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ISIKHOKELO SEPAIA KA2022

ISikhokelo sokuKhuthaza ukuFikeleleka kweeNkcukacha

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**esiqulunqwe ngokwemigaqo yecandelo 14 IoMthetho
wokuKhuthaza ukuFikeleleka kweeNkcukacha, ka2000
(njengoko utho walungiswa) weSebe leMicimbi yeNkcubeko
neMidlalo**

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1. ULUHLU LWEZIFINYEZO NEZISHUNQUELO

1.1.	“DIO”	ISekela leGosa leeNkcukacha
1.2.	“HOD”	INTloko yeSebe
1.3.	“IO”	IGosa leeNkcukacha
1.4.	“MEC”	ILungu leBhunga eliLawulayo
1.5.	“PAIA”	UMthetho wokukhuthaza ukuFikeleleka kweeNkcukacha, ka2000
1.6.	“PFMA”	UMthetho oLawula ukuSetyenziswa kweMali kaRhulumente, ka1999
1.7.	“POPIA”	UMthetho oLawula uKhuselo IweeNkcukacha zoBuqu, ka2013
1.8.	“PSA”	UMthetho weeNkonzo kuLuntu, iSibhengezo se103 sika1994
1.9.	“Regulator”	UMlawuli weeNkcukacha
1.10.	“the Constitution”	UMgaqosiseko weRiphablikhi yoMzanzi Afrika, ka1996
1.11.	“WCG”	URhulumente weNtshona Koloni

2. INJONGO YESI SIKHOKELO SEPAIA

Le ncwadana ingasetyenziswa ngamalungu karhulumente uku-

- 2.1.** jonga ubume beerekhodi ezisenokuba sele zikhona kwiSebe leMicimbi yeNkcubeko neMidlalo, ngaphandle kwesidingo sokungeniswa kwesicelo esisemthethweni sePAIA.
- 2.2.** qonda indlela yokwenza isicelo sofikelelo kwiirekhodi zeSebe leMicimbi yeNkcubeko neMidlalo.
- 2.3.** fumana zonke iinkcukacha ezifanelekileyo zoqhagamshelwano zabantu abaza kunceda uluntu ngeerekhodi abajonge ukufikelela kuzo
- 2.4.** abe nolwazi ngazo zonke izisombululo ezifumanekayo kwiSebe leMicimbi yeNkcubeko neMidlalo malunga nesicelo sokufikelela kwiirekhodi, phambi kokuba uye kuMlawuli okanye kwiiNkundla.

- 2.5.** fumana inkcazo yeenkonzo ezifumaneka kumalungu oluntu kwiSebe leMicimbi yeNkcubeko neMidlalo, kunye nendlela yokufumana ukufikelela kwezo nkondo.
- 2.6.** fumana inkcazelo yesikhokelo malunga nendlela yokusebenzisa iPAIA, njengoko ihlaziyiwe nguMlawuli kunye nendlela yokufumana ufikelelo kuyo.
- 2.7.** yazi ukuba iSebe leMicimbi yeNkcubeko neMidlalo liya kuqhuba iinkcukacha zomntu, injongo yokusetyenzwa kolwazi lomntu kunye nenkcazo yeendidi zezfundo zedatha kunye neenkukacha okanye iindidi zeenkukacha ezinxulumene noko.
- 2.8.** yazi ukuba iSebe leMicimbi yeNkcubeko neMidlalo licwangcise ukugqithisela okanye ukwenza iinkcukacha zoluqu ngaphandle kweRiphabhlikhi yoMzantsi Afrika kunye nabamkeli okanye iindidi zabamkeli ekunokuthi kunikezelwe kubo iinkcukacha zoluqu.
- 2.9.** yazi ukuba ingaba iSebe leMicimbi yeNkcubeko neMidlalo linawo na amanyathelo okhuseleko afanelekileyo okuqinisekisa imfihlelo, imfezeko kunye nokufumaneka kwenkukacha zoluqu eziza kuqwalaselwa.

3. UKUMISELWA KWESEBE LEMICIMBI YENKCUBEKO NEMIDLALO

Tlsebe leMicimbi yeNkcubeko neMidlalo liqumrhu lephondo kwinkonzo karhulumente emiselwe ngokunxulumene necandelo le-197 loMgaqosiseko. I-PSA ephumeza icandelo le-197 loMgaqosiseko ibonelelwa kwicandelo lesi-7 ngako oko kumasebe amaphondo.

3.1. linjongo/Isigunyaziso

lSebe leMicimbi yeNkcubeko neMidlalo (iDCAS) lilithatha njengento ebophelelayo igunya lowisomthetho aphi ukusebenza kwalo lilonke kusekwe, ngokuqaphelekayo, ngokufanelekileyo, ngokulinganayo nangokufikeleka kunikezelo lweenkonzo, olusekwe kwiPhepha leNgaciso yoMgaqonkqubo loTshintsho kuNikezelo lweenkonzo zoLuntu, iPhulo leBatho Pele. I-DCAS iseberenza ngokwemigaqo yemithetho nemigaqonkqubo echazwe kule theyibhile ingezantsi:

3.1.1 Amagunya omgaqosiseko

Icandelo	Inkcazelo
Umgaqosiseko weRiphabhlikhi yoMzantsi Afrika, we-1996	
Icandelo lesi-6(3),(4) nelesi- (5): Language	URhulumente weNtshona Kapa (iWCG) kufuneka, ngomthetho nangeminye imiqathango, alawule aze abeke iliso ekusetyenzisweni kweelwimi ezesemthethweni. Zonke iilwimi ezesemthethweni kufuneka zihlonitshwe ngokulinganayo kwaye ziphathwe ngokulinganayo. IKomiti yeeLwimi yeNtshona Kapa (iWCLC) kunye neDCAS zisebenzisana neBhodi yeeLwimi zonke zoMzantsi Afrika ukukhuthaza iilwimi ezintathu ezesemthethweni zephondo nokudala iimeko

Icandelo	Inkcazelo
	<p>zophuhliso nokusetyenziswa kolwimi IwesiKhoi, isiNama nesiSan kune noLwimi lokuThetha ngeZandla loMzantsi Afrika. I-WCLC, kune neDCAS zinoxanduva lokuhlolola nokuvavanya ukuphunyezwa koMgaqonkqubo weelwimi weNtshona Kapa, owamkelwa ngowama-2001, kwaye kufuneka inike ingxelo kwiPalamente yePhondo leNtshona Kapa ngalo myalelo kanye ngonyaka ubuncinane. I-DCAS yongamela iWCLC kwaye ibonelela iKomiti ngenkxaso yolawulo neyemali.</p>
Icandelo lama-30: Ulwimi nenkcubeko	I-DCAS iququzelela amathuba okuba abantu baseNtshona Kapa basebenzise amalungelo abo olwimi nenkcubeko ngeenkqubo neeprojekthi ezinikezelayo nezizixhasayo..
Icandelo lama-31: Inkubeko, uluntu Iwezenkolo neelwimi	I-DCAS kufuneka iqinisekise ukuba iinkqubo neeprojekthi zayo ziyayihlonipha iyantlukwano yenkcubeko neelwimi kubemi baseNtshona Kapa.
Icandelo lesi-41: Imithethosiseko yorhulumente wentsebenziswano kune nobudlelwane phakathi koorhulumente	I-DCAS isebezisana nawo onke amanqanaba karhulumente. Ngokomyalelo wayo, iDCAS iseenza ngokubambisana neSebe likazwelonke lezoBugcisa neNkcubeko (iDAC) neMidlalo noLonwabo eMzantsi Afrika (ISRSA, isebe lesizwe elijongene nezemidlalo nolonwabo); amaqumrhu karhulumente kazwelonke nowephondo; kune nowoomasipala baseNtshona Kapa.
Icandelo le-156(4): Ulwabiwo Iwamagunya	<p>I-DCAS kufuneka inike okanye yabele umasipala, ngesivumelwano nangokuxhomekeke kuyo nayiphi na imiqathango efanelekileyo, ulawulo lomcimbi odweliswe kwiCandelo A leShedyuli yesi-4 okanye iCandelo A leShedyuli yesi-5 ngokuyimfuneko enxulumene norhulumente wengingqi, ukuba—</p> <ol style="list-style-type: none"> 1. loo mba ubuya kulawulwa ngokunempumelelo kakhulu ekuhlaleni; kwaye 2. umasipala unesakhono sokuwulawula. <p>I-DCAS iququzelela unikezelo Iweenkonzo zamathala eencwadi oluntu, nto leyo urhulumente wasekhaya ayijonga njengogunyaziso olungaxhaswa ngemali. Ezi nkonzo zinikezelwa ngentsebenziswano noNondyebo kaZwelonke kune neSebe likaZwelonke lezobuGcisa neNkcubeko ngeSibonelelo mali soXhomekeko samaThala eeNcwadi oLuntu, ngenkxaso eyongezelelweyo evela kwiNkxaso mali kaMasipala yoTshintsho kaNondyebo wePhondo.</p>
Icandelo lesi-4: IMimandla eSebenzayo yoBuchule boWisomthetho kuZwelonke nakwiPhondo	<p>Imiba yenkcubeko:</p> <ul style="list-style-type: none"> • I-DCAS iseenza ngokusondeleleneyo neDAC kune namaqumrhu anxulumeneyo karhulumente malunga nemiba yobugcisa, inkubeko kune nelifa lemveli ngaxeshanye. <p>Umgaqonkqubo weelwimi kune nolawulo Iweelwimi ezisemthethweni kangangokuba imiqathango yeCandelo lesi-6 loMgaqosiseko ichaza ngokucacileyo ukuba iPalamente yePhondo leNtshona Kapa ikwazi ukwenza imithetho:</p> <ul style="list-style-type: none"> • I-DCAS iseenza ngokusondeleleneyo neDAC kune namaqumrhu anxulumeneyo karhulumente malunga nemiba yomgaqonkqubo weelwimi.
Icandelo lesi-5: IMimandla eSebenzayo yobuGcisa obuKhethekileyo boWisomthetho IwePhondo	<p>Oovimba ngaphandle kwabo bakaZwelonke:</p> <ul style="list-style-type: none"> • I-DCAS inikwe igunya lokuyila umthetho wephondo malunga noovimba ngaphandle kwabo bakazwelonke nokulawula ukuphunyezwa kwavo. Isebe linoxanduva IweeNkonzo zeeRekhodi nooVimba beNtshona Kapa. <p>Amathala eencwadi ngaphandle kwalawo kazwelonke:</p> <p>a) I-DCAS inikwe igunya lokuyila umthetho wephondo malunga namathala eencwadi ngaphandle kwamathala eencwadi kazwelonke nokulawula ukuphunyezwa kwavo. Isebe linoxanduva lokuniikezela ngeNkonzo yaMathala eeNcwadi eNtshona Kapa nokusebenza ngokubambisana noorhulumente basekhaya ukunika inkonzo yethala leencwadi loluntu kune neenkukacha.</p> <p>b) I-DCAS igunyaziswe ukuba iyile umthetho osebenza ngokukodwa wephondo malunga namaziko olondolozo Iwembali</p>

Icandelo	Inkcazelo
	<p>ngaphandle kwamaziko olondolozo lwembali kazwelonek nokulawula ukuphunyeza kwavo. Isebe linoxanduva lokunikezela ngeNkonzo yoLondolozo lweNdalo kwiphondo, ukusebenza ngokusondeleleneyo namaziko olondolozo lwembali amanyeneyo nokuxhasa ezi myuziyam.</p> <p>Imiba yenkcubeko yePhondo (kubandakanya ulawulo lwezbonelelo zelifa lemveli namagama eendawo):</p> <ul style="list-style-type: none"> c) I-DCAS ibonelela ngeLifa leMveli leNtshona Kapa (iHWC) – igunya lezbonelelo zelifa lephondo elamiselwa ngokoMthetho weZibonelelo zeLifa leMveli leSizwe, ka-1999 (NHRA), kune nabasebenzi kune nenkxaso ekwabelwana ngayo yemali neyolawulo ukuze iphumeze kwaye ilawule igunya layo elisemthethweni. U-MEC (iLungu leBhunga [lePhondo]) wonyula iBhunga leHWC kwaye nguye onyulwe njengogunyaziwe wezibheno zelifa lemveli eNtshona Kapa. d) I-DCAS ibonelela ngenkxaso yobungcali nenyi inkxaso kwiKomiti yaMagama eeNgingqi yeNtshona Kapa (iWCPGNC) ukuze kuququzelelwu uthethwano noluntu malunga nokubekwa emgangathweni, kune notshintsho kumagama eendawo. Lwakuba lugqityiwe uthethwano, iKomiti yePhondo yenza izindululo kwiBhunga lamaGama eeNdawo loMzantsi Afrika. <p>Imidlalo, ulonwabo kune nezinto eziluncedo:</p> <ul style="list-style-type: none"> a) I-DCAS inikwe igunya lokunceda ekudaleni imekobume encedayo ukulungiselela imisebenzi yemidlalo nolonwabo yephondo.
Icandelo le-195: limpawu zentsulungeko ezisisiseko kune nemithethosiseko yolawulo lukarhulumente	Amagosa eDCAS kufuneka alandele imiqathango yecandelo le-195, elinika inkcazelo yeempawu ezsulungekileyo zolawulo ngentando yesinini nemithethosiseko yowlawulo lukarhulumente. ICandelo le-195(1)(b) lifuna ukukhuthazwa kokusetyenziswa kwemithombo yobutyebi ngokufanelekileyo, ngoqoqosh nangokufanelekileyo. Oku kuthetha ukuba iinkqubo ezithathiweyo kwicandelo likarhulumente kufuneka zivelise izibonelelo eziphezulu ngelona xabiso liphantsi elinokwenzeka.
Icandelo lama-92 nele-133	<p>ICandelo lama-92 libonelela ukuba amalungu eKhabhinethi anoxanduva ngokuhlangenyo nangomntu ngamnye kwiPalamente ekusebenziseni amagunya awo nokwenza imisebenzi yawo, kwanokuba kufuneka anike iPalamente iingxelo ezizeleyo nezithe rhoqo malunga nemicimbi ephantsi kolawulo lwabo.</p> <p>ICandelo le-133 limisela ukuba ooMEC bePhondo banoxanduva lokuphendula ngokuhlangenyo nangokobunye kwindlu yowisomthetho malunga nokusebeniza amagunya abo nokwenza imisebenzi yabo, kwanokuba kufuneka banike indlu yowisomthetho iingxelo ezipheleleyo narhoqo malunga nemicimbi ephantsi kolawulo lwabo.</p>

Ungaqosiseko waseNtshona Kapa, we-1997

Icandelo lesi-5	<p>Ngeenjongo zikaRhulumente weNtshona Kapa:</p> <ul style="list-style-type: none"> b) iilwimi ezssemthethweni isiBhulu, isiNgesi nesiXhosa kufuneka zietyenziswe; kwaye c) ezi lwimi zonwabele iwonga elilinganayo. <p>I-WCG kufuneka, ngomthetho neminye imiqathango, ilawule kwaye ibeke iliso ekusetyenzisweni kwayo kwesiBhulu, isiNgesi nesiXhosa.</p> <p>I-WCG kufuneka kwakhona iphumeze imilinganiselo esebezay nefanelekileyo ukuphakamisa umgangatho nokuqhabela phambili ukusetyenziswa kweelwimi zemveli zabantu baseNtshona Kapa ebezikade zisingelwe phantsi ngokwewonga nangokusetyenziswa kwazo.</p>
Icandelo lama-70	<p>Umthetho wephondo kufuneka ubonelele ngokusekwa nangenkxasomali efanelekileyo, kwizibonelelo ezikhoyo zikaRhulumente weNtshona Kapa, zebhunga lenkcubeko okanye amabhunga oluntu okanye uluntu kwiphondo olwabelana ngenkcubeko efanayo nelifa lemveli yolwimi.</p> <p>Ukubhaliswa kune nenkxaso kumabhunga enkcubeko:</p> <ul style="list-style-type: none"> a) IKomishini yeNkubeko yeNtshona Kapa (iWCCC) inikwe uxanduva lokubhalisa nokuxhasa amabhunga enkcubeko abhalisiweyo. I-DCAS yongamela iWCCC kwaye ibonelela iKomishoni ngenkxaso yowlawulo neyemali.
Icandelo lama-81	URhulumente weNtshona Kapa kufuneka amkele kwaye aphumeze imigaqonqubo ngodlamko ukukhuthaza nokugcina intlalontle yabantu

Icandelo	Inkcazelو
	<p>bephondo, kubandakanywa nemigaqonkqubo ejolise ekufezekiseni impumelelo:</p> <p>b) ukukhuthazwa kwentlonipho yamalungelo enkcubeko, yoluntu ngokwenkolo neelwimi eNtshona Kapa; kunye</p> <p>c) nokukhuselwa kwanokugcinwa kwembali yendalo, imbalu yenkcubeko, ilifa lezinto zakudala kunye nolwakhiwo IweNtshona Kapa ukuze kuxhamle isizukulwana sangoku nesexesha elizayo.</p> <p>I-DCAS iphumeza imigaqonkqubo ethile ukunika inkxaso ezi zibonelelo.</p>
Icandelo lama-82	Imigaqo yezikhokelo yomgaqonkqubo wephondo kwiSahluko se-10 (icandelo lama-81) ikhokela uRhulumente weNtshona Kapa xa usenza kwaye usebenzisa imithetho.

