years, the Department expensed agreements/contracts for cellular phones. On 20 July 2007 the department received a communication from the Provincial Treasury whereby it was indicated that agreements/contract in respect of cellular phones be regarded as finance leases. The department therefore disclosed cellular phone agreements/contracts in the 2006/07 Annual Financial Statements as finance leases.
- South African Social Security Agency (SASSA) was officially established with effect from 1 April 2006 for the management of the Social Assistance Functions which includes associated debtors. The Paymaster General Account 2 (PMG 2) General Ledgers were

created on the Basic Accounting System (BAS) to account for the payment and debt management of the Social Assistance functions.

The department received on 23 May 2007 a National Treasury Directive on Debt, Liabilities and Interest related to the Social Assistance function which indicated that all Social Assistance Debt that originated prior 31 March 2005, is the responsibility of Provincial Departments of Social Development. This implied that debt to the value of R15, 391 million which was managed on PMG 2 should be accounted for in the PMG 1 General Ledgers (Provincial Department of Social Development).

Therefore, a manual BAS Journal Entry was passed to account for R15, 391 million debt within the accounting records and reflected in the Annual Financial Statements of the department.

- An agreement was signed between the department and the South African Social Security Agency: Western Cape (SASSA: WC) with regard to shared services and amenities that include buildings' security- and cleaning services. The department is currently rendering these services until further notice. SASSA is in the process of compiling an accommodation plan to obtain their own accommodation.

The agency will be implementing their Independence Plan with effect 1 April 2007. However, their staff lacks experience regarding Human Resource, Registry and Finance knowledge and the department will be responsible for the transfer of skills, which is included in the agreement.

9. PERFORMANCE INFORMATION

The department conducts quarterly reviews on the Annual Performance Plan with the extended management and information gathered is compiled into a quarterly review report. Copies of this report are forwarded to both Provincial and National Treasury. In addition, copies are also provided to departmental entities. Quarterly reports are on both financial and non-financial data. The information, gathered on a quarterly basis, is used to compile the Annual Report of the department.



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ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007
 REPORT OF THE ACCOUNTING OFFICER FOR THE YEAR ENDED 31 MARCH 2007

10. SCOPA RESOLUTIONS

Reference to previous audit report and SCOPA resolutions	Subject	Actual performance against targets
<p>Resolution 5.1 of the Fourth Report of the Standing Committee on Public Accounts dated 30 November 2006.</p> <p>FINDING:</p> <p>Receivables: Overpayments</p> <p>During the audit for the year under review the committee were informed that 670 grant files were audited. At Khayelitsha district office 27% of the requested files could not be presented for audit. The inability to produce files on request at a District Office indicates poor control over storage and security of files. In addition, the inability to trace these beneficiaries casts doubt over the maintenance of files and regular follow-up of recipients.</p> <p>In addition from the sample of 670 grant files audited overpayments of R158 647 (10 cases) were identified. This also indicates the need for regular reviews of the grant files to ensure the entitlement of recipients to grants.</p> <p>The majority of the social security recipients are extremely impoverished and unable to repay their debts. In cases where the department does recover the debt, it is at a slow rate due to small amounts that the debtors are able to repay. It is therefore imperative that grants are not paid to a recipient who does not qualify for the grant and regular reviews are carried out of beneficiaries to ensure that they still qualify for the grant that they receive.</p> <p>SCOPA RESOLUTION:</p> <p>It is only by institution strict controls as was done with the institution of the pipeline process that the initial payment of these grants could be stopped. A number of grants however, were already in payment before the pipeline process was instituted and it is now essential to review those grants to ensure they comply with all the current requirements for obtaining a grant payment.</p>	<p>Receivables: Overpayments</p>	<p>Capacity:</p> <p>During the visit of the Auditor General, the following status quo were applicable:</p> <ul style="list-style-type: none"> • Total files = ± 96 000 • Total staff = <ul style="list-style-type: none"> – 1 X Chief Clerk – 4 X Contract Workers <p>An assessment was done at the Khayelitsha office during February 2006, to determine the high-risk issues.</p> <ul style="list-style-type: none"> • Backlogs were identified • Shortage of staff • Shortage of space in registry <p>The above issues were dealt with in the following manner:</p> <ul style="list-style-type: none"> • The appointment of 10 contract workers for the period April 2006 to March 2007 to assist with the elimination of the identified backlogs. Paid overtime and voluntary overtime was utilised to achieve this target. • The registry was renovated during June 2006 to October 2006, adding more space to the registry unit. • With the appointment of the new assistant directors on 01 July 2006 (Organisational structure approval by Cabinet during December 2006), functions could be aligned to improve process performance. E.g. Registry component report now to the Assistant director: Resource Management. • In addition to the above, through a process of "Matching and Placing" 2 skilled registry clerks were relocated from Bellville District Office to the Khayelitsha district office as from August 2006. <p>File Control:</p> <ul style="list-style-type: none"> • The Khayelitsha office embarked on a cleaning exercise, whereby all post received (± 23 000) were sorted for filing. This resulted in the discovery of 3 551 applications. As the pipeline process in respect of Grant applications required those all-new application forms be recorded and batched on a route form.



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ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007
 REPORT OF THE ACCOUNTING OFFICER FOR THE YEAR ENDED 31 MARCH 2007

Reference to previous audit report and SCOPA resolutions	Subject	Actual performance against targets
		<p>This route form acts as an instruction to registry to open a file. Registry files a copy of the route form as proof. Thus no application forms are forwarded to registry without any route forms.</p> <p>The Khayelitsha district office implemented a manual tracking system, ensuring that all files opened in registry could be accounted for. For this, all officials requesting files from registry need to sign for it in a register. All files returned are signed back.</p> <p>Way Forward: Consultation between SASSA and the department resulted in an overtime project which started in February 2007, whereby</p> <ul style="list-style-type: none"> • The ± 23 000 backlogged post will be placed on files, • Opening of the 3 551 files in respect of new applications. <p>As from 01 April 2007 all the operations in respect of SASSA will be handed over to the SASSA operational manager.</p> <p>SASSA is currently planning to procure a centralised space where all files of their local offices will be forwarded to for archiving.</p>
<p>Resolution 5.2 of the Fourth Report of the Standing Committee on Public Accounts dated 30 November 2006.</p> <p>FINDING: Transfer Payments</p> <p>Non Compliances:</p> <ul style="list-style-type: none"> • Assurance certificates in terms of the above stipulation were not obtained in the case of 4 municipalities and 1 public entity. • No financial statements were received for 3 institutions relating to 2004/05 financial year. 	<p>Transfer Payments</p>	<p>Transfer Payments: assurance certificates were not obtained in the case of 4 municipalities and 1 public entity.</p> <ul style="list-style-type: none"> • Indicators for compliance have been developed in an effort to align operational processes and procedures in all relevant units of the department. • A comprehensive Transfer Payment Framework, which will also serve as an operational manual, will be developed to strengthen and institutionalise compliance. • Pre-audit compliance testing will be institutionalised.



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ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

REPORT OF THE ACCOUNTING OFFICER FOR THE YEAR ENDED 31 MARCH 2007

Reference to previous audit report and SCOPA resolutions	Subject	Actual performance against targets
<ul style="list-style-type: none"> No monthly reports indicating regular monitoring and reporting procedures as stipulated in National Treasury Regulation 8.4.1 were available from one district municipality. In addition no reports of visitations to ensure the social workers visited the institutions could be obtained relating to one institution and one district municipality. <p>SCOPA RESOLUTION:</p> <p>The Public Finance Management Act and Treasury Regulations must at all times be adhere to and management should ensure that the necessary documentation should be complete and placed on file to ensure the institution establishes and implements effective, efficient and transparent financial management and internal control systems.</p> <p>Funding should be granted and paid to beneficiary organisations (after 30 September of the year under review) only if the department received audited financial statements.</p> <p>Monitoring procedures should be implemented to ensure that funding is used for the intended purpose as per the service level agreement and process reports should be submitted to the department to assess the feasibility and benefits derived form funding.</p>		<p>Transfer Payments: No financial statements were received for 3 institutions relating to the 2004/05 financial year</p> <ul style="list-style-type: none"> Management approval for the management of financial statements in respect of 2005/06 has been obtained. A project team is providing dedicated attention to this developmental area in order to ensure compliance. Transfer payments: No monthly reports indicating regular monitoring and reporting procedures were available from one municipality. In addition no reports of visitations to ensure that social workers visited the institutions could be obtained relating to one institution and one district municipality. The compliance framework referred to under paragraph 1 also regulates the frequency of reports. During 2007 the department's monitoring and evaluation capacity will be enhanced.

11. OTHER

None to report.

Approval

The Annual Financial Statements set out on pages 73 to 106 have been approved by the Accounting Officer.

Ms K. Lubelwana

ACTING ACCOUNTING OFFICER

31 MAY 2007



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ANNUAL FINANCIAL STATEMENTS

REPORT OF THE AUDITOR - GENERAL FOR THE YEAR ENDED 31 MARCH 2007

4.2. REPORT OF THE AUDITOR-GENERAL TO THE WESTERN CAPE PROVINCIAL PARLIAMENT ON THE FINANCIAL STATEMENTS AND PERFORMANCE INFORMATION OF VOTE 7 - DEPARTMENT OF SOCIAL DEVELOPMENT FOR THE YEAR ENDED 31 MARCH 2007

REPORT ON THE FINANCIAL STATEMENTS

Introduction

1. I have audited the accompanying financial statements of the Department of Social Development which comprise the statement of financial position as at 31 March 2007, appropriation statement, statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes, as set out on pages 73 to 106.

Responsibility of the accounting officer for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting determined by the National Treasury as set out in accounting policy 1.1 to the financial statements and in the manner required by the Public Finance Management Act, 1999 (Act No. 1 of 1999) (PFMA). This responsibility includes:
 - designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
 - selecting and applying appropriate accounting policies
 - making accounting estimates that are reasonable in the circumstances.

Responsibility of the Auditor-General

3. As required by section 188 of the Constitution of the Republic of South Africa, 1996 read with section 4 of the Public Audit Act, 2004 (Act No. 25 of 2004) section 40(2) of the PFMA, my responsibility is to express an opinion on these financial statements based on my audit.
4. I conducted my audit in accordance with the International Standards on Auditing and *General Notice 647 of 2007*, issued in *Government Gazette No. 29919 of 25 May 2007*. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.
5. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
6. An audit also includes evaluating the:
 - appropriateness of accounting policies used
 - reasonableness of accounting estimates made by management
 - overall presentation of the financial statements.
7. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Basis of accounting

8. The department's policy is to prepare financial statements on the modified cash basis of accounting determined by the National Treasury, as set out in accounting policy 1.1 to the financial statements.



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ANNUAL FINANCIAL STATEMENTS

REPORT OF THE AUDITOR - GENERAL FOR THE YEAR ENDED 31 MARCH 2007

Opinion

9. In my opinion the financial statements present fairly, in all material respects, the financial position of the Department of Social Development as at 31 March 2007 and its financial performance and cash flows for the year then ended, in accordance with the modified cash basis of accounting determined by the National Treasury, as set out in accounting policy 1.1 to the financial statements and in the manner required by the PFMA.

Emphasis of matter

Without qualifying my audit opinion, I draw attention to the following matter:

Matter affecting the financial statements

10. Contingent liabilities

With reference to note 17 to the financial statements, the department is together with national government jointly and severally liable to pay damages as proven by the plaintiff, arising from a claim amounting to R102 million instituted during 1999.

The ultimate quantum of the liability cannot presently be determined.

OTHER MATTERS

I draw attention to the following matters that are ancillary to my responsibilities in the audit of the financial statements:

Non-compliance with applicable legislation

11. Transfer payments to municipalities

The agreement between the department and the municipalities stipulates that they must submit financial statements to the department indicating the total allocation, total expenditure and interest earnings within six months after completion of a project or the end of each financial year. It was however noted that none of the selected five municipalities to whom the department made transfer payments amounting to R6 million prior to 30 June 2006 submitted financial statements to the department for their financial year ended 30 June 2006 (Note 6 and Annexure 1B of the financial statements refer). This is contrary to the section 38(1)(k) of the PFMA.

Furthermore, it was noted that two municipalities did not submit the required progress reports to the department on a quarterly basis although they had received funding of R2 million during the 2005-06 financial year and were awarded further funding of R3 million during March 2007.

Similar non-compliance matters were reported in the previous year, resulting in the following resolution by the Standing Committee on Public Accounts (SCOPA) in November 2006 in paragraph 5.2 of its fourth report:

"Funding should be granted and paid to beneficiary organisations (after 30 September of the year under review) only if the department received audited financial statements."

Material corrections made to the financial statements submitted to audit

12. The financial statements, approved by the accounting officer for submission on 31 May 2007 have been significantly revised in respect of the following misstatements identified during the audit:

- In terms of a directive issued by the National Treasury on 21 May 2007 the provincial departments are responsible for social grant debts prior to 31 March 2005. An amount of R15 391 000 relating to this period was originally not included in the department's total receivables as disclosed in note 10.
- Finance lease commitments relating to cell phones were not disclosed.

Value for money matters: Human resource management

13. The department has a vacancy rate of 35 per cent at 31 March 2007, which exceeds the 5 per cent norm of the National Treasury. Of the 603 vacant posts identified, 480 were vacant for a period in excess of 90 days.

Internal control

14. Control environment

The department's operations were affected by the high vacancy rate on various levels throughout the department. This mainly resulted from the restructuring of the department.



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ANNUAL FINANCIAL STATEMENTS

REPORT OF THE AUDITOR - GENERAL FOR THE YEAR ENDED 31 MARCH 2007

15. Monitoring controls

The monitoring of controls such as review of confirmations from external parties as well as post-balance sheet events was not effective, resulting in adjustments to the financial statements.

Delay in finalisation of audit

16. Due to the national public sector strike action during June 2007 the Auditor-General had to delay the finalisation of affected departments. As a result, the Auditor-General's consistency review process of the audit reports could only be concluded subsequent to 31 July 2007, the consequence of which was a delay in the finalisation of the audit of this department for the 2006-07 financial year.

Other reporting responsibilities

Reporting on performance information

17. I have audited the performance information as set out on pages 9 to 58.

Responsibility of the accounting officer

18. The accounting officer has additional responsibilities as required by section 40(3)(a) of the PFMA to ensure that the annual report and audited financial statements fairly present the performance against predetermined objectives of the department.

Responsibility of the Auditor-General

19. I conducted my engagement in accordance with section 13 of the Public Audit Act, 2004 (Act No. 25 of 2004) read with *General Notice 646 of 2007*, issued in *Government Gazette No 29919 of 25 May 2007*.

20. In terms of the foregoing my engagement included performing procedures of an audit nature to obtain sufficient appropriate audit evidence about the performance information and related systems, processes and procedures. The procedures selected depend on the auditor's judgement.

21. I believe that the evidence I have obtained is sufficient and appropriate to report that there have been no significant findings identified as a result of my audit.

Appreciation

22. The assistance rendered by the staff of the Western Cape Department of Social Development during the audit is sincerely appreciated.

