

RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS



- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

February 2023_V1

www.westerncape.gov.za/cas

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ILifa leMveli leNtshona Koloni
Erfenis Wes-Kaap

Heritage Western Cape

**MEETING OF HERITAGE WESTERN CAPE'S APPEALS COMMITTEE DATE:
WEDNESDAY, 14TH OF JUNE 2023
TIME: 08:30H00**

The meeting will be held at Protea Assurance Building on the 1st Floor Boardroom, at Green-Market Square, Cape Town.

To be a participant in the meeting, kindly email the agenda item number and the contact details (email address and cellphone number) of the attendee to ceoheritage@westerncape.gov.za no later than 24hrs ahead of the scheduled meeting.

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *WhatsApp* group on the day:



Follow this link to join the WhatsApp group:
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them

AGENDA						
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
1	Opening					
2	Attendance					
3	Apologies					
4	Approval of the agenda					
4.1	Dated 14 th June 2023					
5	Approval of the previous minutes					
5.1	Dated 12 th April 2023					
6	Disclosure of conflict of interest					
6.1	Recusals					
7	Confidential Matters					
8	Administration Matters					
8.1	Outcome of the Tribunal Committees					
8.2	Report back on HWC Council Meetings					
8.3	Site Inspections Undertaken and Reports					
8.3.1	Proposed Total Demolition on Wenga Farm, 21 Kommetjie Road, Sunnydale					
8.4	Potential Site Inspections					
8.5	Discussion of the agenda					
MATTERS TO BE DISCUSSED						
9	MATTER ARISING					
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
9.1	None					Matter Arising
10	NEW MATTERS					
SECTION 49						
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
10.1	HWC23021329SJ0702	Proposed Total Demolition on Wenga Farm, 21 Kommetjie Road, Sunnydale	HM / CAPE TOWN METROPOLITAN / KOMMETJIE / PORTION 5 of FARM 951, ERF 17763-RE	Sneha Jhupsee (Muneeerah Solomon standing-in)	BELCom's Decision	New Matter
10.2	21053105AM0608E	Proposed construction of a temple, administrative unit and utility building on Erf 160695, 80 Liesbeeck Ave, Observatory	HM / CAPE TOWN METROPOLITAN / OBSERVATORY / ERF 160695	Ayanda Maludlu	IACOM's Decision	New Matter
10.3	HWC23041204CH418	Proposed mixed-use development on Portion of Erf 1144, Velddrif	HM / WEST COAST / BERGRIVER / VELDDRIF / PORTION OF ERF 1144	Chane Herman	HOMs Decision	New Matter
11	APPEALS RECEIVED TOO LATE FOR INCLUSION, FOR NOTING AND POSTPONEMENT					
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
11.1	22070704KB0704	Proposed Total Demolition on Erf 55183, 24 Bishopslea Road, Claremont	HM / CAPE TOWN METROPOLITAN / CLAREMONT / ERF 55183	Khanyisile Bonile	BELCom's Decision	New Matter For Noting
12	ADOPTION OF DECISIONS AND RESOLUTIONS		Formal adoption of decisions and resolutions taken at the meeting			
13	DATE OF NEXT MEETING		12 JULY 2023			
14	CLOSURE					