

DIRECTORATE INFORMATION MANAGEMENT REFERENCE: 22/2/P ENQUIRIES: SAMANTHA BRINKMANN / VALENCIA PETERSEN

CIRCULAR H 142

CHIEF DIRECTORS:

METRO & RURAL HEALTH SERVICES, EMERGENCY AND CLINICAL

SUPPORT SERVICES, STRATEGIC CLUSTER, HEALTH

PROGRAMMES

DIRECTOR:

METRO & RURAL HEALTH SERVICES, HEALTH IMPACT

ASSESSMENT, STRATEGIC PLANNING & CO-ORDINATION

EXECUTIVE DIRECTOR HEALTH: CITY OF CAPE TOWN

FACILITY HEADS:

PHC FACILITIES, CENTRAL, REGIONAL, PSYCHIATRIC,

REHABILITATION, TUBERCULOSIS AND DISTRICT HOSPITALS

IM UNITS:

DISTRICT, SUB-DISTRICT AND METRO SUB-STRUCTURE OFFICES.

CITY HEALTH INFORMATION UNITS

CHANGES TO THE PRIMARY HEALTH CARE FORM (RMR) FOR FY 2020/21

1. Purpose: To inform all stakeholders of the changes implemented for the Primary Health Care Form (RMR) as a result of the revision of the National Indicator Data Set (NIDS).

- 2. <u>Target Audience</u>: All stakeholders responsible for the collection, sign-off and submission of routine health care data reported on Sinjani.
- 3. Changes to the Primary Health Care Form (RMR) for FY 2020/21: The National Indicators Data Set (NIDS) has been revised for 2020 - 2021. The changes listed in this circular relate to the updating of Primary Health Care Form (RMR) as outlined in the NIDS to ensure correct reporting from 1st April 2020. The following changes on the Primary Health Care (RMR) Form should be noted:

3.1. The following elements have been REMOVED:

Form Category	Element		
Quality Assurance	Facility conducted Patient Satisfaction Survey (fixed clinic/CHC/CDC)*		
Reproductive Health	Cervical cancer screening 30 years and older		
Nutrition	Child under 2 years underweight - new (weight between -2 SD and -3 SD new)		
	Client 40 years and older screened for Diabetes		
	Diabetes client 40 years and older - new		
Chronic Care	Diabetes treatment visit		
	Client 40 years and older screened for hypertension		
	Hypertension visit by clients on treatment		
	Wheelchair issued		
	Wheelchair required		
Rehab	Hearing aid issued		
	Hearing aid required		

	Spectacles issued - total		
Eyecare	Spectacles required - total		
	TB symptomatic client 5 years and older with sputum sent		
	TB symptomatic client 5 years and older test positive		
ТВ	TB client under 5 years start on treatment		
	TB client 5 years and older start on treatment		
	TB contact under 5 years start on IPT		
HIV	HIV new positive client eligible for IPT		
	HIV new positive client initiated on IPT		

3.2. The following elements have been renamed:

Form Category	Old Element	New Element	
	BCG dose under 1 year (at birth)	BCG dose	
	DTaP-IPV-HepB-Hib (Hexavalent) 1st dose	DTaP-IPV-HiB-HBV (Hexavalent) 1st dose	
	Measles 1st dose under 1 year (at 6 months)	Measles 1st dose	
Immunisation	Immunised fully under 1 year	Immunised fully under 1 year new	
	Measles 2nd dose (at 12 months)	Measles 2nd dose	
	DTaP-IPV-HepB-Hib (Hexavalent) 4th dose	DTaP-IPV-HiB-HBV (Hexavalent) 4th dose	

