

**WESTERN CAPE-QUARTERLY PERFORMANCE REPORTS: 2021/22**  
**WESTERN CAPE LIQUOR AUTHORITY**

Programme / Sub programme / Performance Measures	Frequency	Target for 2021/22 as per Annual Performance Plan (APP)	1 <sup>st</sup> Quarter Planned output as per APP	1 <sup>st</sup> Quarter Actual output - validated	2 <sup>nd</sup> Quarter Planned output as per APP	2 <sup>nd</sup> Quarter Actual output - validated	3 <sup>rd</sup> Quarter Planned output as per APP	3 <sup>rd</sup> Quarter Actual output - validated	4 <sup>th</sup> Quarter Planned output as per APP	4 <sup>th</sup> Quarter Actual output - validated
<b>Component 1: Liquor Licensing Administration</b>										
Percentage of permanent and secondary license applications received by the Liquor Licensing Administration processed within prescribed timeframes	Quarterly	90%	90%	81%	90%	73%	90%	87.64%	90%	95%
<b>Component 2: Liquor Licensing Tribunal</b>										
Percentage of permanent and secondary license applications considered by the Liquor Licensing Tribunal within the prescribed time frames	Quarterly	90%	90%	61%	90%	83%	90%	100%	90%	93%
Percentage of all enforcement matters finalized by the Liquor Licensing Tribunal within 60 days of referral	Quarterly	90%	90%	73%	90%	67%	90%	94%	90%	93%
<b>Component 3: Communication, Education and Stakeholder Relations</b>										
Number of engagements with local authorities	Quarterly	26	6	6	7	7	7	6	6	8
Number of public participation interventions attended with stakeholders	Quarterly	36	9	7	9	11	9	9	9	10
Report on public participation in the applications processes	Quarterly	4	1	1	1	1	1	1	1	1
Report on public participation in the enforcement processes	Quarterly	4	1	1	1	1	1	1	1	1
Number of awareness sessions with license holders directed at priority groupings of women and youth	Quarterly	12	3	2	3	3	3	3	3	5
<b>Component 4: Compliance and Enforcement</b>										
Percentage of licenses issued in the previous financial year inspected in the current financial year	Quarterly	80%	20%	34%	40%	46%	60%	61%	80%	70%
Number of enforcement operations with other agencies conducted	Quarterly	80	20	39	20	65	20	100	20	57
Percentage of complaints received investigated within 30 days	Quarterly	95%	95%	100%	95%	95%	95%	95%	95%	98%
4.4 Number of inspections conducted focused on under-age drinking and access to restricted areas	Quarterly	550	137	416	138	1 072	138	2 623	137	1 865
Percentage of licences waiting to be inspected, as at the end of the previous financial year , inspected within the current financial year	Quarterly	70%	10%	34%	30%	47%	50%	70%	70%	84%
<b>Component 5: Finance</b>										
Percentage expenditure in relation to the allocated budget*	Quarterly	98%	98%	91%	98%	111.7%	98%	90.02%	98%	142%
Percentage of invoices paid within 30 days after receipt of invoice	Quarterly	100%	100%	99%	100%	99%	100%	99%	100%	99%
Audit opinion from Auditor-General of South Africa	Annually	Unqualified Audit Opinion	-	-	Unqualified Audit Opinion	Unqualified Audit Opinion	-	-	-	-
<b>Component 6: Corporate Services</b>										
Number of Annual Performance Plans (APP) published	Annually	1	-	-	-	-	-	-	1	1
Number of quarterly performance reports submitted to DotP	Quarterly	4	1	1	1	1	1	1	1	1
Number of quarterly performance reports submitted to Parent department	Quarterly	4	1	1	1	1	1	1	1	1

**Information submitted by CEO: Mr. S George**
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