3.1.2 Amagunya owsomthetho

Uwsomthetho IukaZwelonke	Isalathiso	Inkcazelو
UMthetho woLawulo IweMali kaRhulumente, we- 1999	Umthetho woku-1 we- 1999	<p>Umthetho woLawulo lwemali kaRhulumente (iPFMA):</p> <ol style="list-style-type: none"> umisela ulawulo lwemali kurhulumente kazwelonke nowephondo, amaqmrhu karhulumente adwelisiweyo, amaziko omgaqosiseko kunye nezindlu zowisomthetho zamaphondo; uqinisekisa ukuba yonke ingeniso, inkcitho, ii-asethi namatyala ala maziko alawulwa ngokufanelekileyo nangempumelelo; kwaye uchaza uxanduva lwabantu abanikwe ulawulo lwemali kula maqumrhu.
UMthetho weNkonzo kaRhulumente, we- 1994 (njengoko ulungisiwe ngu, phakathi kwezinje izinto, uMthetho woLungiso IweNkonzo kaRhulumente wama- 2007	Isibhengezo se- 103, iPhepha ndaba loMbuso likaRhulumente 15791, kowesi-3 kweyeSilimela we-1994 noMthetho wama-30 wama-2007	Lo Mthetho ubonelela ngolungiselelo nolawulo IweDCAS, ukulawulwa kweemeko zengqesho, imiqathango ye-ofisi, ukuziphatha, umhlala phantsi kunye nokuhululwa kwamalungu enkonzo karhulumente, kunye nemiba enxulumene noko.
UMthetho wokwaHlulwa kweNgeniso (ngonyaka)	Kukho uMthetho omtsha minyaka le.	<p>Nyaka lo, uMthetho wokwaHlulwa kweNgeniso (iDORA):</p> <ol style="list-style-type: none"> ubonelela ngokwahlulwa ngokulinganayo kwengeniso eqokelelw kuzwelonke phakathi kwamanqanaba kazwelonke, yephondo neyengingqi karhulumente; umisela isabelo esilinganayo sephondo ngalinye kwisabelo sephondo saloo ngeniso; kwaye wenza ulwabiwo kumaphondo, kurhulumente weengingqi okanye koomasipala ukusuka kwisabelo sikarhulumente kazwelonke saloo ngeniso, ngokuxhomekeke kwimiqathango. <p>I-DCAS ifumana iSibonelelo-mali esineMiqathango kurhulumente kazwelonke kwaye inoxanduva lokulawula le mali.</p>

Uwismothetho lukaZwelone	Isalathiso	Inkcazel
UMthetho wokuKhuthazwa koFikelelo kwiiNkcukacha, wama-2000	uMthetho wes-2 wama-2000	<p>Lo Mthetho uphumeza ilungelo lokufikelela kwiirekhodi ezigcinwe ngurhulumente, amaziko karhulumente kunye namaqumrhu abucala. Phakathi kwezinye izinto, iDCAS kunye nawo onke amanye amaquamrhu karhulumente nawabucala kufuneka:</p> <ul style="list-style-type: none"> • aqulunqe incwadana echazayo kumalungu karhulumente ukuba zifakwa njani isicelo sokufikelela kwiiNkcukacha ezigcinwe liqumrhu; kunye • nokutyumba igosa leenkukacha ukuba liqwalasele izicelo zokufikelela kwiiNkcukacha ezigcinwe liqumrhu.
Ukukhuthazwa kwezoBulungisa kuLawulo, wama-2000	uMthetho wes-3 wama-2000	<p>Lo Mthetho:</p> <ul style="list-style-type: none"> • ubeka imithetho nezhokelo ekufuneka abalawuli bazilandele xa besenza izigqibo; • kufuna ukuba abalawuli babaziseabantu ngelungelo labo lokuphonononga okanye lokubhena kunye nelungelo labo lokucela izizathu; • ufuna ukuba abalawuli banike izizathu ngezigqibo zabo; kwaye • unika uluntu ilungelo lokuphikisa izigqibo zabalawuli enkundleni.
UMthetho wamaZiko eNkcubeko, we-1998	uMthetho we-119 we-1998	I-DCAS kufuneka iqhagamshelane kwaye isebezisane namaziko enkcubeko abhengezwe kuzwelone malunga nemiba yobugcisa, inkcubeko kunye nelifa lemveli.
UMthetho wokuKhuthaza iNkcubeko, we-1983	uMthetho wama-35 we-1983	Lo mthetho wabelwa iNtshona Kapa kwaye iDCAS inoxanduva lokuthobelazibonelelo zoMthetho.
UMthetho weMicimbi yeNkcubeko (iNdlu yeNdibano, we-1989	uMthetho wama-65 we-1989	Olu wisomthetho Iwabelwa iNtshona Kapa kwaye iDCAS inoxanduva lokuthobelazibonelelo zoMthetho.
UMthetho kaZwelone weNkonzo yooVimba neeRekhodi zoMzantsi Afrika, we-1996	uMthetho wama-43 we-1996	I-DCAS inoxanduva lokutyumba umntu ozakumela iphondo leNtshona Kapa ukuba asebenze kwiBhunga leeNgcebiso looVimba bakaZwelone. ISebe likwanoxanduva lokuuhlangabezana nezithethe nemigangatho kazwelone esekwe phantsi kwalo Mthetho.
UMthetho weBhunga likaZwelone lobuGcisa, we-1997	uMthetho wama-56 we-1997	I-DCAS inoxanduva lokonyula ummeli wephondo leNtshona Kapa oza kuhlala kwiBhunga lezoBugcisa likaZwelone (iNAC), ukusebezisana nokulungelelanisa iNAC, nolawulo lwenkxasomali yeNAC yophuhliso lobugcisa nenkcubeko eNtshona Kapa.
UMthetho weBhunga likaZwelone weLifa leMveli, 1999	uMthetho we-11 we-1999	I-DCAS inoxanduva lokutyumba ummeli wephondo leNtshona Kapa oza kuhlala kwiBhunga leLifa leMveli likaZwelone (iNHC), kunye nokusebezisana kunye nokulungelelanisa imisebenzi enxulumene nenkxasomali kunye neeprojekthi eziqhutuya yi-NHC eNtshona Kapa.
UMthetho weziXhobo zeLifa leMveli likaZwelone, we-1999	uMthetho wama-25 we-1999	<p>I-DCAS iqinisekisa ukuthotyelwa kweNHRA ngokongamela ulonyulo lommeli wephondo leNtshona Kapa, ngokukhethekileyo ilungu leBhunga leLifa leMveli leNtshona Kapa, ukuba ahlae kwiBhunga le-Arhente yeziXhobo zeLifa leMveli yaseMzantsi Afrika (iSAHRA).</p> <p>I-DCAS ikwaqinisekisa ukuthotyelwa kweemfuno zokuba uMEC makamisele iBhunga leHWC, uguyaziwe wezibonelelo zelifa lemveli wephondo oqeshwe ngokwemiqathango yeNHRA. ISebe linoxanduva lokunxibelelanisa nokusebezisana neSAHRA, iHWC kunye noomasipala malunga nolawulo lwezibonelelo zelifa lemveli. I-DCAS ikwancedisa uMEC xa izibheno zifakwe kuye ngokuchasene nezigqibo zeHWC.</p>
UMthetho weBhodi yeeLwimi Zonke zoMzantshi Afrikawe-1995	uMthetho wama-59 we-1995	Phakathi kwezinye izinto, lo Mthetho ufuna ukuba iBhodi yeeLwimi zonke zoMzantsi Afrika (iPanSALB) iseke ikomiti yeeLwimi yephondo (iPLC) kwiphondo ngalinye. I-PLC yaseNtshon Kapa yePanSALB yasekwa kweyeThupha wama-2019.

Uwismothetho lukaZweloneke	Isalathiso	Inkcazelو
UMthetho weBhunga lamaGama eeNdawo loMzantsi Afrika, we-1998	uMthetho we-118 we-1998	I-DCAS inoxanduva lokuthobela imimiselo yalo Mthetho ukutyumba ummeli wePhondo leNtshona Kapa oza kuhlala kwibhunga laMagama eeNdawo eMzantsi Afrika; ukuphanda amagama eendawo eNtshona Kapa; ukuqinisekisa umgangatho; kunye, aphi kuyimfuneko, ukuququzelela uthethwano noluntu malunga notshintsho olucetywayo kula magama. ISebe libonelela ngenxaso yobungcali nenyeninxaso kwiKomiti yaMagama eeNgingqi yeNtshona Kapa. Lwakuba lugaqityiwe uthethwano, iWCPGNC yenza izindululo kwibhunga lamaGama eeNdawo loMzantsi Afrika.
UMthetho weNgqungquthela yeLifa leMveli leHlabathu, we-1999	uMthetho wama-49 we-1999	I-DCAS inoxanduva lokunyula ummeli wePhondo leNtshona Kapa oza kuhlala kwiKomiti yeeNgcebiso ngeLifa leMveli yaseMzantsi Afrika. ISebe likwanoxanduva lokuthobela amagatya oMthetho kunye neNgqungquthela yeLifa leMveli yeHlabathi malunga nokuchongwa kweendawo ezinokubakho kuLuhlu lweTentative yaseMzantsi Afrika, kunye nokutunjwa kweendawo ezikuLuhlu lweTentative yaseMzantsi Afrika ukuze ziqwälaselwe yiKomiti yeLifa leMveli ye-UNESCO.
UMthetho weMidlalo noLonwabo kaZweloneke, we-1998	uMthetho we-110 we-1998	UMthetho ubonelela ngokukhuthazwa nokuphuliswa kwemidlalo nolonwabo nolungelelwano lobudlelwane phakathi kweSASCOC (uMbutho weMidlalo woMzantsi Afrika kunye neKomiti ye-Olimpiki), iRSA, imibutho emanyeneyo yezemidlalo, amabhunga emidlalo nezinye ii-arthente. Lo Mthetho ukwabonelela ngemilinganiselo ejolise ekulungiseni ukungalingani kwezemidlalo nolonwabo; ukukhuthaza ulingano nolawulo lwentando yesinzi kwezemidlalo nolonwabo; kunye nokubonelela ngeendlela zokusombulula iingxabano kwezemidlalo nolonwabo.
UMthetho woKhuseleko kwiMisitho yeMidlalo noLonwabo, we-2010 (iSASREA)	uMthetho wesi-2 we-2010	Ukubonelela ngeendlela zokukhusela impilontle yomzimba kunye nokhuseleko lwabantu kunye nezihobo kwimidlalo, ulonwabo, inkolo, inkubeko, umboniso, umbutho okanye imisitho efana nale ebanjelwe kumabala emidlalo, kwiindawo zemiboniso okanye ecaleni kwendlela; ukubonelela ngokuphendula kwabo banenxaxheba kwimisitho; ukubonelela ngezithintelo ezithile; ukubonelela ngokuhlelwa kweziganeko zomngcipheko; ukubonelela ngokusekwa kwamanyathelo okujongana nokhuselo nokhuseleko kwimisitho; ukubonelela ngokwamkelwa kwabadlala indima kwimisitho; ukubonelela ngamatikiti omsitho; ukubonelela ngolawulo lokufikelela kwababukeli nezithuthi kwimisitho; ukubonelela ngokukhutshwa kweziqinisekiso zokhuseleko zamabala ezemidlalo acwangcisiweyo okanye esele zikho okanye amabala emidlalo; ukubonelela ngemixholo yeziqinisekiso zokhuseleko kunye nezilungiso kwiziqinisekiso zokhuseleko; ukubonelela ngokuqeshwa kwabahloli kunye namagunya abo okungena nawokuhlo; ukubonelela ngokusasazwa kweenkonzo zokhuseleko; ukubonelela ngezaziso zokungabandakanyi ababukeli; ukubonelela ngezaziso zokuthintela; ukubonelela ngokusekwa kweBhodi yeziBheno kunye nezibheno; ukubonelela nge-inshirensi yobutyalu kuluntu kwimisitho; ukubonelela ngentlawulo yemirhumo; ukubonelela ngamatyala nezohlwayo; kunye nokubonelela ngemiba enxulumene noko.
UMthetho wobuNkokheli beMveli nobuKhoi-San, wama-2019	uMthetho wama-23 wama-2019	Umthetho ubonelela ngo/nge: 1.ukuvunywa koluntu lwemveli kunye namaKhoi-San, izikhundla zobunkokeli kunye nokurhoxiswa koqwalaselolunjalo.; 2.imisebenzi nendima yeenkokheli zeMveli namaKhoi-San; 3.ukwamkelwa, ukusekwa, imisebenzi, indima nolawulo lwamabhunga obukumkani okanye ookumkanikazi, amabhunga emveli aziintloko, amabhunga emveli, amabhunga amaKhoi-San namabhungana emveli, ngokunjalo nenxaso kumabhunga anjalo;

Uwismothetho lukaZwelone	Isalathiso	Inkcazel
		<p>4.ukusekwa, ukwakhiwa nokusebenza kweNdlu kaZwelone yeeNkokheli zeMveli namaKhoi-San;</p> <p>5.ukusekwa kwezindlu zamaphondo zeenkokheli zeMveli kanye nezamaKhoi-San;</p> <p>6.ukusekwa kanye nokwakhiwa kwezindlu zengingqi zeenkokheli zeMveli namaKhoi-San;</p> <p>7.ukusekwa nokusebenza kweKhomishini yeMiba yama-Khoi-San;</p> <p>8.umgaqo wokuziphatha wamalungu eNdlu kaZwelone, izindlu zamaphondo, izindlu zengingqi kanye nawo onke amabhunga emveli namaKhoi-San; kanye</p> <p>9.namangunya olawulo oMphathiswa neeNkulumbuso.</p>

Uwismothetho wePhondo	Isalathiso	Inkcazel
UMthetho weelwimi zePhondo leNtshona Kapa, we-1998	uMthetho we-13 we-1998 (weNtshona Kapa)	<p>IKomiti yeelwimi yeNtshona Kapa esekwe ngulo Mthetho kufuneka, phakathi kwezinye izinto:</p> <ul style="list-style-type: none"> • kukubeka iliso kusetyenziso lweSiBhulu, isiNgesi kunyenesiXhosa nguRhulumente waseNtshona Kapa; • kukwenza izindululo kuMEC nakwiPalamente yePhondo kumthetho ocetywayo okanye osele ukhona, inkqubo nomgaqonqubo osebenza ngokuthe ngqo okanye ngokungathanga ngqo nolwimi eNtshona Kapa; • kukukhuthaza umthethosiseko wokuthethwa kweelwimi ezininzi; • kukukhuthaza uphuhliso lweelwimi zemveli ebezikade zisingelwe phantsi ngaphambilini; • kukucebisa uMEC neKhomishini yeNkcubeko yeNtshona Kapa kwimiba yeelwimi kwiPhondo; kwaye • icebisa iPanSALB kwimiba yeelwimi kwiNtshona Kapa. <p>I-DCAS yongamela iWCLC kwaye ibonelela le Komiti ngenkxaso yolawulo neyemali.</p>
UMthetho weBhunga leNkcubeko neKhomishini yeNkcubeko weNtshona Kapa, we-1998	uMthetho we-14 we-1998 (weNtshona Kapa)	<p>Lo Mthetho useka iKomishini yeNkcubeko yeNtshona Kapa ukuba, phakathi kwezinye izinto, iqwalasele ukubhaliswa nokucinywa kwamabhunga enkcubeko amele uluntu olwabelana ngelifa lenkcubeko nelolwimi. I-WCCC isenokwenza izindululo koku kulandelayo:</p> <ul style="list-style-type: none"> • ubugcisa obubonwayo, bomdlalo kanye noncwadi; • inzululwazi yendalo kanye neyabantu; • imbalu yenkcubeko;kanye • nokwazisa ngenkcubeko nokubandakanywa kolutsha kwinkcubeko. <p>I-DCAS yongamela iWCCC kwaye ibonelela iKomishoni ngenkxaso yolawulo neyemali.</p>
IMimiselo yoLawulo lweziXhobo zeLifa leMveli eNtshona Kapa, wama-2002	iPN yama-336 yomhla wama-25 kweyeDwarha wama-2002	<p>I-DCAS yongamela iLifa leMveli leNtshona Kapa – uguyaziwe wezixhobo zelifa lemveli wephondo oqeshwe ngokwemiqathango yeNHRA – kwaye ibonelela iHWC ngenkxaso yolawulo neyemali. UMphathiswa wePhondo unoxtanduva lokuseka isiphatthamandla nokonyula iBhunga kwisithuba ngasinye se-ofisi esilandelelayo.</p>
IMimiselo yoLawulo lweziXhobo zeLifa leMveli eNtshona Kapa, wama-2003	iPN yama-298 yomhla wama-29 kweyeThupha wama-2003	<p>I-DCAS yongamela iLifa leMveli leNtshona Kapa – uguyaziwe wezibonelelo zelifa lemveli wephondo oqeshwe ngokweNHRA – kwaye ibonelela iHWC ngenkxaso yolawulo neyemali. U-MEC unoxtanduva lokuseka isiphatthamandla kanye nokonyula iBhunga kwisithuba ngasinye se-ofisi esilandelelayo.</p>
UMthetho weNkonzo yooVimba neeRekhodi	uMthetho wes-3 wama-2005	<p>Lo Mthetho useka iNkonzo yooVimba neeRekhodi zePhondo leNtshona Kapa ukuze kugcinwe iirehodi zoluntu nezingezizo ezoluntu ezinexabiso elihlala lihleli ukuze ziisetyniswe luluntu</p>

Uwismothetho wePhondo	Isalathiso	Inkcazelot
zePhondo leKapa, wama- 2005	(weNtshona Kapa)	noRhulumente; ukwenza ezo rekhodi zifikeleleke; kunye nokukhuthaza ukusetyenziswa kwazo luluntu.
UMmiselo weeMyuziyam, we- 1975	uMmiselo wesi- 8 we- 1975 (wePhondo leKapa)	I-DCAS inoxanduva lokuthobela amagatya alo Mmiselo njengoko ichaphazela iimyuziyam zephondo, ezincedwa liphondo kunye nezasekhaya eNtshona Kapa. Umthetho omtsha wemyuziyam wephondo uyayilwa ngokubonisana nabachaphazelekayo abafanelekileyo.
UMmiselo we-Oude Kerk Volksmuseum Van 't Land van Waveren (waseTulbagh), we- 1979	uMmiselo we- 11 we-1979 (wePhondo leKapa)	I-DCAS inoxanduva lokuphumeza nokuthobela izibonelelo zalo Mmiselo ukulawula imicimbi ye-Oude Kerk Volksmuseum eTulbagh.
UMthetho sihlomelo woMmiselo weeMyuziyam eNtshona Kapa	uMmiselo wesi-2 wama-2021	I-DCAS inoxanduva lokuthobela amagatya alo Mmiselo njengoko ichaphazela iimyuziyam zephondo, ezincedwa liphondo kunye nezasekhaya eNtshona Kapa.
UMmiselo weNkonzo yeThala leeNcwadi wePhondo, we-1981	uMmiselo we- 16 we-1981 (wePhondo leKapa)	I-DCAS inoxanduva lokuphumeza nokuthobela izibonelelo zalo Mmiselo ngokubhekiselele kumathala eenkwadi ephondo leNtshona Kapa.