3.3. The following elements and/or categories are NEW: *new form category in BOLD and ITALICS

Form Category	Element	Imported data source systems
F	PHC headcount under 5 years – in facility	PHCIS - PHDC/BI - Sinjani
*PHC	PHC headcount 5-9 years – in facility	PHCIS – PHDC/BI - Sinjani
Headcount –	PHC headcount 10-19 years – in facility	PHCIS – PHDC/BI - Sinjani
In Facility	PHC headcount 20 years and older – in facility	PHCIS – PHDC/BI - Sinjani
	PHC headcount under 5 years – Outreach	PHCIS – PHDC/BI - Sinjani
*PHC	PHC headcount 5-9 years – Outreach	PHCIS – PHDC/BI - Sinjani
Headcount – Outreach	PHC headcount 10-19 years – Outreach	PHCIS – PHDC/BI - Sinjani
Obliedell	PHC headcount 20 years and older – Outreach	PHCIS - PHDC/BI - Sinjani
*PHC	PHC headcount under 5 years (CDU)	CDU – PHDC/BI - Sinjani
Headcount -	PHC headcount 5-9 years (CDU)	CDU – PHDC/BI - Sinjani
CDU	PHC headcount 10-19 years (CDU)	CDU – PHDC/BI - Sinjani
	PHC headcount 20 years and older (CDU)	CDU - PHDC/BI - Sinjani
*Clinical Management	Dead on arrival	Facility capture in Sinjani
Reproductive Health	Cervical cancer screening in non-HIV woman 30 years and older	NHLS – PHDC/BI - Sinjani
	Cervical cancer screening in HIV positive women 20 years and older	NHLS – PHDC/BI - Sinjani
Immunisation	DTaP-IPV-HiB-HBV (Hexavalent) 2nd dose	Facility capture in Sinjani
STI	Male circumcision performed by medical professional in the traditional sector	Facility capture in Sinjani
	Diabetes client 18-44 years new	Facility capture in Sinjani

Form Category	Element	Imported data source systems
Chronic Care	Diabetes client 45 years and older new	Facility capture in Sinjani
	Hypertension client 18-44 years new	Facility capture in Sinjani
	Hypertension client 45 years and older new	Facility capture in Sinjani
	Wheelchair issued child 0-18 years	Facility capture in Sinjani
	Wheelchair issued adult 19 years and older	Facility capture in Sinjani
	Wheelchair required child 0-18 years	Facility capture in Sinjani
Rehab	Wheelchair required adult 19 years and older	Facility capture in Sinjani
	Hearing aid issued child 0-18 years	Facility capture in Sinjani
	Hearing aid issued adult 19 years and older	Facility capture in Sinjani
	Hearing aid required child 0-18 years	Facility capture in Sinjani
	Hearing aid required adult 19 years and older	Facility capture in Sinjani
	Spectacles issued to an adult (19 years and older) - total	Facility capture in Sinjani
Eye Care	Spectacles issued to child (7 – 18 years)- total	Facility capture in Sinjani
	Spectacles required by an adult (19 years and older) – total	Facility capture in Sinjani
	Spectacles required by child (7 – 18 years) - total	Facility capture in Sinjani
	TB contact under 5 years start on TPT	Facility capture in Sinjani
	TB investigation done under 5 years	Facility capture in Sinjani
TB	TB investigation done 5 years and older	Facility capture in Sinjani
	DS-TB confirmed 5 years and older	Facility capture in Sinjani
	DS-TB confirmed under 5 years	Facility capture in Sinjani
	DS-TB treatment start 5 years and older	Facility capture in Sinjani
	DS-TB treatment start under 5 years	Facility capture in Sinjani
*TB Screening	Screen for TB symptoms 5 years and older – Outreach	Facility capture in Sinjani
Outside Health Facility	Screen for TB symptoms under 5 years - Outreach	Facility capture in Sinjani
	HIV positive client complete TPT	Facility capture in Sinjani
HIV	HIV new positive client eligible for TPT	Facility capture in Sinjani
	HIV new positive eligible client initiated on TPT	Facility capture in Sinjani

3.4. The following calculated fields have been added to Sinjani for the Headcounts as per NIDS

Calculation name	Elements to add
**PHC Total headcount	PHC headcount under 5 years – in facility
	PHC headcount 5-9 years – in facility
	PHC headcount 10-19 years – in facility
	PHC headcount 20 years and older – in facility
	PHC headcount under 5 years – Outreach
	PHC headcount 5-9 years – Outreach
	PHC headcount 10-19 years – Outreach
	PHC headcount 20 years and older – Outreach
** PHC headcount 5-9 years	PHC headcount 5-9 years – in facility
	PHC headcount 5-9 years – Outreach
**PHC headcount 10-19 years	PHC headcount 10-19 years – in facility
	PHC headcount 10-19 years – Outreach
**PHC headcount 20 years and older	PHC headcount 20 years and older – in facility
	PHC headcount 20 years and older – Outreach
*PHC Total headcount under 5 years	PHC headcount under 5 years – in facility
김 경영의 첫 경험자 시대로 보이다고	PHC headcount under 5 years – Outreach

4. Way Forward:

- 4.1. The following elements will be sourced through Provincial Health Data Centre (PHDC) and populated directly onto Sinjani for all fixed facilities capturing headcounts in PHCIS:
 - PHC Headcount In facility
 - PHC Headcount Outreach

Mobile and satellite facilities will continue to capture on Sinjani until they transition to PHCIS.

