MEETING OF HERITAGE WESTERN CAPE,
INVENTORIES, GRADING AND INTERPRETATION COMMITTEE

Approved Minutes of a meeting of the Inventories, Grading and Interpretation Committee of Heritage Western Cape held on 21 November 2013, at 09H30 in the 1st floor boardroom at the Offices of the Department of Cultural Affairs and Sport, Protea Assurance Building, Greenmarket Square, Cape Town

1. Opening and Welcoming

The Chairperson, Dr Antonia Malan, opened the meeting at 09h30 and welcomed everyone present.

2. Attendance

Inventories, Grading and Interpretation Committee:
Dr Antonia Malan
Ms Maureen Wolters
Ms Quahnita Samie
Ms Laura Robinson
Mr Ignatius de Swardt
Mr Stefan de Kock
Dr Stephen Townsend
Mr Rowen Ruiters

HWC Staff
Mr Andrew Hall
Mr Zwelibanzi Shiceka
Mr Jonathan Windvogel
Mr Ronny Nyuka
Ms Lithalethu Mshoti

Visitors
Mr Jayson Clark
Ms Patricia Botha
Ms Berta Hayes
Mr Hannes van Zyl
Ms N Bakkes
Mr M Scurr
Mr P Buttgens
Ms C Abrahamse

3. Apologies

Ms Mary Leslie

4. Approval of Minutes of the Previous Meeting dated 25 July 2013

4.1 The Committee resolved to approve the minutes with no changes.

5. Disclosure of Interest

5.1 Mr Stefan de Kock and Mr Ignatius de Swardt noted previous interests in the George Survey. It was agreed that these interests were not conflictual and there was no reason for either to excuse themselves for this matter.

Approved

6. Approval of Agenda

The Committee approved the agenda with three additional items.

7. Confidential Matters

None

8. Administrative Matters

8.1 Endorsement of Email decision taken on the George Survey as per previous meeting:

It was noted that the previous IGIC had discussed taking the following decision by email':

"***DECISION***
The Committee resolved to approve the proposed gradings and, therefore, to approve the Inventory in the Annexure 1 in terms of Section 30(6) of the NHR Act.

It is recommended that:

- *George Municipality brings a Word version of this Report and that they extract the sections dealing with the methodology adopted in carrying out the survey so that it, the Methodology, can be attached to and be read as an integral part of the Survey."*

DECISION

The Committee resolved to postpone the matter in order for new members with local knowledge to comment on the report especially in terms of grading, historical content and omissions.

Dr Townsend and Ms Robinson will extract methodological information from the original report, so that it could serve as an introduction to the Inventory.

It is recommended that commissioners of surveys should be made aware of HWC guidelines and requirements for professional experience for surveys, particularly the desirability of ascribing significance and gradings by an interdisciplinary team.

9. Appointments

9.1

Item 11.2 and 11.3	10H30
Item 10.2	11H00
Item 10.1	12H00
Item 13.1	13H30

10. Surveys

10.1 Stellenbosch University- Core Campus Heritage Survey and Inventory of the Built Environment and Cultural Landscape

Presentation by Mr Scurr, Ms Abrahamse and Mr Buttgens.

It was noted that the methodology as presented was exemplary and that the survey was comprehensive.

Approved

Decision
The Committee resolved that it will start the process of grading.

ZS

10.2 Stellenbosch Heritage Survey 2012- Historic Core

Power-point presentation made by Mr van Zyl and Ms N Bakkes. Representatives from the Stellebosch Interest Group were present and participated in the discussion.

Decision
The Committee resolved that a written amplification of the methodology for reaching grading decisions (by Dr Fransen and Prof Burden) should be submitted in January to give the Committee enough time to consider the inventory before the next meeting.

11. NOMINATIONS OF PROVINCIAL HERITAGE SITES

11.1 Erf 84, Woburn Lodge, 12 Waterkant Street, Piketberg

Ms Ntombi Nkoane made a power-point presentation.

Recommendations
The Committee recommends to Council that the house and the barn with the erf on which they are situated be graded Grade II.

11.2 Erf 106, 1 Church Street, Old Church Museum, Oude Kerk, Tulbagh

The CEO made a presentation on behalf of the case officer, Jonathan Windvogel.

