|  |  |  |
| --- | --- | --- |
| Checklist for vaccine fridges before receiving stock of the Covid -19 vaccine | | Y/ N/NA |
| 1. | Fridge is large enough to allow for orderly arrangement and air circulation. |  |
| 2. | Fridge is clean. |  |
| 3. | Fridge is located in an area with good air circulation. |  |
| 4. | SOPs to guide on processes of fridge monitoring and fridge failure are available. |  |
| 5. | Fridge has not had a fridge failure episode in last 6 months. |  |
| 7. | Map internal air temperature distribution when fully stocked. |  |
| 8. | Compliant temperature recording devises/thermologgers are installed and annual calibration has been done. Replace if older than three year or recalibrate. |  |
| 9. | Fridge is connected to the facility’s standby generator. |  |
| 10. | Temperature is monitored and recorded at least twice daily and maintained at +2°C to +8°C. |  |
| 11. | Door Seal is in good working order. |  |
| 12. | Fan and Motor are in good working condition. |  |
| 13. | Power Cord and Electrical Connections are in good working. |  |
| 14. | Coils are clean and dust free. |  |
| 15. | The vaccine fridge has an alarm system to alert to abnormal temperatures. |  |
| 16. | FREEZER: Check if freezer needs defrosting (frost build up more than 1cm thick); if so, this must be done before vaccines are received. |  |
| 17. | Plan for equipment failure:   * + Identify most suitable alternative arrangement for each fridge and facility   + All concerned must be made aware of the requirements and activities   + Identify more than one alternative for assurance (stand by arrangement)   + MUST BE DISPLAYED ON FRIDGE DOOR |  |

**\*NOTE: Domestic fridges are not deemed suitable**