- 4.2. The following elements will be sourced through Provincial Health Data Centre (PHDC) and populated directly onto Sinjani for **all facilities**:
 - PHC Headcount CDU
 - Cervical Cancer Screening

Facilities are urged to check their source document (Papsmear register) and source system(PHCIS) to confirm accuracy of this data.

- 4.3. The above changes have been updated on the data collection tools for 2020-21 and will also be updated on Sinjani for capturing from April 2020.
- 4.4. Definition guides, tools and further resources are available on the Provincial Information Sharepoint site for District Information Office to access and disseminate: http://sharepoint.westerncape.gov.za/depts/doh/sahs/im/km/prg/p2/Shared%20Documents/Data%20Collection%20Forms/2020-21
- 5. To ensure that the collection, aggregation and reporting of elements adhere to sound data quality practices please ensure that you are familiar and conversant with the data definitions, data flow policy, facility SOP, data sign off policy and CMI.
- 6. Please ensure that the contents of the circular are communicated to all relevant officials.

7. For further enquiries, please contact Information Management:

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Ms Samantha Brinkmann	021-483-8046	Samantha.Brinkmann@westerncape.gov.za
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Your cooperation is relied upon.

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1)	
	Dr. M. Mandlay

Dr M Moodley

Director: Health Intelligence

Date: 23 June 2020

3) Curiu

DDG: Operations

Date: 2 July 2020

Dr K Vallabhiee

Chief Director: Strategic Cluster

Date: 29 June 2020

ROUTINE MONTHLY REPORT - PHC
WESTERN CAPE GOVERNMENT: HEALTH

2020/21

This form must be completed by the designated staff member and signed by the facility manager and submitted according to the data flow policy. SUB-DISTRICT/STRUCTURE FACILITY: PERIOD (Month/Year): CONTACT NUMBER: POPULATE FIELD NEXT TO ELEMENT WITH "N" IF SERVICE IS NOT RENDERED BY FACILITY AND A ZERO (I). IF NO. PATIENTS WERE SEEN EVEN THOUGH THE SERVICE WAS OFFERED. Source Document TOTAL MIN COMMENT MAX Primary Health Services Headcount in Health Facility PHC headcount under 5 years (In Facility) Service Point register/PHCIS (imported) PHC headcount 5-9 years (In Facility) Service Point register/PHCIS (imported) PHC headcount 10-19 years (In facility) Service Point register/PHCIS (imported) PHC headcount 20 years and older (in Facility) Service Point register/PHCIS (imported) PHC headcount under 5 years (Outreach) Service Point register/PHCIS (imported) PHC headcount 5-9 years (Outreach) Service Point register/PHCIS (imported) PHC headcount 10-19 years (Outreach) Service Point register/PHCIS (imported) PHC headcount 20 years and older (Outreach) Service Point register/PHCIS (imported) Headcount - CDU PHC headcount under 5 years (CDU) CDU Manifest (imported) HC headcount 5-9 years (CDU) HC headcount 10-19 years (CDU) CDU Manifest (imported) PHC headcount 20 years and older (CDU) CDU Manifest (imported) Clinical Management PHC client seen by professional nurse Service Point register PHC professional nurse clinical work days Clinical Work Days Template PHC client seen by public doctor Service Point register 0 PHC public doctor clinical work days Clinical Work Days Template 0 Dead on Arrival 0 Child Health Diarrhoea with dehydration new in child under 5 years Service Point register 0 Pneumonia new in child under 5 years Service Point register 0 Deworming dose 12-59 months Service Point register 0 Reproductive Health Oral pill cycle 15-19 years Service Point register Oral pill cycle 20 - 49 years Service Point register Medroxyprogesterone injection 15-19 years Service Point register Medroxyprogesterone injection 20 -49 years Service Point register orethisterone enanthate injection 15-19 years 0 Service Point register lorethisterone enanthate injection 20 - 49 years Service Point register 0 UCD inserted 15-19 years Service Point register 0 UCD inserted 20 - 49 years Service Point register Sub-dermal Implant inserted 15-19 years Service Point register Sub-dermal Implant inserted 20- 49 years Service Point register 0 Reproductive Health - PHDC Elements Cervical cancer screening in non-HIV woman 30 years and older Cervical Smear Register/NHLS (imported) Cervical cancer screening in HIV positive women 20 years and older Cervical Smear Register/NHLS (imported) Maternal Health Antenatal 1st visit under 14 weeks Service Point register Antenatal 1st visit 14 weeks to before 20 weeks Service Point register Antenatal 1st visit 20 weeks or later Service Point register Antenatal client already on ART at 1st visit Service Point register 0 Mother postnatal visit within 6 days after delivery (1st visit) Service Point register 0 Immunisation BCG dose under 1 year Service Point register DTaP-IPV-HiB-HBV (Hexavalent) 1st dose Service Point register 0 DTaP-IPV-HiB-HBV (Hexavalent) 2nd dose Service Point register 0 RV 2nd dose under 1 year Service Point register