J Diedericks for Auditor-General

Cape Town
31 August 2007



AUDITOR - GENERAL



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ANNUAL FINANCIAL STATEMENTS

ACCOUNTING POLICIES FOR THE YEAR ENDED 31 MARCH 2007

4.3. ACCOUNTING POLICIES FOR THE YEAR ENDED 31 MARCH 2007

The Financial Statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. However, where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the Financial Statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the Act and the Division of Revenue Act, Act 2 of 2006.

1. Presentation of the Financial Statements

1.1 Basis of preparation

The Financial Statements have been prepared on a modified cash basis of accounting, except where stated otherwise. The modified cash basis constitutes the cash basis of accounting supplemented with additional disclosure items. Under the cash basis of accounting transactions and other events are recognised when cash is received or paid.

1.2 Presentation currency

All amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.

1.3 Rounding

Unless otherwise stated all financial figures have been rounded to the nearest one thousand Rand (R'000).

1.4 Comparative figures

Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.

1.5 Comparative figures - Appropriation Statement

A comparison between actual amounts and final appropriation per major classification of expenditure is included in the appropriation statement.

2. Revenue

2.1 Appropriated funds

Appropriated and adjusted appropriated funds are recognised in the financial records on the date the appropriation becomes effective. Adjustments to the appropriated funds made in terms of the adjustments budget process are recognised in the financial records on the date the adjustments become effective.

Total appropriated funds are presented in the statement of financial performance.

Unexpended appropriated funds are surrendered to the Provincial Revenue Fund, unless approval has been given by the Provincial Treasury to rollover the funds to the subsequent financial year. These approved rollover funds form part of retained funds in the annual financial statements. Amounts owing to the Provincial Revenue Fund at the end of the financial year are recognised in the statement of financial position.

2.2 Departmental revenue

All departmental revenue is paid into the Provincial Revenue Fund when received, unless otherwise stated. Amounts owing to the Provincial Revenue Fund at the end of the financial year are recognised in the statement of financial position. Amounts receivable at the reporting date are disclosed in the disclosure notes to the annual financial statements.

2.2.1 Tax revenue

Tax revenue consists of all compulsory unrequited amounts collected by the department in accordance with laws and or regulations (excluding fines, penalties & forfeits). Tax receipts are recognised in the statement of financial performance when received.

2.2.2 Sales of goods and services other than capital assets

The proceeds received from the sale of goods and/or the provision of services is recognised in the statement of financial performance when the cash is received.



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ANNUAL FINANCIAL STATEMENTS

ACCOUNTING POLICIES FOR THE YEAR ENDED 31 MARCH 2007

2.2.3 Financial transactions in assets and liabilities

Repayments of loans and advances previously extended to employees and public corporations for policy purposes are recognised as revenue in the statement of financial performance on receipt of the funds.

Cheques issued in previous accounting periods that expire before being banked is recognised as revenue in the statement of financial performance when the cheque becomes stale. When the cheque is reissued the payment is made from Revenue.

Forex gains are recognised on payment of funds.

2.2.4 Gifts, donations and sponsorships (transfers received)

All cash gifts, donations and sponsorships are paid into the Provincial Revenue Fund and recorded as revenue in the statement of financial performance when received. Amounts receivable at the reporting date are disclosed in the disclosure notes to the financial statements.

All in-kind gifts, donations and sponsorships are disclosed at fair value in the annexure to the financial statements.

3. Expenditure

3.1 Compensation of employees

Salaries and wages comprise payments to employees. Salaries and wages are recognised as an expense in the statement of financial performance when the payment is effected on the system (by no later than 31 March of each year).

All other payments are classified as current expense.

Social contributions include the employer's contribution to social insurance schemes paid on behalf of the employee. Social contributions are recognised as an expense in the statement of financial performance when the payment is effected on the system.

3.1.1 Short term employee benefits

Short term employee benefits comprise of leave entitlements (including capped leave), thirteenth cheques and performance bonuses. The cost of short-term employee benefits is expensed as

salaries and wages in the statement of financial performance when the payment is effected on the system (by no later than 31 March of each year).

Short-term employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements. These amounts are not recognised in the statement of financial performance.

3.1.2 Long-term employee benefits

3.1.2.1 Termination benefits

Termination benefits such as severance packages are recognised as an expense in the statement of financial performance as a transfer (to households) when the payment is effected on the system (by no later than 31 March of each year).

3.1.2.2 Post employment retirement benefits

The department provides retirement benefits (pension benefits) for certain of its employees through a defined benefit plan for government employees. These benefits are funded by both employer and employee contributions. Employer contributions to the fund are expensed when the payment to the fund is effected on the system (by no later than 31 March of each year). No provision is made for retirement benefits in the financial statements of the department. Any potential liabilities are disclosed in the financial statements of the National Revenue Fund and not in the financial statements of the employer department.

The department provides medical benefits for certain of its employees. Employer contributions to the medical funds are expensed when the payment to the fund is effected on the system (by no later than 31 March of each year).

3.2 Goods and services

Payments made for goods and/or services are recognised as an expense in the statement of financial performance when the payment is effected on the system (by no later than 31 March of each year). The expense is classified as capital if the goods and services were used for a capital project or an asset of R5,000 or more is purchased. All assets costing less than R5,000 will also be reflected under goods and services.



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ANNUAL FINANCIAL STATEMENTS

ACCOUNTING POLICIES FOR THE YEAR ENDED 31 MARCH 2007

3.3 Financial transactions in assets and liabilities

Debts are written off when identified as irrecoverable. Debts written off are limited to the amount of savings and/or underspending of appropriated funds. The write-off occurs at year-end or when funds are available. No provision is made for irrecoverable amounts but amounts are disclosed as a disclosure note.

Forex losses are recognised on payment of funds.

All other losses are recognised when authorisation has been granted for the recognition thereof.

3.4 Unauthorised expenditure

When discovered unauthorised expenditure is recognised as an asset in the statement of financial position until such time as the expenditure is either approved by the relevant authority, recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

Unauthorised expenditure approved with funding is recognised in the statement of financial performance when the unauthorised expenditure is approved and the related funds are received. Where the amount is approved without funding it is recognised as expenditure, subject to availability of savings, in the statement of financial performance on the date of approval.

3.5 Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is recognised as an asset in the statement of financial position until such time as the expenditure is recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

3.6 Irregular expenditure

Irregular expenditure is recognised as expenditure in the statement of financial performance. If the expenditure is not condoned by the relevant authority it is treated as an asset until it is recovered or written off as irrecoverable.

3.7 Transfers and subsidies

Transfers and subsidies are recognised as an expense when the payment is effected on the system (by no later than 31 March of each year).

3.8 Expenditure for capital assets

Payments made for capital assets are recognised as an expense in the statement of financial performance when the payment is effected on the system (by no later than 31 March of each year).

4. Assets

4.1 Cash and cash equivalents

Cash and cash equivalents are carried in the statement of financial position at cost.

For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.

4.2 Prepayments and advances

Amounts prepaid or advanced are recognised in the statement of financial position when the payments are made.

4.3 Receivables

Receivables included in the statement of financial position arise from cash payments made that are recoverable from another party.

Revenue receivable not yet collected is included in the disclosure notes. Amounts that are potentially irrecoverable are included in the disclosure notes.

4.4 Capital assets

A capital asset is recorded on receipt of the item at cost. Cost of an asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately, the capital asset may be stated at fair value. Where fair value cannot be determined, the capital asset is included in the asset register at R1.

Projects (of construction/development) running over more than one financial year relating to assets, are only capitalised as assets on completion of the project and at the total cost incurred over the duration of the project.

Disclosure Notes 25 and 26 reflect the total movement in the asset registers for the current financial year.



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ANNUAL FINANCIAL STATEMENTS

ACCOUNTING POLICIES FOR THE YEAR ENDED 31 MARCH 2007

5. Liabilities

5.1 Payables

Recognised payables mainly comprise of amounts owing to other governmental entities. These payables are recognised at historical cost in the statement of financial position.

5.2 Lease commitments

Lease commitments represent amounts owing from the reporting date to the end of the lease contract. These commitments are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

Operating and finance lease commitments are expensed when the payments are made. Assets acquired in terms of finance lease agreements are disclosed in the annexures and disclosure notes to the financial statements.

5.3 Accruals

Accruals represent goods/services that have been received, but where no invoice has been received from the supplier at the reporting date, or where an invoice has been received but final authorisation for payment has not been effected on the system.

Accruals are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

5.4 Contingent liabilities

A contingent liability is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the department; or

A contingent liability is a present obligation that arises from past events but is not recognised because:

- It is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; or

- The amount of the obligation cannot be measured with sufficient reliability.

Contingent liabilities are included in the disclosure notes.

5.5 Commitments

Commitments represent goods/services that have been approved and/or contracted, but where no delivery has taken place at the reporting date.

Commitments are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

6. Net Assets

6.1 Capitalisation reserve

The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are transferred to the Provincial Revenue Fund on disposal, repayment or recovery of such amounts.

6.2 Recoverable revenue

Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year.

7. Related party transactions

Related parties are departments that control or significantly influence entities in making financial and operating decisions. Specific information with regards to related party transactions is included in the disclosure notes.

8. Key management personnel

Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the department.

Compensation paid to key management personnel including their family members where relevant, is included in the disclosure notes.



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ANNUAL FINANCIAL STATEMENTS

APPROPRIATION STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

APPROPRIATION PER PROGRAMME

	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Administration									
Current payment	190,518	(23)	-	190,495	185,661	4,834	97.5	164,615	128,438
Transfers and subsidies	389	23	-	412	411	1	99.8	478	467
Payment for capital assets	5,955	-	-	5,955	5,123	832	86.0	4,906	4,906
2. Social Welfare Services									
Current payment	103,425	(75)	-	103,350	103,309	41	100.0	236,121	227,139
Transfers and subsidies	360,407	75	(1,959)	358,523	356,727	1,796	99.5	3,991,942	3,942,600
Payment for capital assets	220	-	-	220	184	36	83.6	10,842	10,842
3. Development & Research									
Current payment	13,724	(42)	-	13,682	12,768	914	93.3	105,771	103,065
Transfers and subsidies	53,333	42	1,959	55,334	55,333	1	100.0	319,049	318,454
Payment for capital assets	-	-	-	-	-	-	-	1,061	266
4. Development and Support Services (0506)									
Current payment	-	-	-	-	-	-	-	6,728	6,579
Transfers and subsidies	-	-	-	-	-	-	-	87,273	87,272
Payment for capital assets	-	-	-	-	-	-	-	-	-
5. Population Development Demographic Trends (0506)									
Current payment	-	-	-	-	-	-	-	4,563	3,987
Transfers and subsidies	-	-	-	-	-	-	-	8	4
Payment for capital assets	-	-	-	-	-	-	-	74	74
Subtotal	727,971	-	-	727,971	719,516	8,455	98.8	4,933,431	4,834,093
Statutory Appropriation									
Current payment	-	-	-	-	-	-	-	-	-
Transfers and subsidies	-	-	-	-	-	-	-	-	-
Payment for capital assets	-	-	-	-	-	-	-	-	-
TOTAL	727,971	-	-	727,971	719,516	8,455	98.8	4,933,431	4,834,093
Reconciliation with Statement of Financial Performance Add:									
Prior year unauthorised expenditure approved with funding				-				-	
Departmental receipts				9,513				22,525	
Local and foreign aid assistance received				-				-	
Actual amounts per Statements of Financial Performance (Total revenue)				737,484				4,955,956	
Add:									
Local and foreign aid assistance					-				-
CARA Fund Assistance					-				-
Prior year unauthorised expenditure approved					-				-
Prior year fruitless and wasteful expenditure authorised					-				-
Actual amounts per Statements of Financial Performance (Total expenditure)					719,516				4,834,093



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APPROPRIATION STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

APPROPRIATION PER ECONOMIC CLASSIFICATION

	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments									
Compensation of employees	206,969	(19,372)	-	187,597	182,348	5,249	97.2	260,773	228,285
Goods and services	100,696	9,935	-	110,631	110,091	540	99.5	245,192	229,090
Interest and rent on land	-	-	-	-	-	-	-	-	-
Financial transactions in assets and liabilities	2	9,297	-	9,299	9,299	-	100.0	11,833	11,833
Transfers and subsidies									
Provinces and municipalities	10,129	(5)	-	10,124	10,122	2	100.0	12,656	12,609
Departmental agencies and accounts	-	-	-	-	-	-	-	-	-
Universities and technikons	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	395,602	191	1,959	397,752	397,667	85	100.0	378,360	377,783
Households	8,398	(46)	(1,959)	6,393	4,682	1,711	73.2	4,007,734	3,958,405
Payments for capital assets									
Buildings and other fixed structures	34	52	-	86	86	-	100.0	794	-
Machinery and equipment	5,526	(52)	-	5,474	5,215	259	95.3	14,654	14,653
Biological or cultivated assets	-	-	-	-	-	-	-	-	-
Software and other intangible assets	615	-	-	615	6	609	1.0	1,435	1,435
Land and subsoil assets	-	-	-	-	-	-	-	-	-
TOTAL	727,971	-	-	727,971	719,516	8,455	98.8	4,933,431	4,834,093



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ANNUAL FINANCIAL STATEMENTS

APPROPRIATION STATEMENT DETAIL PER PROGRAMME 1 FOR THE YEAR ENDED 31 MARCH 2007

Programme per sub-programme	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1.1 Office of the MEC									
Current payment	3,894	69	-	3,963	3,962	1	100.0	3,884	3,851
Transfers and subsidies	2	-	-	2	2	-	100.0	24	23
Payment for capital assets	50	52	-	102	102	-	100.0	21	21
1.2 Corporate Management									
Current payment	60,583	(90)	-	60,493	59,818	675	98.9	61,127	42,600
Transfers and subsidies	325	21	-	346	346	-	100.0	168	167
Payment for capital assets	5,807	(62)	-	5,745	4,913	832	85.5	4,163	4,163
1.3 Regional/ District Management									
Current payment	126,041	(2)	-	126,039	121,881	4,158	96.7	99,604	81,987
Transfers and subsidies	62	2	-	64	63	1	98.4	286	277
Payment for capital assets	98	10	-	108	108	-	100.0	722	722
TOTAL	196,862	-	-	196,862	191,195	5,667	97.1	169,999	133,811

Economic Classification	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payment									
Compensation of employees	139,488	(18,988)	-	120,500	115,667	4,833	96.0	123,206	92,145
Goods and services	51,028	9,668	-	60,696	60,695	1	100.0	40,521	35,405
Interest and rent on land									
Financial transactions in assets and liabilities	2	9,297	-	9,299	9,299	-	100.0	888	888
Transfers and subsidies to:									
Provinces and municipalities	85	(5)	-	80	79	1	98.8	326	315
Departmental agencies and accounts									
Universities and technikons								75	75
Foreign governments and international organisations								77	77
Public corporations and private enterprises									
Non-profit institutions									
Households	304	28	-	332	332	-	100.0		
Payment for capital assets									
Buildings and other fixed structures	34	52	-	86	86	-	100.0	-	-
Machinery and equipment	5,306	(52)	-	5,254	5,031	223	95.8	3,569	3,569
Biological or cultivated assets									
Software and other intangible assets	615	-	-	615	6	609	1.0	1,337	1,337
Land and subsoil assets									
TOTAL	196,862	-	-	196,862	191,195	5,667	97.1	169,999	133,811