3.1.3 Amagunya omgaqonkqubo

Umgaqonkqubo	Inkcazelot
Imigaqonkqubo kazwelone	
IPhepha leNgcaciso yoMgaqonkqubo eliHlaziyiweyo kubuGcisa, iNkcubeko kunye nelifa leMveli (2018)	Lo mgaqonkqubo ubonelela ngesakhelo somgaqonkqubo kubugcisa, inkubeko, ilifa lemveli, neenkonzo zethala leencwadi noovimba bephondo nelikazweloneke.
Isakhelo soMgaqonkqubo weeLwimi zikaZwelone (2003)	Olu xwebhu lubonelela ngesakhelo sikazweloneke sokusetyenziswa kwezibonelelo zoMgaqosiseko namagunya owisomthetho kuwo onke amaziko karhulumente, kubandakanya wa nedDCAS. Ukwabeka imigaqo kunye nezicwangciso zokuphumeza ekufuneka zilandelwe.
UMgaqonkqubo woLawulo lweeRekhodi zikaZwelone (Incwadana yoMgaqonkqubo woLawulo lweeRekhodi, 2007)	Olu xwebhu lulawula imida ethile apho amaqumrhu karhulumente kufuneka asebenze ngokubhekiselele kulawulo lweerekhodi zabo kunye nendlela iDCAS ekufuneka yongamele ngayo ulawulo lweerekhodi zamaqumrhu karhulumente eNtshona Kapa.
Ukulawula iiRekhodi zeKhompyutha kumaQumrhu kaRhulumente: uMgaqonkqubo, iMithetho siseko kunye neeMfuno (2006)	Lo mgaqonkqubo unika isikhokelo kumaqumrhu karhulumente ukuwanceda ukuba ahambelane neemfuno zomthetho malunga neerekodi ezikwikhompyutha njengenxalenyel yola wulo lwezixhobo zeerekodi. I-DCAS kufuneka ihambelane nemigangatho emiselweyo kazweloneke neyezizwe ngezizwe malunga nehardware, isoftware kunye nokugcinwa kwemithombo yeendaba ukuze kugcinwe uvimba.
IsiBhengezo se-Indaba yezeMidlalo noLonwabo kaZwelone (2011)	Oku kufuna ukuba iDCAS ilungelelanise iinjongo zayo eziphambili kunye nenjongo yesicwangciso sesibhengezo esibeka umbono wezemidlalo nolonwabo kude kube ngowama-2020.
IsiCwangciso seMidlalo noLonwabo sikaZwelone (2012)	IsiCwangciso sikaZwelone seMidlalo noLonwabo (iNSRP) simisela umbono wezemidlalo nolonwabo eMzantsi Afrika de kube ngowama-2020.

Umgaqonkqubo	Inkcazelo
IPhepha leNgcaciso loMgaqonkqubo kaZweloneke weMidlalo noLonwabo (2012)	<p>Lo mgaqonkqubo uqaqambisa le migaoq ilandelayo:</p> <ol style="list-style-type: none"> ukuphakamisa izinga lothatho nxaxheba kwimidlalo nolonwabo; ukuphakamisa inkangeleko yezemidlalo xa kujongwa izinto eziphambili ezingqubanayo; ukwandisa amathuba okuphumelela kwimisitho emikhulu; kunye nokubeka imidlalo phambili kwiinzame zokunciphisa ulwaphulomthetho. <p>Lulonke uxanduva lwemidlalo nolonwabo lukwiSRSA.</p>
Isakhelo soMgaqonkqubo weNkqubo yoMgaqonkqubo wokuBeka iliso noVavanyo lukaRhulumente ngokubanzi (2007)	Injongo yeNkqubo yoHlolo noVavanyo lukaRhulumente ngokubanzi (iGWM&E) kukubanegalelo kulawulo oluphuculiweyo kunye nokuphucula ukusebenza kakuhle kwemibutho namaziko ecandelo likarhulumente. Olu xwebhu lubonelela ngesikhokelo somgaqonkqubo obanzi wokubekwa kweliso novavanyo (iM&E) eMzantsi Afrika. Ikhuthaza ulawulo olusekwe kwiziphumo.
IPhepha loGayo zimvo kuBeko iliso noVavanyo loLawulo lokuSebenza (2009)	Olu xwebhu lujolse ekwenzeni amagosa karhulumente kunye nogunyaziwe olawulayo bakwazi ukugxila ekuphumezeni iziphumo kunye neziphumo eziqulathwe kwiSakhelo sesiCwangciso kwisiGaba esiPhakathi (iMTSF). Kujoliswe ekukhuthazeni umsebenzi omhle wesebe nowomntu ngamnye kuwo onke amanqanaba.
Izhokelo zamaSebe kaZweloneke nawePhondo kuLungiselelo IweSakhelo se-M&E	Ezi zikhokelo zibonelela ngophuhliso Iwenkqubo-sikhokelo yokubeka iliso novavanyo kuwo onke amaziko karhulumente ukuze amaziko abe nokuvavanya inkqubela phambili ngokweenjongo zavo ezichaiziweyo aze athathe amanyathelo okulungisa aphi kukho imfuneko. Le nkqubo ifuna ukuba amasebe abe nokuqonda ngokubanzi kwazo zonke iinkqubo zedatha yolawulo, iiseti zedatha yolawulo kunye nezalathi zentsebenzo. limpawu kufuneka zidityaniswe nezigunyaziso zomgaqo-nkqubo kwaye uhlalutyo lweeseti zezalathi kufuneka Iwenzeke ukuze kuqinisekiswe ukuba kukho nabuphi na ubudlelwane besizathu kunye nesiphumo.
ISikhokelo seNkqubo eYandisiweyo yeMisebenzi kaRhulumente (i-EPWP)	Izhokelo zeziCwangciso zoShishino Iwe-EPWP zeCandelo lezeNtlalo (iMidlalo noLonwabo) kunye neCandelo leNdalo neNkcubeko (iMicimbi yeNkcubeko) zibonelela ngesikhokelo seDCAS ukuba isebezense inkxasomali yecandelo likarhulumente ukunciphisa nokuphelisa intswelangqesho.
Imigaqonkqubo yePhondo	
Umgaqonkqubo weeLwimi weNtshona Kapa (iPN yama-369, yomhla wama-27 kweyeNkanga 2001)	I-DCAS kunye nawo onke amanye amasebe ephondo anyanzelekile ukuba aphumeze izibonelelo zoMgaqonkqubo weeLwimi weNtshona Kapa kunye noMthetho weeLwimi wePhondo leNtshona Kapa, uMthetho we-13 we-1998. Ukongeza, iSebe linoxanduva lokubonelela ngeenkonzo zenxaso yowlimi kuRhulumente weNtshona Kapa ngokusebenzia iyuniti yayo yowlimi ephakathi.
Umgaqonkqubo weNkxasomali wezoBugcsa neNkcubeko (2009)	Olu xwebhu lukhokela ulwabiwo Iwenkxasomali kwimibutho yenkcubeko.
Izhokhelo zeNkxasomali yezeMidlalo noLonwabo (2012)	Olu xwebhu lukhokelela ulwabiwo Iwenkxasomali yemali kwimibutho yezemidlalo.
Umgaqonkqubo wokuThiywa ngokutsha kweeMpawu zeNginqi (2015)	Lo mgaqonkqubo umisela indlela ekufuneka iqwalaselwe kunye neenkqubo ekufuneka zilandelwe yiDCAS kunye neKomiti yaMagama eeNgingqi yeNtshona Kapa xa iququzelela kwaye idibana nabachaphazelekayo kunye noluntu malunga nokubekwa emgangathweni, ukuthiywa ngokutsha, okanye utshintsho kumagama eendawo asele ekho. La maqumrhu enza izindululo kwiBhunga laMagama eeNdawo loMzantsi Afrika kunye noMphathiswa kazweloneke wezoBugcsa neNkcubeko.
Inkqubo yoBeko iliso noVavanyo yePhondo ngokubanzi (2009)	Olu luhlu Iwamaxwebhu lusebenza njengempendulo yephondo kwiNkqubo yoBeko iliso noVavanyo lukaRhulumente ngokubanzi. Injongo kukuphucula ulawulo nengxelo yesigqeba sephondo ngokubonelela ngenkxaso: ukwenza iziqjibo ezipelwe kubungqina obungcono ngokwandayo; ukuphuculwa komgaqonkqubo; kunye nolwabiwo lwezixhobo olusebenzayo.

Umgaqonkqubo	Inkcazelo
Umgaqonkqubo weeMyuziyam weNtshona Kapa (2013)	Lo mqaqonkqubo ubonelela ngesiseko kumntu ngamnye nakuluntu ukuba luseke kwaye lulolonge iimyuziyam eNtshona Kapa. Ikwaphakamisa nesicwangcisonkqubo somthetho ocetywayo omtsha wemyuziyam wephondo ukuze ungene endaweni yoMmiselo weMyuziyam ophelelwe lixesha [iPhondo leKapa], we-1975.
UMgaqonkqubo woLawulo lweRekhodi zamaqumrhu karhulumente weNtshona Kapa (2017)	Injongo yalo mqaqonkqubo kukunika isikhokelo kumaqumrhu karhulumente wePhondo leNtshona Kapa ngolawulo lweerekhodi zolawulo olululo, uxanduva lokuphendula kanye nenkumbulo yequmrhu nentalontle.
Umgaqonkqubo wobuChwepheshe balemihla wamaqumrhu karhulumente weNtshona Kapa (2017)	Injongo yomgaqonkqubo kukubonelela ngesikhokelo malunga nokufakwa kweerekhodi ekhompyutheni njengenxalenyne yesicwangciso solawulo lweerekhodi;
Isakhelo IweZandla Afrika woRhulumente weNtshona Kapa.	Ukukhuthaza ukusetyenziswa kolwimi olufikelelekayo kanye nokufaka ukunganyamezeli kwabantu kusetyenziso lolwimi Iwezandla.

Izicwangciso	Inkcazelo
Izicwangciso zikazwelonke	
Isibonelelo soXhomekeko: Inkubo yokuXhotyisa kwamaThala eeNcwadi ukuze kuphuculwe iinkonzo zamathala eencwadi oluntu	I-DCAS inoxanduva lokuphumeza ngempumelelo kanye nolawulo Iweprojekthi yesiBonelelo esineMiqathango eNtshona Kapa.
IMigqaliselo: IQela lePhondo eliJongene neMidlalo eDityanisiweyo yeZikolo (2012)	I-DCAS inikwe uxanduva yiDSAC, eyayifudula ibizwa ngokuba yiRSA kanye neSebe leMfundu esiSiseko kuzwelonke (iDBE) lokuseka IQela lePhondo eliJongene neMidlalo eDityanisiweyo yeZikolo ukuze lijunge, lilungelelanise kwaye liphumaze isicwangciso semidlalo yesikolo, nokuqinisekisa ukuthathwa kwenxaxheba kwezemidlalo ezikolweni.
Izhokelo zokuSekwa kweeKomiti zeKhowudi ukuXhasa iMidlalo yeZikolo (2013)	I-DSAC neSebe leMfundu esiSiseko likazwelonke zibonelela ngesikhokelo esicacileyo sokusekwa kweekomiti zezemidlalo yezikolo eziJolise kwikhowudi ethile kwinqanaba lesekethe, lesithili nephondo. I-DCAS inika inkaso iSebe leMfundu leNtshona Kapa (IWCED) ukuba linxibeelanise imisebenzi enxulumene nemidlalo ezikolweni kwiikhowudi ezahlukaneyo, sijolise ekuthatheni inxaxheba kwinqanaba elilandelayo kwinqanaba lephondo, likazwelonke nelamazwe ngamazwe. I-WCED inoxanduva lokujongana nemibutho yezeMidlalo yeZikolo, njengoko ibandakanya ootitshala. I-DCAS, kwisikhundla sayo njengesebe lephondo leMidlalo, ubuGcisa neNkcubeko, inegunya lokusebenza namaqumrhu omayano. Nangona kunjalo, izigqeba zonxibeelaniso IwezeMidlalo yeZikolo eziJongene nekhowudi ethile, azikwazi kuzisebenzela ngokuzimeleyo. Kufuneka zilungelelaniswe, kwaye zinike ingxelo ukuze ziphendule kwikhowudi efanelekileyo - imibutho yezemidlalo ethile. Ukusekwa, kanye nokwakhiwa kwamacandelo eMidlalo yeZikolo kungoku rje iyaphononongwa.
Izicwangciso zephondo	
Izithetho neMigangatho yamaThala eencwadi oluntu eNtshona Kapa	Izithetho nemigangatho zibalulekile ukuqinisekisa ngobonelelo kanye nophuhliso olungaguqkiyo Iweenkonzo zamathala eencwadi oluntu ukuze kuphunyeze we uMthetho osaYilwayo weThala leeNcwadi loLuntu lwaseMzantsi Afrika noMthetho osaYilwayo weeNkonzo zeNgcaciso kanye noMqlu wama-2014 weeNkonzo zeThala leeNcwadi noLwazi. Esi sicwangciso sjongana nezithetho nemigangatho yamathala eencwadi imisebenzi, abasebenzi, amaziko, ukufikelela kwi-intanethi, ukuqokelelwa kwethala leencwadi neeyure zamathala eencwadi oluntu eNtshona Kapa.
Isikhokelo sezeMidlalo yeZikolo (2013)	Olu xwebhu IweDCAS lubonelela ngesikhokelo kwabachaphazelekayo ukuze bathobele amaxwebhu omgaqonkqubo ohlukaneyo wemidlalo yeZikolo kanye

Izicwangciso	Inkcazelو
	nesiCwangciso sikaZwelonke seMidlalo noLonwabo. Kukwakho nesiVumelwano sokuQondana (iMOU) etyikitywe yiDSAC/SRSA kanye neDBE ngomhla wama-30 kuCanzibe kowama-2018.
ISicwangciso soPhuhliso loLutsha eNtshona Kapa sowama-2013	IsiCwangciso soPhuhliso loLutsha eNtshona Kapa sijolise ekuboneleleni ngenkxaso engaphezulu, amathuba kanye neenkonzo kubo bonke abantu abatsha ukuze bazibandakanye ngcono nokubangqongileyo kwaye babe ngabantu abadala abanoxanduva, abazimeleyo nabazinziyeo. Injongo yesi sicwangciso kukuba ulutsha IwaseNtshona Kapa luhuthazeke, lufundiswe, lube ngabantu abanoxanduva, abazimeleyo nabasempilweni nabanobudlelwane obunemveliso yobuqu, usapho, kanye noluntu xa befikelela kwiminyaka engama-25 ubudala.
IsiCwangciso soHloba loPhuhliso (2008)	Olu xwebhu lubonelela ngesikhokelo sophuhliso, ukukhuthazwa nokugcinwa kweentlobo zobugcisa eNtshona Kapa.
Iphulo loNyaka - imatshi nesakhelo sokhuphiswano (2012/13)	Ibonelela ngezikhokelo kwizinto kanye nepesenti eza kwabelwa iphulo lonyaka kanye nokhuphiswano IweMinstrels, iKrisimesi kanye neMalay Choirs.
Isakhelo soLwaluko seNtshona Kapa	Esi sisakhelo sibonelela ngesikhokelo malunga nenkcubeko yolwaluko kwimibutho yenkcubeko yasekhaya, oomasipala kanye nabanye oogunyaziwe.
Isakhelo seMbalu yoMlomo saseNtshona kapa	Esi sakhele sibonelela ngobuncinane bemigaqo kanye nemigangatho yokuziphatha ekufuneka ithotyelwe xa kuqhutywa udlwanondlebe Iwembali yomlomo kubasebenzi beDCAS kanye namaZiko amanyeneyo asebenza kweli candelo.

4. UBUME BESEBE LEMICIMBI YENKCUBEKO NEMIDLALO NEMISEBENZI YALO

4.1. Ubume



4.2. Imisebenzi yeSebe leMicimbi yeNkcubeko neMidlalo

4.2.1 Inkqubo yoku-1: Ulawulo

Ukubonelela ngenxaso yolawulo lwemali nesicwangciso solawulo kwiSebe leMicimbi yeNkcubeko neMidlalo.

4.2.1.1 Inkqutyana 1.1: I-Ofisi kaMEC

Ukubonelela ngolawulo, ukunxibevelana nabaxumi kunye neenkonzo zenkxaso kuMphathiswa weMicimbi yeNkcubeko neMidlalo.

4.2.1.2 Inkqutyana 1.2: liNkonzo zoLawulo IwezeMali

Ukubonelela ngenkonzo yenxaso yolawulo lwemali kwiDCAS, kuquka neenkonzo zolawulo lwemali kumaqumrhu amathathu karhulumente anika ingxelo kuMphathiswa weMicimbi yeNkcubeko neMidlalo.

4.2.1.3 Inkqutyana 1.3: liNkonzo zoLawulo

Ukunikezela ngomsebenzi wenkxaso yolawulo kwiNtloko yeSebe ngokubonelela ngenkonzo yonxibevelwano esebezayeo kunye nenkonzo yenxaso yesicwangciso sokusebenza, kubandakanywa nenkonzo yokubeka iliso novavanyo, ukuphunyezwu kwamaphulo okuphucula ukuhanjisa kweenkonzo, ubudlelwane obusebenzayeo nabaxumi, okanye ulawulo olusebenzayeo lwangaphakathi/norhulumente. ubudlelwane, kunye nokwenza amalungiselelo anezithintelo olondolozo kunye neemfuno zendawo yokuhlala.

