

**APPROVED MINUTES OF THE MEETING OF HERITAGE WESTERN CAPE (HWC),  
ARCHAEOLOGY, PALAEONTOLOGY AND METEORITES COMMITTEE (APM)  
Held on Wednesday 07 February 2018 in the Boardroom, 1<sup>st</sup> Floor Protea  
Assurance Building, Greenmarket Square, Cape Town at 09:00 AM**

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**1. OPENING AND WELCOME**

The Chairperson, Dr Antonia Malan, officially opened the meeting at 09:07 and welcomed everyone present.

**2. ATTENDANCE**

**Members**

Dr Antonia Malan (AM)  
Mr John Gribble (JG)  
Ms Cecilene Muller (CM)  
Dr Ragna Redelstorff (RR)  
Dr Lita Webley (LW)  
Dr Mariagrazia Galimberti (MG)

**Members of Staff**

Ms Penelope Meyer (PMe)  
Ms Colette Scheermeyer (CS)  
Mr Andrew September (AS)  
Mr Zwelibanzi Shiceka (ZS)  
Ms Waseefa Dhansay (WD)  
Mr Zethembe Khuluse (ZK)  
Ms Heidi Boise (HB)  
Ms Stephanie-Anne Barnardt (SB)  
Ms Aneeqah Brown (AB)

**Visitors**

Ms Wendy Annecke (WA)

**Observers**

None

**3. APOLOGIES**

Mr Olwethu Dlova (OD)  
Dr Jayson Orton (JO)

**Absent**

None

**4. APPROVAL OF AGENDA**

**4.1 Dated 07 February 2018.**

The Committee resolved to approve the agenda with additional items.

**5 APPROVAL OF MINUTES AND MATTERS ARISING FROM PREVIOUS MEETING**

**5.1 Dated 10 January 2018.**

The Committee resolved to approve the minutes.

**6. DISCLOSURE OF INTEREST**

**7. CONFIDENTIAL MATTERS**

**7.1 None**

## **8. APPOINTMENTS**

- 8.1** The Committee noted appointment of Item 9.1 set for 11:00.

## **9. ADMINISTRATIVE MATTERS**

### **9.1 Repository Registration Updates and Stellenbosch Museum collections**

Amongst other things, the following was discussed:

- The registration of repositories process is continuing with the finalization of the registration form. It is also noted that a comprehensive motivation for the need for and purpose of registration must be prepared as preamble to the document before it goes out for further comment.
- A focus discussion arising from the public workshop is planned with IZIKO Museums.
- Archaeologists have not had access to research material held at Stellenbosch Museum and are concerned about the condition of stored artifacts and the associated site documentation. Issues of copyright related to archaeological site documentation need to be resolved as part of the repository registration process.
- HWC has discussed the storage matter with IZIKO and further efforts will be made to engage with the Deputy Director of Museum Services at provincial level (CS).

### **REQUIREMENTS**

AS and CS to report back to Council in March.

**AM**

### **9.2. Tankwa Karoo Human Remains Reburial and Radiocarbon Dating PPP**

Ms Wendy Annecke of SANParks Scientific Services was present and took part in the discussion.

Amongst other things, the following was discussed:

- Ms Annecke is based at the Scientific Research Centre for SANParks in Tokai and runs programmes related to indigenous knowledge and natural resources. Ms Annecke came to ask Committee's advice about:
  - Who are Interested and Affected Parties (I&AP's) and what constitutes a satisfactory consultation process? It was noted that the context of the Tankwa Karoo case is an isolated site 250km away from any significant town.
  - Under what circumstances are permits approved for removal of entire skeletons if they are not at risk? Why not study the impacted remains as far as necessary, leave the rest in situ and finally return all remains and protect the site?
- It was noted that human remains treatment policy and human remains collections management policy are under review nationally and at provincial level and that issues such as consultation with Khoisan groups and the reburial of remains are under discussion.
- It was also noted that, as part of her permit application, Dr Gibbon previously contacted Irasa, the Kei Korana and SANParks according to APM requirements for the permitting of the excavation and removal of the skeletal material.
- The results of all the SANParks interviews to be reported; SANParks to be advised to follow standard information / commenting procedures for public consultation, and encouraged to work closely with HWC in management of human remains.

**DECISION**

The results of the public consultations and detailed proposals for physical skeletal analysis, reburial and the final permitting for the radiocarbon dating, are still to be finalized and submitted as a Permit Report to HWC for approval and endorsement. No further public consultation is required by the Committee.

AS

**9.3 WORKPLANS**

Amongst other things, the following was discussed:

- A request was made for certain Workplan approvals – mainly straightforward, uncontroversial monitoring – to be taken at HOMS level. These decisions will be tabled for noting at the following APM Committee meeting.

