



**OPPORTUNITY FOR NPOS TO APPLY FOR FUNDING
FOR SOCIAL WELFARE AND COMMUNITY DEVELOPMENT SERVICES IN THE WESTERN CAPE:
PROGRAMME SPECIFICATIONS – SUSTAINABLE LIVELIHOODS**

Sub-Programme: Sustainable Livelihoods	
<p>Output</p> <ul style="list-style-type: none"> - Provide vulnerable individuals with nutritional support and development opportunities at Community Nutritional & Development Centres 	<p>Requirements</p> <p>For the organizations to be considered suitable must have the following:</p> <ul style="list-style-type: none"> - Registered as NPO, Voluntary Association, NPC or Trust. - Compliance with the NPO Act. - Metro areas must have the capacity and resources to prepare meals for 210 people per feeding as described in the Sustainable Livelihoods Norms and Standards. - Rural areas must have the capacity and resources to prepare meals as described in the Sustainable Livelihoods Norms and Standards. - A traceable street address. - Compliance in terms of previous funding criteria and submission of financial statements. - Current health and safety certificate/Certificate of acceptability for food premises. - Serviced Fire extinguishers and first aid equipment. - Emergency plan and signage in place. - Appropriate refrigeration and storage facilities. - A clear operational floor plan. - Accessible site to all qualifying beneficiaries including those with disabilities. - Capacity to develop linkages to other services, opportunities, and support. - Knowledge and experience of community development project implementation <p>If off-site cooking and on-site distribution, the following in addition to the above applies (If cooking for more than one site and food to be transported, the following in addition to the above applies):</p> <ul style="list-style-type: none"> - An appropriate vehicle be utilised to transport food within an hours after preparation. - That the vehicle is always clean, rust free and dust proof; - That it shall not be used to transport any other objects whilst carrying food that may contaminate or spoil the food e.g. chemicals or spillages such as blood, paints, etc.; - No passengers should be transported (ferried) with food; - That food is delivered in appropriate containers that are always clean and sanitized; - That the food containers/carriers are designed to handle the appropriate food temperature and are able to also with-stand the outside temperature in keeping the food fresh and palatable; - That as far as possible, service providers are encouraged to engage with facilities who have their own kitchen on the use of such kitchens

2023 Call for Proposals: Sustainable Livelihoods Specifications

Sub-Programme: Sustainable Livelihoods

Referral process

- Clients are referred to the programme by different referral pathways.
- All beneficiaries shall enter the programme with a referral form from one of the referring agents (Local clinic, SASSA, DSD office and other NGO`s).
- The referral form should clearly state the date for re-assessment and the period in which the beneficiary shall partake in the programme.
- Beneficiary profiles are conducted and recorded

Administration

- Maintain daily attendance register.
- Submit quarterly progress reports with accompanying documents to DSD.
- Attend stakeholder engagements and information meetings.
- Sign a Transfer Payment Agreement (TPA) with DSD for a minimum of one year and maximum of three years.

Scope of service areas

The services are needed at the identified feeding sites in certain towns and suburbs throughout the Province of the Western Cape as stated below:

- **Cape Winelands/Overberg:** De Doorns, Kayamandi, Bot River, Bredasdorp, De Doorns, Genadendal, Glen Elgin Hawston, Ceres Op die Berg, Nduli, Paarl, Wellington, Prins Alferd Hamlet and Saron
- **Eden Karoo:** Pacaltsdorp, Pakdene and Thembalethu in George, Beaufort West, Klaarstroom, Merweville, Mossel Bay, Murraysburg, Nelspoort, Riversdale, Sedgfield, Uniondale and Van Wyksdorp
- **Metro East:** Khayelitsha, Harare, Kuyasa, Macassar, Makaza, Mfuleni, Kayalitsha Site B, Site C, Strand and Wallecedene
- **Metro North:** Atlantis, Bonteheuwel, Delft, Du Noon, Elsie's River, Fisantekraal, Joe Slovo and Langa
- **Metro South:** Phillipi, Grassy Park, Gugulethu, Hanover Park, Hout Bay, Manenberg, Mitchells Plain, Nyanga, Phillipi
- **West Coast:** Bitterfontein, Clanwilliam Darling, Elands Bay, Graafwater, Kliprand, Lamberts Bay, Malmesbury, Saldanha and Stofkraal
- The service providers must ensure that their applications are designed to service sites as close to their area of operation as possible.

N.B: Notwithstanding the identification of areas above, the department will consider appropriate and relevant data (i.e. most deprived wards) when adjudicating the applications.