4.2.2 Inkqubo yesi-2: IMicimbi yeNkcubeko

Ukubonelela ngeenkonzo zobugcisa nenkcubeko, iimyuziyam, ilifa lemveli neelwimi kubemi baseNtshona Kapa.

4.2.2.1 Inkqutyana 2.1: Ulawulo

Ukubonelela ngenxaso yolawulo olucwangcisiwego kwiMicimbi yeNkcubeko.

4.2.2.2 Inkqutyana 2.2: UbuGcisa neNkcubeko

Ukuququzelela uphuhliso, ukulondolozwa nokukhuthazwa kobugcisa nenkcubeko eNtshona Kapa ngokuyilwa kwemibutho ebandakanyayo, esebezayeo nedlamkileyo yobugcisa nenkcubeko, imisebenzi kunye nokusingqongileyo; kunye nokuxhasa nokunceda iKhomishini yeNkcubeko yeNtshona Kapa ukuba yenze umsebenzi wayo wowisomthetho.

4.2.2.3 Inkqutyana 2.3: liNkonzo zeeMyuziyam

Ukukhawulezisa inguqu yelifa lemveli leNtshona Kapa ngokubonelela ngenkonzo yemyuziyam ukugcina, ukuphuhlisa nokukhuthaza ilifa lemveli yephondo ngeenkonzo zemyuziyam kunye neemyuziyam ezimanyeneyo.

4.2.2.4 Inkqutyana 2.4: liNkonzo zeziXhobo zeLifa leMveli

Ukuxhasa nokunceda iLifa leMveli leNtshona Kapa lichonge, likhusele, lilondoloze, lilawule kwaye likhuthaze izibonelelo zelifa lemveli ezibalulekileyo, ngokoMthetho kazwelonke weZixhobo zeLifa leMveli, we-1999; ukuququzelela imiba ephathelele kwiiNdawo zeLifa leMveli eNtshona Kapa ngokoMthetho weNgqungquthela yeLifa leMveli yeHlabathi, we-1999; ukuququzelela iinkqubo zokubeka emgangathweni okanye utshintsho, aphi kukho imfuneko, kumagama eendawo eNtshona Kapa ngokuphumeza kwinqanaba lephondo izigunyaziso zoMthetho weBhunga lamaGama eeNgingqi woMzantsi Afrika, we-1998.

4.2.2.5 Inkqutyanा 2.5: liNkonzo zeeLwimi

Ukukhuthaza ukusetyenziswa kweelwimi ezininzi eNtshona Kapa ukuphucula unikezelo lweenkonzo nokufikeleka; ukukhuthaza uphuhliso lweelwimi ebezifudula zisingelwe phantsi; ukuququzelela umiliselo nokubekwa kweliso koMgaqonqubo weeLwimi weNtshona Kapa; nokubonelela ngenkxaso yolawulo neyolawulo kwiKomiti yeeLwimi yeNtshona Kapa ukuze yenze umsebenzi wayo osemthethweni.

4.2.3 Inkqutyanा yesi-3: Ithala leencwadi neeNkonzo zoovimba

Ukubonelela ngeenkonzo zamathala eencwadi kune neenkonzo zoovimba eNtshona Kapa.

4.2.3.1 Inkqutyanा 3.1: Ulawulo

Ukubonelela ngolawulo olucwangcisiweyo kune nenkxaso kwiNkonzo yeThala leeNcwadi, iiNkonzo zoovimba bePhondo kune namacandelo oLawulo lokuQulathwe kwiShishini.

4.2.3.2 Inkqutyanा 3.2: INkonzo yeThala leencwadi

Ukubonelela ngeenkonzo zamathala eencwadi ngokuhambelana nomthetho ofanelekileyo kune nezigunyaziso zomgaqosiseko.

4.2.3.3 Inkqutyanा 3.3: OoVimba

Ukubonelela ngeenkonzo zoovimba neenkonzo zolawulo lweerekodi ngokwemigaqo yeeNkonzo yeeRekhodi nooVimba bePhondo loMthetho weNtshona Kapa, wama-2005.

Ukuphumeza kune/okanye ukuxhasa uLawulo lokuQulathwe kuShishino (i-ECM)/MyContent kumaqumrhu kaRhulumente kwiNtshona Kapa.

4.2.4 Inkqubo yesi-4: Imidlalo noLonwabo

Ukubonelela ngemisebenzi yezemidlalo nolonwabo ukulungiselela abemi beNtshona Kapa.

4.2.4.1 Inkqutyanा 4.1: Ulawulo

Ukubonelela ngesicwangciso senkxaso kwicandelo lezemidlalo nolonwabo.

4.2.4.2 Inkqutyanा 4.2: Imidlalo

Ukukhuthaza ezemidlalo ukufaka isandla kubumbano nophuhliso loluntu lwaseNtshona Kapa ngokubonelela ngoncedo kwezemidlalo ngokulinganayo, ngokufikelekayo nangokufanelekileyo, iinkqubo neenkonzo.

4.2.4.3 Inkqutyana 4.3: Ulonwabo

Ukukhuthaza imisebenzi yezolonwabo kusetyenziswa iinkqubon ezizinzileyo; ukubonelela ngoncedo kwiziseko zolonwabo ngeenjongo ezithile zophuhliso; nokusebenzisa ulonwabo ukukhuthaza nokuphakamisa indlela yokuphila edlamkileyo nenempilo.

4.2.4.4 Inkqutyana 4.4: Imidlalo yeZikolo

Ukukhuthaza imidlalo yesikolo ngokuncedisa ngeziseko, ukhuphiswano, uchongo lweetalente, uphuhliso nemisebenzi engqalileyo kune nemisebenzi ekwizinga elingasentla.

4.2.4.5 Inkqutyana 4.5 Inkqubo yeMOD

Ukubonelela abafundi abasekwinqanaba lokuhamba isikolo ngokusebenzisa inkqubo yolonwabo elungiswe kakuhle necwangcisiweyo, eyenziwa ukuphuma kwesikolo yonke imihla, ebandkanya ubonelelo ngamathuba nemisebenzi okudlala okugcwela ulonwabo nezinto ezintsha.

5. IINKCUKACHA ZOQHAGAMSHELWANO EZIPHAMBILI UKUFUMANA ULWAZI LWESEBE LEMICIMBI YENKCUBEKO NEMIDLALO

5.1. IGosa leeNkcukacha

Igama:	Guy Trevor Redman
Umnxeba:	021 483 9501
Imeyle:	Guy.Redman@westerncape.gov.za
Ifeksi:	021 483 9504

5.2. ISekela Gosa leeNkcukacha

Igama:	Shaun Rollison Donovan Julie
Umnxeba:	021 483 3134
I-meyle:	Shaun.Julie@westerncape.gov.za

5.3. I-Ofisi eyiNtloko

Idilesi yePosi:	Private Bag X9067 Cape Town 8000
Idilesi yendawo:	Protea Assurance Building Greenmarket Square

CAPE TOWN

8000

Umnxeba: 021 483 9503 or 483 3134

I-meyile: dcas.com@westerncape.gov.za

Iwebhusayithi: <https://www.westerncape.gov.za/dept/cas>

**6. INKCAZELO YEZILUNGISO ZONKE EZIFUMANEKAYO NGOKUNXULUMENE NOMTHETHO
OKANYE UKUSILELA KOKWENZIWA KOMTHETHO LISEBE LEMICIMBI YENKCUBEKO
NEMIDLALO**

Umthetho osebenzayo kwiSebe leMicimbi yeNkcubeko neMidlalo unokubonelela ngophononongo Iwangaphakathi okanye inkqubo yokubhena. Ukuba le nkqubo ifikelele esiphelweni, okanye akukho sibonelelo senziweyo malunga nenkqubo enjalo, kungadityaniswa nenkundla ukuze kufumaneku umyalelo ofanelekileyo.

Imibuzo, izikhala, okanye izimvo malunga nalo naluphi na unikezelu lwenkonzo olwenziwa liSebe leMicimbi yeNkcubeko neMidlalo lungenziwa ngolu hlobo lulandelayo:

Umnxeba: 021 483 9503 NgoMvulo ukuya ngoLwesihlanu ukususela ngentsimbi yesi-7 kusasa ukuya kutsho ngentsimbi yesi-4 emva kwemini

Ifeksi: 021 483 9504

I-meyile: dcas.com@westerncape.gov.za

Tyelela isakhiwo iProtea Assurance, Greenmarket Square, Cape Town, phakathi kwe-07:30 nentsimbi ye-16:00.

7. ISIKHOKELO SOKUSEBENZA I-PAIA KWAYE NOFUMANA UFIKELELO KWISIKHOKELO

7.1. UMLawuli, ngokwecandelo le-10(1) lePAIA, uye wahlaziya waza wenza ukuba kufumaneku iSikhokelo esihlaziyiweyo sendlela yokusebenzisa iPAIA ("iSikhokelo"), ngendlela eqondakala lula nenengqiqo, njengoko kunokufunwa ngokufanelekileyo ngumntu onqwenela ukusebenzisa naliphi na ilungelo elichazwe kwiPAIA kunye nePOPIA.

7.2. IsiKhokelo siyafumaneka ngolwimi ngalunye olusemthethweni.

7.3. IsiKhokelo esikhankanyiweyo siquka inkcazeloye-

7.3.1. njongo zePAIA nePOPIA;

- 7.3.2. idilesi yeposi neyesitalato, inombolo yomnxeba neyefeksi kanye, ukuba ikhona, idilesi ye-imeyile yombane
- 7.3.2.1. iGosa leeNkcukacha awo onke amaqumrhu oluntu, kanye
- 7.3.2.2. onke amaSekela Gosa eeNkcukacha kuwo onke amaqumrhu karhulumente nawabucala atyunjwe ngokwecandelo 17(1) lePAIA¹ kanye necandelo lama-56 lePOPIA².
- 7.3.3. indlela kanye nohlobo Iwesicelo
- 7.3.3.1. ukufikelela kwirekhodi yequmrhu loluntu ekuthethwa ngalo kwicandelo le-11³; kanye
- 7.3.3.2. nokufikelela kwiirekhodi zequmrhu labucala ekuthethwa ngalo kwicandelo lama-50⁴;
- 7.3.4. uncedo olufumanekayo kwiGosa leeNkcukacha lombutho woluntu ngokwePAIA kanye nePOPIA;
- 7.3.5. uncedo olufumanekayo kuMlawuli ngokwe-PAIA nePOPIA
- 7.3.6. zonke izisombululo ezikhoyo malunga ngokomthetho malunga nesenzo okanye ukusilela ukwenza ngokubhekiselele kwilungelo okanye umsebenzi onikwe okanye obekwe yiPAIA kanye nePOPIA, kubandakanya wa nendlela yokulala.
- 7.3.6.1. isibheno sangaphakathi;
- 7.3.6.2. isikhhalazo kuMlawuli; kanye
- 7.3.6.3. isicelo enkundleni esichasene nesigqibo segosa leenkukacha zequmrhu loluntu, isigqibo sesibheno sangaphakathi okanye isigqibo soMlawuli okanye isigqibo sentloko yequmrhu labucala;
- 7.3.7. amalungiselelo amacandelo e-14 nama-51 afuna iqumrhu likarhulumente kanye nequmrhu labucala, ngokulandeelanayo, ukuba ziqlunqe incwadana yemigaqo, kanye nendlela yokufikelela kwincwadana yemigaqo;

¹ ICandelo le-17(1) lePAIA- Ngeenjongo zePAIA, iqumrhu ngalinye likarhulumente kufuneka, ngokuxhomekeke kumthetho olawula ukugeshwa kwabasebenzi bequmrhu likarhulumente elichaphazelekayo, lityumbe elo nani labantu njengamasekela-gosa olwazi njengoko kuyimfuneko ukuze linikezele iqumrhu likarhulumente njengelifeleka kangangoko kubaceli beerekhodi zayo.

² ICandelo lama-56(a) lePOPIA- Iziko ngalinye likarhulumente nelabucala kufuneka lenze amalungiselelo, ngendlela echazwe kwicandelo le-17 loMthetho wokuKhuthazwa koFikelelo kwiNkcukacha, kanye notshintsho oluyimfuneko, ukwenzela ukutyunjwa kwenani elinjalo labantu, ukuba kukho nabani na, njengosekela magosa olwazi njengoko kuyimfuneko ukwenza imisebenzi kanye noxanduva njengoko kuchazwe kwicandelo lama-55(1) lePOPIA.

³ ICandelo le-11(1) lePAIA- Umfaki sicelo kufuneka anikwe ufikelelo kwirekhodi lequmrhu loluntu ukuba loo mfaki siceio uthobela zonke iimfuno zenqubo kwiPAIA ngokunxulumene nesicelo sokufikelela kwelo rekhodi; kwaye ukufikelela kwelo rekhodi akwaliwa ngokwemiqathango yaso nasiphi na isizathu sokwala oxelwe kwiSahluko sesi-4 seli Candelo.

⁴ ICandelo lama-50(1) lePAIA- Umfaki sicelo kufuneka anikwe ufikelelo kulo naliphi na irekhodi lequmrhu labucala ukuba -
 a) elo rekhodi liyafuneka ekusebenziseni okanye ekukhuseleni nawaphi na amalungelo;
 b) loo mntu uthobela iimfuno zenqubo kwiPAIA ngokunxulumene nesicelo sokufikelela kwelo rekhodi; kwaye
 c) nolofikelelo kwelo rekhodi akwaliwanga ngokwemiqathango yaso nasiphi na isizathu sokwala oxelwe kwiSahluko sesi-4 seli Candelo.

- 7.3.8. amalungiselelo ecandelo le-15⁵ nelama-52⁶ abonelela ngokubhengezwa ngokuzithandela kweendidi zeerekhodi liqumrhu likarhulumente kunye nequmrhu labucala, ngokulandeelanayo.
- 7.3.9. izaziso ezikhutshwe ngokwemigaqo yecandelo lama-22⁷ nelama-54⁸ malunga neentlawulo ezifanele kuhlawulwa ngokunxulumene nezicelo zokufikelela; kunye
- 7.3.10. imimiselo eyenziwe ngokwecandelo lama-92⁹.

7.4. Uluntu lunokuhlola okanye iwenze iikopi zeSikhokelo kwii-ofisi zikawonke wonke okanye zabucala, kubandakanywa ne-ofisi yoMlawuli, ngeeyure eziqhelekileyo zokusebenza.

IsiKhokelo sinokufumaneka

7.4.1. ngokwesicelo kwiGosa leeNkcukacha;

7.4.2. kwiwebhusayithi yoMlawuli (<https://www.inforegulator.org.za>) linkcukacha zokuqhagamshelana koMlawuli zikuletheyibhile ingezantsi.

I-Ofisi yomLawuli weeNkcukacha	
Umnxeba	010 023 5200
Ifeksi	Ayifumankeki
Idilesi yeMeyile	Imibuzo ngokubanzi: enquiries@inforegulator.org.za Izikhalazo: PAIAComplaints@inforegulator.org.za POPIAComplaints@inforegulator.org.za
Idilesi yePosi	P O Box 31533 Braamfontein, Johannesburg, 2017
Idilesi yeSitalato	J.D. House 27 Stiemens Street Braamfontein, Johannesburg, 2001
Iwebhusayithi	https://www.inforegulator.org.za

⁵ Icandelo le-15(1) lePAIA- Igosa leenkukacha lequmrhu likarhulumente, kufuneka lenze ukuba ifumanekе ngendlela emiselweyo inkcazelо yeendidi zeerekhodi zequmrhu likarhulumente ezifumaneka ngokuzenzekelayo ngaphandle kokuba umntu acele ukufikelela.

⁶ Icandelo lama-52(1) lePAIA- Intloko yequmrhu labucala inako, ngokuzithandela, ukwenza ifumanekе ngendlela emiselweyo inkcazelо yeendidi zeerekhodi zequmrhu labucala ezifumaneka ngokuzenzekelayo ngaphandle kokuba umntu acele ukufikelela.

⁷ Icandelo lama-22(1) lePAIA- Igosa leenkukacha lequmrhu likarhulumente ekwensiwa kulo isicelo sofikelelo, kufuneka ngesaziso licele ukuba umenzi wesicelo ahlawule intlawulo emiselweyo yesicelo (ukuba ikhona), phambi kokuba kuqhutyelwe phambili nesicelo.

⁸ Icandelo lama-54(1) lePAIA- Intloko yequmrhu labucala ekwensiwa kulo isicelo sofikelelo kufuneka ngesaziso icele ukuba umenzi wesicelo ahlawule intlawulo emiselweyo yesicelo (ukuba ikhona), phambi kokuba kuqhutyelwe phambili nesicelo.

⁹ Icandelo lama-92(1) lePAIA libonelela ngokuba –“UMphathiswa unokuthi, ngesaziso kwiPhepha ndaba lombuso, enze imigaqo -

- (a) nawuphi na umba ofunekayo okanye ovunyelwe ngulo Mthetho ukuba umiselwe;
- (b) nawuphi na umba onxulumene nemirhumо echazwe kwicandelo lama-22 nelama-54;
- (c) nasiphi na isaziso esifunwa ngulo Mthetho;
- (d) Indlela efanayo ema isetyenziswe ligosa leenkukacha lequmrhu loluntu xa lisenza isigqibo sokuba zeziphi iindidi zeerekhodi ekufuneka zenziwe zifumanekе ngokwecandelo le-15; kwaye
- (e) nawuphi na umba wolawulo okanye wenkqubo oyimfuneko ukuze kuphunyezwe izibonelelo zalo Mthetho.”