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ANNUAL FINANCIAL STATEMENTS

APPROPRIATION STATEMENT DETAIL PER PROGRAMME 2 FOR THE YEAR ENDED 31 MARCH 2007

Programme per sub-programme	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
2.1 Administration									
Current payment	10,770	(659)	-	10,111	10,104	7	99.9	236,121	227,139
Transfers and subsidies	4	1	-	5	5	-	100.0	216	201
Payment for capital assets	10	-	-	10	10	-	100.0	10,842	10,842
2.2 Substance Abuse, Prevention & Rehabilitation (Care Dependency 0506)									
Current payment	11,035	(530)	-	10,505	10,474	31	99.7	-	-
Transfers and subsidies	21,419	762	-	22,181	22,181	-	100.0	70,955	70,350
Payment for capital assets									
2.3 Care & Serv to Older Persons (Child Support 0506)									
Current payment									
Transfers and subsidies	97,437	(1,393)	-	96,044	96,044	-	100.0	869,612	854,407
Payment for capital assets									
2.4 Crime Prevention & Support (Disability 0506)									
Current payment	81,111	1,081	-	82,192	82,189	3	100.0	-	-
Transfers and subsidies	5,126	129	-	5,255	5,254	1	100.0	1,333,665	1,311,199
Payment for capital assets	210	-	-	210	174	36	82.9	-	-
2.5 Service to Persons with Disability (Foster Care 0506)									
Current payment									
Transfers and subsidies	32,148	1,124	-	33,272	33,272	-	100.0	187,538	185,809
Payment for capital assets									
2.6 Child Care & Protection Services (Grant-in-aid 0506)									
Current payment									
Transfers and subsidies	165,734	(122)	-	165,612	163,901	1,711	99.0	-	-
Payment for capital assets									
2.7 Victim Empowerment (Old Age 0506)									
Current payment									
Transfers and subsidies	4,736	(791)	-	3,945	3,861	84	97.9	1,502,333	1,501,001
Payment for capital assets									
2.8 HIV & AIDS (Relief of Distress 0506)									
Current payment	509	33	-	542	542	-	100.0	-	-
Transfers and subsidies	10,563	6	-	10,569	10,569	-	100.0	20,663	12,943
Payment for capital assets									
2.9 Social Relief (War Veterans 0506)									
Current payment									
Transfers and subsidies	2,000	-	(1,959)	41	41	-	100.0	6,960	6,690
Payment for capital assets									
2.10 Care & Supp Serv to Families									
Current payment									
Transfers and subsidies	21,240	359	-	21,599	21,599	-	100.0	-	-
Payment for capital assets									
TOTAL	464,052	-	(1,959)	462,093	460,220	1,873	99.6	4,238,905	4,180,581



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ANNUAL FINANCIAL STATEMENTS

APPROPRIATION STATEMENT DETAIL PER PROGRAMME 2 FOR THE YEAR ENDED 31 MARCH 2007

Economic Classification	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payment									
Compensation of employees	59,842	(384)	-	59,458	59,422	36	99.9	77,200	77,200
Goods and services	43,583	309	-	43,892	43,887	5	100.0	147,976	138,994
Interest and rent on land									
Financial transactions in assets and liabilities	-	-	-	-	-	-	-	10,945	10,945
Transfers and subsidies to:									
Provinces and municipalities	39	(1)	-	38	38	-	100.0	150	135
Departmental agencies and accounts									
Universities and technikons									
Foreign governments and international organisations									
Public corporations and private enterprises									
Non-profit institutions	352,274	150	-	352,424	352,339	85	100.0	-	-
Households	8,094	(74)	(1,959)	6,061	4,350	1,711	71.8	3,991,792	3,942,465
Payment for capital assets									
Buildings and other fixed structures									
Machinery and equipment	220	-	-	220	184	36	83.6	10,818	10,818
Biological or cultivated assets									
Software and other intangible assets	-	-	-	-	-	-	-	24	24
Land and subsoil assets									
TOTAL	464,052	-	(1,959)	462,093	460,220	1,873	99.6	4,238,905	4,180,581



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ANNUAL FINANCIAL STATEMENTS

APPROPRIATION STATEMENT DETAIL PER PROGRAMME 3 FOR THE YEAR ENDED 31 MARCH 2007

Programme per sub-programme	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
3.1 Administration									
Current payment	7,423	(41)	-	7,382	6,714	668	91.0	8,094	7,730
Transfers and subsidies	3	-	-	3	3	-	100.0	21	16
Payment for capital assets									
3.2 Youth Development (Treatment and Prevention of Substance Abuse 0506)									
Current payment								11,633	10,790
Transfers and subsidies	6,941	-	-	6,941	6,941	-	100.0	11,732	11,723
Payment for capital assets								57	57
3.3 Sustainable Livelihood (Service to Older Persons 0506)									
Current payment	817	13	-	830	830	-	100.0		
Transfers and subsidies	29,704	41	1,959	31,704	31,704	-	100.0	96,964	96,387
Payment for capital assets									
3.4 Inst Cap Building & Support (Crime Prevention and Support 0506)									
Current payment	1,250	-	-	1,250	1,243	7	99.4	78,044	76,768
Transfers and subsidies	16,683	-	-	16,683	16,683	-	100.0	10,072	10,068
Payment for capital assets	-	-	-	-	-	-	-	1,004	209
3.5 Research & Demography (Service to Persons with Disabilities 0506)									
Current payment	3,754	(14)	-	3,740	3,545	195	94.8	-	-
Transfers and subsidies	2	1	-	3	2	1	66.7	31,300	31,300
Payment for capital assets									
3.6 Pop Cap, Dev Advocacy (Services to Children, Women and Families 0506)									
Current payment	480	-	-	480	436	44	90.8	8,000	7,777
Transfers and subsidies	-	-	-	-	-	-	-	168,960	168,960
Payment for capital assets									
TOTAL	67,057	-	1,959	69,016	68,101	915	98.7	425,881	421,785



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APPROPRIATION STATEMENT DETAIL PER PROGRAMME 3 FOR THE YEAR ENDED 31 MARCH 2007

Economic Classification	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payment									
Compensation of employees	7,639	-	-	7,639	7,259	380	95.0	56,992	55,875
Goods and services	6,085	(42)	-	6,043	5,509	534	91.2	48,779	47,190
Interest and rent on land									
Financial transactions in assets and liabilities									
Transfers and subsidies to:									
Provinces and municipalities	10,005	1	-	10,006	10,005	1	100.0	167	151
Departmental agencies and accounts									
Universities and technikons									
Foreign governments and international organisations									
Public corporations and private enterprises									
Non-profit institutions	43,328	41	1,959	45,328	45,328	-	100.0	318,874	318,297
Households	-	-	-	-	-	-	-	8	6
Payment for capital assets									
Buildings and other fixed structures	-	-	-	-	-	-	-	794	-
Machinery and equipment	-	-	-	-	-	-	-	267	266
Biological or cultivated assets									
Software and other intangible assets									
Land and subsoil assets									
TOTAL	67,057	-	1,959	69,016	68,101	915	98.7	425,881	421,785



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ANNUAL FINANCIAL STATEMENTS

APPROPRIATION STATEMENT DETAIL PER PROGRAMME 4 FOR THE YEAR ENDED 31 MARCH 2007

Programme per sub-programme	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
4.1 Administration									
Current payment							-	6,069	5,920
Transfers and subsidies							-	4	3
Payment for capital assets									
4.2 Youth Development									
Current payment									
Transfers and subsidies							-	14,183	14,183
Payment for capital assets									
4.3 HIV/AIDS									
Current payment							-	233	233
Transfers and subsidies							-	10,844	10,844
Payment for capital assets									
4.4 Poverty Alleviation									
Current payment							-	426	426
Transfers and subsidies							-	47,530	47,530
Payment for capital assets									
4.5 NPO and Welfare Organisation Development									
Current payment									
Transfers and subsidies							-	14,712	14,712
Payment for capital assets									
TOTAL								94,001	93,851

Economic Classification	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payment									
Compensation of employees							-	1,247	1,246
Goods and services							-	5,481	5,333
Interest and rent on land									
Financial transactions in assets and liabilities									
Transfers and subsidies to:									
Provinces and municipalities							-	12,005	12,004
Departmental agencies and accounts									
Universities and technikons									
Foreign governments and international organisations									
Public corporations and private enterprises									
Non-profit institutions							-	59,411	59,411
Households							-	15,857	15,857
Payment for capital assets									
Buildings and other fixed structures									
Machinery and equipment									
Biological or cultivated assets									
Software and other intangible assets									
Land and subsoil assets									
TOTAL								94,001	93,851



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APPROPRIATION STATEMENT DETAIL PER PROGRAMME 5 FOR THE YEAR ENDED 31 MARCH 2007

Programme per sub-programme	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
5.1 Administration									
Current payment							-	800	800
Transfers and subsidies							-	2	1
Payment for capital assets									
5.2 Population Research and									
Demographic									
Current payment							-	3,284	2,916
Transfers and subsidies							-	6	3
Payment for capital assets							-	74	74
5.3 Capacity Building									
Current payment							-	479	271
Transfers and subsidies									
Payment for capital assets									
TOTAL							-	4,645	4,065

Economic Classification	2006/07							2005/06	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payment									
Compensation of employees							-	2,128	1,819
Goods and services							-	2,435	2,168
Interest and rent on land									
Financial transactions in assets and liabilities									
Transfers and subsidies to:									
Provinces and municipalities							-	8	4
Departmental agencies and accounts									
Universities and technikons									
Foreign governments and international organisations									
Public corporations and private enterprises									
Non-profit institutions									
Households									
Payment for capital assets									
Buildings and other fixed structures									
Machinery and equipment									
Biological or cultivated assets									
Software and other intangible assets							-	74	74
Land and subsoil assets									
TOTAL							-	4,645	4,065



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE APPROPRIATION STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in note 6 (Transfers and subsidies) and Annexure 1 (A-E) to the Annual Financial Statements.

2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3. Detail on financial transactions in assets and liabilities

Detail of these transactions per programme can be viewed in note 5 (Detail of special functions) (theft and losses) to the Annual Financial Statements.

4. Explanations of material variances from Amounts Voted (after Virement):

4.1 Per Programme	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Variance as a % of Final Appropriation %
Administration	196,862	191,195	5,667	3
Social Welfare	462,093	460,220	1,873	0
Development & Research	69,016	68,101	915	1
Total	727,971	719,516	8,455	98.8

The saving on the programme "Administration" is a result of the indirect cost claimed from SASSA for services rendered.

Per Economic Classification	2006/07 R'000	2005/06 R'000
Current expenditure:		
Compensation of employees	5,249	32,488
Goods and services	540	16,102
Interest and rent on land	0	0
Financial transactions in assets and liabilities	0	0
Unauthorised expenditure approved	0	0
Transfers and subsidies:		
Provinces and municipalities	2	47
Departmental agencies and accounts	0	0
Universities and Technikons	0	0
Public corporations and private enterprises	0	0
Foreign governments and international organisations	0	0
Non-profit institutions	85	577
Households	1,711	49,329
Payments for capital assets:		
Buildings and other fixed structures	0	794
Machinery and equipment	259	1
Heritage assets	0	0
Biological or cultivated assets	0	0
Software and other intangible assets	609	0
Land and subsoil assets	0	0



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ANNUAL FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
REVENUE			
Annual appropriation	1	727,971	4,933,431
Departmental revenue	2	9,513	22,525
TOTAL REVENUE		737,484	4,955,956
EXPENDITURE			
Current expenditure			
Compensation of employees	3	182,348	228,285
Goods and services	4	110,091	229,090
Financial transactions in assets and liabilities	5	9,299	11,833
Total current expenditure		301,738	469,208
Transfers and subsidies	6	412,471	4,348,797
Expenditure for capital assets			
Buildings and other fixed structures	7	86	-
Machinery and equipment	7	5,215	14,653
Software and other intangible assets	7	6	1,435
Total expenditure for capital assets		5,307	16,088
TOTAL EXPENDITURE		719,516	4,834,093
SURPLUS/(DEFICIT)		17,968	121,863
SURPLUS/(DEFICIT) FOR THE YEAR			
Reconciliation of Surplus/(Deficit) for the year			
Voted Funds	11	8,455	99,338
Departmental Revenue	12	9,513	22,525
SURPLUS/(DEFICIT) FOR THE YEAR		17,968	121,863



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ANNUAL FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
ASSETS			
Current assets		60,881	444,616
Cash and cash equivalents	8	18,535	101,527
Prepayments and advances	9	90	303,441
Receivables	10	42,256	39,648
TOTAL ASSETS		60,881	444,616
LIABILITIES			
Current liabilities			
Voted funds to be surrendered to the Revenue Fund	11	24,927	408,622
Departmental revenue to be surrendered to the Revenue Fund	12	8,455	93,948
Payables	13	9,093	11,391
		7,379	303,283
Non-current liabilities			
Payables	14	-	12
TOTAL LIABILITIES		24,927	408,634
NET ASSETS		35,954	35,982
Represented by:			
Recoverable revenue		35,954	35,982
TOTAL		35,954	35,982



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ANNUAL FINANCIAL STATEMENTS

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		737,756	4,951,666
Annual appropriated funds received	1.1	727,971	4,928,041
Departmental revenue received		9,785	23,625
Net (increase)/decrease in working capital		4,839	50,444
Surrendered to Revenue Fund		(106,031)	(86,034)
Current payments		(301,738)	(469,208)
Transfers and subsidies paid		(412,471)	(4,348,797)
Net cash flow available from operating activities	15	(77,645)	98,071
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for capital assets		(5,307)	(16,088)
Net cash flows from investing activities		(5,307)	(16,088)
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase/(decrease) in net assets		(28)	3,347
Increase/(decrease) in non-current payables		(12)	(1,475)
Net cash flows from financing activities		(40)	1,872
Net increase/(decrease) in cash and cash equivalents		(82,992)	83,855
Cash and cash equivalents at the beginning of the period		101,527	17,672
Cash and cash equivalents at end of period	16	18,535	101,527

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
Recoverable revenue			
Opening balance		35,982	32,635
Transfers		(28)	3,347
Irrecoverable amount written off	5.5	(9,150)	(11,059)
Debts revised		-	-
Debts recovered (included in departmental receipts)		(90)	(1,347)
Debts raised		9,212	15,753
Closing balance		35,954	35,982
TOTAL		35,954	35,982