DTaP-IPV-HiB-HBV (Hexavalent) 3 rd dose	Service Point register	0	
Measles 1st dose	Service Point register	0	
PCV 3rd dose under 1 year	Service Point register	0	
Immunised fully under 1 year new	Service Point register	0	
Measles 2nd dose	Service Point register	0	
DTaP-IPV-HiB-HBV (Hexavalent) 4th dose	Service Point register	0 .	
Td dose at 6 years	Service Point register/School Health Register	0	
Td dose at 12 years	Service Point register/School Health Register	0	

	Nutrition		
fitamin A dose to 12-23 months	Service Point register	0	
itamin A dose to 24-59 months	Service Point register	0	7 - 1 Y - 1 - 1 - 1 - 1 - 2 - 1
child under 5 years on food supplementation new	Service Point register	0	
nfant exclusively breastfed at DTaP-IPV-Hib-HBV (Hexavalent) 3rd dose	Service Point register	0	
evere acute malnutrition in child under 5 years new	Service Point register	0	
	STI		
Aale Urethritis Syndrome treated - new episode	Service Point register	0	
Medical male circumcision 10-14 years	Service Point register/MMC Register	0	
Aedical male circumcision 15 years and older	Service Point register/MMC Register	0	
Agle circumcision performed by medical professional in the traditional sector	Service Point register/MMC Register	0	
	Mental Health		
Aental health visit under 18 years	Service Point register	0	
Aental health visit 18 years and older	Service Point register	0	
Action in Company and Global	Chronic Care		
piabetes client 18-44 years new			
plabetes client 15-44 years new	Service Point register	0	
	Service Point register	0	
lyperfension client 18-44 years new	Service Point register	0	
typerfension client 45 years and older new	Service Point register	0 1	
	REHAB		
dearing aid issued child 0-18 years	Service Point register	0	
fearing aid issued adult 19 years and older	Service Point register	0	
learing aid required child 0-18 years	Service Point register	0	
learing aid required adult 19 years and older	Service Point register	0	
Wheelchair issued child 0-18 years	Wheelchair register	0	
Wheelchair issued adult 19 years and older	Wheelchair register	0	
Wheelchair required child 0-18 years	Wheelchair register	0	
Wheelchair required adult 19 years and older	Wheelchair register	0	
	Eye Care		
spectacles issued to an adult - total	Service Point register	0	
spectacles issued to child - total	Service Point register	0	
spectacles required by an adult - total	Service Point register	0	
spectacles required by child - total	Service Point register	0	
	Oral Health		
Dental headcount - total	Service Point register	0	
ooth extraction	Service Point register	0	
ooth restoration	Service Point register	0	
Ooth fissure sealants 1st and 2nd permanent molar (child)	Service Point register	0	
	ТВ		
Screen for TB symptoms under 5 years	Service Point register		
Screen for TB symptoms 5 years and older	Service Point register	0	
B asymptomatic contact under 5 years	TB Case Identification Register	0	
B contact under 5 years start on TPT	The state of the s	0	
(B symptomatic child under 5 years	TB Case Identification Register		
	TB Case Identification Register	0	
B symptomatic 5 years and older	TB Case Identification Register	0	
B investigation done 5 years and older	TB Case Identification Register	0	
IB investigation done under 5 years	TB Case Identification Register	0	
DS-TB confirmed 5 years and older	TB Register	0	
DS-TB confirmed under 5 years	TB Register	0	
DS-TB treatment start 5 years and older	TB Register	0	
DS-TB treatment start under 5 years	TB Register	0	
	TB Screening Outside Health Facility		
Screen for TB symptoms under 5 years – Outreach	Service Point register	0	
Screen for TB symptoms 5 years and older – Outreach	Service Point register	0	
	HIV		
HIV new positive screened for TB	Service Point register	0	

