

**WESTERN CAPE-QUARTERLY PERFORMANCE REPORTS: 2023/24
WESTERN CAPE LIQUOR AUTHORITY**

Programme / Sub programme / Performance Measures	Frequency	Target for 2023/24 as per Annual Performance Plan (APP)	1 st Quarter Planned output as per APP	1st Quarter Actual output - validated	2 nd Quarter Planned output as per APP	2 nd Quarter Actual output - validated
Component 1: Liquor Licensing Administration						
Percentage of permanent and secondary licence applications received by the Liquor Licensing Administration processed within prescribed timeframes.	Quarterly	100	100	77.46	100	98.88
Percentage of licence applications processed via our online portal	Annually	10				
Percentage of licensees meeting the criteria in Section 64(1) of the Act that are subjected to the non-automatic renewal process.	Annually	90				
Component 2: Liquor Licensing Tribunal						
Percentage of permanent and secondary licence applications considered by the Liquor Licensing Tribunal within the prescribed time frames	Quarterly	100	100	94.46	100	99.49
Percentage of section 73 reports accepted by the Prosecutor.	Quarterly	100	100	69.84	100	27
Percentage of section 73 reports referred to the Tribunal.	Quarterly	100	100	93.18	100	100
Percentage of all enforcement matters finalised by the Liquor Licensing Tribunal within 60 days of referral	Quarterly	100	100	80.82	100	100
Percentage of compliance to Liquor Licensing Tribunal fines issued.	Quarterly	100	100	54.83	100	57.77
Percentage of section 64 non-automatic renewal matters finalised by the Liquor Licensing Tribunal by 31 December.	Annually	95				
Component 3: Inspectorate: Compliance and Enforcement						
Percentage of valid licences at the beginning of the financial year that are inspected by the end of that financial year.	Quarterly	95	25	38.48	50	61.74
Number of enforcement operations conducted with other agencies.	Quarterly	280	60	66	70	72
Percentage of complaints received finalised within two (2) months).	Quarterly	95	95	98.11	95	95.71
Number of inspections conducted focused on under-age drinking and access to restricted areas.	Quarterly	2400	600	810	600	540
Percentage of all new licensed premises to be inspected within three (3) months after issuing of licence.	Quarterly	95	95	90.82	95	84.84
Percentage of licensed outlets within the ABT areas inspected quarterly.	Quarterly	100	100	100	100	100
Number of Problem Statements developed for all local municipalities and the city of Cape Town sub-councils.	Quarterly	25	6	6	7	7
Component 4: Communication, Education and Stakeholder Relations						
WCLA Annual Communication Plan developed.	Annually	1	1	1		
Number of Liquor Consultants Forum engagements facilitated.	Quarterly	4	1	1	1	1
Number of campaigns conducted targeting licence holders in understanding their roles and responsibilities as licensed outlets and the impact of liquor on priority groupings such as women, youth and children.	Annually	1				
Number of campaigns developed targeting communities on their role in influencing the determination of public interest.	Annually	1				
Component 5: Finance						
Percentage expenditure in relation to the allocated budget*	Quarterly	98	98	91	98	94
Percentage of invoices paid within 30 days after receipt of invoice	Quarterly	100	100	96	100	97
Audit opinion from Auditor-General of South Africa	Annually	Unqualified Audit Opinion			Unqualified Audit Opinion	Unqualified Audit Opinion
Component 6: Corporate Services						
Number of Annual Performance Plans (APP) published	Annually	1				
Number of quarterly performance reports submitted to DotP	Quarterly	4	1	1	1	1
Number of quarterly performance reports submitted to Parent department	Quarterly	4	1	1	1	1

Information submitted by CEO: Mr. S George

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