

**WESTERN CAPE-QUARTERLY PERFORMANCE REPORTS: 2022/23**  
**WESTERN CAPE LIQUOR AUTHORITY**

Programme / Sub programme / Performance Measures	Frequency	Target for 2022/23 as per Annual Performance Plan (APP)	1 <sup>st</sup> Quarter Planned output as per APP	1 <sup>st</sup> Quarter Actual output - validated	2 <sup>nd</sup> Quarter Planned output as per APP	2 <sup>nd</sup> Quarter Actual output - validated	3 <sup>rd</sup> Quarter Planned output as per APP	3 <sup>rd</sup> Quarter Actual output - validated	4 <sup>th</sup> Quarter Planned output as per APP	4 <sup>th</sup> Quarter Actual output - validated
<b>Component 1: Liquor Licensing Administration</b>										
Percentage of permanent and secondary license applications received by the Liquor Licensing Administration processed within prescribed timeframes	Quarterly	100	100	90	100	83	100	80	100	45
Report on non-automatic (section 64) renewal applications processed	Quarterly	4	1	1	1	1	1	1	1	1
<b>Component 2: Liquor Licensing Tribunal</b>										
Percentage of permanent and secondary license applications considered by the Liquor Licensing Tribunal within the prescribed time frames	Quarterly	100	100	98	100	97	100	99	100	96
Percentage of all enforcement matters finalized by the Liquor Licensing Tribunal within 60 days of referral	Quarterly	100	100	87	100	86	100	97	100	94
Report on non-compliance with Tribunal orders.	Quarterly	4	1	1	1	1	1	1	1	1
* Percentage of licensees that meet the criterion in section 64(1) of the Act that are subjected to the non-automatic renewal process.	Annually	90					90	96		
* Percentage of section 64 non-automatic renewal matters finalised by the Liquor Licensing Tribunal by 31 December 2022	Annually	95					95	98		
<b>Component 3: Communication, Education and Stakeholder Relations</b>										
Number of engagements with local authorities	Quarterly	27	7	7	7	7	7	8	6	15
Number of public participation interventions with stakeholders	Quarterly	36	9	9	9	9	9	10	9	10
Number of awareness sessions with licence holders about the impact of alcohol on priority groupings of women, youth and children	Quarterly	14	4	4	3	6	4	2	3	4
Report on public participation in the application and enforcement processes	Quarterly	4	1	1	1	1	1	1	1	1
Report on Alcohol-related Harms Reduction (AHR) education and awareness activities	Quarterly	4	1	1	1	1	1	1	1	1
<b>Component 4: Compliance and Enforcement</b>										
Percentage of licenses issued in the previous financial year inspected in the current financial year	Quarterly	90	30	44	50	69	70	90	90	99
Number of enforcement operations with other agencies conducted	Quarterly	270	60	55	75	98	75	95	60	57
Percentage of complaints received attended to within 14 days	Quarterly	95	95	66	95	99	95	96	95	97
Number of inspections conducted focused on under-age drinking and access to restricted areas	Quarterly	2400	600	1638	600	2222	600	1243	600	552
Percentage of licences waiting to be inspected, as at the end of the previous financial year, inspected within the current financial year	Quarterly	100	25	98	50	100	75	100	100	100
Number of inspections conducted per licensed outlet within the ABT areas.	Quarterly	4	1	1	1	1	1	1	1	1
Percentage of licensed outlets plotted in all ABT areas.	Quarterly	95	24	62	23	89	24	98	24	24
* Percentage of valid licences at the beginning of the financial year (1 April) that are inspected by the end of that financial year (31 March)	Quarterly	100	25		50		75	91	100	100
<b>Component 5: Finance</b>										
Percentage expenditure in relation to the allocated budget*	Quarterly	98	98	100	98	113	98	62.32	98	126
Percentage of invoices paid within 30 days after receipt of invoice	Quarterly	100	100	84	100	84	100	99	100	94
Audit opinion from Auditor-General of South Africa	Annually	Unqualified Audit Opinion			Unqualified Audit Opinion	Unqualified Audit Opinion				
<b>Component 6: Corporate Services</b>										
Number of Annual Performance Plans (APP) published	Annually	1							1	1
Number of quarterly performance reports submitted to DoP	Quarterly	4	1	1	1	1	1	1	1	1
Number of quarterly performance reports submitted to Parent department	Quarterly	4	1	1	1	1	1	1	1	1

\* In-Year change indicators where targets are effected.

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