

**MEETING OF HERITAGE WESTERN CAPE,
INVENTORIES, GRADING AND INTERPRETATION COMMITTEE**

Approved Minutes of a meeting of the Inventories, Grading and Interpretation Committee of Heritage Western Cape held on 11 December 2014, at 09H30 in the 1st floor boardroom at the Offices of the Department of Cultural Affairs and Sport, Protea Assurance Building, Greenmarket Square, Cape Town

1. Opening and Welcoming

The Chairperson, Dr Antonia Malan, opened the meeting at 09h30 and welcomed everyone present.

2. Attendance

Inventories, Grading and Interpretation Committee:

Dr Antonia Malan
Ms Maureen Wolters
Ms Quahnita Samie
Ms Laura Robinson
Mr Ignatius de Swardt
Mr Stefan de Kock
Dr Stephen Townsend

HWC Staff

Mr Andrew Hall
Ms Lithalethu Mshoti

Visitors

Mr Randolph Daames
Mr Mandla Gxanyana
Mr Joe Esau
Ms Constance Pansegrouw
Prof Albrecht Herholdt
Ms Nelleke Bakkes
Mr Hannes van Zyl
Mr Ashley Lillie
Mr Jason Clark

Observers

Mr Sadiq Toffa

3. Apologies

Mr Rowen Ruiters
Ms Jenna Lavin
Mrs Penny Meyer

4. Disclosure of Interest

SDK: 9.4
QS: 12.3 and 12.4

5.1 Approval of Minutes

The Committee resolved to approve the minutes dated 25 & 26 September 2014.

5.2 Approval of the agenda

The agenda was approved.

6. Confidential matters

6.1 None

7. Administration Matters

7.1 Updated Guidelines to Grading for approval

The CEO gave a verbal report on this matter.

The Committee noted that:

Draft Guidelines to Grading were presented to Council. Council agreed that the draft document should be circulated to the IGIC for further comment, and that the document is released for public comment.

7.2 Updated Declaration and De-proclamation Process for approval

The Committee considered the draft Declaration & Deproclamation Process documents and noted that this is an important step in the right direction.

The Committee agreed that ST and SDK will meet with JCL to make amendments before the next IGIC meeting.

7.3 Hard Copies

The Committee decided that one hard copy of all documents should be available at IGIC meetings.

8. Appointments

- 8.1** 10.30: Gugulethu FAWU
- 8.2** 11.00: Sheikh Yusuf Kramat
- 8.3** 11.30: George Survey
- 8.4** 13:30: Stellenbosch Survey
- 8.5** 14:30: Elandsberg

9. Surveys

9.1 Stellenbosch Survey

Ms Nelleke Bakkes and Mr Hannes van Zyl were present and participated in the discussions. Ms Nelleke Bakkes made a power-point presentation.

The Committee noted that:

- The SHF has created a powerful electronic information tool.
- This information can be used by the municipality in managing its heritage resources and can be used by applicants.
- It is also a work in progress which will be constantly updated, and being interactive it gives the opportunity for the public to engage with the information available on heritage resources.
- SHF stated that it is willing to share the information and survey system with other interested parties.
- The Committee recommends that HWC, officials and committees utilise this information system as soon as possible.

The Committee agreed that:

- The Stellenbosch Core Heritage Survey is approved, subject to revision of said survey to include re-gradings as previously decided by Heritage Western Cape.
- The CEO and JL should meet with the municipality to discuss the optimum use of this tool for heritage management and planning, and in particular its function in identifying triggers for making applications to HWC.

9.2 Theewaterskloof Survey

Mr Daames representing TWK was present and participated in the discussions.

The Committee noted that:

- There are two separate issues involved in this matter.
 - An HPOZ that is to be established by the local authority.
 - A heritage inventory that is not done yet, and there are no gradings in place.
- HWC has not been receiving applications from TWK. The documentation indicates that heritage resources are not adequately addressed in the planning processes.

The Committee agreed that:

- HWC will arrange to meet with the municipality and local conservation bodies (AH, JL, PM and MW).
- HWC will run a workshop with planning and building control officials at TWK.
- JL should source old surveys and relevant work carried out in towns in the TWK district, and provide them to Mr Daames.

JCL

9.3 George Survey

Prof Albrecht Herholdt was present and participated in the discussions.

The Committee noted that:

- Amendments had been made to the documents and maps in a version of the George Heritage Asset Register Report dated 31 October 2013 which was resubmitted to HWC in 2014.
- However, the Committee is concerned that there is no formal response to the revised Report from the George Heritage Trust, as requested by HWC.
- The Committee understands the limitations of the brief given to the consultant.

The Committee agreed:

HWC is to request the George Heritage Trust to put its views to the Committee in full by no later than 31 January 2015. This comment will then be provided to Prof Herholdt for response, and a final decision will be made at the next IGIC meeting on 18 February 2015.

JCL

9.4 Oudtshoorn Survey

SDK recused himself.

Mr Stefan de Kock gave a verbal presentation.

The Committee noted that:

- A heritage consultant was subcontracted to conduct heritage work for the Oudtshoorn SDF, but the terms of reference were not adequate and there was no interaction with HWC concerning scope of work.
- Public consultation outcomes were not fed through to the heritage consultant.
- The work undertaken on heritage has apparently not been adequately incorporated into the SDF and LUMS.
- The lead consultant appears unwilling to address heritage issues in the SDF and LUMS.
- Apparently the municipality intends to approve the SDF and LUMS without resolving these matters.

The Committee agreed that:

- A letter will be written to the municipality expressing concern that S 31(1) of the NHRA has not been complied with, and that it is HWC's opinion that the SDF may not be approved by the municipality.
- A letter will be written to the lead planning consultant, expressing concerns regarding their professional responsibilities that apparently have not been adequately attended to in this matter.
- The issue of the Oudtshoorn SDF will be discussed with Fiona Stewart at Legal Services.