**8. INKCAZELO YEZFUNDU APHO IQUMRHU LIGCINA KHONA IIREKHODI KWANEENDIDI
ZEEREHODI EZIGCINWE LISEBE LEMICIMBI YENKCUBEKO NEMIDLALO**

8.1 Isabe leMicimbi yeNkcubeko neMidlalo ligcine iirekhodi kule mibandela kunye neendidi zilandelayo:

IINDIDI NEMIBA EPHAMBILI	Inkqubo yokwenza isicelo
<p>8.1.1. ISAKHELO SOMTHETHO NOLAWULO</p> <ul style="list-style-type: none"> – Isakhelo soMgaqosiseko kaZwelone – Umgaqonkqubo – Imibuzo yesiqhelo – Umgaqosiseko weRiphabliki yoMzantsi Afrika – Izilungiso – Utoliko nezimvo zomthetho – Imithetho yeHlabathi – Umgaqonkqubo – Imibuzo yesiqhelo – Igama loMthetho waMazwe ngaMazwe okanye iNgqungquethela – Izilungiso – Utoliko nezimvo zomthetho – Umtetho kaZwelone – Umgaqonkqubo (ubandakanya iPhepha loGay oziMvo nePhepha leNgcaciso loMbuso) – Imibuzo eqhelekileyo – Umtetho osaYilwayo/uMthetho (ubandakanya umthetho wezilungiso) – Isihloko soMthetho osaYilwayo okanye uMtetho – Izimvo nophunyezo – Utoliko nezimvo zomthetho – Umtetho wePhondo leNtshona Kapa – Umtetho osaYilwayo/uMthetho – Umgaqonkqubo (ubandakanya iPhepha loGay oziMvo nePhepha leNgcaciso loMbuso) – Imibuzo eqhelekileyo – Ukuyila nezilungiso (Kubandakanya okungeniswe yiKhabhinethi kunye neSicelo sokuncediswa kwiNgcebiso yoMthetho) – Izimvo nophunyezo 	Inkqubo yoku-1

<ul style="list-style-type: none"> - Utoliko nezMvo zoMthetho - Imithetho engaphantsi kweminye (Imigaqo, Izibhengezo, Izikhokelo nemiyalelo ngokubhekisele eMthethweni) - Isihloko - Izimvo noPhunyezo - Utoliko neZimvo zoMthetho 	
<p>8.1.2. <i>Ucwangciso noLawulo</i></p> <ul style="list-style-type: none"> - Ucwangciso ngokutsha kwemisebenzi - Udluliselo IwaMagunya - Useko Iwamacandelo amatsha/ii-ofisi ezintsha - Ukucwangcisa - Imiyalelo ye-ofisi neekhowudi - linkqubo zokuSebenza koMbutho - Umgaqonkqubo nesiCwangciso - liNkcukacha zoLawulo IwesiCwangciso - lingxelo ezidityanisiweyo kwintsebenziswano engundoqo kunye nothethathethwano - IZiko leeNkonzo eziManyanisiweyo - Ingqinisekiso yoShishino - Uphicotho zincwadi IwangaPhakathi 	Inkqubo yoku-1
<p>8.1.3 <i>Ulawulo IwezaBasebenzi</i></p> <ul style="list-style-type: none"> - Uphuhliso loMbutho - Iziko loQeqesho lePhondo - Ulawulo IwezaBasebenzi - Umgaqonkqubo nokuCwangcisa - Ulawulo IweZakhono zoLuntu 	Inkqubo yoku-1
<p>8.1.4 <i>Ulawulo IwangaPhakathi IwezeMali</i></p> <ul style="list-style-type: none"> - Uhlahllo Iwabiwomali - Uxanduva lokuphendula - Inkcitho - Amalungiselelo okuBhankisha - Ingxowamali - Ulawulo Iwangaphakathi 	Inkqubo yoku-1
<p>8.1.5 <i>Ulawulo IweNtengo</i></p> <ul style="list-style-type: none"> - Intengo - Izibonelelo - Ulawulo Iwee-asethi 	Inkqubo yoku-1
<p>8.1.6 <i>Ulawulo IweZibonelelo zangaPhakathi</i></p> <ul style="list-style-type: none"> - Izakhiwo naMabala - Izixhobo neFenitshala 	Inkqubo yoku-1

	<ul style="list-style-type: none"> - liNkonzo zePosi - linkonzo zoNxibelelwano - Impilo noKhuseleko eMsebenzini 	
8.1.7	Ilihambo zangaPhakathi neeNkonzo zoThutho	Inkqubo yoku-1
	<ul style="list-style-type: none"> - Ezothutho 	
8.1.8	liNkonzo zeeNkcukacha zangaPhakathi	Inkqubo yoku-1
	<ul style="list-style-type: none"> - Ulawulo Iweerekodi zangaphakathi - Ulawulo Iwamathala eencwadi - Ulawulo Iweenkcukatha - Ulawulo lolwazi - Imiba yokhuseleko Iwangaphakathi - Umthetho wokuKhuthazwa koFikelelo kwiiNkcukacha, wama-2000 - Umthetho woKhuseleko IweeNkcukacha zoBuqu, wama-2013 - Iziko loSungulo Iwezinto ezintsha nge-Intanethi 	
8.1.9	Unxibelelwano	Inkqubo yoku-1
	<ul style="list-style-type: none"> - liMveliso zikaRhulumente kunye nopapasho - Imisitho nentatho nxaxheba yoLuntu - UkuThengisa, ukuRhweba, uShicilelo Iwegama - Inkaso yaMajelo eendaba - liNkonzo zeeLwimi - Uguqulelo - Ubeko liso kumaMajelo eendaba - lintetho nabaHlohli - Izikhokelo zopapasho - Imiba yezeNtlalo - Unxibelelwano olucwangcisiweyo 	
8.1.10	liNkonzo zoMthetho	Inkqubo yoku-1
	<ul style="list-style-type: none"> - Ubonelelo ngeeNgcebiso zoMthetho - Ukumangalela 	
8.1.11	UkuZimasa nokubamba iintlanganiso nezinye iindibano	Inkqubo yoku-1
	<ul style="list-style-type: none"> - Imisebenzi yenkxaso - Imisebenzi yamasebe 	
8.1.12	Imidlalo noLonwabo	Inkqubo yesi-4
	<ul style="list-style-type: none"> - Uphuhliso IweMidlalo - liprojekthi eZithile - Amakhosikazi kwimidlaloo - Imisitho eMikhulu yeMidlalo - Imidlalo yeZikolo - Imidlalo - Inkxasomali kwiMibutho yeMidlalo - Uphando ngeMidlalo neMiba yobuNzululwazi 	

<ul style="list-style-type: none"> - Iziko lezeMidlalo lePhondo - Uphuliso lweMidlalo yePhondo - Amawonga akhutshwa kwezeMidlalo - Izibonelelo zeMidlalo - Ulonwabo noPhuhliso - liMbambano zeNguqu kwiMidlalo neziSombululo - Umgaqonkqubo - Amaqhumrhu eMidlalo yeHlabathi - AmaQumrhu aQuquzelelayo - Amaziko eMfundu ePhakamileyo - OoGunyaziwe beNgingqi - Inkxaso yokuSebenza 	
<p>8.1.13 IMicimbi yeNkcubeko</p> <ul style="list-style-type: none"> - Amaziko aseMthethweni - limyuziyam - llifa leMveli laseNtshona Kapa - Intsebenziswano namaZiko aseMthethweni naManye amaZiko 	Inkqubo yoku-2
<p>8.1.14 liNkonzo zaMathala eencwadi</p> <ul style="list-style-type: none"> - Amaxwebhu enzuso - Uludwe lweeNcwadi nolokuKhetha iiNcwadi - Abanikezeli ngeenkonzo beZixhobo zaMathala eencwadi - Irisithi, uLungiselelo kanye nohanjiso - Iminikelo - Uphando neeNkcukacha manani - ISibonelelo soXhomekeko, iNgxowamali yeThala leeNcwadi yeMetro kanye neentlawulo zeNkxasomali yoFakelo lukaMasipala 	Inkqubo yoku-3
<p>8.1.15 OoVimba neeNkonzo zeeRekhodi</p> <ul style="list-style-type: none"> - liNkonzo zoLawulo lweeRekhodi - Londoloza uze ubonelele ngofikelelo kwiZixhobo ezigciniweyo - Ulawulo nophunyezo nokuphunyezwa koLawulo lokuQulathiweyo kwiKhompyutha 	

IINDIDI ZEREKHODI ZESEBE LEMICIMBI YENKCUBEKO NEZEMIDLALO EZIFUMANEKAYO NGAPHANDLE KOKUBA UMNTU ADE ACELE UFIKELELO

Ezi rekhodi zilandelayo ziyafumaneka ukuze zihlolwe ngokwemiqathango yecandelo le-15(1)(a)(i) kanye nokukhutshelwa ngokwemiqathango yecandelo le-15(1)(a)(ii).

Amaxwebhu afumanekayo ukuba akhutshelwe kwiphothali yeWCG akwi
<https://www.westerncape.gov.za/dept/cas> simahla ngokwecandelo le-15(1)(a)(iii)
aphawulwe ngeenkwenkwezi.

**INKCAELO YEENDIDI ZEREKHODI EZIFUMANEKAYO
NGOKUZENZAKALELOYO NGOKWECANDELO LE-15(1) (a)**

**INDLELA YOKUFIKELELA
KIIREKHODI iCandelo
lesi-15(1)(b)**

**INKCAELO YEENDIDI ZEREKHODI EZIFUMANEKA NGOKUZENZAKALELOYO UKUZE ZIKHUTSHELWE
OKANYE ZITHENGWE NGOKUBHEKISELE KWICANDELO LE-15(1)(a)(ii)**

- (a) Uxwebhu "IweNyathelo Ngalinye kufezekiso Iweprojekthi" IweNkonzo yeMyuziyam
- (b) Imagazini yangaphakathi ephuma kabini ngenyanga i "the Cape Librarian" *
- (c) Uphononongo lonyaka IweNkonzo yaMathala eeNcwadi eNtshona Kapa
- (d) IsiCwangciso soMsitho wePhondo
- (e) IsiCwangciso seHIV ne-AIDS seSebe
- (f) IsiCwangciso seQhinga *
- (g) isiCwangciso soPhuculo loHanjiro IweeNkonzo *
- (h) IziCwangciso zokuSebenza zoNyaka *
- (i) liNgxelo zoNyaka *
- (j) liNgxelo zoNyaka kuBemi *
- (k) ImiQulu yeeNkonzo *
- (l) Intetho yoHlahlo Iwabiwomali yeSebe leMicimbi yeNkcubeko neMidlalo eNtshona Kapa
- (m) ISebe leMicimbi yeNkcubeko neMidlalo: Ubume
- (n) Imimiselo neMigangatho yamaThala eeNcwadi oLuntu aseNtshona Kapa
- (o) Uluhlu loqhagamshelwano IwaMathala eencwadi aseNtshona Kapa

lirekhodi ekubhekiselwe
kuzo ku-(a) ukuya ku-(m)
ziyafumaneka ukuze
zihlolwe kwiSebe
leMicimbi yeNkcubeko
neMidlalo, kwiSakhiwo
soQinisekiso eProtea,
eGreenmarket Square,
eKapa.

**10. IINKONZO EZIFUMANEKAYO KUMALUNGU OLUNTU KWISEBE LEMICIMBI YENKCUBEKO
NEMIDLALO, KWANOKUFUMANA UFIKELELO KWEZO NKONZO**

ISebe linikezela ngenani eliqingqiweyo leenkonzo ngokuthe ngqo kuluntu. linkcukacha ezipheleleyo zezi nkonzozivela kuMqulu weNkonzo (oqhotyoshelwe njengeSihlomelo B) opapashwe kwiSebe leMicimbi yeNkcubeko neMidlalo, enokufikelelwapha:

[UMqulu weNkonzo weSebe leMicimbi yeNkcubeko neMidlalo | uRhulumente weNtshona Kapa](#)

**linkonzo ezinikezelwa liSebe leMicimbi yeNkcubeko
neMidlalo**

Kungafikelelwajani kwezi nkonzozivela

<p>ICANDELO ELIYINTLOKO: IMICIMBI YENKUBEKO</p> <ul style="list-style-type: none"> linkonzo ezinxulumene namagunya nemisebenzi yoMthetho weKhomishini yeNkcubeko yeNtshona Kapa kanye namaBhunga eNkcubeko, we-1998 (uMthetho we-14 we-1998) linkcukacha zingafunyanwa kwiwebhusayithi yeKhomishini yeNkcubeko yeNtshona Kapa. Ngokusasazwa kweeNgxelo zoNyaka, izibhengezo zonyaka, iincwadana, izithuba kanye namaphecana nangokuqhagamshelana neSebe leeNkonzo zeNkcubeko. linkonzo ezinxulumene namagunya nemisebenzi yeKomiti yeeLwimi njengoko kubonelelwwe kuMthetho weeLwimi wePhondo leNtshona Kapa, we-1998 (uMthetho we-13 we-1998) linkcukacha zingafunyanwa kwiwebhusayithi yeKomiti yeeLwimi yeNtshona Kapa, ngokusasazwa ngokubanzi kweeNgxelo zoNyaka, iincwadana, iipowusta kanye namaphecana ngokuqhagamshelana neyunithi yeeLwimi zeNtshona Kapao. 	Umnxeba: 021 483 9503 Ifeksi: 086 607 0208 I-imeyile: dcas.com @westerncape.gov.za https://www.westerncape.gov.za/dept/cas
<p>ICANDELO ELIYINTLOKO: IMIDLALO NOLONWABO</p> <ul style="list-style-type: none"> Ukuxhaswa ngemali kweemanyano zeenkqubo zophuhliso Inkxaso mali nolawulo kwiimanyano ngokubhekiselele kwimisitho emikhulu Inkxaso mali koogunyaziwe basekuhlaleni ngokubhekisele ekusekwani kwamaziko amatsha nokuwalondoloza kanye nokuphucula amaziko akhoyo Kwiimeko ezithile, iincwadana zeenkukacha ziabhalwa ze zisasazwe 	https://www.westerncape.gov.za/dept/cas
<p>ICANDELO: IINKONZO ZAMATHALA EENCWADI</p> <ul style="list-style-type: none"> Ulutu lungazifumana izixhobo zethala leencwadi ngokusebenzisa amathala eencwadi oluntu (amagunya ethala leencwadi lengingqi) 	https://www.westerncape.gov.za/dept/cas

<ul style="list-style-type: none"> Izixhobo zofikelelo kumathala eencwadi oluntu kunye neenkukacha zinokufunyanwa kwiCandelo leeNkonzo zamaThala eeNcwadi ePhondo 	
ICANDELO: IINKONZO ZOOVIMBA <ul style="list-style-type: none"> Ukubonelela ngeenkonzo zokugcinwa kwamaphepha neerekhodi zolawulo 	https://www.westerncape.gov.za/dept/cas

11. UKUBANDAKANYEKA KOLUNTU EKUQULUNQWENI KOMGAQONKQUBO OKANYE UKUSETYENZISWA KWAMANDLA OKANYE UKWENZIWA KOMSEBENZI LISEBE LEMICIMBI YENKCUBEKO NEMIDLALO

ULAWULO OLUYINTLOKO: IMICIMBI YENKCUBEKO

- Amalungu eKhomishini yeNkcubeko yeNtshona Kapa aqeshwa rhoqo emva kweminyaka emithathu ngokwenkubo yoluntu. Uluntu lunelungelo lokutyumba abagqatswa. Eli qumrhu loluntu limele uluntu lwezenkcubeko eNtshona Kapa kwaye licebisa uMphathiswa wePhondo ngomgaqonkqubo
- lingcebiso zomgaqonkqubo zingenziwa ngokuthe ngqo kuMphathiswa wePhondo okanye kuMalungu eKhomishini yeNkcubeko yeNtshona Kapa
- Umgaqonkqubo omtsha kusoloko kuboniswana ngawo ngokuviwa kwezimvo zoluntu kunye nentengiso kumaphephandaba
- Kumaxesha amaninzi umthetho uchaza inkqubo yokwenza imiba yaziwe ukuze uluntu luthabathe inxaxheba
- Isaziso kumajelo eendaba, afana nePhephandaba loMbuso lePhondo amaphephandaba ephondo kunye namaphephandaba asekuhlaleni/oluntu. lindibano zocweyo kunye namaqela achaphazelekayo. Zonke iiprojekthi ekuphumezeni amagunya nemisebenzi yeKomiti yeeLwimi zenziwa ngentsebenziswano nasemva kothethwano olubanzi noluntu oluchaphazelekayo okanye amaqela anomdla.
- Ukuza kuthi ga ngoku, isicwangciso soshishino seeprojekthi senza ubonelelo olukhethekileyo lolwazi oluza kunikezelwa oluchaza umntu kunye/okanye imibutho ekuya kudityanwa nayo okanye ibandakanywe kwiprojekthi.
- Ekuqulunqeni umgaqonkqubo, ofana noMgaqonkqubo weeLwimi weNtshona Kapa, inqanaba ngalinye loxwebhu oluyilwayo lisasazwa ngokubanzi kumaqela anomdla, afana noomasipala basekhaya, imibutho yeelwimi kunye namasebe karhulumente wephondo namaziko.

- Uphando oluthe gqolo lwenzelwa ukuqinisekisa iimfuno zamacandelo athile eNtshona Kapa, afana nophicotho lolwimi lwamasebe namaziko karhulumente wephondo nolobomasipala bengingqi.
- Abantu kunye/okanye imibutho bayamenya ukuba bathumele izikhala zo ezinxulumene nolwimi kwiKomiti yeelwimi ukuze ziqwelaselwe kwaye zidluliselwe kwiBhodi yeelwimi zonke zoMzantsi Afrika.
- liforam neendibano zocwego namaqela achaphazelekayo nachaphazelekayo – oosomathala beenewadi
- lintlanganiso zekomiti elawulayo

12. AMAPHULO EENKUKACHA ZOBUQU

12.1 Injongo yaMaphulo

12.1.1 Ulwazi loBuqu luqhutyelwa phambili ukuze luhambelane nezigunyaziso zomgaqosiseko nemithetho yeSebe njengoko kuchaziwe kwisiCwangciso soNyaka, iziCwangciso zoShishino nezokuSebenza ezifumaneka apha. <https://www.westerncape.gov.za/dept/cas>

12.1.2 liNkukacha zoBuqu zisetyenziselwa oku:

- Izibonelelo zabasebenzi kunye neenjongo zengqesho ezifana (1) nokugaya, ukukhethwa kunye nokubekwa; (2) ulawulo lwembuyekezo kunye nenzozo; (3) ulawulo lokusebenza noqequesho; kunye (4) nokunikwa kwengxelo ngurhulumente;
- Ulawulo lomngcipheko olubandakanya ukhuseleko lomzimba kunye nolombane kunye nolawulo lofikelelo;
- Ukucwangcisa;
- Ukuthengwa kwempahla kunye neenkonzo; kunye
- Nonikezelo lweenkonzo.