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

	Final Appropriation R'000	Actual Funds Received R'000	Funds not requested/ not received R'000	Appropriation received 2005/06 R'000
1. ANNUAL APPROPRIATION				
1.1 Annual Appropriation				
Included are funds appropriated in terms of the Appropriation Act for National Departments (Voted funds) and Provincial Departments : **				
Administration	196,862	196,862		169,999
Social Welfare Services (Social Assistance Grants 0506)	462,093	462,093		4,233,515
Development & Research (Social Welfare Services 0506)	69,016	69,016		425,881
Development & Support Services 0506	-	-		94,001
Population Development and Demographic Trends 0506	-	-		4,645
Total	727,971	727,971		4,928,041
			Note	2006/07 R'000
				2005/06 R'000
1.2 Conditional Grants				
Total grants received		Annex 1A	-	4,275,860
No grants received in 2006/07 as Social Assistance now form part of National Department of Social Development				



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
2. DEPARTMENTAL REVENUE TO BE SURRENDERED TO REVENUE FUND			
Description			
Sales of goods and services other than capital assets	2.1	253	280
Interest, dividends and rent on land	2.2	32	10,592
Financial transactions in assets and liabilities	2.3	9,500	12,753
Total revenue collected		9,785	23,625
Less: Departmental Revenue Budgeted	12	272	1,100
Departmental revenue collected		9,513	22,525
2.1 Sales of goods and services other than capital assets			
Sales of goods and services produced by the department		253	280
Other sales		253	280
Total		253	280
2.2 Interest, dividends and rent on land and buildings			
Interest		32	10,592
Total		32	10,592
2.3 Financial transactions in assets and liabilities			
Nature of recovery			
Other Receipts including Recoverable Revenue		9,500	12,753
Total		9,500	12,753
3. COMPENSATION OF EMPLOYEES			
3.1 Salaries and Wages			
Basic salary		130,317	161,389
Performance award		3,012	4,505
Service Based		728	490
Compensative/circumstantial		5,754	8,099
Periodic payments		2,156	2,052
Other non-pensionable allowances		19,897	26,399
Total		161,864	202,934
3.2 Social contributions			
3.2.1 Employer contributions			
Pension		13,909	16,373
Medical		6,536	8,902
Bargaining council		39	74
Insurance		-	2
Total		20,484	25,351
Total compensation of employees		182,348	228,285
Average number of employees		1,071	1,335



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
4. GOODS AND SERVICES			
Advertising		3,779	4,429
Attendance fees (including registration fees)		50	17
Bank charges and card fees		151	1,329
Bursaries (employees)		1,005	521
Communication		8,790	11,280
Computer services		356	4,176
Consultants, contractors and special services		36,178	139,629
Courier and delivery services		126	138
Drivers' licences and permits		1	-
Entertainment		242	206
External audit fees	4.1	2,435	1,928
Equipment less than R5000		2,770	3,652
Government motor transport		-	1
Honoraria (Voluntary workers)		627	1,198
Inventory	4.2	10,635	21,057
Legal fees		5,749	1,479
Maintenance, repairs and running costs		1,905	1,514
Medical Services		802	518
Operating leases		2,209	3,625
Photographic services		130	41
Plant flowers and other decorations		60	49
Printing and publications		517	259
Professional bodies and membership fees		45	94
Resettlement costs		460	117
Subscriptions		-	1
Storage and furniture		60	79
Owned leasehold property expenditure		7,232	9,015
Translations and transcriptions		39	65
Transport provided as part of the departmental activities		115	151
Travel and subsistence	4.3	19,643	18,999
Venues and facilities		503	411
Protective, special clothing & uniforms		1,300	1,378
Training & staff development		2,177	1,734
Total		110,091	229,090
4.1 External audit fees			
Regulatory audits		2,309	1,858
Performance audits		-	11
Other audits**		126	59
Total		2,435	1,928
Audit fees include fees for Social Assistance in respect of grants and pensions.			
4.2 Inventory			
Domestic consumables		624	692
Agricultural		5	13
Learning and teaching support material		57	14
Food and Food supplies		202	5,624
Fuel, oil and gas		4	3
Other consumables		5,292	8,392
Parts and other maintenance material		62	43
Sport and recreation		132	101



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
4.2 Inventory continue			
Stationery and printing		4,185	6,034
Medical supplies		72	141
Total		10,635	21,057
4.3 Travel and subsistence			
Local		19,043	18,738
Foreign		600	261
Total		19,643	18,999
5. FINANCIAL TRANSACTIONS IN ASSETS AND LIABILITIES			
Material losses through criminal conduct		66	476
-Theft	5.4	66	35
-Other material losses	5.1	-	441
Other material losses written off	5.2	83	133
Debts written off	5.3	9,150	11,224
Total		9,299	11,833
5.1 Other material losses			
Unauthorised expenditure		-	441
Total		-	441
5.2 Other material losses written off			
Nature of losses			
GG-accidents		83	133
Total		83	133
5.3 Debts written off			
Nature of debts written off			
Staff debt relating ex-workers		95	280
Social Assistance Grant Debt		9,055	10,944
Total		9,150	11,224
R9,055 million written off for Social Assistance Grant debt			
5.4 Detail of theft			
Detail of theft			
GG-expenditure: theft of equipment		66	35
Total		66	35
5.5 Irrecoverable amounts written off			
Other		9,150	11,059
Staff debt relating ex-workers		95	-
Social Assistance Grant Debt		9,055	11,059
Total		9,150	11,059



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
6. TRANSFERS AND SUBSIDIES			
Provinces and municipalities	Annex 1B & 1C	10,122	12,609
Non-profit institutions	Annex 1D	397,667	377,783
Households*	Annex 1E	4,682	3,958,405
Total		412,471	4,348,797
*As from 1 April 2006 the Social Assistance function forms part of the National Department of Social Development and thus the decrease in household expenditure for 2006/07 financial year.			
7. EXPENDITURE FOR CAPITAL ASSETS			
Buildings and other fixed structures	25	86	
Machinery and equipment	25	5,215	14,653
Software and other intangible assets		6	1,435
Computer software	26	6	1,435
Total		5,307	16,088
R86 000 improvements on Minister's house (security system). The actual expenditure with regard to software was adjusted from being capitalized in 05/06 and treated as a cost of a current nature in 2006/07.			
8. CASH AND CASH EQUIVALENTS			
Consolidated Paymaster General Account		5,288	61,889
Disbursements		(6,033)	(6,434)
Cash on hand		20	20
Cash with commercial banks (Local)		19,260	46,052
Total		18,535	101,527
9. PREPAYMENTS AND ADVANCES			
Travel and subsistence		90	224
Prepayments		-	303,217
Total		90	303,441

	Note	Less than one year R'000	One to three years R'000	Older than three years R'000	2006/07 Total R'000	2005/06 Total R'000
10. RECEIVABLES						
Households and non profit institutions	10.1	47			47	
Staff debtors	10.2	9			9	35
Other debtors	10.3	689	867	16,198	17,754	19,817
Intergovernmental receivables**	Annex 3	4,757		**19,689	24,446	19,796
Total		5,502	867	35,887	42,256	39,648

**A certificate was issued to the Provincial Treasury (PT) to confirm the Walvis Bay claim of R19,689 m. Although the PT has provided the Western Cape Department of Social Development with an "unconfirmed claim" certificate, the charge of the said amount is against the Provincial Revenue Fund. The funds will be appropriated to the Western Cape Department of Social Development's Adjustment Budget for 2007/08. This is confirmed by a letter issued by PT, under reference no PT/8/7/1/7/1-2007/08 dated 5 July 2007 and PT4/4/4 dated 24 July 2007.



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

	2006/07 R'000	2005/06 R'000
10.1 HOUSEHOLDS AND NON-PROFIT INSTITUTIONS		
Households and non-profit institutions		
Other non profit institutions	47	-
Total	47	-
10.2 Staff Debtors		
Salary tax debt	2	5
Private telephone	7	30
Total	9	35
10.3 Other debtors		
Disallowance Miscellaneous		43
Disallowance Damages and Losses	668	471
Disallowance: Payment Fraud	23	27
Debt Account Social Development**	1,672	1,552
Debt Account Social Grants (period A)	*15,391	17,724
Total	17,754	19,817
<p>*The amount of R15, 391m is in respect of social pension and grant debts. With the establishment of South African Social Security Agency (SASSA), which is responsible for the management of social assistance functions (including debt), these debtors were managed on the Pay Master General Ledgers 2 (PMG 2). The department received an undated National Treasury Directive on debt, liabilities and interest related to the social assistance functions on 23 May 2007 from the National Department of Social Development. This directive indicated that the Department is accountable for all social pension and grant debt that originated prior to 31 March 2005. The location of this debt is due to the fact that Social Assistance formed part of the Provincial equitable share until 31 March 2005.</p>		
11. VOTED FUNDS TO BE SURRENDERED TO THE REVENUE FUND		
Opening balance	93,948	64,892
Transfer from Statement of Financial Performance	8,455	99,338
Voted funds not requested/ not received	-	(5,390)
Paid during the year	(93,948)	(64,892)
Closing balance	8,455	93,948
12. DEPARTMENTAL REVENUE TO BE SURRENDERED TO THE REVENUE FUND		
Opening balance	11,391	8,908
Transfer from Statement of Financial Performance	9,513	22,525
Departmental revenue budgeted	272	1,100
Paid during the year	(12,083)	(21,142)
Closing balance	9,093	11,391

	Note	30 Days R'000	30+ Days R'000	2006/07 Total R'000	2005/06 Total R'000
13. PAYABLES – CURRENT					
Advances received	13.1	-	-	-	303,217
Clearing accounts	13.2	7,379	-	7,379	66
Total		7,379	-	7,379	303,283



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ANNUAL FINANCIAL STATEMENTS

NOTES TO THE ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2007

Note	2006/07 R'000	2005/06 R'000
13.1 Advances received		
Advance from National department of Social Development	-	303,217
Total		303,217
13.2 Clearing accounts		
Salary Disallowance	-	16
Salary Income Tax*	1,263	18
ACB Recalls	35	22
Sal: Garnishee order: CL	1	-
Sal: Pens Fund : CL*	876	-
Sal: Finance Other Ins: CL	1	-
Sal: Reversal control: CL	61	-
Disallowance Miscellaneous**	5,142	10
Total	7,379	66
<p>*Salary Income Tax and Sal: Pens Fund accounts: Peral interface problem occurred in March 2007, resulting in balances carried over. **Disallowance Miscellaneous: Amount of R4,9 million paid to Western Cape Department of Social Development instead of National Department of Social Development.</p>		
14. PAYABLES – NON-CURRENT		
Community Builder	-	12
Total	-	12
15. NET CASH FLOW AVAILABLE FROM OPERATING ACTIVITIES		
Net surplus/(deficit) as per Statement of Financial Performance	17,968	121,863
Add back non cash/cash movements not deemed operating activities	(95,613)	(23,792)
(Increase)/decrease in receivables – current	(2,608)	50,735
(Increase)/decrease in prepayments and advances	303,351	(251,300)
Increase/(decrease) in payables – current	(295,904)	251,009
Expenditure on capital assets	5,307	16,088
Surrenders to Revenue Fund	(106,031)	(86,034)
Voted funds not requested/not received	-	(5,390)
Other non-cash items	272	1,100
Net cash flow generated by operating activities	(77,645)	98,071
16. RECONCILIATION OF CASH AND CASH EQUIVALENTS FOR CASH FLOW PURPOSES		
Consolidated Paymaster General account	5,288	61,889
Disbursements	(6,033)	(6,434)
Cash on hand	20	20
Cash with commercial banks (Local)**	19,260	46,052
Total	18,535	101,527

*Cash with commercial banks" represents cash not required by the department for immediate use and is invested by the Provincial Treasury at various banks. Interest earned on these investments is reflected in the financial statements of the Provincial Revenue Fund.



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ANNUAL FINANCIAL STATEMENTS

DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

	Note	2006/07 R'000	2005/06 R'000
17. CONTINGENT LIABILITIES			
Liable to	Nature		
Housing loan guarantees	Employees	1,995	2,014
Other departments (interdepartmental unconfirmed balances)	Annex 4	1,899	975
Total		3,894	2,989

A service provider instituted a claim for damages of R102 million against government during 1999, claiming that a tender for the payment of social grants should have been awarded to them during 1994. In 2005 the Supreme Court delivered judgment in the plaintiff's favour and that the National Government will be liable to pay such damages as the plaintiff proves. After an appeal was lodged by government in the Supreme Court of Appeal during August 2006, the order of the court was rectified whereby the National and Western Province Governments are held jointly and severally liable to pay such damages as the plaintiff may prove.

Government lodged an unsuccessful appeal in the Constitutional court, but this application was dismissed with costs and was ordered on 7 February 2007 in terms of the judgment that the applicants pay the respondent's cost jointly and severally. The State Attorney's indicated on 12 April 2007 that the trial on quantum to quantify the damages will be heard between 16 and 30 November 2007.

During the 2006/07 financial year the department paid legal fees of R5 411 867 relating to the case. At the date of reporting, it was uncertain what the department's equal share of the further legal fees will amount to.

	2006/07 R'000	2005/06 R'000
18. COMMITMENTS		
Current expenditure		
Approved and contracted	203	828
Approved but not yet contracted	1	2,085
	204	2,913
Capital expenditure		
Approved and contracted	193	-
Approved but not yet contracted	10	-
	203	-
Total Commitments	407	2,913

	Note	30 Days R'000	30+ Days R'000	2006/07 Total R'000	2005/06 Total R'000
19. ACCRUALS					
Listed by economic classification					
Compensation of employees		219	-	219	-
Goods and services		136	17	153	1,478
Transfers and subsidies		735	18	753	313
Total		1,090	35	1,125	1,791
Listed by programme level					
Administration				261	685
Social Welfare Services				861	297
Development and Research				3	809
				1,125	1,791
Confirmed balances with other departments	Annex 4			2,035	113
TOTAL				2,035	113



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ANNUAL FINANCIAL STATEMENTS

DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

	2006/07 R'000	2005/06 R'000
20. EMPLOYEE BENEFITS		
Leave entitlement	4,167	3,093
Thirteenth cheque	5,409	5,775
Capped leave commitments	14,135	17,646
Total	23,711	26,514

	Land R'000	Building and other fixed structures R'000	Machinery and equipment R'000	Total R'000
21. LEASE COMMITMENTS				
21.1 Operating leases				
2006/2007				
Not later than 1 year			24	24
Later than 1 year and not later than 5 years			4,120	4,120
Later than five years			8	8
Total present value of lease liabilities			4,152	4,152
2005/2006				
Not later than 1 year			1,631	1,631
Later than 1 year and not later than 5 years			2,171	2,171
Total present value of lease liabilities			3,802	3,802
21.2 Finance leases				
2006/2007				
Not later than 1 year			791	791
Later than 1 year and not later than 5 years			434	434
Later than five years			-	-
Total present value of lease liabilities			1,225	1,225

22. RELATED PARTY TRANSACTIONS

Information about related party transactions is required for accountability purposes and to facilitate a better understanding of the financial position and performance of the department. The principle issues in disclosing information about related parties is identifying which parties control or significantly influence the department and determining what information should be disclosed about transactions with those parties.

Disclosure of:

- The types of the related party relationship: Contract worker on Job Seekers programme and directorship at NGO section 21 CO.
- The types of transactions that have occurred: Transfer payment in the amount of R9 860.00 to the NGO. The amount transferred is stated in Annexure 1K of the annual financial statements.