**DECISION**

The Committee endorsed the recommendation that HOMS receives delegated authority to approve certain Workplans. A submission must be made to HWC Council to approve the proposed delegation.

ZS

**9.4 Outstanding Mitigation and Workplan Reports**

Amongst other things, the following was discussed:

- It was noted that several mitigation reports have not been submitted in terms of the conditions attached to Permits and Workplans. In one case (Clanwilliam Dam Project) it is a long-standing and large project.
- It was noted that under the current Workplan system reporting requirements and timeframes are set out, but older permits are vague.
- Professional standards have been published by South African Heritage Resources Agency (SAHRA) and professional bodies for the submission of reports on the identification and analysis of archaeological finds.
- In the case of the Clanwilliam Dam Project, mitigation reports for Stone Age Archaeology and agreement on the final storage / display of the rock art panels are outstanding.

**DECISION**

HWC Official to send a reminder that there are outstanding reports due to HWC to be sent to the Principal Investigator for the Clanwilliam Dam Project (PGS).

AS

**10 STANDING ITEMS****10.1 Site Visit Reports****10.1.1 Farm 733, Bokkerivier, Malmesbury**

See Item 17.1.

SB

**11. POLICY AND PROCEDURES**

**11.1** None

## **MATTERS DISCUSSED**

### **12. PERMIT APPLICATIONS**

None.

### **13. PERMIT REPORTS**

**13.1** None

### **14. SECTION 38 WORKPLAN APPLICATIONS**

**14.1 Proposed New Powerlines in Wupperthal Mission Station and Outlying Villages in the Tra-Tra Valley, Cederberg District: NM HM/CEDERBERG/WUPPERTHAL**

**Case No:** 17052522HB0620E

A Workplan and Heritage Impact Assessment (HIA) application and additional information were tabled.

Mr Andrew September gave a PowerPoint presentation.

Amongst other things, the following was discussed:

- The HIA (by Arcon) for the proposed replacement and renewal of electrical infrastructure including power lines, substations and underground connections to properties was tabled. The HIA included comment from Mr Kaplan (ACRM), the consultant archaeologist, and an overview of known archaeological sites from Cedar Tower Services. An integrated assessment of impacts on archaeology (specialist report) was not produced.
- The Committee raised several concerns about the lack of integrated, rigorous analysis of the archaeological contexts of the proposals or an assessment of potential and actual impacts on significant sites, with recommendations as to how to mitigate such impacts. For instance, where the poles are situated may have visual impact on rock art sites, and unmarked graves could be impacted.
- Concerns were expressed that monitoring once trenching has begun is not the appropriate strategy for assessing and mitigating impact on archaeological remains in the settlement environment, which may be surface or shallow scatters. The underground cable routes must be archaeologically surveyed, assessed and possibly mitigated before plant and machinery brought in and earthworks take place.
- It was noted that an assessment of the impact on fossils was not required in the NID response.

### **COMMENT**

1. An integrated Archaeological Impact Assessment is required.
2. Point of concern: the resources have been identified but the possible impact on potentially sensitive sites (such as rock art sites, Stone Age sites, historical archaeology, sites associated with living heritage and graves) has not been adequately assessed.
3. The Workplan regarding monitoring of trenching is not appropriate or adequate. A walk down survey of the trench lines is required in advance of any activities which may damage or destroy archaeological evidence on the surface or nearby.

4. Monitoring during site works requires full time archaeological supervision and must include mechanisms to avoid inadvertent damage to sites by plant and personnel.
5. With reference to page 14 in the HIA, "Observations regarding archaeological significance", the Committee requests a redrafting of this section in terms of further and revised submissions required for the Workplan application.

AS

**14.2 Proposed Archaeological Monitoring for Erven 1456, 1457, 1458, 1459, 1460, 1461, 1462, 1463 & 1464 - 16 Bree Street, Cape Town CBD  
HM/CAPE TOWN METROPOLITAN/ERVEN 1456, 1457, 1458, 1459, 1460, 1461, 1462, 1463 & 1464**

**Case No:**16101705WD1025M

A Workplan application and additional information was tabled.

Ms Stephanie-Anne Barnardt gave a PowerPoint presentation.

Amongst other things, the following was discussed:

- It was noted that until demolition starts the presence of archaeological fabric, artefacts or burials is unknown. The Workplan therefore refers to monitoring in general.
- The applicant has not supplied the requested letter from Prestwich Memorial Repository agreeing to accept any human remains found on the site.
- It was noted that the Workplan states: "HWC to decide on appropriate course of action" if human remains are discovered.

**RECORD OF DECISION**

The Workplan is approved on condition that:

1. A letter of approval from Prestwich Memorial Repository is submitted.
2. Brief interim progress reports (monthly email) to be submitted by the project archaeologist to the HWC Case Officer.