In the discussion it was noted that there is some urgency in the matter in order to complete the process before 1 December (Slave Emancipation Day).

DECISION
The Committee resolved to recommend to ExCo that the site be graded Grade II and that its status as a PHS be confirmed; and the decision be taken by e-mail.

JW

11.3 Erf 170, 34 Van der Stel Street, Mission Church, Tulbagh.

The CEO made a presentation on behalf of Jonathan Windvogel

In the discussion it was noted that there is some urgency in the matter in order to complete the process before 1 December (Slave Emancipation Day).

DECISION
The Committee resolved to recommend to Exco that the site be graded Grade II and that its status as a PHS be confirmed; and the decision be taken by e-mail.

JW

Approved

11.4 Elim: Clarity of Gazette Notice.

The CEO gave some background information on this matter.

DECISION
The Committee resolved to recommend to Council to publish the clarification of the Gazette notice.

JW

11.5 Erf 3507, St John's Estate, Higgovale.

This matter has been deferred and will be tabled at the next meeting.

ZS

12. NOMINATIONS OF PROVINCIAL HERITAGE SITES

12.1 Report back on the nomination for historic Hex River Railway Line, De Doorns.

Mr Ronny Nyuka gave background information on this matter.

It was noted that there is no new information.

It is recommended that the CEO sends a final notification letter to Transnet. The matter will be considered at the next IGIC meeting.

RN

12.2 Report back on the nomination for the St Georges Anglican Cathedral, Wale Street, Cape Town.

Mr Zwelibanzi Shiceka gave some background information on this matter.

The Committee resolved to endorse the previous recommendation and that the Minister be asked to speak to the Archbishop.

RN

12.3 Report back on the nomination for Rex Trueform building, Erf 175135, 263 Victoria Road, Salt River.

Mr Ronny Nyuka gave background information on this matter.

Decision
The Committee resolved that the applicant be asked to inform HWC on the progress of the CMP and that the applicant is notified of the date of the next IGIC meeting.

RN

12.4 Approval of the nomination of Old Sillery Farm, Constantia, Erven 2304 and 2305.

Resolution

Approved

The Committee resolved that the CEO, Ms Robinson and Dr Townsend are requested to communicate their opinion by e-mail and all the documentation be circulated to the Committee members so that a decision can be taken by e-mail before the next Council meeting, 13 December 2013.

Recommendation
The Committee recommends that the Old Sillery Farm be nominated as a PHS, that the cadastral extent of the site be as defined in Claire Abrahamse's nomination report, and that portions of the neighbouring properties along the river edge not be included in the site.

ZS

13. DEPROCLAMATION OF EXISTING PROVINCIAL HERITAGE SITES

13.1 Van Rieebeck Hedge, Klaaseens Road.

Dr Sleigh was present and participated in the discussion.

Decision
The Committee resolved that all interested and affected parties be consulted and that a press release be prepared by the CEO and that the proposed re-interpretation is included in any publicity material.

14. OTHER MATTERS

14.1 Highclere, 8 Rancke Road, Erf 280, Blouberg

The CEO made a power-point presentation.

In the discussion it was noted that in the opinion of the Committee:

- Highclere is presently un-graded.
- I&APs should be invited to any discussion at Council.

Recommendation
The Committee resolved to recommend to the Council that HWC appoint a suitably qualified consultant to undertake a full Heritage Statement for the property, which should include research to inform grading and recommendations as to how the implications of the decision of the Tribunal on future site management be addressed (in particular, the implications of the Tribunal decision with respect to the reconstruction of the building and the consequential effects on authenticity).

That the Minister be advised accordingly and the Chairperson of the Council and CEO arrange to discuss the decision of the Tribunal with him.

AH

15. ADOPTION OF DECISIONS AND ADDITIONS

The Committee agreed to adopt the decisions and additions.

Approved

16. CLOSURE OF MEETING

The Chairperson adjourned the meeting at 13H30

17. Date of Next Meeting…….27 March 2014

Chairperson's Signature…….

Date…….

Mr Andrew Hall
ACCOUNTING AUTHORITY
For Head of Department

Approved