RMR - PHC facility PHCIS

HIV new positive eligible client initiated on TPT	Service Point register	0		
IIV positive client complete TPT	Service Point register	0		
		NAME	DATE	SIGNATURE
Compiled by:			YY/MM/DD	
Reviewed by (Facility manager):			YY/MM/00	

ROUTINE MONTHLY REPORT - PHC

2020/21 WESTERN CAPE GOVERNMENT: HEALTH This form must be completed by the designated staff member and signed by the facility manager and submitted according to the data flow policy. SUB-DISTRICT/STRUCTURE FACILITY: PERIOD (Month/Year): CONTACT NUMBER IL

POPULATE FIELD NEXT TO ELEMENT WITH "N" IF SERVICE IS NOT RENDERED BY FACILITY AND A ZERO (0), IF NO PATIENTS WERE SEEN EVEN THOUGH THE SERVICE WAS OFFERED. Source Document TOTAL ASIM COMMENT Primary Health Services Headcount In Health Facility PHC headcount under 5 years (In Facility) Service Point register/PHCIS PHC headcount 5-9 years (In Facility) Service Point register/PHCIS 0 PHC headcount 10-19 years (In Facility) Service Point register/PHCIS 0 PHC headcount 20 years and older (In Facility) Service Point register/PHCIS 0 Headcount - Outreach PHC headcount under 5 years (Outreach) Service Point register/PHCIS 0 PHC headcount 5-9 years (Outreach) Service Point register/PHCIS PHC headcount 10-19 years (Outreach) Service Point register/PHCIS 0 PHC headcount 20 years and older (Outreach) Service Point register/PHCIS 0 Headcount - CDII PHC headcount under 5 years (CDU) CDU Manifest (imported) HC headcount 5-9 years (CDU) CDU Manifest (imported) IC headcount 10-19 years (CDU) CDU Manifest (imported) HC headcount 20 years and older (CDU) CDU Manifest (imported) Clinical Management PHC client seen by professional nurse Service Point register 0 PHC professional nurse clinical work days Clinical Work Days Template 0 PHC client seen by public doctor Service Point register 0 PHC public doctor clinical work days Clinical Work Days Template 0 Dead on Arrival Service Point register 0 Diarrhoea with dehydration new in child under 5 years Service Point register 0 Pneumonia new in child under 5 years Service Point register 0 Deworming dose 12-59 months Service Point register 0 Reproductive Health Oral pill cycle 15-19 years Service Point register 0 Oral pill cycle 20 - 49 years Service Point register 0 Medroxyprogesterone injection 15-19 years Service Point register 0 Medroxyprogesterone injection 20 -49 years 0 Service Point register lorethisterone enanthate injection 15-19 years Service Point register 0 lorethisterone enanthate injection 20 - 49 years Service Point register 0 UCD inserted 15-19 years Service Point register 0 IUCD inserted 20 - 49 years 0 Service Point register Sub-dermal Implant inserted 15-19 years Service Point register 0 Sub-dermal Implant inserted 20-49 years Service Point register 0 Reproductive Health - PHDC Elements Cervical cancer screening in non-HIV woman 30 years and olde Cervical Smear Register/NHLS (imported via PHDC) Cervical cancer screening in HIV positive women 20 years and older Cervical Smear Register/NHLS (imported via PHDC) Maternal Health Antenatal 1st visit under 14 weeks Service Point register Antenatal 1st visit 14 weeks to before 20 weeks Service Point register Antenatal 1st visit 20 weeks or later Service Point register Antenatal client already on ART at 1st visit Service Point register Mother postnatal visit within 6 days after delivery (1st visit) Service Point register BCG dose under 1 year Service Point register 0