12.2 Inkcazelo yeendidi Zezifundo Zovimba Wenkukacha, iinkukacha ekusetyenzwe ngazo nabamkeli bazo ngapha koko

IZIFUNDO WEENKUKACHA	ZOVIMBA	IINKUKACHA	ABAMKELI

Abasebemzo abalindelekileyo, abasebenzi abakhoyo ngoku, abacebisi, abaqeinqeshwayo kunye namavolontiya	<ul style="list-style-type: none"> - Igama, inombolo yesazisi, iinkcukacha zobomi bomntu; - linkcukacha zoqzagamshelwano; - Imfundu, ingqesho kunye nembali yolwaphulo mthetho; - Ibhayometriki neenkukacha zempilo; - iimvavanyo zengqondo kunye; - Izinqinisiso, ukujongwa kwemvelaphi. 	AmaSebe afanelekileyo kaRhulumente wePhondo nakaZwelonke kunye nee- arhente zawo.
Abasebenzi abakhoyo, abacebisi, abafundela umsebenzi	<ul style="list-style-type: none"> - linkcukacha ze-akhawunti; - lingxelo zokusebenza; kunye - Nezakhono/iingxelo zoqeinqesho. 	AmaSebe afanelekileyo kaRhulumente wePhondo nakaZwelonke kunye nee- arhente zawo.
Ababoneleli ngeenkonzo abalindelekileyo nabakhoyo ngoku, ababoneleli ngeenkonzo, oonokontrakta, abaqeinqeshwa abaphantsi koonokontraka namahlakani kwezoshishino	<ul style="list-style-type: none"> - Igama, inombolo yesazisi/inombolo yobhaliso lwenkampani; - Inombolo yobhaliso efanelekileyo; - linkcukacha zoqzagashelwano; - Imbali ngokwezemali; - Izinqinisiso, ukujongwa kwemvelaphi; - linkcukacha ze-akhawunti; kunye - Neengxelo zokusebenza. 	URhulumente wePhondo nakaZwelonke oFanelekileyo: <ul style="list-style-type: none"> - Amasebe; - AmaQumruhu kaRhulumente; - Imibutho yoShishino; kunye nee- arhente zayo.
Abasebenzisi benkonzo (abaxumi/abathengi) kunye neendwendwe.	<ul style="list-style-type: none"> • Igama, inombolo yesazisi, iinkcukacha ngobomi bomntu • linkcukacha zoqzagamshelwano • Izincomo okanye izikhala 	URhulumente wePhondo nakaZwelonke oFanelekileyo: <ul style="list-style-type: none"> - Amasebe - AmaQumruhu kaRhulumente; AmaShishini

		kaRhulumente; kunye nee-arthente zawo.
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12.3 Ukuqukuqela okucwangcisiweyo kokuguqulwa kweenkcukacha zoluqu

Isebe linovimba weenkcukacha wababoneleli ngeenkonzu abanolulwazi lulandelayo:

INOMBOLO YEZIKO LEENDLEKO	INKCAZELO YEZIKO LEENDLEKO	IGAMA LOMBONELELI NGEENKONZO	INKCAZELO	IXESHA LESIVUMELWANO	INOMBOLO YOXWEBHU	ESONA SIXAMALI KUVUNYELWENE NGASO	INKQUBO/ ICANDELO
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12.4 Inkcazelو yemiQathango yoKhuseleko IweeNkcukacha emaziphunyeze liSebe leMicimbi yeNkcubeko neMidlalo ukuqinisekisa imfihlo, ukuthembeka nokufumaneka kweenkcukacha

12.4.1 Ukuthembeka kunye nemfihlo yeenkcukacha zomntu kukhuselwe kwizisongelo ezilindelekileyo kunye nokufikelela okungagunyaziswanga ngokusebenzisa izikhuseli ezikhusela ngokufanelekileyo nangokukuko kwimingcipheko echongiweyo nokuba novakalelo Iweenkcukacha.

12.4.2 Ezi zikhuseli zibandakanya oku kulandelayo

12.4.2.1 Imiqathango yombutho:

- INTloko yeSebe ithatha uxanduva ngokubanzi kuhuseleko lwazo zonke iinkcukacha zeSebe.
- UMLawuli woKhuseleko weSebe ulawula lo msebenzi wokhuseleko kwisebe exhaswa yiKomiti yoKhuseleko yeDCAS.
- IGosa eliyINTloko leeNkcukacha (iCIO) liqinisekisa ukuba kukho imiqathango efanelekileyo yokukhusela iziseko ezingundoqo ze-ICT, uthungelwano kunye neenkqubo. Oku kuquka ukuthatha uxanduva kumaqela angaphandle aphuhlisayo, afikelele okanye asebenzise iziseko zophuhliso ze-ICT yeWCG, uthungelwano kunye neenkqubo
- IGosa eliyINTloko lezoKhuseleko IweeNkcukacha (iCISO) livavanya kunye ibhale phantsi iinkcukacha zeshishini ize ilawule umngcipheko ngokubhekiselele kwiziseko ezingundoqo ze-ICT, uthungelwano kunye neenkqubo.

- Ugcino noxanduva lokhuseleko lubandakanyiwe kuxanduva lwabasebenzi abasebenza ngeenkukacha zomntu kwaye kufuneka babambelele kwimithetho yokhuselo lweenkukacha, imigaqonkqubo, izicwangciso kune neenkqubo.
- Iziganeko zokhuseleko ziaphononongwa kuze kunikwe ingxelo ngazo.

12.4.2.2 Imiqathango ngokwenyama

- Ukufikelela kumaziko nezixhobo kuyalawuleka kwaye kuyaphicotwa
- Amanqaku okufikelela mancinane ngokubonelelwa ngolawulo lokhuseleko lwenyama, njengeefestile imivalo, iikhusi, izivalo kune neengcango zokhuseleko. Apho iindawo zofikelelo ezifunekayo zomelezwa ngokusetyenziswa kweenkqubo zokubona abangeneleli, iinkonzo zokugada kune/okanye ucupo lukamabonakude oluvaliwego.
- Ukufikelela kulawulwa kwaye kubekwe iliso ngendibaniselwano yokugada ngabantu, iinkqubo zolawulo lofikelelo ngombane, amakhadi ofikelelo esazisi, iinkqubo zolawulo lwabatyeleli, iingcango ezisebenza ngebhayometriki, ukujika nokungena kune nokukhangela okuphumayo.

12.4.2.3 Imiqathango yobugcisa

- Izivumelwano eziye zagqitywa namaqela angaphandle zibandakanya ukukhuselwa kwemfezeko kune nokugcinwa kwemfihlo yeenkukacha ngabantu bangaphandle.
- Imngcipheko ivavanywa ngexesha lokupuhhliswa kwezicelo eztsha kune neenkqubo, xa utshintsha iinkqubo ezikhoyo, xa utshintsha iinkqubo zoshishino naxa kuchongwa iindawo ezixhalabisayo.
- Umngcipheko kwiziseko ezingundoqo ze-ICT, uthungelwano kune neenkqubo zilawulwa ngokuba sesichengeni kune novavanyo lokusongela nokwazisa, ulawulo lophicotho zincwadi, ulawulo lweziganeko kune noqequesho lokwazisa ngokhuseleko.

12.4.3 Ziyadingeka izikhuelo ezikwafaezisuka kumaqumrhu anikezela , abathengisi kune kune namahlakani kwezoshishino athi afumane iinkukacha zabantu ezsuka okanye egameni leWCG ngexesha lobudlelwane bawo neSebe leMicimbi yeNkcubeko neMidlalo.

13 UKUFIKELELA NOKUFUMANEKA KWALE NCWADANA

- 13.1 Le ncwadana ifumaneka ngesiNgesi, ngesiBhulu nangesiXhosa ukuze ijongwe phakathi kwentsimbi ye-7.30 nesi-16.00 ngeMivulo ukuya ngolweziHlanu (kungabandakanywanga iiholide zikawonke wonke)

- ISebe leMicimbi yeNkcubeko neMidlalo, eProtea Assurance Building, eGreenmarket Square, eKapa; na
 - Kwi-ofisi kaSekela Gosa weeNkcukacha, uMnu S Julie: eProtea Assurance Building, eGreenmarket Square, eKapa.
- 13.2 linguqulelo zencwadana ngesiNgesi, isiBhulu nesiXhosa ngoko, zinokufumaneka kwi-intanethi ngokusebenzisa iwebhusayithi yeSebe. Unxibelewano kwiwebhusayithi: ngolu hlobo lulandelayo
- https://www.westerncape.gov.za/dept/cas/documents/guides/A/18897?toc_page=1

13. 14 UKUHLAZIYWA KWESI SIKHOKELO

ISebe leMicimbi yeNkcubeko neMidlalo liya kuthi, ukuba kukho imfuneko, lihlaziye kwaye lipapashe le ncwadana rhoqo ngonyaka.

ISebe leMicimbi yeNkcubeko neMidlalo liya kuthi, ukuba kuyimfuneko, lisihlaziye ze lisipapashe rhoqo ngonyaka esi sikhokelo

Sikhutshwe

nguMnu. Guy Redman

INTloko yeSebe

ISIHLOMELO A:

ISIKHOKELO SOKUFIKELELA KWIIREKHODI EZINGAFUMANEKI NGOKUZENZEKELA—

ISihlomelo sale ncwadana sibandakanya iinkcukacha malunga nendlela yokufikelela kwiirekhodi zeDCAS, inkubo yayo yangaphakathi yokubhena, ukufakwa kwezikhalazo kuMlawuli weNkcukacha okanye ukufaka isicelo enkundleni ngokuchasene nezigqibo zeGosa leeNkcukacha okanye iSekela Gosa leeNkcukacha okanye uMlawuli weeNkcukacha, njengoko inokuba njalo imeko.

14 UKUHLAZIYWA KWENCWADANA

ISebe leMicimbi yeNkcubeko neMidlalo liya kuthi, ukuba kukho imfuneko, lihlaziye kwaye lipapashe le ncwadana rhoqo ngonyaka.

Ikhutshwe ngu

Mnu Guy Redman

INTloko yeSebe

ISIHLOMELO A: ISIKHOKELO SOKUFIKELELA KWIIREKHODI EZINGAFUMANEKI NGOKUZENZEKELA

1 **UKUZALISWA KWEFOMU YESICELO, UKUHLAWULWA KWEMALI NEFOMU YOKUFIKELELA – amacandelo ele-18, i-19, ama-22, ama-29 nelama-31.**

1.1 Ifomu yesicelo

- Ifomu emiselweyo (eqhotyoshelwe njenge**FOMU 2** kufuneka igcwaliswe ngumfaki sicelo ize ingeniswe kwiGosa leeNkcukacha/kwiSekela Gosa leeNkcukacha.
 - Ukuba umfaki sicelo akakwazi ukufunda okanye ukubhala okanye ukugcwalisa ifomu ngenxa yokukhubazeka, isicelo singenziwa ngomlomo. IGosa leeNkcukacha/iSekela Gosa leeNkcukacha liya kuthi ke lizalise iFomu yesi-2 egameni lomfaki sicelo, liyigcine eyona formu ze linike umfaki sicelo ikopi yalo.
 - Isicelo singenziwa egameni lomnye umntu kodwa ke igunya esenziwa ngalo isicelo kufuneka libonakaliswe kwiFomu yesi-2. Umfaki sicelo kufuneka kwakhona angenise ubungqina besikhundla isicelo esenziwa phantsi kwaso, ngokwanelisa ngokufanelekileyo IGosa leeNkcukacha/iSekela Gosa leeNkcukacha.
 - Umfaki sicelo (iinkcukacha eziphambili) ofuna ukuqinisekisa ukuba iinkcukacha zakhe zoluqu zigcinwe liqumrhu likarhulumente okanye iinkcukacha zamaqela angaphandle aye afikelela okanye ofuna ukufikelela kwiinkcukacha zakhe lomntu siqu kufuneka anike ubungqina bokuba ungubani na kwaye kufuneka banikeze ikopi eqinisekisiweyo yesazisi sabo ngeenjongo zokuqinisekisa.

1.2 Imirhumo

- Imirhumo yokucela kune nokukhangela ingxelo, kune nokwenza iikopi zerekhodi, imiselwe yimigaqo eyenziwe ngokwePAIA. (Iqhotoyoshelwe **NJENGESHEDYULI YEMALI**) Le mirhumo ilandelayo iyahlawulwa:
 - Umrhumo wesicelo li-R100.00 ngesicelo ngasinye;
 - Umrhumo wokufikelela ngexesha elifanelekileyo elichithwe ekukhangelweni nasekulungiseni ingxelo, ukuba kuthatha ngaphezu kweyure ukukhangela nokulungisa irekhodi. Idiphozithi, engekho ngaphezu kwesithathu semali yokufikelela iyonke, ingafuneka. Nangona kunjalo, umrhumo opheleleyo wofikelelo uhlawulwa phambi kokuba ufikelelo luvunywe; kune
 - Nomrhumo okhutshwayo wokwenza iikopi zerekhodi.

1.3 Abafaki zicelo abakhululekileyo ekuhlawuleni umrhumo wesicelo:

- Igosa lesondlo/umphandi ocela ukufikelela kwirekhodi yophando lwasondlo okanye uphando ngokwemigaqo yoMthetho weSondlo, we-1998 (okanye imigaqo eyenziwe ngokwemigaqo yawo.)
- Umntu ocela irekhodi elineenkukacha zakhe.

1.4 Abafaki zicelo abangalurhumeliyo ufikelelo:

- Umntu ocela irekhodi elineenkukacha zakhe.
- Umntu onomvuzo ongekho ngaphezulu kwe-R14 712 ngonyaka.
- Umntu otshatileyo, okanye umntu kune neqabane lakhe abanomvuzo ongekho ngaphezulu kunama-R27 192.

1.5 Ifomu yofikelelo

- Umfaki sicelo kufuneka abonise kwiFomu yesi-2 ukuba ikopi okanye uhlolo lwerekhodi luyafuneka.
 - Ukuba ikopi iyafuneka, umenzi sicelo kufuneka abonise uhlobo lwayo ngako oko (umzekelo, eshicilelweyo okanye ekhompyutheni) kune nolwimi alukhethayo (apho irekhodi ifumaneka ngolwimi olungaphezulu kolunye). ISebe aliziguquleli iirekhodi ezifumaneka ngolwimi olunye kuphela.
 - Ingxelo iya kunikeyelwa ngendlela eceliweyo ngaphandle kokuba ayinakwenzeka, okanye iya kuphazamisana ngokungekho ngqiqweni ekuqhutyweni kweshishini leSebe.

2 ISIGQIBO SOKUNIKA IMVUME OKANYE SOKWALA UFIKELELO – Icandelo lama-25 nelama-26

2.1 Ixesa elithathwayo ukwenza isigqibo

Igosa leeNkcukacha/iSekela Gosa leeNkcukacha kufuneka lingaphozisi maseko emva kokuba yenziwe intlawulo ye-R100,00 kune neFomu yesi-2 egcwaliwiweyo, kodwa

ubuncinane kwiintsuku ezingama-**30** zokufunyanwa kwayo, ligqibe ekuben i liyasivuma okanye liyasikhaba isicelo kwaye limazise lowo obenze isicelo ngesigqibo eso.

2.2

Ukwandiswa kwexesha

IGosa leeNkcukacha/iSekela Gosa leeNkcukacha lingalandisa ixesha leentsuku ezingama-30, **ngezinye iintsuku** ezingama-**30** phantsi kwezi meko zilandelayo:

- isicelo sesenani elikhulu leerekhodi okanye kufuneka kukhangelwe kwinani leerekhodi ezininzi kuze kujongwane nesicelo esiphazamisa imisebenzi yesebe;
- isicelo sidinga ukukhangelwa kweerekhodi kwi-ofisi engekho kwidolophu enye okanye kwisixeko esinye naleyo yeGosa leeNkcukacha/iSekela Gosa leeNkcukacha; Uthethwano luyafuneka namanye amasebe eWCG okanye amanye amaquamrhu oluntu ukuze enze isigqibo ngesicelo; okanye
- umfaki sicelo ukuvumile ukwandiswa kwexesha.

3.

IIREKHODI EZINEENKUKACHA YAMANYE AMAQELA ANGAPHANDLE – amacandelo 47, 48

3.1

Isaziso:

IGosa leeNkcukacha/iSekela Gosa leeNkcukacha kufuneka lithathe onke amanyathelo afanelekileyo ukwazisa iqela langaphandle ngokukhawuleza, kodwa ubuncinane kwiintsuku **ezingama21**, lokufumana nasiphi na isicelo serekhodi equlethe:

- iinkcukacha zobuqu beqela langaphandle;
- iimfihlo zorhwebelwano lweqela langaphandle;
- iinkcukacha zomntu weqela langaphandle lezemali, lezorhwebo, lezenzululwazi okanye lobugcisa nokubhengezwa kunako ukwenza umonakalo kwezemali kwiqela langaphandle;
- iinkcukacha ezinikezwe liqela langaphandle ngokuzithemba lwazi olunikezelwe liqela lesithathu ngokuzithemba kwaye ukubhengezwa kuya kudlelelela okanye kubeka iqela langaphandle engxakini kwisivumelwano okanye olunye uthethathethwano okanye ukhuphiswano lwezorhwebo;
- iinkcukacha ezinikezelwe ngentembeko liqela langaphandle ukubhengezwa kuya (i) kukulingana nokwaphulwa koxanduva lokuthembeka elutyalwa iqela langaphandle ngokwesivumelwano; okanye (ii) idlelelele ngokufanelekileyo unikezelo lwengcaciso efanayo kwixa elizayo ekufuneka, ngokulungiselela uluntu, lunikezelwe; okanye
- iinkcukacha malunga nophando olwenziweyo ngomnye okanye egameni leqela langaphandle eliya kuthi lisingele phantsi ngamandla naliphi na iqela langaphandle, i-arhente okanye umba ophambili ophandwayo.