SB

**15. SECTION 38 WORKPLAN REPORTS**

**15.1 Workplan Report for Archaeological Mitigation on the Remainder of Farm Langeberg 188, Vredenburg  
HM/VREDENBURG/LANGEBERG FARM 188**

**Case No:** 16112305WD1125E

A Report by ASHA Consulting and addendum was tabled.

Mr Andrew September gave a PowerPoint presentation.

Amongst other things, the following was discussed:

- The approved Workplan was for the mitigation of an archaeological site before any mining took place. (According to the Final Comment letter from HWC, a professional palaeontologist was also to be appointed to inspect the mine at appropriate intervals.)
- The Report indicated that mining had commenced and that the site was destroyed before the archaeologist commenced work.

- The archaeologist reported the matter to HWC and it was agreed that he should salvage archaeological material from the spoil heaps and mined area and then report on his findings.
- As the site has been completely destroyed, a Stop Works Order is ineffective, but the mining company can be asked by HWC to give reasons why it should not be prosecuted.
- During the discussion at the time that the Workplan application was originally considered, it was noted that the site is close to the West Coast Fossil Park National Heritage Site. The Committee emphasises that the type of illegal action reported on this site poses a serious potential risk to highly significant archaeological and palaeontological heritage in the area.

#### **RECORD OF DECISION**

The Committee requested that HWC explores options for prosecution and claims for compensation in such cases.

A standard paragraph for approved Permits / Workplans must be drafted for inclusion in future HWC permits / approvals which will warn that there will be consequences should there be any unlawful damage to archaeological and palaeontological remains.

**AS**

#### **15.2 Namakwa Sands Mitigation Project Report for Hartbeeste Kom 156 and Houtkraal 143, Brand-Se-Baai, Namakwa Sands HM/NAMAKWA SANDS/HOUTKRAAL AND HARTEBEESTE KOM**

**Case No:** 14041709AS0407M

A Permit Report and addendum was tabled.

Mr Andrew September gave a PowerPoint presentation.

Amongst other things, the following was discussed:

- The mitigation report covers the results of archaeological work on the most recent expansion of the Namakwa Sands Project. The Committee was unanimous in accepting the comprehensive and informative report.

#### **RECORD OF DECISION**

The mitigation report is approved.

**AS**

#### **16 SECTION 38 (8) TO OTHER AUTHORITIES**

##### **16.1 Short Conservation Plan for Mussel Point PHS**

A revised Conservation Plan was submitted to HWC but was not uploaded to the blog in time for the Committee members to read before the meeting.

#### **DECISION**

The document will be circulated to Committee members for comment and approval via email.

## **17 SECTION 27: PROVINCIAL HERITAGE SITE**

### **17.1 Proposed Additions and Alterations on Farm 733, Bokkerivier Malmesbury: NM HM/ WEST COAST/SWARTLAND/MALMESBURY/ FARM 733**

**Case No:** 17112016WD1122M

A S27 Permit application and additional information was tabled.

Ms Stephanie Barnardt gave a PowerPoint presentation.

Amongst other things, the following was discussed:

- The attention of the applicant is drawn to previous archaeological work by ACO Associates (David Hakett) in 2016 which was prepared for an HIA that was never submitted to HWC. Extensive testing was carried out then, in particular behind the stables where a new building was previously proposed but not approved.
- The Permit application is for monitoring and for test excavations “throughout the study area”. The Committee recommends that, as previous testing has been carried out, further tests are only required where development or trenching will take place. This enables the applicant to indicate the location of proposed testing.
- A site inspection was attended by CM, WD and SB, who observed ships’ timbers used in building construction (such as beams), shell-based bricks and mortar, scattered ceramic sherds, and the remnants of a boat launching site.

#### **DECISION**

The permit for monitoring demolition and construction work on the site and for test excavations related to development on the site is approved on condition that HWC receives and approves plans marked up with the positions of proposed developments and test excavations.

**SB**

## **18 REQUEST FOR EXCEPTION/OPINION/ADVICE**

### **18.1 None.**

## **19 REPORT BACK FROM OTHER MEETINGS WHEN RELEVANT**

### **19.1 None.**

## **20 OTHER MATTERS**

### **20.1 None**

## **21. ADOPTION OF RESOLUTIONS AND DECISIONS**

The Committee adopted the resolutions and decisions and the minutes will be circulated for editing.

## **22 CLOSURE**

The meeting adjourned at: 13:26

## **23 DATE OF NEXT MEETING:**

**1 March 2018**

**CHAIRPERSON**\_\_\_\_\_

**DATE**\_\_\_\_\_

**SECRETARY**\_\_\_\_\_

**DATE**\_\_\_\_\_