0

Service Point register

Service Point register

Service Point register

DTaP-IPV-HiB-HBV (Hexavalent) 1st dose

DTaP-IPV-HIB-HBV (Hexavalent) 2nd dose

RV 2nd dose under 1 year

DTaP-IPV-HiB-HBV (Hexavalent) 3 rd dose	Service Point register	0	
Measles 1st dose	Service Point register	0	
PCV 3rd dose under 1 year	Service Point register	0	1 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Immunised fully under 1 year new	Service Point register	0	
Measles 2nd dose	Service Point register	0	
DTaP-IPV-HiB-HBV (Hexavalent) 4th dose	Service Point register	0	
Td dose at 6 years	Service Point register/School Health Register	0	
Td dose at 12 years	Service Point register/School Health Register	0	

	Nutrition		
tamin A dose to 12-23 months	Service Point register	0	
/itamin A dose to 24-59 months	Service Point register	0	
child under 5 years on food supplementation new	Service Point register	0	
nfant exclusively breastfed at DTaP-IPV-Hib-HBV (Hexavalent) 3rd dose	Service Point register	0	
evere acute malnutrition in child under 5 years new	Service Point register	0	
	STI		
Aale Urethritis Syndrome treated - new episode	Service Point register	0	
Aedical male circumcision 10-14 years	Service Point register/MMC Register	0	
Medical male circumcision 15 years and older	Service Point register/MMC Register	0	
Male circumcision performed by medical professional in the traditional sector	Service Point register/MMC Register	0	
	Mental Health		
Mental health visit under 18 years	Service Point register	0	
Mental health visit 18 years and older	Service Point register	0	
	Chronic Care		
piabetes client 18-44 years new	Service Point register		
Diabetes client 45 years and older new	Service Point register	0	
lypertension client 18-44 years new	Service Point register	0	
lypertension client 45 years and older new	Service Point register		
	REHAB	0	INSPERIOR AND
learing aid Issued child 0-18 years	Service Point register		
learing aid issued adult 19 years and older		0	
learing aid required child 0-18 years	Service Point register	0	
learing aid required adult 19 years and older	Service Point register	0	
	Service Point register	0	
Wheelchair issued child 0-18 years	Wheelchair register	0	
Wheelchair issued adult 19 years and older	Wheelchair register	0	
Vheelchair required child 0-18 years	Wheelchair register	0	
Vheelchair required adult 19 years and older	Wheelchair register	0	
	Eye Care		
pectacles issued to an adult - total	Service Point register	0	
pectacles issued to child - total	Service Point register	0	
pectacles required by an adult - total	Service Point register	0	
pectacles required by child - total	Service Point register	0	
	Oral Health		
Pental headcount - total	Service Point register	0	4
ooth extraction	Service Point register	0	
ooth restoration	Service Point register	0	
ooth fissure sealants 1st and 2nd permanent molar (child)	Service Point register	0	
在特殊的原理的	TB		
creen for TB symptoms under 5 years	Service Point register	0	
creen for TB symptoms 5 years and older	Service Point register	0	
B asymptomatic contact under 5 years	TB Case Identification Register	0	
B contact under 5 years start on TPT	TB Case Identification Register	0	
B symptomatic child under 5 years	TB Case Identification Register	0	
B symptomatic 5 years and older	TB Case Identification Register	0	
B investigation done 5 years and older	TB Case Identification Register	0	
B investigation done under 5 years	TB Case Identification Register	0	
IS-TB confirmed 5 years and older	TB Register	0	
S-TB confirmed under 5 years	TB Register	0	
IS-TB treatment start 5 years and older	TB Register	0	
IS-TB freatment start under 5 years	TB Register	0	
	TB Screening Outside Health facility		
creen for TB symptoms under 5 years – Outreach	Service Point register		
creen for TB symptoms 5 years and older – Outreach		0	
Saymplants a years and older - Confeder	Service Point register	0	
	HIV		
W now notifies agree and for TB			
IIV new positive screened for TB	Service Point register Service Point register	0	

RMR - PHC facility nonPHCIS

HIV new positive eligible client initiated on TPT HIV positive client complete TPT	Service Point register	0		
	Service Point register	0		
		NAME	DATE	SIGNATURE
Compiled by:			YV/MM/DD	
Reviewed by (Facility manager):			YY/MM/DD	