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ANNUAL FINANCIAL STATEMENTS

DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

	No. of Individuals	2006/07 R'000	2005/06 R'000
23. KEY MANAGEMENT PERSONNEL			
Political office bearers (provide detail below)	1	763	723
Officials			
Level 15 to 16 (2 months)	1	155	952
Level 14 (incl CFO if at a lower level)	4	2,370	1,742
Family members of key management personnel**			
Total		3,288	3,417
**No family members of key management personnel is employed by this Department.			
24. PROVISIONS			
Potential irrecoverable debts**			
Other debtors		3,562	18,965
Total		3,562	18,965
**Twenty percent (20%) of the total debts amounting to R17, 810 million were identified as potentially irrecoverable.			

25. TANGIBLE CAPITAL ASSETS

MOVEMENT IN TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2007

	Opening balance R'000	Current Year Adjustments to prior year balances R'000	Additions R'000	Disposals R'000	Closing Balance R'000
BUILDING AND OTHER FIXED STRUCTURES			86		86
Dwellings			86		86
MACHINERY AND EQUIPMENT	24,038	5,887	5,296	2,790	32,431
Transport assets	-	-	1,428	1,428	-
Computer equipment	20,437	(12,880)	2,621	1,362	8,816
Furniture and office equipment	3,144	18,886	1,247	-	23,277
Other machinery and equipment	457	(119)	-	-	338
TOTAL TANGIBLE ASSETS	24,038	5,887	5,296	2,790	32,431

The total value of assets exclude the value of any assets (cell phones, amounting to R766 000 in 06/07) acquired through a finance lease.



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ANNUAL FINANCIAL STATEMENTS

DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

25.1 ADDITIONS TO TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2007

	Cash R'000	Non-cash R'000	(Capital Work in Progress current costs) R'000	Received current, not paid (Paid current year, received prior year) R'000	Total R'000
BUILDING AND OTHER FIXED STRUCTURES	86	-			86
Dwellings	86	-			86
MACHINERY AND EQUIPMENT	5,215	81			5,296
Transport assets	1,428	-			1,428
Computer equipment	2,621	-			2,621
Furniture and office equipment	1,166	81			1,247
TOTAL	5,301	81			5,382

25.2 DISPOSALS OF TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2007

	Sold (Cash) R'000	Non-Cash R'000	Total Cost R'000	Cash Received Actual R'000
MACHINERY AND EQUIPMENT	-	2,790	2,790	
Transport assets		1,428	1,428	
Computer equipment	-	1,362	1,362	-
TOTAL	-	2,790	2,790	-

25.3 MOVEMENT IN TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2006

	Opening balance R'000	Additions R'000	Disposals R'000	Closing balance R'000
MACHINERY AND EQUIPMENT	16,051	7,987	-	24,038
Computer equipment	14,025	6,412	-	20,437
Furniture and office equipment	1,843	1,301	-	3,144
Other machinery and equipment	183	274	-	457
TOTAL TANGIBLE ASSETS	16,051	7,987	-	24,038



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ANNUAL FINANCIAL STATEMENTS

DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

26. INTANGIBLE CAPITAL ASSETS

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2007

	Opening balance R'000	Current year Adjustments to prior year balances R'000	Additions R'000	Disposals R'000	Closing balance R'000
COMPUTER SOFTWARE	1,435	-	62	-	1,497
TOTAL INTANGIBLE ASSETS	1,435	-	62	-	1,497

26.1 ADDITIONS TO INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH

	Cash R'000	Non-Cash R'000	(Development work in progress - current costs) R'000	Received current year, not paid (Paid current year, received prior year) R'000	Total R'000
COMPUTER SOFTWARE	6	56	-	-	62
TOTAL	6	56	-	-	62

26.2 MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2006

	Opening balance R'000	Additions R'000	Disposals R'000	Closing balance R'000
COMPUTER SOFTWARE	-	1,435	-	1,435
TOTAL	-	1,435	-	1,435



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ANNUAL FINANCIAL STATEMENTS

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

ANNEXURE 1A

STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF DEPARTMENT	GRANT ALLOCATION					SPENT			2005/06	
	Division of Revenue Act/ Provincial Grants	Roll Overs	DORA Adjustments	Other Adjustments	Total Available	Amount received by department	Amount spent by department	% of available funds spent by department	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Division of Revenue Act										
Food Relief	-	-	-	-	-	-	-	-	16,222	16,222
HIV/AIDS Integrated	-	-	-	-	-	-	-	-	6,089	6,089
Social Development Grant	-	-	-	-	-	-	-	-	20,034	20,034
Social Assistance Administration Grant	-	-	-	-	-	-	-	-	236,234	238,182
Social Assistance Transfer Grant	-	-	-	-	-	-	-	-	3,997,281	3,942,399
TOTAL	-	-	-	-	-	-	-	-	4,275,860	4,222,926

ANNEXURE 1B

STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES

NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER		SPENT			2005/06
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality	Division of Revenue Act
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000
City of Cape Town	1,000	-	-	1,000	1,000	100	-	-	-	3,000
Overstrand	-	-	-	-	-	-	-	-	-	1,500
Swellendam	2,000	-	-	2,000	2,000	100	-	-	-	1,000
Oudtshoorn	2,500	-	-	2,500	2,500	100	-	-	-	1,000
West Coast	2,000	-	-	2,000	2,000	100	-	-	-	1,500
Cape Winelands	2,500	-	-	2,500	2,500	100	-	-	-	4,000
	10,000	-	-	10,000	10,000	100	-	-	-	12,000



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ANNUAL FINANCIAL STATEMENTS

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

ANNEXURE 1C

STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES

NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER		SPENT			2005/06
	Amount	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000
Central Karoo	4	-	-	4	4	100	4	-	-	17
West Coast	7	-	-	7	7	100	7	-	-	37
Cape Metropolitan	86	-	(5)	81	79	97.5	79	-	-	442
Eden	15	-	-	15	15	100	15	-	-	68
Cape Winelands	17	-	-	17	17	100	17	-	-	92
	129	-	(5)	124	122	-	122	-	-	656

The amounts refer to Regional Council Service Levies



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ANNUAL FINANCIAL STATEMENTS

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

ANNEXURE 1D

STATEMENT OF TRANSFERS TO NON-PROFIT ORGANISATIONS

NON-PROFIT ORGANISATIONS	TRANSFER ALLOCATION				EXPENDITURE		2005/06	2005/06
	Adjusted Appropriation Act	Roll overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Appropriation Act	Expenditure
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers								
Youth Development	6,941	-	-	6,941	6,941	100	14,183	14,183
HIV/AIDS	10,563	-	6	10,569	10,569	100	10,844	10,844
Sustainable Livelihood	29,704	-	2,000	31,704	31,704	100	31,672	31,672
Institutional capacity building and support	6,683	-	-	6,683	6,683	100	2,712	2,712
Mali Project	-	-	-	-	-	0.0	50	50
Die Burger	-	-	-	-	-	0.0	25	25
	53,891	-	2,006	55,897	55,897	-	59,486	59,486
Subsidies								
Substance abuse, prevention and rehabilitation	21,342	-	715	22,057	22,057	100	11,700	11,700
Care and services to older persons	97,437	-	(1,393)	96,044	96,044	99.4	96,964	96,387
Crime prevention and support	5,074	-	54	5,128	5,127	100	9,950	9,950
Services to the Disabled	32,148	-	1,124	33,272	33,272	100	31,300	31,300
Child & Youth Care & Protection	159,734	-	76	159,810	159,810	100	168,960	168,960
Victim empowerment	4,736	-	(791)	3,945	3,861	97.9	-	-
Care and support services to families	21,240	-	359	21,599	21,599	100	-	-
	341,711	-	144	341,855	341,770	-	318,874	318,297
Total	395,602	-	2,150	397,752	397,667	-	378,360	377,783



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ANNUAL FINANCIAL STATEMENTS

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

ANNEXURE 1E

STATEMENT OF TRANSFERS TO HOUSEHOLDS

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2005/06	2005/06
	Adjusted Appropriation Act	Roll overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Appropriation Act	Expenditure
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers								
Pocket money	8	-	3	11	11	100	8	6
Food Relief	-	-	-	-	-	-	15,881	15,857
Social Benefits	388	-	147	535	535	100	115	115
Claims against the State	2	-	2	4	4	100	28	28
Relief of Distress	2,000	-	(1,959)	41	41	100	20,663	12,943
Escort fees	6,000	-	(198)	5,802	4,091	70.5	-	-
Old Age	-	-	-	-	-	-	1,502,333	1,501,001
War Veterans	-	-	-	-	-	-	6,960	6,690
Disability	-	-	-	-	-	-	1,333,665	1,311,199
Grant-in-aid	-	-	-	-	-	-	-	-
Foster Care	-	-	-	-	-	-	187,538	185,809
Care Dependency	-	-	-	-	-	-	70,955	70,350
Child Support	-	-	-	-	-	-	869,612	854,407
Total	8,398	-	(2,005)	6,393	4,682	-	4,007,758	3,958,405

ANNEXURE 2A

STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2007 – LOCAL

GUARANTOR INSTITUTION	Guarantee in respect of Housing	Original guaranteed capital amount	Opening balance 1 April 2006	Guarantees issued during the year	Guarantees released/paid/cancelled/reduced during the year	Guaranteed interest for year ended 31 March 2007	Closing balance 31 March 2007	Realised losses not recoverable
		R'000	R'000	R'000	R'000	R'000	R'000	R'000
ABSA Bank		-	429	88	69	-	448	-
BOE Bank Ltd		-	38	-	-	-	38	-
First Rand Bank & Saambou		-	434	-	73	-	361	-
Nedbank Ltd		-	22	-	-	-	22	-
NHFC (Masikheni)		-	21	-	-	-	21	-
Old Mutual		-	479	20	-	-	499	-
Standard Bank		-	483	34	37	-	480	-
Nedbank limited inc NB		-	100	-	-	-	100	-
Albaraka Bank		-	26	-	-	-	26	-
Total		-	2,032	142	179	-	1,995	-

Refer to Persal report



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ANNUAL FINANCIAL STATEMENTS

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2007

ANNEXURE 3

INTER-GOVERNMENT RECEIVABLES

Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2007	31/03/2006	31/03/2007	31/03/2006	31/03/2007	31/03/2006
	R'000	R'000	R'000	R'000	R'000	R'000
Department						
National						
Department of Social Development	-	103	-	-	-	103
Provincial Treasury:						
Western Cape (Western Cape Provincial Revenue Fund)	-	-	19,689	19,689	19,689	19,689
Claims WC (SASSA)	259	-	4,404	-	4,663	-
Claims National Foreign Affairs	-	-	29	-	29	-
Department of the Premier	5	-	-	-	5	-
Department Public Works & Transport	27	-	-	-	27	-
Department of Education	-	4	32	-	32	4
National Department of Justice	1	-	-	-	1	-
TOTAL	292	107	24,154	19,689	24,446	19,796

Include all amounts owing by National and Provincial Departments as well as all Public Entities, Constitutional Institutions and Trading Entities. Received payment in April 07 from the Departments of Justice and Transport & Public Works

ANNEXURE 4

INTER-GOVERNMENT PAYABLES

Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2007	31/03/2006	31/03/2007	31/03/2006	31/03/2007	31/03/2006
	R'000	R'000	R'000	R'000	R'000	R'000
DEPARTMENTS						
Current						
Department of Transport and Public Works:WC (GMT)	2,034	73	1,615	879	3,649	952
Department of Transport and Public Works:WC	-	-	20	-	20	-
Department of Justice: National	-	-	-	96	-	96
Department of Local Government and Housing:WC	1	40	-	-	1	40
SASSA	-	-	121	-	121	-
Department of Education	-	-	46	-	46	-
Government Printer	-	-	10	-	10	-
National Department of Foreign Affairs	-	-	87	-	87	-
Subtotal	2,035	113	1,899	975	3,934	1,088
Total	2,035	113	1,899	975	3,934	1,088

Include all amounts owing to National and Provincial Departments as well as all Public Entities, Constitutional Institutions and Trading Entities.





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HUMAN RESOURCE MANAGEMENT

5.1 - SERVICE DELIVERY

All departments are required to develop a Service Delivery Improvement (SDI) Plan. The following tables reflect the components of the SDI plan as well as progress made in the implementation of the plans.

TABLE 5. 1.1 - MAIN SERVICES PROVIDED AND STANDARDS

Main services	Actual customers	Potential customers	Standard of service	Actual achievement against standards
<ul style="list-style-type: none"> • Substance Abuse • Care and support to Older Persons • Crime Prevention and support • Child Care and Protection • Care and Support Services to Families • Services to People with Disabilities • Social Relief • Victim Empowerment • Integrated Youth Development • HIV and AIDS • Sustainable Livelihood • Institutional Capacity Building • Research and demography. 	<ul style="list-style-type: none"> • Elderly within communities and institutions • Children within facilities • Early childhood centres • Children at schools • Street children • Orphans and other vulnerable children • All families • Institutionalised Persons with disabilities (PWDs) • Persons with disabilities in communities and the workplace • All youth in the province • All infected and affected by HIV and AIDS • All those affected by substance abuse • NGOs, NPOs, CBOs and civil society. 	<p>All residents of the province.</p>	<ul style="list-style-type: none"> • Ensuring that individuals and communities know their socio-economic rights and responsibilities and how to access them • Identifying vulnerable individuals and groups and ensuring the provision of a range of developmental and therapeutic programmes and services • Ensuring the provision of statutory services and ensuring compliance with statutory provisions, protocols and minimum standards. 	<ul style="list-style-type: none"> • Rights-based approach to service delivery that takes special cognisance of human rights, with a focus on disability and gender equality, youth development and children's rights. • Commitment of senior management service to human rights, with a special focus on disability and gender equality, youth development and children's rights • Organisation creates a greater awareness and understanding of the importance of influencing the departments' external service delivery as a priority. • Continued lobbying and awareness-raising of children, families, the vulnerable and the elderly as beneficiaries of services • Department's budget for the human rights structures linked to overarching (service delivery) programmes addressing definite human rights concerns. • 24 hour service for children in facilities. • 48 hour protocol for children at risk maintained.



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HUMAN RESOURCE MANAGEMENT

TABLE 5.1.2 - CONSULTATION ARRANGEMENTS WITH CUSTOMERS

Type of arrangement	Actual Customers	Potential Customers	Actual achievements
Disability Advocacy	Internal staff from district offices, head office and facilities	External clients	Awareness increased regarding disabilities
Cabinet briefings, meeting with Minister and external service providers	Cabinet and external service providers		Informed officials
Community radio talk shows on poverty reduction, substance abuse and food relief	Community	Community	Sensitisation and awareness created
Door to door campaign on holiday program for kids	Community	Community	Safety for kids during holidays

TABLE 5.1.3- SERVICE DELIVERY ACCESS STRATEGY

Access Strategy	Actual achievements
Additional local offices established at Plettenberg Bay, Swellendam and Delft	Service delivery at grass root level

TABLE 5.1.4 - SERVICE INFORMATION TOOL

Types of information tool	Actual achievements
Departmental website	Website fully operational and well utilised

TABLE 5.1.5 - COMPLAINTS MECHANISM

Complaints Mechanism	Actual achievements
Toll free number exists	All calls attended to

5.2 - EXPENDITURE

Departments budget in terms of clearly defined programmes. The following tables' summarises final audited expenditure by programme (Table 5.2.1) and by salary bands (Table 5.2.2). In particular, it provides an indication of the amount spent on personnel costs in terms of each programme or salary band within the department.

