

# RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS



- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.



ILifa leMveli leNtshona Koloni  
Erfenis Wes-Kaap

Heritage Western Cape

## MEETING OF HERITAGE WESTERN CAPE'S APPEAL'S COMMITTEE

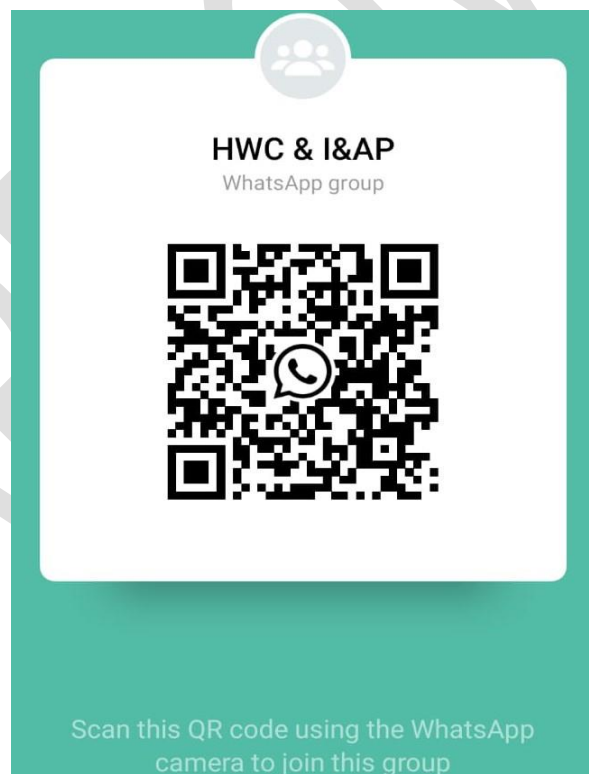
DATE: WEDNESDAY, 8<sup>TH</sup> MARCH 2023

TIME: 08:30H00

The meeting will be held online via *Microsoft Teams*  
(<https://teams.microsoft.com/downloads>)

To be a participant in the meeting, kindly email the agenda item number and the contact details (email address and cellphone number) of the attendee to [ceoheritage@westerncape.gov.za](mailto:ceoheritage@westerncape.gov.za) no later than 24hrs ahead of the scheduled meeting.

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *WhatsApp* group on the day:



Follow this link to join the WhatsApp group:  
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

**It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them**

AGENDA						
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
1	Opening					
2	Attendance					
3	Apologies					
4	Approval of the agenda					
4.1	Dated 8 <sup>th</sup> March 2023					
5	Approval of the previous minutes					
5.1	Dated 8 <sup>th</sup> February 2023					
6	Disclosure of conflict of interest					
6.1	Recusals					
7	Confidential Matters					
8	Administration Matters					
8.1	Outcome of the Tribunal Committees					
8.2	Report back on HWC Council Meetings					
8.3	Site Inspections Undertaken					
8.3.1	None					
8.4	Potential Site Inspections					
8.5	Discussion of the agenda					
MATTERS TO BE DISCUSSED						
9	MATTER ARISING					
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
9.1	22030311T0304E	Proposed additions and alterations on Erf 138 & 3110, 19 Mead Way, Pinelands	HM/CAPE TOWN METROPOLITAN/PINELANDS/ERF 138 & 3110	Thando Zingange	BELCom resolved to approve the application	Matter Arising
9.2	22082502S80830E	PTN 2 of Farm De Leeuw No 527, Paarl	HM/CAPE WINELANDS/DRAKENTEIN/PAARL/F PTN 2 OF FARM DE LEEUW NO.527	Stephanie Barnardt	Appeal Against HOMs decision.	Matter Arising
10	NEW MATTERS					
SECTION 49						
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
10.1	22023030T0304E	Athlone Power Station Erf RE 32564, Athlone	HM/CAPE TOWN METROPOLITAN/ATHLONE/ATHLONE POWER STATION ERF 32564	Jonathan Windvogel	Appeal against IGIC's decision.	New Matters
10.2	HWC22100311S1107	Proposed Additions & Alterations on Erf 179757, 3 Royal Road, Muizenberg	HM / CAPE TOWN METROPOLITAN / MUIZENBERG / ERF 179757	Sneha Jhupsee	Appeal against BELCom decision	New Matters
11	APPEALS RECEIVED TOO LATE FOR INCLUSION, FOR NOTING AND POSTPONEMENT					
Item	Case No	Subject	Reference	Case Officer	Original Decision	Matter
11.1	HWC23012309CH0130	Proposed removal of five Eucalyptus trees on Erf 665, 8 Weyers Avenue, Durbanville	HM/CAPE TOWN METROPOLITAN/DURBANVILLE/ ERF 665	Chane Herman	Appeal Against HOMs decision.	New Matters
11.2	HWC22061315CH1115	Proposed Total Demolition on Erf 155802, 5 Victoria Road, Foreshore	HM/ CAPE TOWN METROPOLITAN/ ERF 155802	Chane Herman	Appeal against BELCom decision	New Matters
12	<b>ADOPTION OF DECISIONS AND RESOLUTIONS</b>		<b>Formal adoption of decisions and resolutions taken at the meeting</b>			
13	<b>DATE OF NEXT MEETING</b>		<b>12-Apr-23</b>			
14	<b>CLOSURE</b>					