

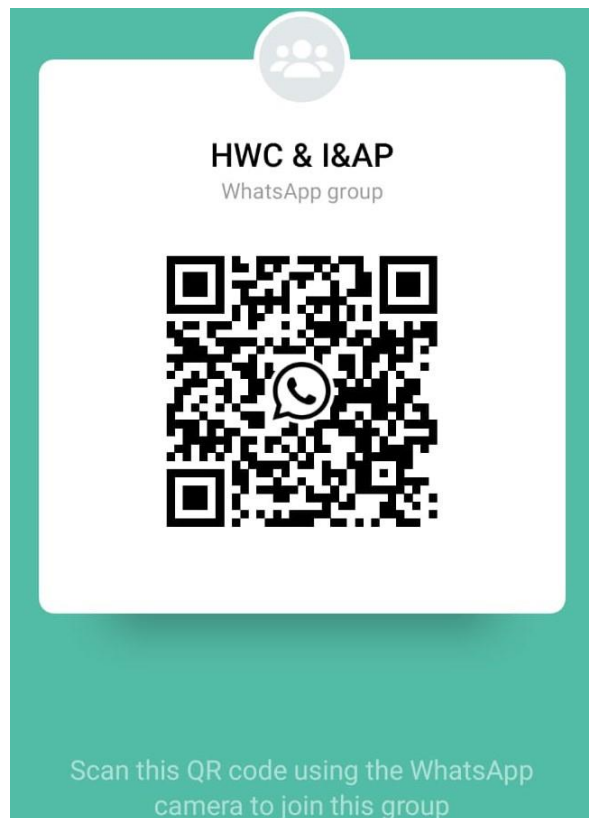


# MEETING OF HERITAGE WESTERN CAPE'S BUILT ENVIRONMENT AND LANDSCAPE PERMIT COMMITTEE (BELCOM) DATE: WEDNESDAY, 22 FEBRUARY 2023 TIME: 08:30

The meeting will be held online via *Microsoft Teams* (<https://teams.microsoft.com/downloads>)

To be a participant in the meeting, kindly email the agenda item number and the contact details (email address and cellphone number) of the attendee to [ceoheritage@westerncape.gov.za](mailto:ceoheritage@westerncape.gov.za) no later than 24hrs ahead of the scheduled meeting.

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *Whatsapp* group on the day:



Follow this link to join the WhatsApp group:  
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

**It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.**

AGENDA						
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
1	Opening					
2	Attendance					
3	Apologies					
4	Approval of the agenda					
4.1	Dated 22 February 2023					
5	Approval of the previous minutes					
5.2	Dated 31 January 2023					
6	Disclosure of conflict of interest					
6.1	Recusals					
7	Confidential Matters					
8	Administration Matters					
8.1	Outcome of the Appeals and Tribunal Committees					
8.2	Report back on Stop Works Orders and Charges					
8.2.1	Erf 149294-Re, Union Castle Building, Dock Road, V&A Waterfront					
8.3	Formal Protection of Buildings refused for Demolition					
8.4	Compulsory Repair Orders follow up					
9	Standing Items					
9.1	Report back on Closeout Reports					
9.2	Report back on Council Meetings					
9.3	Discussion of Agenda					
9.4	Proposed Site Inspections					
9.5	Site Inspections Undertaken					
10	Appointments					
10.1	None					
MATTERS TO BE DISCUSSED						
11	PROVINCIAL HERITAGE SITE: SECTION 27 PERMIT APPLICATIONS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
TIME SLOT: 09:00 - 09:20						
11.1	N/A	Conservation Management Plan for Boschendal Historic Core Precinct	HM/CAPE WINELANDS/STELLENBOSCH/ BOSCHENDAL	Stephanie Barnardt	Conservation Management Plan prepared by Rennie Scurr Adendorff to be tabled	New Matter
TIME SLOT: 09:20 - 09:40						
11.2	HWC22112211KB112 2	Proposed Additions and Alterations on Erf 183,34 Church Street, Tulbagh	HM/ CAPE WINELANDS/ WITZENBERG/ TULBAGH/ ERF 183	Khanyisile Bonile	Application documents to be tabled	New Matter
STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR TOTAL DEMOLITION						
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
TIME SLOT: 09:40 - 10:00						
12.1	SJ0702	Proposed Total Demolition on Erf 17763-Re, Wenga Farm, 21 Kommetjie Road, Sunnysdale	HM/ CAPE TOWN METROPOLITAN / KOMMETJIE / ERF 17763-RE PTN 5	Sneha Jhupsee	Application documents to be tabled	New Matter
TIME SLOT: 10:00 - 10:20						
12.2	HWC23011607KB011 7	Proposed Additions and Alterations on Erf 55917,9 Morris Road, Claremont	HM/ CAPE TOWN METROPOLITAN/ CLAREMONT/ ERF 55917	Khanyisile Bonile	Application documents to be tabled	New Matter
STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR PARTIAL DEMOLITION/ ALTERATIONS AND ADDITIONS						
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
TIME SLOT: 10:20 - 10:40						
13.1	HWC23010306CH011 9	Proposed Additions and Alterations on Erf 65048, 24 Gibson Road, Kenilworth	HM/ CAPE TOWN METROPOLITAN/ KENILWORTH/ ERF 65048	Chane Herman	Application documents to be tabled	New Matter

Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
<b>TIME SLOT: 10:40 - 11:00</b>						
13.2	HWC23012705SJ0130	Proposed Additions and Alterations on Erf 149294-Re, Forum Building, Dock Road, Pierhead Precinct, V&A Waterfront	HM/ CAPE TOWN METROPOLITAN / V&A WATERFRONT / ERF 149294-RE	Sneha Jhupsee	Application documents to be tabled	Matter Arising
<b>TIME SLOT: 11:00 - 11:20</b>						
13.3	HWC23012709SJ0130	Proposed Additions and Alterations on Erf 149294-Re, Union Castle Building, Dock Road, Pierhead Precinct, V&A Waterfront	HM/ CAPE TOWN METROPOLITAN / V&A WATERFRONT / ERF 149294-RE	Sneha Jhupsee	Application documents to be tabled / Report back	Matter Arising
<b>TIME SLOT: 11:20 - 11:40</b>						
13.4	HWC22113003SJ1207	Proposed Additions and Alterations on Erf 11716, 20 Rose Street, Hoog-En-Droog	HM/ CAPE WINELANDS / DRAKENSTEIN / PAARL / ERF 11716	Sneha Jhupsee	Application documents to be tabled	New Matter
<b>TIME SLOT: 11:40 - 12:00</b>						
13.5	HWC22110904CN1114	Proposed Alterations and Additions, Erf 165350, 21 Sussex Road, Observatory	HM/ CAPE TOWN METROPOLITAN/ OBSERVATORY / ERF 165350	Corne Nortje	Report back on the site inspection	Matter Arising
<b>TIME SLOT: 12:00 - 12:20</b>						
13.6	HWC22112210CN1122	Proposed Alterations and Additions, Erf 131320 ,16 Roberts Road, Woodstock	HM/ CAPE TOWN METROPOLITAN/ WOODSTOCK / ERF 131320	Corne Nortje	Application documents to be tabled	Matter Arising
<b>LUNCH TIME SLOT: 12:20- 12:40</b>						
<b>TIME SLOT: 12:40 - 13:00</b>						
13.7	HWC23011207MS0116	Proposed Additions and Alterations on Erf 57286, 10 Ripelby Road, Claremont	HM/ CAPE TOWN METROPOLITAN/ CLAREMONT/ ERF 57286	Muneerah Solomon	Application documents to be tabled	New Matter
<b>TIME SLOT: 13:00 - 13:20</b>						
13.8	HWC22111801KB1121	Proposed Additions and Alterations on Erf 14563, 270 Main Street, Paarl	HM/CAPE WINELANDS/ DRAKENSTEIN/PAARL/ERF 14563	Khanyisile Bonile	Application documents to be tabled	Matter Arising
<b>TIME SLOT: 13:20 - 13:40</b>						
13.9	HWC22111102KB1115	Proposed Additions and Alterations on Erf 45, 8 Onsebaai, Kleinbaai	HM/OVERBERG/ OVERSTRAND/KLEINBAAI/ERF 45	Khanyisile Bonile	Application documents to be tabled	Matter Arising
<b>TIME SLOT: 13:40 - 14:00</b>						
13.10	HWC22110808CM1108	Proposed Additions and Alterations on Erf 1468, Unit 3 Castle Mansions, Vredehoek	HM/ CAPE TOWN METROPOLITAN/ VREDEHOEK/ ERF 1468	Cecilene Muller	Application documents to be tabled	Matter Arising
<b>TIME SLOT: 14:00 - 14:20</b>						
13.11	HWC221107KB1122	Proposed Additions and Alterations on Erf 3792,1 Rusedale Street, Paarl	HM/ CAPE WINELANDS/ DRAKENSTEIN PAARL/ ERF 3792	Khanyisile Bonile	Application documents to be tabled	New Matter
<b>TIME SLOT: 14:40 - 15:00</b>						
13.12	22062307RG0628E	Proposed Total Demolition on Erf 710-RE, 3 Leicester Grove, Greenpoint	HM/ CAPE TOWN METROPOLITAN/ GREEN POINT/ ERF 710-RE	Robin George	Application Documents	Matter Arising
<b>TIME SLOT: 15:00 - 15:20</b>						
13.13	22092303RG0923E	Proposed Additions and Alterations on Erf 7477, 13 Schilpadvlei Road, Constantia	HM/ CAPE TOWN METROPOLITAN/ CONSTANTIA/ ERF 7477	Robin George	Application Documents	Matter Arising

14	HERITAGE AREAS: SECTION 31 APPLICATIONS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
14.1	None					
15	PROVINCIAL PROTECTION: SECTION 29 PERMIT					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
15.1	None					
16	PROVINCIAL PROTECTION: SECTION 29 REFUSAL					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
16.1	None					
17	HERITAGE REGISTER: SECTION 30 PROCESS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
17.1	None					
18	PUBLIC MONUMENTS & MEMORIALS: SECTION 37 PROCESS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
18.1	None					
19	REQUEST FOR OPINION / ADVICE					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
19.1	None					
20	OTHER					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
20.1	None					
21	ADOPTION OF DECISIONS AND RESOLUTIONS		Formal adoption of decisions and resolutions taken at the meeting			
22	DATE OF NEXT MEETING		16-Mar-23			
23	CLOSURE					

## RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS



- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.