Note: The personnel expenditure reflected hereafter is the nett effect after funds for direct and indirect personnel costs was claimed from SASSA.



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HUMAN RESOURCE MANAGEMENT

TABLE 5.2.1 – PERSONNEL COSTS BY PROGRAMME, 2006/07

Programme	Total Expenditure (R'000)	Personnel Expenditure (R'000)	Training Expenditure (R'000)	Professional and special services (R'000)	Personal cost as a percent of total expenditure %	Average personnel cost per employee (R'000)	Number of personnel per programme	Number of contract workers per programme
Programme 1:	191,195	115,667	1,830	5,788	60.50	93,28	698	226
Programme 2:	460,220	59,422	87	23,144	12.91	752,19	398	124
Programme 3:	68,101	7,259	259	1,710	10.66	14,32	25	10
Total	719,516	182,348	2,176	30,642	25.34	99,32	1 121	360

NOTE: Tables 5.2.2. to 5.2.4. includes information of staff appointed by the department to perform SASSA functions both directly and indirectly.

TABLE 5.2.2 – PERSONNEL COSTS BY SALARY BANDS, 2006/07

Salary bands	Personnel Expenditure (R'000)	% of total personnel cost	Average personnel cost per employee (R'000)	Number of permanent personnel	Number of contract workers
Lower skilled (Levels 1-2)	4,892	2.35	55.59	33	12
Skilled (Levels 3-5)	36,942	17.77	32.87	245	227
Highly skilled production (Levels 6-8)	90,995	43.75	117.11	551	105
Highly skilled supervision (Levels 9-12)	67,207	32.32	208.07	279	15
Senior management (Levels 13-16)	7,913	3.81	439.59	13	1
Total	207,949	100.00	89.25	1 121	360



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The following tables provide a summary per programme (Table 5.2.3) and salary bands (Table 5.2.4), of expenditure incurred as a result of salaries, overtime, home-owners allowance and medical assistance. In each case, the table provides an indication of the percentage of the personnel budget that was used for these items.

TABLE 5.2.3 – SALARIES, OVERTIME, HOME-OWNERS ALLOWANCE (HOA) AND MEDICAL ASSISTANCE BY PROGRAMME, 2006/07

Salary Bands	Salaries		Overtime		Home Owners Allowance (HOA)		Medical Assistance	
	Amount	Salaries as a % of personnel cost	Amount	Overtime as a % of personnel cost	Amount	HOA as a % of personnel cost	Amount	Medical Assistance as a % of personnel cost
	(R'000)		(R'000)		(R'000)		(R'000)	
Programme 1	100,033	86.48	2,249	1.94	1,244	1.08	4,856	4.20
Programme 2	42,300	71.18	0,00	0.00	960	1.62	2,444	4.11
Programme 3	5,390	74.25	1,687	23.24	23	0.32	183	2.52
Total	147,723	81.01	3,936	2.16	2,227	1.22	7,483	4.10

TABLE 5.2.4 – SALARIES, OVERTIME, HOME OWNERS ALLOWANCE (HOA) AND MEDICAL ASSISTANCE BY SALARY BANDS, 2006/07

Salary Bands	Salaries		Overtime		Home Owners Allowance (HOA)		Medical Assistance	
	Amount	Salaries as a % of personnel cost	Amount	Overtime as a % of personnel cost	Amount	HOA as a % of personnel cost	Amount	Medical Assistance as a % of personnel cost
	(R'000)		(R'000)		(R'000)		(R'000)	
Lower skilled (Levels 1-2)	3,502	71.58	42	0.86	134	2.74	278	5.68
Skilled (Levels 3-5)	24,659	66.75	845	2.29	363	0.98	980	2.65
Highly skilled production (Levels 6-8)	66,107	72.65	2,011	2.21	1,153	1.27	3,583	3.94
Highly skilled supervision (Levels 9-12)	48,915	72.78	1,038	1.54	577	0.86	2,445	3.64
Senior management (Levels 13-16)	4,540	57.38	0,00	0.00	0,00	0.00	197	2.49
Total	147,723	81.01	3,936	2.16	2,227	1.22	7,483	4.10



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5.3 – EMPLOYMENT AND VACANCIES

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment.

This information is presented in terms of three key variables: - programme (Table 5.3.1), salary band (Table 5.3.2) and critical occupations (Table 5.3.3). Departments have identified critical occupations that need to be monitored. Table 5.3.3 provides establishment and vacancy information for the key critical occupations of the department. The vacancy rate reflects the percentage of posts not filled.

TABLE 5.3.1 – EMPLOYMENT AND VACANCIES BY PROGRAMME, 31 MARCH 2007

Programme	Number of posts	Number of posts filled	Vacancy Rate %	Number of contract posts on the establishment
1	1 115	698	37.40	226
2	566	398	29.68	124
3	39	25	35.90	10
Total	1 720	1 121	34.83	360

Budget structure changed from 5 to 3 programmes.

TABLE 5.3.2 – EMPLOYMENT AND VACANCIES BY SALARY BANDS, 31 MARCH 2007

Salary band	Number of posts	Number of posts filled	Vacancy Rate %	Number of posts filled on contract to the establishment
Lower skilled (Levels 1-2)	65	33	49.23	12
Skilled (Levels 3-5)	427	245	42.62	227
Highly skilled production (Levels 6-8)	802	551	31.30	105
Highly skilled supervision (Levels 9-12)	409	279	31.78	15
Senior management (Levels 13-16)	17	13	23.53	1
Total	1 720	1 121	34.83	360



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TABLE 5.3.3 – EMPLOYMENT AND VACANCIES BY CRITICAL OCCUPATION, 31 MARCH 2007

Critical occupations	Number of posts	Number of posts filled	Vacancy Rate %	Number of posts filled additional to the establishment
Senior Managers	17	13	23.53	1
Administrative Managers	53	39	26.42	4
Middle Managers	170	64	62.35	6
Administration Officers & Professionals	712	461	35.25	108
Administration & Care Workers	643	466	27.53	225
Elementary Occupations	125	78	37.60	16
Total	1 720	1 121	34.83	360

The information in each case reflects the situation as at 31 March 2007. For an indication of changes in staffing patterns over the year under review, please refer to section 5.5 of this report.

5.4 – JOB EVALUATION

The Public Service Regulations, 1999 introduced job evaluation as a way of ensuring that work of equal value is remunerated equally. Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. This was complemented by a decision by the Minister for the Public Service and Administration that all SMS jobs must be evaluated before 31 December 2002.

The following table (Table 5.4.1) summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.



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TABLE 5.4.1 JOB EVALUATION, 1 APRIL 2006 TO 31 MARCH 2007

Salary band	Number of posts	Number of jobs evaluated	% of posts evaluated by salary bands	Posts Upgraded		Posts downgraded	
				Number	% of posts evaluated	Number	% of posts evaluated
Lower skilled (Levels 1-2)	65	0	0.00	0	0	0	0
Skilled (Levels 3-5)	427	228	53.40	0	0	0	0
Highly skilled production (Levels 6-8)	802	107	13.34	1	0.93	0	0
Highly skilled supervision (Levels 9-12)	409	48	11.74	0	0	0	0
Senior Management Service Band A	13	5	38.46	0	0	0	0
Senior Management Service Band B	3	1	33.33	0	0	0	0
Senior Management Service Band C	0	0	0.00	0	0	0	0
Senior Management Service Band D	1	0	0.00	0	0	0	0
Total	1 720	389	22.62	1	0.26	0	0

BENCHMARK POSTS INCLUDED

The following table provides a summary of the number of employees whose salary positions were upgraded due to their posts being upgraded. The number of employees might differ from the number of posts upgraded since not all employees are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

TABLE 5.4.2 – PROFILE OF EMPLOYEES WHOSE SALARY POSITIONS WERE UPGRADED DUE TO THEIR POSTS BEING UPGRADED, 1 APRIL 2006 TO 31 MARCH 2007

Beneficiaries	African	Asian	Coloured	White	Total
Female	6	0	16	1	23
Male	2	0	20	0	22
Total	8	0	36	1	45
Employees with a disability	0	0	0	0	0



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The following table summarises the number of cases where remuneration levels exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

TABLE 5.4.3 – EMPLOYEES WHOSE SALARY LEVEL EXCEED THE GRADE DETERMINED BY JOB EVALUATION, 1 APRIL 2006 TO 31 MARCH 2007 (IN TERMS OF PSR 1.V.C.3)

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
Accounts Clerk	2	5	6	Incumbents already on higher salary level prior to core
Admin Assistant	1	6	7	Incumbents already on higher salary level prior to core
Admin Clerk	7	4	5	Incumbents already on higher salary level prior to core
Admin Clerk	53	4	6	Incumbents already on higher salary level prior to core
Admin Clerk	10	5	6	Incumbents already on higher salary level prior to core
Personnel Officer	7	5	6	Incumbents already on higher salary level prior to core
Registry Clerk	16	4	6	Incumbents already on higher salary level prior to core
Social Development Worker	2	5	6	Incumbents already on higher salary level prior to core
System Controller	1	9	10	Incumbents already on higher salary level prior to core
Assistant Managers	3	9	10	Incumbents already on higher salary level prior to core
Managers	2	11	12	Incumbents already on higher salary level prior to core
Total Number of Employees whose salaries exceeded the level determined by job evaluation in 2006/ 07				104
Percentage of total employment				9.28

Table 5.4.4 summarises the beneficiaries of the above in terms of race, gender, and disability.

TABLE 5.4.4 – PROFILE OF EMPLOYEES WHOSE SALARY LEVEL EXCEED THE GRADE DETERMINED BY JOB EVALUATION, 1 APRIL 2006 TO 31 MARCH 2007 (IN TERMS OF PSR 1.V.C.3)

Beneficiaries	African	Asian	Coloured	White	Total
Female	5	0	70	13	88
Male	0	0	14	2	16
Total	0	0	84	15	104
Employees with a disability	0	0	0	0	0
Total Number of Employees whose salaries exceeded the grades determined by job evaluation in 2006/ 07					104



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5.5 – EMPLOYMENT CHANGES

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the department. The following tables provide a summary of turnover rates by salary band (Table 5.5.1) and by critical occupations (Table 5.5.2).

TABLE 5.5.1 – ANNUAL TURNOVER RATES BY SALARY BAND FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Salary Band	Number of employees per band as on 1 April 2006	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate %
Lower skilled (Levels 1-2)	78	0	7	8.97
Skilled (Levels 3-5)	302	31	116	38.41
Highly skilled production (Levels 6-8)	681	68	183	26.87
Highly skilled supervision (Levels 9-12)	269	17	29	10.78
Senior Management Service Band A	8	2	2	25.00
Senior Management Service Band B	3	0	1	33.33
Senior Management Service Band C	0	0	0	0.00
Senior Management Service Band D	1	0	1	100.00
Total	1 342	118	339	25.26

TABLE 5.5.2 – ANNUAL TURNOVER RATES BY CRITICAL OCCUPATION FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Occupation:	Number of employees per occupation as on 1 April 2006	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate %
Senior Managers	12	2	4	33.33
Managers	40	4	10	25.00
Middle Managers	54	12	12	22.22
Admin Officers & Professionals	480	68	68	14.17
Administration & Care Workers	652	27	240	36.81
Elementary Occupations	104	5	5	4.81
Total	1 342	118	339	25.26



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HUMAN RESOURCE MANAGEMENT

Table 5.5.3 identifies the major reasons why staff left the department.

TABLE 5. 5.3 – REASONS WHY STAFF ARE LEAVING THE DEPARTMENT

Termination Type	Number	% of total
Death	5	1.35
Resignation	57	15.36
Expiry of contract	291	78.44
Dismissal – operational changes	0	0.00
Dismissal – misconduct	2	0.54
Dismissal – inefficiency	0	0.00
Discharged due to ill-health	3	0.81
Transfers out-SASSA	259	41.11
Retirement	13	3.50
Total	630	100.00
Total number of employees who left as a % of the total employment		5.81

TABLE 5.5.4 – PROMOTIONS BY CRITICAL OCCUPATION

Occupation	Employees as at 1 April 2006	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progressions as a % of employees by occupation
Senior Managers	12	1	8.33	7	58.33
Managers	40	2	5.00	24	60.00
Middle Managers	54	12	22.22	31	57.41
Admin Officers & Professionals	480	18	3.75	357	74.38
Administration & Care Workers	652	9	1.38	406	62.27
Elementary Occupations	104	0	0.00	100	96.15
Total	1 342	42	3.13	925	68.93



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TABLE 5.5.5 – PROMOTIONS BY SALARY BAND

Salary Band	Employees 1 April 2006	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progressions as a % of employees by salary band
Lower skilled (Levels 1-2)	78	0	0.00	69	88.46
Skilled (Levels 3-5)	302	7	2.32	222	73.51
Highly skilled production (Levels 6-8)	681	20	2.94	420	61.67
Highly skilled supervision (Levels 9-12)	269	14	5.20	207	76.95
Senior management (Levels 13-16)	12	1	8.33	7	58.33
Total	1 342	42	3.13	925	68.93

5. 6 – EMPLOYMENT EQUITY

The tables in this section are based on the formats prescribed by the Employment Equity Act, 55 of 1998.