JCL

9.5 Tulbagh Survey

Mr Jayson Clark was present and participated in the discussions.

The Committee noted that:

- The Heritage Survey and Grading Inventory for 'The Fagan restored Church Street', Tulbagh has been revised (September 2014), with a reassessment of individual buildings and proposals for re-grading.
- It is proposed that a heritage area is established to incorporate the built elements and the garden plots and river. This process requires reformatting of the documentation.
- The control of the heritage area should reside under HWC, in part due to its Grade II status and also due to the municipality's lack of capacity and competence to manage the site at this level.

The Committee agreed that:

- Church Street and its environs constitutes a Grade II unit of urban topography.
- This precinct should be managed as a section 31 area rather than a PHS.
- The boundaries must be finalised.
- JL and AH will pursue the logistics of designation as a S. 31 heritage area with special significance, in conjunction with the local authority and with conservation NGOs and property owners. This process allows further detailed discussions around the gradings of individual sites and the details of the boundary of the Grade II area.
- An MSWord version of the Survey must be distributed to Committee members for reworking.

JCL

10. GRADING OF PREVIOUS NATIONAL MONUMENTS

10.1 None

11. NOMINATIONS OF PROVINCIAL HERITAGE SITES.

12.1 It was noted that the List of Sites needs to be investigated and prioritised for proposed nomination. This item is held over until the next meeting.

12.2 Gugulethu FAWU, ERF 607 Proposed PHS

QS recused herself.

Ms Constance Pansegrouw made a power-point presentation. Mr Mandla Gxanyana and Mr Joe Esau were present and participated in the discussions.

The Committee noted that:

- The Committee warmly supports this nomination.
- It is advised that a management plan be drawn up with guidelines addressing future interventions in the site.
- FAWU is planning an event between 27 April and 1 May 2015 and would appreciate declaration around that time.

The Committee recommends that:

The Committee recommends to Council that the site be graded Grade II and that Erf 607 Gugulethu be declared as a PHS.

JCL

12.3 Sheikh Yusuf Kramat, Faure, Proposed PHS

QS Recused herself.

Ms Quahnita Samie made a power-point presentation.

The Committee noted that:

- The 'Circle of Tombs' was proposed for declaration several years ago but some property owners objected and the process stalled.
- The Moslem Judicial Council is concerned that as a result no sites are being declared and suggests that they are nominated individually. The first nomination is the tomb of Sheikh Yusuf at Faure.
- The MJC undertakes to conduct the public participation process.

The Committee agreed that:

- These heritage resources should be nominated, and the Committee would meanwhile like to have a list of the sites belonging to the 'circle of tombs'.
- It is recommended that the MJC should consider registering as a Conservation Body with HWC.

12.4 Prince Albert Water Furrow, Proposed PHS

The Committee noted that:

- The Committee considered the nomination proposal and agreed that further information and motivation will be necessary.
- The motivation included reference to immediate threats, and the Committee points out that HWC can apply provisional protection until such time that the functioning irrigation water infrastructure can be declared.
- The proposal focused on the water furrow whereas the irrigation system includes associated infrastructure, such as mills and other structures, and incorporates the full length from the source of the water supply.
- The continuing functioning of the water furrow also has an impact on other heritage resources, such as significant trees and plantings, as well as the character of the town.

It was recommended that:

Prince Albert Cultural Foundation furthers and strengthens its arguments with a comparative study in terms of rarity and relative completeness.

13. De-proclamation of existing Provincial Heritage Sites.

13.1 Van Riebeeck's Hedge

The committee noted that:

HWC received a well-substantiated proposal to de-proclaim Van Riebeeck's hedge, a previous National Monument.

The committee agreed that:

It was decided that public comment should be invited, and the necessary information to be made public and widely available before HWC reconsiders the matter. The comment period should be at least 60 days.

14. OTHER MATTERS

14.1 Prince Albert: proposed Heritage Area

The Committee noted that:

- The Committee considered the proposal for a Heritage Area in Prince Albert, which requires it to be a Grade II resource.
- The Committee acknowledges logistical and other difficulties for towns and villages remotely located from the district authority, and the important role of local heritage bodies.
- The proposal needs additional motivation for grading as a Grade II site.

The Committee agreed that:

A discussion should take place between HWC and the local authority (Oudtshoorn) regarding practical steps towards protecting this historic town.

14.2 Replica of old National Monuments Badges

The Committee noted that:

- HWC has received requests to replace the old NM badges with replicas.
- The Committee acknowledges that historic property owners may wish to replicate the old badges, however it should be noted that HWC policy is to supply new badges.

14.3 Heerenlogement *rietmuurhuise*

Matter to be held over for the next meeting.

14.4 CMP: Oranjezicht City Farm, PHS.

Matter removed from agenda.

14.5 Grading of Annual Hermanus Campsite

The Committee noted that:

- The site is zoned POS and inside a Conservation Area.
- It is proposed that it be placed on the list of heritage resources as it was not graded in the Overstrand survey.
- The study indicates strong social and natural significance.

The committee agreed that:

The site should be graded Grade IIIA.

14.6 Grading of Elandsberg Farm, Drakenstein

Mr A. Lillie was present and participated in the discussions.

The Committee noted that

- The site is significant in terms of its built environment, natural environment, association with slavery and with Lord de Villiers (Chief Justice of the Union of SA).

The Committee agreed that:

The proposed nomination should be encouraged and submitted with amplification on topographical context and the boundaries of the heritage resource.

15. DATE OF NEXT MEETING: 18 February 2015

16. CLOSURE