3.2 Ukumela nokuvuma kweQela langaphandle

Kwiintsuku ezingama-21 zesaziso (3.1 ngasentla) iqela langaphandle (i) lisenokuthi (i) lenze izindululo ezibhaliwego okanye zomlomo kwiGosa leeNkcukacha/iSekela Gosa leeNkcukacha ukuba kutheni isicelo eso kufuneka saliwe; okanye (ii) linike imvume ebhaliwego yokubhengezwa kwerekhodi.

3.3 Isigqibo sokwala kumelo

IGosa leeNkcukacha/iSekela Gosa leeNkcukacha kufuneka lithi kwangoko, kodwa kwisithuba **seentsuku-30** emva kwesaziso (3.1 ngasentla) lithathe isigqibo sokunikezela okanye sokukhaba isicelo sofikelelo kwaye kufuneka silazise iqela langaphandle elichaphazelekayo kwakunye nomfaki sicelo ngesigqibo eso.

4. ISIBHENO SANGAPHAKATHI – amacandelo 74 nelama-75

4.1 Umfaki sicelo

Umfaki sicelo angafaka isibheno sangaphakathi, **kwiintsuku ezingama-60** emva kokuba isaziso sikhutshwe ngesigqibo seGosa leeNkcukacha/iSekela Gosa leeNkcukacha:

- ukuba kwaliwe isicelo sofikelelo (jonga inqaku lesi-2 ngentla);
- ukuba kuhlawulwe umrhumo (jonga inqaku 1.2 ngentla);
- ukuba kwandiswe ixesha lofikelelo (jonga kwinqaku 2.2 ngentla).

4.2 Iqela langaphandle

Umntu wesithathu angafaka isibheno sangaphakathi, **kwiintsuku ezingama-30** emva kokuba isaziso sikhutshiwe ngesigqibo seGosa leeNkcukacha/iSekela Gosa leeNkcukacha ukuze linike imvume yokufikelela kwirekhodi equlethe iinkcukacha malunga neqela langaphandle (jonga inqaku lesi-3 ngasentla).

4.3 Inkubo yokubhena yangaphakathi

Isibheno sangaphakathi sifakwa ngokuzalisa ifom emiselwego (**iFomu yesi-4** iqhotyoshelwe) kunye nokuhambisa okanye ukuyithumela kwiGosa leNkcukacha /iSekela leGosa leNkcukacha.

5. ISIKHALAZO KUMLAWULI WEENKCUKACHA – amacandelo 77A nele-77B

Kuphela kusemva kokuba kufakwe isibheno sangaphakathi kwaye umfaki sicelo okanye iqela langaphandle kuhlala kungeko koneliseka ngesiphumo sesibheno sangaphakathi, isikhalazo sinokufakwa kuMlawuli weeNkcukacha.

5.1 Umfaki sicelo

- Umfaki sicelo angafaka isikhalazo kuMlawuli ngokubhekisele:
 - kwisibheno sangaphakathi esingaphumelelanga;
 - kwisibheno sasemva kwexesha esingavunyelwanga;

- kukwaliwa kwesicelo sokufikelela kwiinkcukacha;
- kwisigqibo malunga nemirhumo;
- kwisigqibo sokwandisa ixesha lokujongana nesicelo; okanye
- kwisigqibo sokubonelela ngofikelelo ngendlela ethile.

5.2 Iqela langaphandle

- Iqela langaphandle lingafaka isikhala zo kuMlawuli weeNkcukacha ngokumalunga:
 - nesibheno sangaphakathi esingaphumelelanga;
 - nasiphi na sibonelelo sesicelo sofikelelo kwiinkcukacha.

5.3 Ucwangciso

Isikhala zo esiya kuMlawuli weeNkcukacha kufuneka senziwe ngembalelwano kwifomu emiselweyo (**iFomu yesi-5** iqhotyoshelwe) within **180 days** of the decision giving rise to the complaint.

6. ISICELO ENKUNDLENI – icandelo lama78

6.1 Umfaki sicelo okanye iqela langaphandle lingafaka isicelo enkundleni soncedo olufanelekileyo ukuba

- isibheno sangaphakathi safakwa kwaye umenzi sicelo uhlala enganelisekanga ngesiphumo sesibheno sangaphakathi; okanye
- isikhala zo safakwa kuMlawuli weeNkcukacha kwaye ummangali uhlala enganelisekanga sisiphumo sesikhala zo.

6.2 Isicelo esiya enkundleni kufuneka senziwe **kwiintsuku ezili-180** emva kokwaziswa ngesiphumo sesibheno sangaphakathi okanye isiggibo soMlawuli weeNkcukacha, njengoko imeko inokuba njalo.

IFOMU YESI2

ISICELO SOKUFIKELELA KWIREKHODI

[Umthetho wesi-7]

QAPHELA:

- Ubungqina besazisi kufuneka buqhotyoshelwe ngumfaki sicelo.
- Ukuba isicelo senziwe endaweni yomnye umntu, ubungqina begunya elnjalo, kufuneka buqhotyoshelwe kule fomu.

IYA KU: IGosa leeNkukacha

(Idilesi)

Idilesi ye-Imeyile:

--

Inombolo yefeksi:

--

Phawula ngo "X"

Isicelo senziwe ngegama lam

Isicelo senziwe endaweni yomnye umntu.

IINKCUKACHA ZOBUQU

AmaGama aPheleleyo							
Inombolo yeSazisi							
Isikhundla esenziwa phantsi kwaso isicelo (xa senziwa egameni lomnye umntu)							
Idilesi yePosi							
Idilesi yeSitalato							
Idilesi yeMeyile							
LiNombolo zoQhagamshelwano	Umnxeba. (B):		Ifeksi:				
Amagama apheleleyo omntu esenziwa ngaye isicelo (ukuba kuyangena):	Iselula:						
Inombolo yeSazisi							
Idilesi yePosi							
Idilesi yeSitalato							
Idilesi yeMeyile							
LiNombolo zoQhagamshelwano	Umnxeba (B)		Ifeksi:				
	Iselula						

IINKCUKACHA ZEREKHODI ELICELIWEYO

Nikezela ngeenkukacha ezipheleleyo zerekodi apha urikelelo lucelwe khona, kubandakanya wa nenombolo yesalathisi ukuba uyayazi, ukwenzela ukuba irekhodi lifumanek. (Ukuba isithuba esinikiweyo asanelanga, nceda uqhubeke kwiphepha elongezelelweyo uze uliqhoboshele kule fomu. Onke amaphepha ongezelelweyo makatyikitywe.)

Inkcachelo yerekodi okanye ingxene yalo efanelekileyo:	
Inombolo yesalathisi, ukuba ikhona	
Naziphi na ezinye iinkukacha zerekodi	

IFOMU YEREKHODI

(Phawula kwibhokisi efanelekileyo ngo "X")

Irekodi libhaliwe okanye lishicilelw	
Ingxelo iquka imifanekiso ebonakalayo (oku kuquka iifoto, izilayidi, ushicilelo Iwevidiyo, imifanekiso eyenziwe ngekhompyutha, imizobo, njl.njl)	
Ingxelo iqualthe amagama arekhodiweyo okanye iinkukacha ezinokuthi ziveliswe kwakhona ngesandi	
Irekodi ligcinwe ekhompyutheni okanye ngombane, okanye ifomu efundekayo ngomatshini	

IFOMU YOKUFIKELELA

(Phawula ibhokisi efanelekileyo ngo "X")

Ikopi eshiclelw yerekodi (kuquka ikopi zayo nayiphi na imifanekiso ebonakalayo, ushicilelo kune neenkukacha ezigcinwe ekhompyutheni okanye kwifomu yombane okanye efundeka ngomatshini)	
Ushicilelo olubhaliweyo okanye olushicilelw yemifanekiso ebonakalayo (oku kuquka iifoto, izilayidi, ushicilelo Iwevidiyo, imifanekiso eyenziwe ngekhompyutha, imizobo, njl.njl)	
Ukukhutshelwa kwengoma yesandi (uxwebhu olubhaliweyo okanye olushicilelw)	
Ikopi yerekodi kwi-flash drive (kubandakanya nemifanekiso ebonakalayo kune neengoma zesandi)	

Ikopi yerekhodi kwi-compact disc drive (<i>kubandakanywa nemifanekiso ebonakalayo kunye neengoma zesandi</i>)	
Ikopi yerekhodi egcinwe kwiseva yokugcina efihlakeleyo	

INDLELA YOKUFIKELELA (Phawula ibhokisi efanelekileyo ngo "X")	
Ukuhlolwa kwerekhodi kwidilesi ebhalisiweyo yequmrhu likarhulumente/labucala (<i>kubandakanywa ukumamela amagama ashicilelweyo, ulwazi olunokuthi luveliswe kwakhona ngesandi, okanye ulwazi olugcinwe kwikhompyutha okanye ngendlela yombane okanye efundeka ngomatshini</i>)	
linkonzo zeposi kwidilesi yeposi	
linkonzo zeposi kwidilesi yesitalato	
Isigidimi senkonzo kwidilesi yesitalato	
Ifeksi yeenkcukacha ngefomathi ebhaliwego okanye eshicilelweyo (<i>kubandakanywa nokukhutshelwego</i>)	
I-imeyile yeenkcukacha (<i>kuquka iingoma zesandi ukuba kuyenzeka</i>)	
Ukwabelana ngogcino lweefayile/udluliselo lweefayile	
Ulwimi olukhethwayo (Qaphela ukuba irekhodi alifumaneki ngolwimi olukhethayo, ukufikelela kunokunikezelwa ngolwimi irekhodi efumaneka ngalo)	

IINKCUKACHA ZELUNGELO EMALISETYENZISWE OKANYE LIKHUSELELWE	
<i>Ukuba isithuba esinikiwego asonelanga, nceda uqhubeke kwiphepha elahlukileyo uze uliqhoboshele kule Fomu. Umfaki sicelo kufuneka atyikitye onke amaphepha ongezelelweyo.</i>	
Bonisa ukuba leliphi ilungelo emalisetyenziswe okanye likhuselwe	
Cacisa ukuba kutheni irekhodi eliceliwego lifuneka ekusebenziseni okanye ekukhuseleni eli lungelo likhankanywe ngasentla:	

IMIRHUMO

- | | |
|----|--|
| a) | Umrhumo wesicelo kufuneka uhlawulwe phambi kokuba sibe singaqwalaselwa isicelo eso. |
| b) | Uya kwaziswa ngesixamali somrhumo wofikelelo oma uhlawulwe. |
| c) | Umrhumo ohlawulelwa ukufikelela kwirekhodi uxhomekeke kuhlobo lokufikelela ekufunwa ngalo kunye nexesha elifanelekileyo elifunekayo lokukhangela nokulungisa irekhodi. |
| d) | Ukuba ufanelekile ukuba ukhululwe kwintlawulo yayo nayiphi na intlawulo, nceda uchaze isizathu sokuba ukhululwe |

Isizathu	

Uya kwaziswa ngembalelwano ukuba isicelo sakho samkelwe okanye saliwe kwaye ukuba sivuniwe iindleko ezinxulumene nesicelo sakho, ukuba zikhona. Nceda ubonise indlela oyikhethayo yembalelwano:

Idilesi yeposi	Ifeksi	Unxibelelwano ngombane (Nceda cacisa)

Ityikitye e _____ ngalo _____ mhla wama _____ 20 _____

Utyikityo IoMfaki sicelo / umntu esenziwa endaweni yakhe isicelo

UKUSETYENZISWA OKUSEMTHEHWENI

Inombolo yesalathiso	
Isicelo sifunyenwe ngu: (ISikhundla sikaRhulumente, Igama And Ifani yeGosa leeNkcukacha)	
Umhla efunyenwe ngawo:	
Umrhumo wokufikelela:	
Idiphozithi (ukuba ikhona):	

Utyikityo IweGosa leeNkcukacha

IMIRHUMO

Imirhumo ngokuMalunga namaQumrhu kaRhulumente

<u>Uluhlu</u>	<u>Inkcazelو</u>	<u>Isixamali</u>
1.	Umrhumo wesicelo esihlawulwa ngumfaki sicelo ngamny	R100.00
2.	Ifotokopi yephepha elingange-A4-ubukhulu	R1.50 ngephepha ngalinye okanye ingxenye yalo ngapha koko.
3.	Ikopi eshicilelweyo yephepha elingange-A4-ubukhulu	R1.50 ngephepha ngalinye okanye ingxenye yalo ngapha koko
4.	Ukwenzela ikopi kwifomu efundekayo ngekhompyutha: (i) I-Flash drive (iza kunikeyelwa ngumfaki sicelo) (ii) I-Compact disc . Ukuba inikezelwe ngumfaki sicelo . Ukuba kubonelelwe ngayo kumfaki sicelo	R40.00 R40.00 R60.00
5.	Kushicilelo lwemifanekiso ebonakalayo ngephepha le-A4 ubukhulu	Inkonzo iza kunikwa abantu bangaphandle. Kuya kuxhomekeka kwintekelolo yeendleko yoMboneyeli weNkonzo
6.	Ikopi yemifanekiso ebonakalayo	
7.	Ukhutshelo lwerekhodi evakalayo, ngephepha le-A4 ubukhulu	R24,00
8.	Ikopi yerekhodi evakalayo: (i) I-Flash drive (to be provided by requestor) (ii) I-Compact disc . Ukuba inikezelwe ngumfaki sicelo . Ukuba kubonelelwe ngayo kumfaki sicelo	R40,00 R40,00 R60,00
9.	Ukukhangela nokulungiselela ingxelo ukuze idizwe ngeyure nganye okanye inxalenye yeyure, ngaphandle kweyure yokuqala, efuneka ngokufanelekileyo olo phando nolungiselelo. Ukungadluli kwiindleko zizonke ze	R100,00 R300,00
10.	Idiphozithi: Ukuba ukukhangela kuggithe iiyure ezi-6	Isinye kwisithathu semali ngesicelo ngasinye esibalwe ngokwezinto ezi-2 ukuya kwezisi-8.
11.	Iposi, i-imayile okanye naluphi na ugqithiselo lwe-elektroniki	Eyona nkcitho, ukuba ikhona

IFOMU YOKUBHENA YANGAPHAKATHI

IFOMU YESI-4

[Umthetho we-9]

Inombolo yeSalathiso:

IINKCUKACHA ZEQUMRHU LIKARHULUMENTE				
Igama leQumrhu likaRhulumente				
Igama neFani yeGosa leeNkukacha:				
IINKCUKACHA ZOMMANGALI OFAKE ISIKHALAZO SESIBHENO SANGAPHAKATHI				
Amagama aPheleleyo				
Inombolo yeSazisi				
Idilesi yePosi				
linombolo zoQhagamshelwano	Umnxeba (B)		Ifeksi	
	Iselula			
Idilesi ye-Imeyile				
Ingaba isibheno sangaphakathi sifakwe egameni lomnye umntu?	Ewe		Hayi	
Ukuba impendulo ngu "ewe", isikhundla apho isibheno sangaphakathi endaweni yomnye umntu sifakiweyo: (Ubungqina besikhundla apho isibheno sifakwe kuso, ukuba sikhona, kufuneka siqhotyoshelwe.)				
IINKCUKACHA ZOMNTU ISIBHENO SANGAPHAKATHI SIFAKWE EGAMENI LAKHE (Ukuba sifakwe liqela langaphandle)				
Amagama aPheleleyo				
Inombolo yeSazisi				
Idilesi yePosi				
linombolo zoQhagamshelwano	Umnxeba (B)		Ifeksi	

	Iselula	
Idilesi ye-lmeyile		

ISIGQIBO ESICHASENE NESIBHENO SANGAPHAKATHI ESIFAKIWEYO <i>(phawula ibhokisi efanelekileyo ngo "X")</i>	
Ukwaliwa kwesicelo sokufikelela	
Isigqibo malunga nemirhumo emiselweyo ngokubhekiselel kwicandelo lama-22 loMthetho	
Isigqibo malunga nokwandiswa kwexesha lesicelo ekufuneka kusetyenzwe ngaso ngokwecandelo lama-26(1) loMthetho.	
Isigqibo ngokumalunga necandelo lama-29(3) loMthetho sokwala urikelelo kwifomu ecelwe ngumfaki sicelo	
Isigqibo sokunika imvume kwisicelo sofikelelo	
IZIZATHU ZOKUBHENA <i>((Ukuba isithuba esinikiweyo asanelanga, nceda uqhubeke kwiphepha elahlukileyo uze uliqhoboshele kule fomu onke amaphepha ongezelelwego kufuneka atyikitywe)</i>	
Chaza izizathu esisekelwe phezu kwaso isibheno sangaphakathi:	
Chaza naziphi na ezinye iinkukacha ezinokuba zifanelekile ngokunxulumene nesibheno:	

Uya kwaziswa ngembalelwano ngesiggibo sesibheno sakho sangaphakathi. Nceda ubonise indlela oyikhethayo yokwazisa:

Idilesi yeposi	Ifeksi	Unxibelewano lombane (<i>Nceda cacisa</i>)