5. 6.1 TOTAL NUMBER OF EMPLOYEES (INCLUDING EMPLOYEES WITH DISABILITIES) IN EACH OF THE FOLLOWING OCCUPATIONAL CATEGORIES AS ON 31 MARCH 2007

Occupational categories (SASCO)	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	1	3	1	1	3	3	0	1	13
Middle Managers (SL 9-12)	18	25	0	8	20	20	0	12	103
Professionals	43	90	1	8	92	181	2	44	461
Technicians and associate professionals	42	114	0	2	36	59	0	6	259
Clerks	16	36	0	2	23	109	1	20	207
Service and sales workers	1	8	0	0	0	10	0	1	20
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	6	17	0	1	1	1	0	0	26
Elementary occupations	4	11	0	0	2	15	0	0	32
Total	131	304	2	22	177	398	3	84	1 121
Employees with disabilities	4	11	0	3	2	5	1	0	26



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5.6.2 TOTAL NUMBER OF EMPLOYEES (INCLUDING EMPLOYEES WITH DISABILITIES) IN EACH OF THE FOLLOWING OCCUPATIONAL BANDS AS ON 31 MARCH 2007

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	1	3	1	1	3	3	0	1	13
Professionally qualified and experienced specialists and mid-management	18	25	0	8	20	20	0	12	103
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	43	90	1	8	92	181	2	44	461
Semi-skilled and discretionary decision making	58	150	0	4	59	168	1	26	466
Unskilled and defined decision making	11	36	0	1	3	26	0	1	78
Total	131	304	2	22	177	398	3	84	1 121



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5.6.3 RECRUITMENT FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	1	0	0	0	0	0	0	1	2
Professionally qualified and experienced specialists and mid-management	6	2	1	0	5	2	0	0	16
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	13	8	1	2	26	11	0	7	68
Semi-skilled and discretionary decision making	8	3	0	0	9	6	0	1	27
Unskilled and defined decision making	2	3	0	0	0	0	0	0	5
Total	30	16	2	2	40	19	0	9	118
Employees with disabilities	1	0	0	0	0	0	0	0	1



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5.6.4 PROMOTIONS FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	0	0	0	0	1	0	0	0	1
Professionally qualified and experienced specialists and mid-management	0	5	0	1	3	3	0	2	14
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	3	8	0	1	1	4	0	3	20
Semi-skilled and discretionary decision making	1	1	0	0	1	4	0	0	7
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0
Total	4	14	0	2	6	11	0	5	42
Employees with disabilities	0	0	0	0	0	0	0	0	0



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5.6.5 TERMINATIONS FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	1	0	0	1
Senior Management	0	0	0	2	0	0	0	0	2
Professionally qualified and experienced specialists and mid-management	3	2	1	0	5	3	1	2	17
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	1	5	0	0	4	14	0	3	27
Semi-skilled and discretionary decision making	3	13	0	0	1	11	0	0	28
Unskilled and defined decision making	1	2	0	0	0	2	0	0	5
Total	8	22	1	2	10	31	1	5	80
Employees with disabilities	0	0	0	0	0	1	0	0	1



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5.6.6 DISCIPLINARY ACTION FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Dismissed	0	1	0	0	0	1	0	0	2
1 month suspension without pay	2	0	0	0	0	0	0	0	2
Final written warning	0	2	0	2	1	0	0	0	5
Written warning	1	1	0	0	0	0	0	0	2
Cases withdrawn	1	1	0	0	0	0	0	0	2
Demotion	0	0	0	0	0	1	0	0	1
Not guilty	1	0	0	0	0	0	0	0	1
Total	5	5	0	2	1	2	0	0	15

5.6.7 SKILLS DEVELOPMENT FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Occupational categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	14	25	1	6	22	19	0	10	97
Professionals	45	91	1	6	97	175	1	47	463
Technicians and associate professionals	60	135	0	4	50	86	0	7	342
Clerks	22	34	0	1	38	123	2	18	238
Service and sales workers	1	0	0	0	9	3	0	0	13
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	6	15	0	1	0	3	0	0	25
Elementary occupations	10	20	0	0	6	31	0	1	68
Total	158	320	2	18	222	440	3	83	1 246
Employees with disabilities	4	11	0	3	2	5	1	0	26



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5.7 – PERFORMANCE REWARDS

To encourage good performance, the department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, and disability (Table 5.7.1), salary bands (Table 5.7.2) and critical occupations (Table 5.7.3).

TABLE 5.7.1 – PERFORMANCE REWARDS BY RACE, GENDER, AND DISABILITY, 1 APRIL 2006 TO 31 MARCH 2007

	Beneficiary Profile		% of total within group	Cost	
	Number of beneficiaries	Total number of employees in group		Cost (R'000)	Average cost per employee (R'000)
African					
Male	11	131	8.40	116	10.55
Female	28	177	15.82	350	12.50
Asian					
Male	1	2	50.00	5	5.00
Female	0	3	0	0	0.00
Coloured					
Male	59	304	19.41	620	10.51
Female	135	398	33.92	1,597	11.83
White					
Male	6	22	27.27	75	12.50
Female	13	84	15.48	163	12.54
Employees with a disability	2	11	18.18	55	27.50
Total	253	1 121	22.57	2,924	11.56

TABLE 5.7.2 – PERFORMANCE REWARDS BY SALARY BANDS FOR PERSONNEL BELOW SENIOR MANAGEMENT SERVICE (SMS), 1 APRIL 2006 TO 31 MARCH 2007

Salary Bands	Beneficiary Profile			Cost		
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee (R'000)	Total cost as a % of the total personnel expenditure
Lower skilled (Levels 1-2)	12	33	36.36	49	4.08	1.00
Skilled (Levels 3-5)	40	245	16.33	221	5.53	0.60
Highly skilled production (Levels 6-8)	110	551	19.96	1,139	0.01	0.00
Highly skilled supervision (Levels 9-12)	82	279	29.39	1,429	0.02	0.00
Total	244	1 108	22.02	2,838	11.63	35.87



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TABLE 5.7.3 – PERFORMANCE REWARDS BY CRITICAL OCCUPATIONS, 1 APRIL 2006 TO 31 MARCH 2007

Critical Occupations	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee (R'000)
Senior Managers	9	13	69.23	86	9.56
Managers	13	39	33.33	355	27.31
Middle Managers	9	64	14.06	134	14.89
Admin Officers & Professionals	121	461	26.25	1,648	13.62
Administration & Care Workers	82	466	17.60	614	7.49
Elementary Occupations	19	78	24.36	87	4.58
Total	253	1 121	22.57	2,924	11.56

TABLE 5.7.4 – PERFORMANCE RELATED REWARDS (CASH BONUS), BY SALARY BAND, FOR SENIOR MANAGEMENT SERVICE

Salary band	Beneficiary Profile			Total cost (R'000)	Average cost per employee (R'000)	Total cost as a % of the total personnel expenditure	Personnel cost per band
	Number of beneficiaries	Number of employees	% of total within band				
Band A	5	9	55.56	39	8	0.02	3,131
Band B	4	4	100.00	47	12	0.02	1,408
Band C	0	0	0.00	0	0.00	0.00	0,00
Band D	0	0	0.00	0	0.00	0.00	0,00
Total	9	13	69.23	86	10	0.04	4,540



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5.8 - FOREIGN WORKERS

The tables below summarise the employment of foreign nationals in the department in terms of salary bands and by major occupation. The tables also summarise changes in the total number of foreign workers in each salary band and by each major occupation.

TABLE 5.8.1 – FOREIGN WORKERS, 1 APRIL 2006 TO 31 MARCH 2007, BY SALARY BAND

Salary Band	1-Apr-05		31-Mar-06		Change	
	Number	% of total	Number	% of total	Number	% change
Lower skilled (Levels 1-2)	None					
Skilled (Levels 3-5)						
Highly skilled production (Levels 6-8)						
Highly skilled supervision (Levels 9-12)						
Senior management (Levels 13-16)						
Total	NONE					

TABLE 5.8.2 – FOREIGN WORKER, 1 APRIL 2006 TO 31 MARCH 2007, BY MAJOR OCCUPATION

Major Occupation	1-Apr-05		31-Mar-06		Change	
	Number	% of total	Number	% of total	Number	% change
	None					
Total	NONE					



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5.9 – LEAVE UTILISATION FOR THE PERIOD 1 JANUARY 2006 TO 31 DECEMBER 2006

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave (Table 5.9.1). In both cases, the estimated cost of the leave is also provided.

TABLE 5.9.1 – SICK LEAVE, 1 JANUARY 2006 TO 31 DECEMBER 2006

Salary Band	Total days	% days with medical certification	Number of Employees using sick leave	% of total Employees using sick leave	Average days per Employee	Estimated Cost (R)	Total Yearly Notch of Sick (R)
Lower skilled (Levels 1-2)	710	84	70	5	10	114	2,934,534
Skilled (Levels 3-5)	2 454	78	364	24	7	516	19,983,948
Highly skilled production (Levels 6-8)	4 289	79	503	34	9	1,620	49,587,357
Highly skilled supervision (Levels 9-12)	1 736	81	220	14	8	1,092	36,120,347
Senior management (Levels 13-16)	18	56	7	1	3	24	2,388,311
Total	9 207	80	1164	78	8	3,364	111,014,498

TABLE 5.9.2 – DISABILITY LEAVE (TEMPORARY AND PERMANENT), 1 JANUARY 2006 TO 31 DECEMBER 2006

Salary Band	Total days taken	% days with medical certification	Number of Employees using disability leave	% of total Employees using disability leave	Average days per Employee	Estimated Cost (R)	Total Yearly Notch of Sick (R)
Lower skilled (Levels 1-2)	201	100	11	0	18	32	459,432
Skilled (Levels 3-5)	270	100	20	0	14	62	1,198,269
Highly skilled production (Levels 6-8)	931	100	47	1	20	322	4,242,822
Highly skilled supervision (Levels 9-12)	255	100	14	0	18	154	2,205,426
Senior management (Levels 13-16)	0	0	0	0	0	0	0
Total	1 657	100	92	1	18	559	8,106



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Table 5.9.3 summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the PSCBC in 2000 requires management of annual leave to prevent high levels of accrued leave being paid at the time of termination of service.

TABLE 5.9.3 – ANNUAL LEAVE, 1 JANUARY 2006 TO 31 DECEMBER 2006

Salary Bands	Total Days taken = A	Average number of days taken per employee = B	Number of employees with annual leave
Lower skilled (Levels 1-2)	2 063	24	87
Skilled Levels (Levels 3-5)	6 436	14	466
Highly skilled production (Levels 6-8)	13 456	20	657
Highly skilled supervision (Levels 9-12)	6 119	21	292
Senior management (Levels 13-16)	282	17	17
Total	28 356	19	1 519

TABLE 5.9.4-CAPPED LEAVE 1 JANUARY 2006 TO 31 DECEMBER 2006

Salary Bands	Total Days = A	Average number of days taken per employee = B	Average capped leave per employee as at 31 December 2006 = C	Number of employees as at 31 December 2006 = D	Total number of capped leave available as at 21 December 2006 = E
Lower skilled (Levels 1-2)	366	4.36	20	84	1646
Skilled (Levels 3-5)	326	0.71	9	457	4 210
Highly skilled production (Levels 6-8)	960	1.50	26	639	16 876
Highly skilled supervision (Levels 9-12)	539	1.88	34	287	9 688
Senior management (Levels 13-16)	10	0.63	36	16	580
Total	2 201	1.48	22	1 483	33 000



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TABLE 5.9.5 – LEAVE PAYOUTS FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

The following table summarises payments made to employees as a result of leave that was not taken.

REASON	Total Amount (R'000)	Number of Employees	Average payment per employee (R'000)
Leave payout for 2006/07 due to non-utilisation of leave for the previous cycle	37	7	5.29
Capped leave payouts on termination of service for 2006/07	216	15	14.40
Current leave payout on termination of service for 2006/07	59	11	5.36
Long Services Awards	297	65	4.57
Total	609	98	6.21

5.10. - HIV/AIDS & HEALTH PROMOTION PROGRAMMES

TABLE 5.10.1 – STEPS TAKEN TO REDUCE THE RISK OF OCCUPATIONAL EXPOSURE

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
Capacitating employees on HIV and AIDS issues	Training of 16 employees in HIV & AIDS issues has been conducted. Two modules for the first two groups has been completed and planning is underway for the next groups
Voluntary counseling and testing (VCT's)	The VCT's were conducted during health and wellness week last year (2006)



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TABLE 5.10.2 – DETAILS OF HEALTH PROMOTION AND HIV/AIDS PROGRAMMES

Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	Yes		Mr. N Lukhai: Director Human Resource Management
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	Yes		Transformation Service Unit is composed of six staff members. Directorate Social Policy Formulation responsible for the departmental HIV/ Aids budget. The EAP Budget for 2007/08 amounts to R400 000.
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	Yes		Health Promotion Programme: The key elements of the programme were on Healthy Lifestyles, Voluntary Counseling and Testing, Blood Pressure and Cholesterol testing as well as Good Food demonstrations. The Employee Assistance Programme was composed of face-to-face counseling, advice and debriefing sessions.
4. Has the department established a committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	Yes		The departments has an HIV & Aids Committee and members are as follows: Andile Xonti and Ndileka Hude (HIV & Aids Unit) Lwandile Ntshwanti and Wiseman Masuku (Transformation Unit) Yanga Depha (Knowledge Management Directorate) Sivuyile Ngaba and Luthando Namzi (Sub-Directorate Communication & Marketing) and Tughfa Ajouhaar-Hamdulay (Sub-Directorate Strategic Planning Unit).
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	Yes		HR prescripts and policies reviewed, e.g. Recruitment and Selection Policy, Employment Equity Plan and Retention Strategy. The DPSA prescripts are utilised as guiding documents.
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	Yes		Ongoing sensitisation and support programmes
7. Does the department encourage its employees to undergo voluntary counseling and testing? If so, list the results that you have achieved.	Yes		The department through Lifeline provided Voluntary Counseling and Testing (VCT). A total of 51 employees participated and responded positively to the service. Of the people tested 50 tested negative and 1 tested positive. The annual budget for HIV/Aids is R240 000.
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/ indicators.	Yes		An individual evaluation questionnaire after each event was designed. The various departmental forums have also been used to assess impact.



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5.11 – LABOUR RELATIONS

The following collective agreements were entered into with trade unions within the department.

**TABLE 5.11.1 – COLLECTIVE AGREEMENTS, 1 APRIL 2006 TO 31 MARCH 2007
PSCBC BARGAINING COUNCIL**

Subject Matter	Date
Resolution 1 of 2006: Medical assistance to Public Service Employees	20/6/06
Resolution 2 of 2006: The appointment of a panel of conciliators and arbitrators	29/6/06
BARGAINING COUNCIL (NATIONAL)	
Resolution 1 of 2006. Agreement on the transfer of employees from Department of Social Development to the South African Social Security Agency (SASSA)	3/3/06
Resolution 2 of 2006. Amendments to the Constitution of PHWSBC	19/6/06
Resolution 3 of 2006. Rules for Conduct of proceedings before PHWSBC	19/6/06
Resolution 1 of 2007. Amendments to the Constitution of PHWSBC (Final)	20/3/07
BARGAINING CHAMBER (PROVINCIAL)	
None	
Outcomes of disciplinary hearings	Number
Written warning	2
Final written warning	5
Suspended with pay	2
Demotion	1
Dismissal	2
Not guilty	1
Case withdrawn	2
Total	15



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DISCIPLINARY HEARINGS – 2006/ 07

TABLE 5.11.2 – TYPES OF MISCONDUCT ADDRESSED AT DISCIPLINARY HEARINGS

Type of misconduct	Number	% of total
Verbal Abuse	1	4.76
Uncommunicated absence	9	42.86
Unauthorised absence	3	14.29
Unauthorised usage of GG vehicle	1	4.76
Assault	1	4.76
Fraud	2	9.52
Pornographic allegations	1	4.76
Negligence	2	9.52
Sexual harassment allegations	1	4.76
Total	21	100.00

TABLE 5.11.3 – GRIEVANCES LODGED FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

	Number	% of total
Number of grievances resolved : Individual grievances (19) and collective grievances (7)	26	65.00
Number of grievances not resolved: Individual grievance (10) Collective Grievance (4)	14	35.00
Total number of grievances lodged	40	100.00

TABLE 5.11.4 – DISPUTES LODGED WITH COUNCILS FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

	Number	% of total
Number of disputes successful upheld	1	20.00
Number of disputes dismissed	1	20.00
Number of disputes pending	3	60.00
Total number of disputes lodged	5	100



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TABLE 5.11.5 – STRIKE ACTIONS FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Total number of person working days lost	0
Total cost (R'000) of working days lost	0
Amount (R'000) recovered as a result of no work no pay	0

TABLE 5.11.6 – PRECAUTIONARY SUSPENSIONS FOR THE PERIOD 1 APRIL 2006 TO 31 MARCH 2007

Number of people suspended	3
Number of people whose suspension exceeded 30 days	1
Average number of days suspended	30
Cost (R'000) of suspensions	14



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5.12 - SKILLS DEVELOPMENT

This section highlights the efforts of the department with regard to skills development.

