**APPLICATION FOR A PERMIT IN TERMS OF:**   
**Section 27/ Section 28/ Section 29/ Section 31/Section 34**

**TO DESTROY, DAMAGE, DEFACE, EXCAVATE, ALTER, OR REMOVE FROM ITS ORIGINAL POSITION, SUBDIVIDE, CHANGE THE PLANNING STATUS, OF A PROVISIONALLY PROTECTED AREA OR A HERITAGE AREA, AND/ OR**

**ALTER OR DEMOLISH ANY STRUCTURE OR PART OF A STRUCTURE OLDER THAN 60 YEARS**

**Making an incorrect statement or providing incorrect information may result in all or part of the application having to be reconsidered by HWC in the future, or submission of a new application.**

**IN ORDER FOR THE APPLICATION TO BE CONSIDERED, ALL SECTIONS OF THE APPLICATION FORM MUST BE COMPLETED**

**HERITAGE WESTERN CAPE REFERENCE NO., AS PROVIDED DURING SCRUTINY:**

**SECTION A**

|  |  |
| --- | --- |
| **PLEASE TICK THE APPROPRIATE BOX** | |
|  | The work as applied for **has not started.** |
|  | The work as applied for **has started** *(Attention is drawn to Section 51 of the NHRA).  As-built plans indicated the work undertaken and must be submitted which clearly identifies the contraventions and work yet to be undertaken.* |
|  | The work as applied for **has** **been completed** *(Attention is drawn to Section 51 of the NHRA).  As-built plans must be submitted which clearly identifies the contraventions.* |
|  | **Deviation** from an existing permit for work yet to be undertaken |
|  | **Minor Works** are only processed at the discretion of Heritage Western Cape, in instances where the work being undertaken will not impact on the significance of a structure or its surrounds identified as having significance**.** Please refer to HWC’s webpage https://www.hwc.org.za to review the Requirements for Minor Works applications. |
|  | **Emergency** applications are only accepted at the discretion of Heritage Western Cape in terms of Regulation No. 3(8) of HWC’s regulations published on 29 August 2003. |
|  | **Extension** of a permit;  Date of **current** permit: (dd/mm/yy):  *(The current permit must be attached. Extensions are only granted when the existing permit has not lapsed).* |
|  | The site has a **Heritage Agreement** / **Conservation Management Plan / Maintenance Management Plan** in place (please attach) |
|  | Advice |

**Physical address of site:**

**Erf No or Farm Name and No.:**

Type of site, place, or structure (indicate by means of a cross in the appropriate space(s) below):

**Provincial Heritage Site** (or a previously declared national monument in terms of the National Monuments Act, 1969) in terms of Section 27, **a provisionally protected heritage site** in terms of Section 29 of the National Heritage Resources Act (1999) or a **Protected Area** in terms of Section 28.

Structure to be altered, demolished, a new proposed structure, change of planning status within **a** **declared Heritage Area (Section 31)**.

Structure older than 60 years **(Section 34).**

**SECTION B**

**NAME AND DETAILS OF APPLICANT**

Name:

Identity number of applicant:

Company / Capacity:

Address and postal code:

Cellular phone number:

E-mail:

Signature: Date:

**REGISTERED OWNER OF PROPERTY**

Name:

Identity number of applicant:

Address and postal code:

Cellular phone number:

E-mail:

Declaration: I, am fully aware of this application and accept its contents and declare that I intend to undertake the actions as proposed in this application.

Signature: Date:

**SECTION C**

**PROPOSED TYPE OF ACTION**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Total Demolition |  | Partial Demolition |
|  | Additions |  | Alteration |
|  | Restoration |  | Excavation (Section 27 / 29 / 31) |
|  | Landscaping (Section 27 / 29 / 31) |  | Remove from its original or current position (Section 27 / 29 / 31) |
|  | Rezoning (Section 27 / 29 / 31) |  | Consolidation (Section 27 / 29 / 31) |
|  | Subdivision (Section 27 / 29 / 31) |  | Other (please specify): |

**MINOR WORKS**

**Minor Works applications are only processed at the discretion of HWC in instances where the work being undertaken will not impact on the significance of a structure or its surrounds identified as having significance.**

**Please refer to HWC’s webpage https://www.hwc.org.za to review the Requirements for Minor Works applications.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Maintenance |  | Repair |
|  | Internal Alteration |  | External Alteration |
|  | Minor Addition |  | Activity / Event (Section 27) |
|  | Restoration |  | Shopfitting |
|  | Fabric Analysis |  | Signage (Section 27 / 28/ 29 / 31) |
|  | Rezoning (Section 27 / 28/ 29 / 31) |  | Consolidation (Section 27 / 28/ 29 / 31) |
|  | Subdivision (Section 27 / 28/ 29 / 31) |  | Other (please specify): |

**DETAIL OF PROPOSED ACTION/S**

Provide a short description of the proposed action, and accompanying documents

**ESTIMATED CONSTRUCTION COST AND/ OR VALUE OF DEVELOPMENT UPON COMPLETION:** R

**DRAWING REFERENCE NUMBERS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of Drawing** | **Drawing Number** | **Date of Drawing** | **Revision No.** | **Drawn By** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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**MOTIVATION FOR PROPOSED ACTION/S**

Provide a full motivation with reference to conservation policies, principles and/or any other additional detail.

**PREVIOUS HWC APPLICATIONS APPLICABLE TO THE SITE**

Provide details of any previous applications submitted to HWC on the site.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **HWC Reference No.** | **NHRA Section** | **Summary of Proposal** | **Application Status (Approved, Not Approved, Pending)** | **Permit / Record of Decision Date** |
|  |  |  |  |  |
|  |  |  |  |  |
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**SECTION D**

**PUBLIC CONSULTATION**

Conservation bodies are interested parties in the management of our heritage resources. HWC requires that the registered conservation bodies are informed and provided 30 days to provide comment when applications are received for specific geographical areas or categories of heritage resources in terms of Section 25(10 of the National Heritage Resources Act, 1999. Please find the list of registered conservation bodies for the Western Province on our website: [**https://www.hwc.org.za/conservation-bodies**](https://www.hwc.org.za/conservation-bodies)

**INTERESTED AND AFFECTED PARTY / CONSERVATION BODY LIST**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Email** | **Response Provided Within The 30 Day Period: Yes or No** | **Date of Initiation of Consultation Period** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**PLEASE NOTE**

Applications are considered to be public documents and are open to public scrutiny. Should you wish for your application to be kept confidential, please motivate your request on a separate sheet attached to your application form.

For applications that are granted confidentiality, this confidentiality will be limited to one year (12 months).