Ityikitywe e _____ ngalo _____ mhla _____ 20 _____

Iphepha lesi-2 kwelesi-3

**UKUSETYENZISWA NGOKUSEMTHETHWENI
IREKHODI ESEMTHETHWENI YESIBHENO SANGAPHAKATHI**

Isibheno sifunyenwe ngu: <i>(isikhundla sikarhulumente, igama nefani yeGosa leeNkukacha)</i>				
Umhla efunyenwe ngawo:				
Isibheno sikhatshwa zizizathu zesiggibo segosa leenkukacha kwaye, apho kufanelekileyo, iinkukacha zalo naliphi na iqela langaphandle elinxulumene nalo okanye irekhodi leyo, zingeniswe ligosa leenkukacha:		Ewe		
		Hayi		
ISIPHUMO SESIBHENO				
Ukwaliwa kwesicelo sofikelelo. Kuqinisekisiwe?	Ewe		Isiggibo esitsha <i>(ukuba asiqinisekiswanga)</i>	
	Hayi			
Imirhumo (Icandelo lama- 22). Kuqinisekisiwe?	Ewe		Isiggibo esitsha <i>(ukuba asiqinisekiswanga)</i>	
	Hayi			
Ukwandiswa (Icandelo lama-26(1)). Kuqinisekisiwe?	Ewe		Isiggibo esitsha <i>(ukuba asiqinisekiswanga)</i>	
	Hayi			
Ufikelelo (Icandelo lama- 29(3)). Kuqinisekisiwe?	Ewe		Isiggibo esitsha <i>(ukuba asiqinisekiswanga)</i>	
	Hayi			
Isicelo sofikelelo sivunyiwe. Kuqinisekisiwe?	Ewe		Isiggibo esitsha <i>(ukuba asiqinisekiswanga)</i>	
	No			

IFOMU YESIKHALAZO

FOMU YESI5

[Umthetho we-10]

QAPHELA:

- Le fomu yenzelwe ukunceda uMfaki sicelo okanye iQela leSithathu (emva koku ekubhekisela kuye "njengoMmangali") ekuceleni uqwalaselo ngokutsha lwempendulo yeZiko loLuntu okanye leZiko laBucala okanye ukungaphenduli kwisicelo sokufikelela kwiirekhodi phantsi koMthetho wokuPhakamisa uFikelelo kwiINkcukacha, wama-2000 (uMthetho wesi-2 wama-2000) ("PAIA"). Nceda ugcwalise le fomu kwaye uyithumele kule dilesi ye-imeyile ilandelayo: PAIAComplaints@justice.gov.za okanye ugcwalise ifomu yesikhalaZo kwi-intanethi efumaneka ku-<https://www.justice.gov.za/inforeg/>.
- I-PAIA inika ilungu loluntu ilungelo lokufaka isikhalaZo kuMlawuli weeNkcukacha malunga nalo naluphi na uhlobo Iwezikhalazo ezichazwe kwicandelo F yale fomu yesikhalaZo.
- Kungumgaqonkqubo woMlawuli weeNkcukacha ukuhlehlisa uphando okanye ukukhaba isikhalaZo ukuba uMmangali akaqalanga wanika urhulumente okanye iqumrhu labucala (apha emva kokubizwa ngokuba "liQumrhu") ithuba lokuphendula kanye nokuzama ukusombulula lo mba. Ukunceda iZiko lijongane nezinto ezikuxhalabisayo phambi kokuba uye kuMlawuli weeNkcukacha, kufuneka ugcwalise **iFomu yesi-2 yePAIA** emiselweyo kwaye uyingenise kwiQumrhu.
- Ikopi yale Fomu iya kunikezelwa kwiQumrhu elingumxholo wesikhalaZo sakho. linkcukacha ozinikezelayo kule fomu, oluqhotyoshelwe kule fomu okanye ozinikezele ngalo kamva, luya kusetyenziswa kuphela ukuzama ukusombulula ingxabano yakho, ngaphandle kokuba kuchazwe ngenye indlela apha.
- Umlawuli weeNkcukacha uya kusamkela kuphela isikhalaZo sakho wakuba uqinisekisile ukuba uyithobele le mimiselo ingezantsi.
- Nceda uqhoboshele iikopi zala maxwebhu alandelayo, ukuba unawo:**
 - Ikopi yefomu kwiQumrhu ecela ukufikelela kwiirekhodi;
 - Impendulo yeQumrhu kwisikhalaZo sakho okanye isicelo sofikelelo;
 - Nayiphi na enye imbalelwano phakathi kwakho neQumrhu malunga nesicelo sakhot;
 - Ikopi yefomu yesibheno, ukuba uthotyelo Iwakho lunxulumene nequmrhu loluntu;
 - Impendulo yoMzimba kwisibheno sakho;
 - Nayiphi na enye imbalelwano phakathi kwakho neQumrhu malunga nesibheno sakho;
 - Amaxwebhu agunyazisa ukuba wenze egameni lomnye umntu (ukuba kufanelekile);
 - UMyalelo weNkundla okanye amaxwebhu eNkundla anxulumene nesikhalaZo sakho, ukuba akhona.
- Ukuba isithuba esibonelelwego kule Fomu asonelanga, ngenisa iinkcukacha njengeSihlomelo kule Fomu uze utyikitye iphepha ngalinye.

ISIKHUNDLA SOMNTU/IQELA OFAKA ISIKHALAZO (Phawula ngo "X")

<input type="checkbox"/>	Ummangali ngokoBuqu
<input type="checkbox"/>	UMmeli woMmangali
<input type="checkbox"/>	IQela langaPhandle

IMFUNEKO				
Ngaba usifakile isicelo (ifomu yePAIA) sokufikelela kwirekhodi lequmrhu likarhulumente/labucala?	Ewe		Hayi	
Ingaba iiintsuku ezingama-30 ziphelelwego ukususela kumhla ongenise ngazo ifomu yakho yePAIA?	Ewe		Hayi	
Ngaba uye wayisebenzisa yonke inkqubo yangaphakathi yesibheno ngokuchasene nesigqibo seGosa leeNkcubeko lequmrhu likarhulumente?	Ewe		Hayi	
Ngaba uye wenza isicelo eNkundleni ukuze ufumane uncedo olufanelekileyo malunga nalo mba?	Ewe		Hayi	

UKUSETYENZISWA NGUMLAWULI WEENKCUKACHA KUPHELA

<i>Ifunyenwe ngu: (Amagama aPheleleyo)</i>				
<i>Isikhundla</i>				
<i>Utyikityo</i>				
<i>Isikhala zo sivunyiwe</i>	<i>Ewe</i>		<i>Hayi</i>	
<i>Inombolo yeSalathiso</i>				
<i>Isitampu somhla</i>				

Idilesi yeposta	Ifeksi		Unxibelewano lombane olulolunye (Nceda cacisa)			
ICANDELO A IINKCUKACHA ZOBUQU ZOMMANGALI						
Amagama aPheleleyo						
Inombolo yeSazisi						
Idilesi yePosi						
Idilesi yeSitalato						
Idilesi ye-Imeyile						
linombolo zoqhamshelwano	Umnxeba (B)		Ifeksi			
	Iselula					
ICANDELO B IINKCUKACHA ZOMMELI (Gcwalisa kuphela ukuba uza kumelwa. Amandla eGqwetha kufuneka aqhotyoshelwe ukuba ummangali umelwe, ukuba asiphumelelanga eso sikhala zo siyakwaliwa)						
Amagama aPheleleyo Ommeli						
Ubume bomelo						
Inombolo yeSazisi/ Inombolo yoBhaliso						
Idilesi yePosi						
Idilesi yeSitalato						
Idilesi ye-Imeyile						
linombolo zoQhamshelwano	Umnxeba (B)		Ifeksi			
	Iselula					
ICANDELO C IINKCUKACHA ZEQELA LANGAPHANDLE (Nceda uqhaboshele incwadi yesigunyaziso)						
Uhlobo leQumrhu	Bucala		Rhulumente			
Igama leQumrhu likaRhulumente/laBucala						
Inombolo yoBhaliso (ukuba ikhona)						
Igama, iFani neWonga lomntu ogunyaziswe ukuba afake isikhala zo						
Idilesi yePosi						
Idilesi yeSitalato						
Idilesi ye-Imeyile						
linombolo zoQhamshelwano	Umnxeba (B):		Ifeksi			
	Iselula					

ICANDELO D
IQUMRHU ESIFAKWE PHANTSİ KWALO ISIKHALAZO

Uhlobo lwequmrhu	Bucala	Rhulumente	
Igama lequmrhu likarhulumente /labucala			
Inombolo yobhaliso (ukuba ikhona)			
Igama, ifani newonga lomntu othethe naye kwiqumrhu likarhulumente okanye labucala ukuzama ukusombulula isikhala zoQhagamshelwano			
Idilesi yePosi			
Idilesi yeSitalato			
Idilesi ye-Imeyile			
linombolo zoQhagamshelwano	Umnxeba (B):	lfeksi	
	Iselula		
Inombolo yeSalathisi ekunikezwe ngayo given (ukuba ikhona)			

ICANDELO E
ISIKHALAZO

Sixelete malunga namanyathelo oye wawathatha ukuzama ukusombulula isikhala sakho (Izikhala kufuneka ziqale zingeniswe ngqo kurhulumente okanye kwiqumrhu labucala ukuze kuperhendulwe kunye nesisombululo esinokuthi sibeko)

Umhla esifakwe ngawo isicelo sofikelelo kwiirekhodi				
Nceda uchaze uhlobo lwelungelo (amalungelo) ekufuneka asetyenziswe okanye akhuselwe, ukuba uthotyelo luchasene nequmrhu labucala.				
Ukhe wazama ukusombulula umba nombutho?	Ewe			
Ukuba ewe, uyifumene nini? (Nceda uqhoboshele le ncwadi kwisicelo.)				
Ngaba uye wabhena ngokuchasene nesigqibo segosa leenkukacha lequmrhu likarhulumente?	Ewe			
Ukuba ewe, wasifaka nini isikhala sesibheno?				
Ngaba uye wenza isicelo eNkundleni ukuze ufumane uncedo olufanelekileyo malunga nalo mba?	Ewe			
Ukuba ewe, nceda ubonise ukuba umba wagwetywa nini yiNkundla? Nceda uqhoboshele uMyalelo weNkundla, ukuba ukhona.				

ICANDELO F
UHLOBO OLUCACILEYO LOKUFIKELELA KWIIREKHODI

(Nceda ukhethe ibenye okanye ngaphezulu kwezi zilandelayo ukuchaza isikhala sakho kuMlawuli weeNkukacha)

Isibheno esingaphumelelanga (Icandelo 77A(2)(a) okanye icandelo 77A(3)(a) lePAIA)	Ndibhenile ngokuchasene nesigqibo sebhodi karhulumente kwaye isibheno asiphumelelanga.
Ukungaphumeleli kwesicelo soxolelo (Amacandelo 77A(2)(b) nelama-75(2) lePAIA)	Ndifake isibheno sam ngokuchasene nesigqibo sebhodi yoluntu emva krexesha ndafaka isicelo soxolelo. Isicelo soxolelo siye sachithwa.
Ukwaliwa kwesicelo sofikelelo (Icandelo 77A(2)(c)(i) okanye 77A(2)(d)(i) okanye 77A(3)(b) lePAIA)	Ndicele ukufikelela kwiinkukacha ezigcinwe liqumrhu kwaye eso sicelo saliwe okanye saliwe ngokuyinxene.

Umzimba ufunu ukuba ndihlawule umrhumo kwaye ndivakalewa kukuba ugqithisile (Amacandelo lama-22 okanye lama-54 lePAIA)	<i>Isiniki maxabiso somsebenzi okanye intlawulo yomrhumo omiselwego.</i>	
Imbuyekezo yedipozithi (Icandelo Igosa leenkukacha lalile ukuhlawula kwakhona idiphozithi ehlawuliwego 22(4) yePAIA) malunga nesicelo sofikelelo esikhatyiwego.	<i>Igosa leenkukacha lalile ukuhlawula idiphozithi ehlawulwa malunga nesicelo sofikelelo esithe sakhatywa.</i>	
Ukungavumelani nokwandiswa kwexesha (Icandelo lama-26 okanye lama-57 ePAIA)	<i>Iqumrhu ligqibe kwelokuba landise umda wexesha lokuphendula isicelo sam, kwaye andivumelani nokongezwa komda wexesha eliceliwego okanye ukongezwa kwexesha elithathiwego ukuphendula kwisicelo sam sofikelelo.</i>	
IFomu yofikelelo ikhattyiwe (Icandelo lama-29(3) okanye lama-60 (a) lePAIA)	<i>Ndicele ufikelelo ngendlela ethile nefanelekileyo kwaye olo hlobo lofikelelo lwaliwa.</i>	
Kuthathwa njengokwaliwa (Icandelo lama-27 okanye lama-58 lePAIA)	<i>Sele ingaphezu kweentsuku ezingama-30 ndenze isicelo sam kwaye andikasifumanu isigqibo.</i>	
	<i>Ixesha elandisiwego liphelelwe kwaye andikayifumanu impendulo.</i>	
Ukubhengezwa ngokungafanelekanga kwerekhodi (Izizathu ezinyanzelekileyo zokwala ukufikelela kwirekhodi).	<i>Irekhodi (eziphantsi kwezizathu zokwalelwu ukufikelela) ziye zabhengezwa ngendlela engafanelekanga/engekho ngqiqweni.</i>	
Akukho zizathu zaneleyo zokwalelwu ufikelelo (Icandelo 56(3) (a) lePAIA)	<i>Isicelo sam sofikelelo saliwe, kwaye akukho zizathu zibambekayo okanye ezaneleyo zokwala, ezithe zanikwa, kubandakanywa amagatya alo Mthetho ekuxhomekeke kuwo ukwaliwa.</i>	
Ukufikelela ngokuyinxenye kwirekhodi (Icandelo 28(2) okanye 59(2) lePAIA).	<i>Ukufikelela kwinxalenye yeerekhodi eziceliwego kuye kwavunywa kwaye ndiyakholelwu ekuben iirekhodi ezininzi bekufanele ukuba zixeliwe.</i>	
Ukuxolelwu kwintlawulo (Icandelo 22(8) okanye 54(8) lePAIA)	<i>Ndikhululwe ekuhlawulen iayiphi na imali kwaye isicelo sam sokurhoxisa umrhumo saliwe.</i>	
Irekhodi ezingafumanekiyo okanye ezingekhoyo (Icandelo lama-23 okanye lama-55 lePAIA)	<i>Iqumrhu libonise ukuba ezinye okanye zonke iirekhodi eziceliwego azikho kwaye ndiyakholelwu ukuba ezininzi iirekhodi zikhona.</i>	
Ukusilela ukuxela iirekhodi	<i>Iqumrhu ligqibe ekubeni lindinike ufikelelo kwiirekhodi eziceliwego, kodwa andikazifumanu.</i>	
Akukho gunya (ukusebenza okanye ukukhuselwa kwavo nawaphi na amalungelo) (Icandelo 50(1)(a) lePAIA)	<i>Akukho gunya (ukusebenza okanye ukukhuselwa kwavo nawaphi na amalungelo) (Icandelo 50(1)(a) lePAIA) kwaye andivumi.</i>	
Isicelo esingenantsingiselo okanye esicaphukisayo (Icandelo lama-45 lePAIA)	<i>IQumrhu libonise ukuba isicelo sam sibonakala singenamsebenzi okanye asinantsingiselo kwaye andivumi.</i>	
Okunye (Nceda cacisa)		
ICANDELO G ISIPHUMO ESILINDELEKILEYO		
Ucinga ukuba uMlawuli weeNkcukacha angakunceda? Chaza isiphumo okanye zihamo ozifunayo.		
ICANDELO H IZIVUMELWANO		

Isiseko esisemthethweni sezi zivumelwano zilandelayo sichazwe kwiSaziso saBucala malunga nendlela yokufaka uxwebhu lwakho lwasikhala. Ukuze uMlawuli weeNkcukacha ajongane nesikhala sakho, kufuneka ujunge nganye kwezi bhokisi zingezantsi ukubonisa isivumelwano sakho:

Ndiyavuma ukuba uMlawuli weeNkcukacha unokusebenzisa iinkcukacha azinikiwego kwisikhala zo sam ukuyinceda ekuphandeni imiba enxulumene nokukhuthazwa kwelungelo lokufikelela kwiinkcukacha kanye nokukhuselwa kwelungelo lokuba neemfihlo eMzantsi Afrika. Ndiyaqonda ukuba uMlawuli weeNkcukacha akasoze afake iinkcukacha zam zoluqu okanye ezinye ezichongiweyo kuyo nayiphi na ingxelo yoluntu, kwaye iinkcukacha zam zoluqu zisakhuselw nguMthetho woKhuseleko weeNkcukacha zoBuqu, wama-2013 (uMthetho onguNombolo yesi-4 wama-2013). Ndiyaqonda ukuba ukuba andivumi, uMlawuli weeNkcukacha usaza kujongana nesikhala zo sam.

linkcukacha kule Form yesiKhalazo ziyinyani ngokolwazi Iwam nangenkolelo Yam.

Ndigunyazisa uMlawuli weeNkcukacha ukuba aqokelele iinkcukacha zam zesikhala zo (ezifana neenkukacha ngam kule fomu yesikhala zo) kwaye ndiyisebenzisele ukujongana nesikhala zo sam samalungelo oluntu esinxulumene nelungelo lokufikelela kwiinkcukacha kanye/ okanye ukukhuselwa kwelungelo lokuba neemfihlo.

Ndigunyazisa nabani na (onjengomqeshi, umnikezeli wenkonzo, ingqina) onolwazi olufunekayo ukuze kuqwalaselwe isikhala zo sam ukuze abelane ngaso noMlawuli weeNkcukacha. UMlawuli weeNkcukacha unokufumana ezi nkcukacha ngokuthetha namangqina okanye ngokucela iirekhodi ezibhaliweyo. Ngokuxhomekeke kuhlobo Iwesikhala zo, ezi rekhodi zinokubandakanya iifayile zabasebenzi okanye uvimba weenkckacha zomqeshi, iirekhodi zonyango okanye zesibhedlele, kanye neenkukacha zemali okanye zomrhafi.

Ukuba naziphi na iinkcukacha zam zoqhagamshelwano ziyatshintsha ngexesha lenkqubo yesikhala zo, luxanduva Iwam ukwazisa uMlawuli weeNkcukacha; kungenjalo isikhala zo sam sinokulibaziseka okanye sivalwe.

Ityikitywe e _____ ngalo _____ mhla _____ 20 _____

UMmangali/UMmeli/Umntu onikwe igunya seqela langaphandle