5.12.1 TRAINING NEEDS IDENTIFIED 1 APRIL 2006 TO 31 MARCH 2007

Occupational Categories	Gender	Number of employees as at 1 April 2006	Training needs identified at start of reporting period			Total
			Learnerships	Skills Programmes & other short courses	Other forms of training	
Legislators, senior officials and managers	M	52	0	Finance for Non Financial Managers, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisation, BAS, LOGIS, Persal	Workshops, Conferences, CAA Training, Treasury Training, PAWC Training	85
	F	54	0			98
Professionals	M	164	0	MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisations, BAS, LOGIS, Persal	LR Workshops, Conferences, CAA Courses	205
	F	315	0			441
Technicians and associate professionals	M	164	0	ABET, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisations, BAS, LOGIS, Persal	Workshops, Conferences, CAA Training, Treasury Training, PAWC Training	228
	F	100	0			164
Clerks	M	133	14	ABET, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisations, BAS, LOGIS, Persal	CAA Training, Treasury Training, PAWC Training	94
	F	257	16			286
Service and sales workers	M	11	0	ABET, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisations	Cooking up Capital Workshops, Sexual Harassment Workshops, CAA Courses, PAWC Workshops, Part Time Bursaries	12
	F	1	0			1
Skilled agriculture and fishery workers	M	0	0			0
	F	0	0			0
Craft and related trades workers	M	0	0			0
	F	0	0			0



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5.12.1 TRAINING NEEDS IDENTIFIED 1 APRIL 2006 TO 31 MARCH 2007 (CONTINUE)

Occupational Categories	Gender	Number of employees as at 1 April 2006	Training needs identified at start of reporting period			Total
			Learnerships	Skills Programmes & other short courses	Other forms of training	
Plant and machine operators and assemblers	M	8	0	ABET, GET	Social Capital Workshops, Sexual Harassment Workshops, CAA Courses	27
	F	0	0			3
Elementary occupations	M	31	0	ABET, GET	Social Capital Workshops, Sexual Harassment Workshops, CAA Courses	33
	F	52	0			46
Sub Total	M	563	14			673
	F	727	16			1 050
Total		1 342	30			1 723



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5.12.2 TRAINING PROVIDED 1 APRIL 2006 TO 31 MARCH 2007

Occupational Categories	Gender	Number of employees as at 1 April 2006	Training provided within the reporting period			Total
			Learnerships	Skills Programmes & other short courses	Other forms of training	
Legislators, senior officials and managers	M	52	0	Finance for Non Financial Managers, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisation, BAS, LOGIS, Persal	Cooking up Capital Workshops, Sexual Harassment, Investigating and Presiding Officers Workshop, Conferences, CAA Courses, PAWC Workshops, Part Time Bursaries	85
	F	54	0			98
Professionals	M	164	0	ABET, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisation, BAS, LOGIS, Persal	Cooking up Capital Workshops, Sexual Harassment, Investigating and Presiding Officers Workshop, Conferences, CAA Courses, PAWC Workshops, Part Time Bursaries	205
	F	315	0			441
Technicians and associate professionals	M	164	0	ABET, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisation, BAS, LOGIS, Persal	Cooking up Capital Workshops, Sexual Harassment, Investigating and Presiding Officers Workshop, Conferences, CAA Courses, PAWC Workshops, Part Time Bursaries	228
	F	100	0			164
Clerks	M	133	14	ABET, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisation, BAS, LOGIS, Persal	Cooking up Capital Workshops, Sexual Harassment, Investigating and Presiding Officers Workshop, Conferences, CAA Courses, PAWC Workshops, Part Time Bursaries	94
	F	257	16			286
Service and sales workers	M	11	0	ABET, MS Excel, MS Windows, MS Word, Service Level Agreements, Xhosa for Beginners, Disability Sensitisation, BAS, LOGIS, Persal		12
	F	1	0			1



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5.12.2 TRAINING PROVIDED 1 APRIL 2006 TO 31 MARCH 2007 (CONTINUE)

Occupational Categories	Gender	Number of employees as at 1 April 2006	Training provided within the reporting period			Total
			Learnerships	Skills Programmes & other short courses	Other forms of training	
Skilled agriculture and fishery workers	M	0	0			0
	F	0	0			0
Craft and related trades workers	M	0	0			0
	F	0	0			0
Plant and machine operators and assemblers	M	8	0	ABET, GET	Social Capital Workshops, Sexual Harassment Workshops, CAA Courses	27
	F	0	0	ABET, GET		0
Elementary occupations	M	31	0		Social Capital Workshops, Sexual Harassment Workshops, CAA Courses	36
	F	52	0			46
Sub Total	M	563	14			673
	F	779	16			1 050
Total		1 342	30			1 832

5.13 – INJURY ON DUTY

The following tables provide basic information on injury on duty.

TABLE 5.13.1 – INJURY ON DUTY, 1 APRIL 2006 TO 31 MARCH 2007

Nature of injury on duty	Number	% of total
Required basic medical attention only	35	97.22
Temporary Total Disablement	0	0
Permanent Disablement	0	0
Fatal	1	2.78
Total	36	100.00



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5.14. UTILISATION OF CONSULTANTS

TABLE 5.14.1: REPORT ON CONSULTANT APPOINTMENTS USING APPROPRIATED FUNDS

Project Title	Total number of consultants that worked on the project	Duration:	Contract value in
		Work days	Rand
Design , layout and printing of Annual Performance Plan 2007-2008	2	29 Aug 06-31 Dec 06	R530 486.70
Media Company branding of department and name change roll-out	3	1 Oct 06-31 Dec 06	R700 271.01

TABLE 5.14.2: ANALYSIS OF CONSULTANT APPOINTMENTS USING APPROPRIATED FUNDS, IN TERMS OF HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI)

Project Title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of Consultants from HDI groups that work on the project
Design, layout and printing of Annual Performance Plan 2007-2008	100		2
Media company branding of department and name change roll-out	50		3

TABLE 5.14.3: REPORT ON CONSULTANT APPOINTMENTS USING DONOR FUNDS

Project Title	Total Number of consultants that worked on the project	Duration:	Donor and Contract value in Rand
		Work days	
Total number of projects	Total individual consultants	Total duration:	Total contract value in Rand
		Work days	

TABLE 5.14.4: ANALYSIS OF CONSULTANT APPOINTMENTS USING DONOR FUNDS, IN TERMS OF HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI)

Project Title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of Consultants from HDI groups that work on the project



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NON-FINANCIAL DATA

ANNEXURE A NON-FINANCIAL DATA

Programme/Subprogramme/ Performance Measures	Target for 2006/07 Annual Performance Plan	Quarter 1 Planned output	Quarter 1 Actual output	Quarter 2 Planned output	Quarter 2 Actual output	Quarter 3 Planned output	Quarter 3 Actual output	Quarter 4 Planned output	Quarter 4 Actual output	Total for 4 Quarters Actual output	Actual for 2006/07 Annual Report
QUARTERLY OUTPUTS											
Programme 2: Social Welfare Services											
2.2 Substance Abuse Prevention and Rehabilitation											
Number of interviews at Substance Abuse Centres - Government	410	56	56	354	354	379	379	180	180	969	969
Number of interviews at Substance Abuse Centres - NGO	375	293	293	82	82	253	253	300	300	928	928
Number of drug awareness campaigns focusing on youth - Government	103	10	10	93	93	1	1	1	1	120	120
Number of youth interviewed for drug abuse - Government	315	190	190	125	125	33	33	120	120	468	468
Number of youth interviewed for drug abuse - NGO	155	85	85	70	70	253	253	515	515	923	923
2.3 Care and Services to Older Persons											
Number of older persons interviewed - Government	2,613	1,173	1,173	1,440	1,440	1,068	1,068	1,179	1,179	4,684	4,684
Number of older persons interviewed - NGO	1,264	808	808	456	456	624	624	548	548	2,266	2,266
2.4 Crime Prevention and Support											
Number of children interviewed who are in conflict with the law - Government	7,149	3,487	3,487	3,662	3,662	3,620	3,620	4,021	4,021	14,790	14,790
Number of adults interviewed for pre-sentence reports - Government	1,031	648	648	383	383	256	256	242	242	1,529	1,529
2.5 Services to Persons with Disabilities											
Number of persons with disabilities working at protective workshops - Government	-	-	-	-	-	-	-	-	-	-	-
Number of persons with disabilities working at protective workshops - NGO	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425
Number of persons with disabilities interviewed - Government	20	20	20	20	20	20	20	20	20	80	80
Number of persons with disabilities interviewed - NGO	1,292	1,292	1,292	323	1,292	323	1,292	323	1,195	5,168	5,168
2.6 Child Care and Protection Services											
Number of children who stay in Children Homes - Government	-	-	-	-	-	-	-	-	-	-	-



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NON-FINANCIAL DATA

ANNEXURE A NON-FINANCIAL DATA (CONT.)

Programme/Subprogramme/ Performance Measures	Target for 2006/07 Annual Per- formance Plan	Quarter 1 Planned output	Quarter 1 Actual output	Quarter 2 Planned output	Quarter 2 Actual output	Quarter 3 Planned output	Quarter 3 Actual output	Quarter 4 Planned output	Quarter 4 Actual output	Total for 4 Quarters Actual output	Actual for 2006/07 as per Annual Report
Number of children who stay in Children Homes - NGO	2,105	2,105	2,105	2,105	2,105	2,105	2,105	2,105	2,105	2,105	2,105
Number of children who stay in Places of Safety - Government	451	451	451	451	451	451	451	451	451	451	451
Number of children who stay in Secure Care Centres - Government	309	309	309	309	309	309	309	309	309	309	309
Number of children who stay in Secure Care Centres - NGO	235	235	235	235	235	235	235	235	235	235	235
Number of Children Court cases handled - Government	1,129	149	149	393	393	348	348	239	239	1,129	1,129
Number of Children Court cases handled - NGO	975	227	227	285	285	276	276	187	187	975	975
2.7 Victim Empowerment											
Number of persons staying at shelters for victims of domestic violence - Government	-	-	-	-	-	-	-	-	-	-	-
Number of persons staying at shelters for victims of domestic violence - NGO	317	317	317	317	317	317	317	317	317	317	317
2.8 HIV and AIDS											
Number of clients interviewed with HIV and Aids	-	-	-	8,361	8,361	9,200	9,200	8,280	8,280	25,841	25,841
2.9 Social Relief											
Number of clients interviewed for social relief applications	-	-	831	-	512	-	-	622	1,657	1,657	1,657
2.10 Care and Support Services to Families											
Number of married couples receiving marriage counselling - Government	-	-	-	-	-	-	-	-	-	-	-
Number of married couples receiving marriage counselling - NGO	-	-	-	-	-	-	-	-	-	-	-
Number of families receiving family therapy - Government	-	-	-	-	-	-	-	-	-	-	-
Number of families receiving family therapy - NGO	-	-	-	-	-	-	-	-	-	-	-



annexure
NON-FINANCIAL DATA

ANNEXURE A NON-FINANCIAL DATA (CONT.)

Programme/Subprogramme/ Performance Measures	Target for 2006/07 Annual Per- formance Plan	Quarter 1 Planned output	Quarter 1 Actual output	Quarter 2 Planned output	Quarter 2 Actual output	Quarter 3 Planned output	Quarter 3 Actual output	Quarter 4 Planned output	Quarter 4 Actual output	Total for 4 Quarters Actual output	Actual for 2006/07 as per Annual Report
Programme 3: Development and Research											
3.2 Youth Development											
Number of skills development programmes rendered for youth development - NGO	-	-	-	-	-	-	-	17	17	34	34
Number of youth interviewed - Government	1,526	1,526	-	200	-	200	240	-	1,356	3,082	3,082
Number of youth interviewed - NGO	-	-	-	-	-	-	-	-	362	602	602
3.3 Sustainable Livelihood											
Number of individual persons in poverty interviewed	75	6	5	16	17	34	34	19	19	75	75
Number of poverty alleviation projects implemented	32,107	19,838	19,838	12,269	12,269	-	-	-	500	32,607	32,607
Number of persons involved in poverty alleviation projects	-	-	-	-	-	-	6	-	9	15	15
Number of poverty projects implemented in nodal areas	166	166	166	-	-	32	32	32	32	230	230
3.4 Institutional Capacity Building and Support											
Number of NPOs trained	263	228	228	35	35	-	89	-	54	406	406
Number of NPOs assessed	5	1	1	4	2	-	-	-	1	4	4
3.5 Research and Demography											
Number of research projects completed	2	1	1	1	1	-	1	-	1	4	4
Number of research projects outsourced	4	1	1	3	3	-	2	-	4	10	10
3.6 Population Capacity Development and Advocacy											
Number of training sessions conducted for projects	4	1	1	3	3	-	2	-	2	7	7
Number of information education and communication workshops conducted	4	1	1	3	2	-	2	-	2	7	7



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glossary of terms

TERM

Emerging organisations

This definition has been approved and accepted by the Minister of Social Development. Broad-base definition (Characteristics):

- Black-owned and managed as per BEE definition
- Geographic areas of greatest need
 - established townships
 - informal settlements (local context and roots in community)
- Locally based i.t.o. its origin, functioning, historical location
- Skills and competencies required to sustain organisation over time
- Limited/ no access to financial and capacity building support services
- Will continue to promote development and strengthening of social cohesion

ACRONYM

BEE	Black Economic Empowerment
CYCA	Child and Youth Care System
ECD	Early Childhood Development
EFSA	Ecumenical Foundation of South Africa
EPWP	Expanded Public Works Programme
GIS	Geographic Information System
HCBC	Home community- based care
HOD	Head of Department of Social Development
IDP	Integrated development plans of Local Authorities
IPDP	Individual development and performance plan
ISDM	Integrated Service Delivery Model

MOU	Memorandum of Understanding
MIS	Management Information System
M&E	Monitoring and evaluation
NCPS	National Crime Prevention Strategy
NGO	Non-governmental organisation
NPO	Non-profit organisation
PGDS	Provincial Growth and Development Strategy
SASSA	South African Social Security Agency
SLA	Service level agreement
SMME	Small, micro and medium enterprises
SMS	Senior management service
VEP	Victim empowerment programme

